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Price: EUR 4

(1) Text with EEA relevance



Acts whose titles are printed in light type are those relating to day-to-day management of agricultural matters, and are generally valid for a limited period.

The titles of all other acts are printed in bold type and preceded by an asterisk.

II

(Non-legislative acts)

REGULATIONS

COMMISSION REGULATION (EU) No 821/2010

of 17 September 2010

implementing Regulation (EC) No 808/2004 of the European Parliament and of the Council concerning Community statistics on the information society

(Text with EEA relevance)

THE EUROPEAN COMMISSION,

Having regard to the Treaty on the Functioning of the European Union,

Having regard to Regulation (EC) No 808/2004 of the European Parliament and of the Council of 21 April 2004 concerning Community statistics on the information society (1), and in particular Article 8 thereof,

Whereas:

- (1) Regulation (EC) No 808/2004 established a common framework for the systematic production of European statistics on the information society.
- (2) Pursuant to Article 8(1) of Regulation (EC) No 808/2004, implementing measures are necessary to determine the data to be supplied for preparation of the statistics

referred to in Articles 3 and 4 of that Regulation and the deadlines for their transmission.

(3) The measures provided for in this Regulation are in accordance with the opinion of the European Statistical System Committee,

HAS ADOPTED THIS REGULATION:

Article 1

The data to be transmitted for the production of European statistics on the information society as referred to in Articles 3(2) and 4 of Regulation (EC) No 808/2004 shall be as specified in Annexes I and II to this Regulation.

Article 2

This Regulation shall enter into force on the 20th day following its publication in the Official Journal of the European Union.

This Regulation shall be binding in its entirety and directly applicable in all Member States.

Done at Brussels, 17 September 2010.

For the Commission The President José Manuel BARROSO

ANNEX I

Module 1: Enterprises and the information society

1. SUBJECTS AND THEIR CHARACTERISTICS

- (a) The subjects to be covered for the reference year 2011, selected from the list in Annex I to Regulation (EC) No 808/2004, are the following:
 - ICT systems and their usage in enterprises,
 - use of the Internet and other electronic networks by enterprises,
 - e-commerce,
 - e-business processes and organisational aspects,
 - use of ICT by enterprises to exchange information and services with governments and public administrations (e-government),
 - use of ICT and its impact on the environment (Green ICT),
 - barriers to the use of ICT, the Internet and other electronic networks, e-commerce and e-business processes.
- (b) The following enterprise characteristics are to be collected:

ICT systems and their usage in enterprises

Characteristics to be collected for all enterprises:

computer usage.

Characteristics to be collected for enterprises that use computers:

- (optional) persons employed who use computers at least once a week,
- (optional) use of open-source software: operating systems,
- (optional) use of open-source software: Internet browser software,
- (optional) use of open-source software: office software,
- (optional) use of open-source software: web server software,
- (optional) use of open-source software: ERP (Enterprise resource Planning) or CRM (Customer Relationship Management) applications for business process automation,
- (optional) use of open-source software: other,
- electronic access to personal human resources services,
- use of RFID technologies.

Characteristics to be collected for enterprises that use RFID:

- use of RFID for person identification or access control,
- use of RFID as part of production and service delivery process,
- use of RFID for after-sales product identification.

Use of the Internet and other electronic networks by enterprises

Characteristics to be collected for enterprises that use computers:

- access to the Internet.

Characteristics to be collected for enterprises that have access to the Internet:

- (optional) persons employed who use computers connected to the World Wide Web at least once a week,
- Internet connection: traditional modem or ISDN,
- Internet connection: DSL,
- Internet connection: other fixed Internet connection,
- Internet connection; mobile broadband connection,
- (optional) Internet connection: mobile broadband connection via handset with at least 3G technology,
- (optional) Internet connection: mobile broadband connection via portable computer using modem with at least 3G technology,
- Internet connection: other mobile connection,
- Internet connection: maximum contracted downstream speed of fastest Internet connection in MBit/s; ([0;< 2], [2;< 10], [10;< 30], [30;< 100], [>=100]),
- persons employed that are provided with a portable device accessing the Internet via mobile broadband connection,
- enterprises providing persons employed with a portable device to access the Internet via mobile broadband connection (at least 3G technology),
- use of website.

Characteristics to be collected for enterprises that have a website:

- provision of the following facility: online ordering or reservation or booking facility,
- (optional) provision of the following facility: privacy policy statement, privacy seal or certification of website safety,
- (optional) provision of the following facility: product catalogues or price lists,
- (optional) provision of the following facility: possibility for visitors to customise or design products,
- (optional) provision of the following facility: online order tracking facility,
- (optional) provision of the following facility: personalised content for regular/repeated visitors,
- (optional) provision of the following facility: advertisement of open job positions or online job application.

Use of ICT by enterprises to exchange information and services with governments and public administrations (e-government)

Characteristics to be collected for enterprises that have access to the Internet:

- Internet usage for obtaining information from public authorities' websites or home pages, in the previous calendar year,
- Internet usage for obtaining forms from public authorities' websites or home pages, in the previous calendar year,
- Internet usage for returning filled-in forms electronically to public authorities, in the previous calendar year,
- (optional) Internet usage for handling an administrative procedure completely electronically without the need for paperwork, in the previous calendar year,

- limitation of electronic interaction with public authorities: concerns related to data confidentiality and security,
- limitation of electronic interaction with public authorities: electronic procedures too complicated or time consuming,
- limitation of electronic interaction with public authorities: electronic procedures still require exchange of mail or physical presence,
- limitation of electronic interaction with public authorities: lack of awareness on availability of electronic procedures,
- Internet usage for accessing tender documents and specifications in a public electronic procurement system, in the previous calendar year,
- Internet usage for offering goods or services in a national public electronic procurement system (eTendering), in the previous calendar year,
- Internet usage for offering goods or services in a public electronic procurement system (eTendering) in other EU Member States, in the previous calendar year,
- Internet usage for declaration of social contributions for persons employed, in the previous calendar year,
- Internet usage for declaration of corporate tax, in the previous calendar year,
- Internet usage for declaration of Value Added Tax (VAT), in the previous calendar year,
- Internet usage for declaration of customs/excise, in the previous calendar year.

Characteristics to be collected for enterprises that do not offer goods or services in a public electronic procurement system (eTendering) within their own country, in the previous calendar year:

- (optional) reasons for not offering goods or services: enterprise does not sell to the public sector,
- (optional) reasons for not offering goods or services: concerns related to data confidentiality and security,
- (optional) reasons for not offering goods or services: lack of awareness of electronic tendering relevant to the enterprise,
- (optional) reasons for not offering goods or services: other.

E-business processes

Characteristics to be collected for enterprises that use computers:

- use of automated data exchange, defined as the sending and/or receiving of messages via any computer networks in an agreed or standard format which allows their automatic processing without the individual message being typed manually,
- electronic and automatic sharing of relevant information about sales orders received (either electronically or not) with the inventory management function,
- electronic and automatic sharing of relevant information about sales orders received (either electronically or not) with the accounting function,
- electronic and automatic sharing of relevant information about sales orders received (either electronically or not) with the production or services management function,
- electronic and automatic sharing of relevant information about sales orders received (either electronically or not) with the distribution management function,
- electronic and automatic sharing of relevant information about purchase orders sent (either electronically or not) with the inventory management function,

- electronic and automatic sharing of relevant information about purchase orders sent (either electronically or not) with the accounting function,
- receiving e-invoices suitable for automatic processing,
- sending e-invoices suitable for automatic processing,
- sending of e-invoices not suitable for automatic processing.

Characteristics to be collected for enterprises that use automated data exchange:

- use of automated data exchange for: sending or receiving product information,
- use of automated data exchange for: sending or receiving transport documents,
- use of automated data exchange for: sending payment instructions to financial institutions,
- use of automated data exchange for: sending or receiving data to/from public authorities.

E-commerce

Characteristics to be collected for enterprises that use computers:

- receiving of orders via websites, in the previous calendar year,
- receiving of orders via EDI-type messages, in the previous calendar year,
- sending of orders via computer networks, in the previous calendar year.

Characteristics to be collected for enterprises that have received orders via websites:

- percentage of total turnover resulting from orders received via websites, in the previous calendar year,
- electronic sales by origin: own country,
- electronic sales by origin: other EU countries,
- electronic sales by origin; rest of the world.

Characteristics to be collected for enterprises that have received orders via EDI-type messages:

- percentage of total turnover resulting from orders received via EDI-type messages (e.g. EDI-type messages, XML, EDIFACT, etc.), in the previous calendar year,
- electronic sales by origin: own country,
- electronic sales by origin: other EU countries,
- electronic sales by origin: rest of the world.

Characteristics to be collected for enterprises that have sent orders via computer networks:

- (optional) e-commerce purchases resulting from orders placed via computer networks, in percentage classes, in the previous calendar year ([0;< 1], [1;< 5], [5;< 10], [10;< 25], [25;< 50], [50;< 75], [75;100]),
- (optional) sending of orders via websites, in the previous calendar year,
- (optional) sending of orders via EDI-type messages, in the previous calendar year,

- electronic purchases by origin: own country,
- electronic purchases by origin: other EU countries,
- electronic purchases by origin: rest of the world.

Use of ICT and its impact on the environment (Green ICT)

Characteristics to be collected for enterprises that use computers:

- (optional) policies designed to reduce the amount of paper used in printing and copying,
- (optional) policies designed to reduce the energy consumption of the enterprise's ICT equipment,
- (optional) policies for using telephone, web or video conferencing instead of physical travel,
- (optional) use of dedicated IT applications to reduce the energy consumption of business processes,
- (optional) use of IT applications to provide persons employed remote access to the enterprise's e-mail system, documents and applications.
- (c) The following enterprise background characteristics are to be collected or obtained from alternative sources:

Characteristics to be collected for all enterprises:

- main economic activity of the enterprise, in the previous calendar year,
- average number of persons employed, in the previous calendar year,
- (optional) total purchases of goods and services (in value terms, excluding VAT), in the previous calendar year,
- total turnover (in value terms, excluding VAT), in the previous calendar year.

2. COVERAGE

The characteristics specified in heading 1(b) and 1(c) of this Annex are to be collected and obtained for enterprises classified in the following economic activities, for the following enterprise sizes and with the following geographic scope.

(a) Economic activity: enterprises classified in the following categories of NACE Rev. 2:

NACE category	Description
Section C	'Manufacturing'
Section D, E	'Electricity, gas and steam, water supply, sewerage and waste management'
Section F	'Construction'
Section G	'Wholesale and retail trade; repair of motor vehicles and motorcycles'
Section H	'Transport and storage'
Section I	'Accommodation and food service activities'
Section J	'Information and communication'
(optional) Classes 64.19, 64.92, 66.12 and 66.19 Groups 65.1 and 65.2	'Financial and insurance activities'
Section L	'Real estate activities'
Divisions 69-74	'Professional, scientific and technical activities'
Section N	'Administrative and support activities'
Group 95.1	'Repair of computers and communication equipment'

- (b) Enterprise size: enterprises with 10 or more persons employed. Enterprises with less than 10 persons employed are to be covered optionally.
- (c) Geographic scope: enterprises located in any part of the territory of the Member State.

3. REFERENCE PERIODS

The reference period is the year 2010 for the characteristics referring to the previous calendar year. The reference period is January 2011 for the other characteristics.

4. BREAKDOWNS

95.1

For the subjects and their characteristics listed in heading 1(b) of this Annex, the following background characteristics are to be provided.

(a) Economic activity breakdown: according to the following NACE Rev. 2 aggregates:

```
NACE Rev. 2 aggregation
                                 for possible calculation of national aggregates
10-18
19-23
24-25
26-33
35-39
41-43
45-47
49-53
55
58-63
(optional) 64.19 + 64.92 + 65.1 + 65.2 + 66.12 + 66.19
68
69-74
77-82
26.1\hbox{-}26.4,\ 26.8,\ 46.5,\ 58.2,\ 61,\ 62.01,\ 62.02,\ 62.03,\ 62.09,\ 63.1,\ 95.1
```

NACE Rev. 2 aggregation for possible calculation of European aggregates 10-12 13-15 16-18 26 27-28 29-30 31-33 45 46 47 55-56 58-60 61 62-63 (optional) 64.19 + 64.92 (optional) 65.1 + 65.2 (optional) 66.12 + 66.19 77-78 + 80-82 79

(b) Size class breakdown: data are to be broken down by the following size classes by number of persons employed.

Size class

10 or more persons employed

10 to 49 persons employed

50 to 249 persons employed

250 or more persons employed

Where covered, the following breakdown is to be applied to enterprises with less than 10 persons employed. (The characteristics are to be provided for size classes 'Less than 5 persons employed' and '5 to 9 persons employed' optionally.)

Size class

Less than 10 persons employed

Less than 5 persons employed (optional)

5 to 9 persons employed (optional)

5. PERIODICITY

The data are to be provided once for the year 2011.

6. DEADLINES

- (a) The aggregate data referred to in Article 6 of Regulation (EC) No 808/2004, where necessary flagged for confidentiality or unreliability, must be forwarded to Eurostat before 5 October 2011. By that date, the dataset has to be finalised, validated and accepted. The tabulated, computer-readable transmission format must follow the instructions provided by Eurostat.
- (b) The metadata referred to in Article 6 of Regulation (EC) No 808/2004 must be forwarded to Eurostat before 31 May 2011. The metadata must follow the report template provided by Eurostat.
- (c) The quality report referred to in Article 7(3) of Regulation (EC) No 808/2004 must be forwarded to Eurostat by 5 November 2011. The quality report must follow the report template provided by Eurostat.

ANNEX II

Module 2: Individuals, households and the information society

1. SUBJECTS AND THEIR CHARACTERISTICS

- (a) The subjects to be covered for the reference year 2011, selected from the list in Annex II to Regulation (EC) No 808/2004, are the following:
 - access to and use of ICTs by individuals and/or in households,
 - use of the Internet and other electronic networks for different purposes by individuals and/or in households,
 - ICT competence and skills,
 - barriers to the use of ICT and the Internet,
 - use of ICT by individuals to exchange information and services with governments and public administrations (e-government),
 - access to and use of technologies enabling connection to the Internet or other networks from anywhere at any time (ubiquitous connectivity).
- (b) The following characteristics are to be collected:

Access to and use of ICT by individuals and/or in households

Characteristics to be collected for all households:

- access at home to a computer,
- access at home to the Internet, regardless of whether it is used (by any device),
- type of connection used to access the Internet at home: modem (dial-up access over normal telephone line) or ISDN.
- type of connection used to access the Internet at home: DSL (e.g. ADSL, SHDSL, VDSL),
- type of other broadband connection used to access the Internet at home: fixed wired (e.g. cable, optical fibre, Ethernet, PLC),
- type of other broadband connection used to access the Internet at home: fixed wireless (e.g. satellite, public WiFi, WiMax),
- type of other broadband connection used to access the Internet at home: mobile (at least 3G, e.g. UMTS),
- (optional) type of other broadband connection used to access the Internet at home: mobile via at least 3G handset (e.g. UMTS, mobile WiMax),
- (optional) type of other broadband connection used to access the Internet at home: mobile via at least 3G modem (USB key, laptop card),
- type of connection used to access the Internet at home: mobile narrowband (e.g. 2G+/GPRS, used by mobile phone or modem in laptop).

Characteristics to be collected for all individuals:

— most recent computer use at home, at work or any other place (within the last three months; between three months and a year ago; more than one year ago; never used a computer).

Characteristics to be collected for individuals having used a computer in the last three months:

 average frequency of computer use (every day or almost every day; at least once a week (but not every day); at least once a month (but not every week); less than once a month),

- (optional) location of computer use in the last three months: at home,
- (optional) location of computer use in the last three months; at place of work (other than home),
- (optional) location of computer use in the last three months: at place of education,
- (optional) location of computer use in the last three months: at another person's home,
- (optional) location of computer use in the last three months: at other places (e.g. public library, hotel, airport, Internet café).

Use of the Internet for different purposes by individuals and/or in households

Characteristics to be collected for all individuals:

— most recent Internet use (within the last three months; between three months and a year ago; more than one year ago; never used the Internet).

Characteristics to be collected for individuals having already used the Internet:

 most recent Internet commerce activity for private use (within the last three months; between three months and a year ago; more than one year ago; never bought or ordered).

Characteristics to be collected for individuals having used the Internet in the last three months:

- average frequency of Internet use in the last three months (every day or almost every day); at least once a week (but not every day); at least once a month (but not every week); less than once a month),
- location of Internet use in the last three months: at home,
- location of Internet use in the last three months: at place of work (other than home),
- location of Internet use in the last three months: at place of education,
- location of Internet use in the last three months: at another person's home,
- location of Internet use in the last three months: at other places,
- (optional) location of Internet use in the last three months: public library,
- (optional) location of Internet use in the last three months: post office,
- (optional) location of Internet use in the last three months: public office, town hall or government agency,
- (optional) location of Internet use in the last three months: community or voluntary organisation,
- (optional) location of Internet use in the last three months: Internet café,
- (optional) location of Internet use in the last three months: hotspot (at hotels, airports, public places, etc.),
- (optional) location of Internet use in the last three months: other,
- Internet usage in the last three months for private purposes for participating in social networks (creating user profile, posting messages or other contribution to e.g. facebook, twitter),
- Internet usage in the last three months for private purposes for reading or downloading online news, newspapers or news magazines,
- Internet usage in the last three months for private purposes for seeking health-related information,

- Internet usage in the last three months for private purposes for looking for information about education, training or course offers,
- Internet usage in the last three months for private purposes for finding information about goods and services,
- Internet usage in the last three months for private purposes for downloading software (other than games software),
- Internet usage in the last three months for private purposes for reading and posting opinions on civic or political issues via websites (e.g. blogs, social networks),
- Internet usage in the last three months for private purposes for taking part in on-line consultations or voting to define civic or political issues (e.g. urban planning, signing a petition),
- Internet usage in the last three months for private purposes for doing an online course (in any subject),
- Internet usage in the last three months for private purposes for consulting wikis (to obtain knowledge on any subject (e.g. Wikipedia, an online encyclopaedia),
- Internet usage in the last three months for private purposes for looking for a job or sending a job application,
- Internet usage in the last three months for private purposes for participating in professional networks (creating user profile, posting messages or other contributions to e.g. LinkedIn, Xing),
- Internet usage in the last three months for private purposes for using services related to travel or travel related accommodation.
- Internet usage in the last three months for private purposes for selling goods or services, e.g. via auctions (e.g. eBay).
- (optional) Internet usage in the last three months for private purposes for telephoning over the Internet, video calls (via webcam) over the Internet,
- (optional) Internet usage in the last three months for private purposes for Internet banking.

Characteristics to be collected for individuals having used the Internet in the last three months for private purposes for reading or downloading online news, newspapers or news magazines:

 Internet usage in the last three months for private purposes for reading or downloading online news, newspapers or news magazines that have been subscribed to in order to receive them regularly (including RSS).

Characteristics to be collected for individuals having used the Internet in the last twelve months:

- Internet usage in the last twelve months for placing a bet (e.g. sports betting), gambling or playing lotto.

Characteristics to be collected for individuals having used the Internet for Internet commerce activities for private use in the last twelve months:

- Internet usage for ordering food or groceries in the last twelve months,
- Internet usage for ordering household goods in the last twelve months,
- Internet usage for ordering medicine in the last twelve months,
- Internet usage for ordering films or music in the last twelve months (to be reported separately: whether delivered on-line),
- Internet usage for ordering books, magazines or newspapers (including e-books) in the last twelve months (to be reported separately with e-learning material: whether delivered on-line),

- Internet usage for ordering e-learning material in the last twelve months (to be reported separately with books, magazines or newspapers: whether delivered on-line),
- Internet usage for ordering clothes or sports goods in the last twelve months,
- Internet usage for ordering video games software and upgrades in the last twelve months (to be reported separately with other computer software and upgrades: whether delivered on-line),
- Internet usage for ordering other computer software and upgrades in the last twelve months (to be reported separately with video games software and upgrades: whether delivered on-line),
- Internet usage for ordering computer hardware in the last twelve months,
- Internet usage for ordering electronic equipment (incl. cameras) in the last twelve months,
- Internet usage for ordering telecommunication services (e.g. TV, broadband subscriptions, fixed line or mobile phone subscriptions, uploading money for prepaid phone cards),
- Internet usage for purchasing shares, insurance policies and other financial services in the last twelve months,
- Internet usage for ordering holiday accommodation (hotels, etc.) in the last twelve months,
- Internet usage for ordering other travel arrangements (transport tickets, car hire, etc.),
- Internet usage for ordering tickets for events in the last twelve months,
- Internet usage for ordering other goods or services in the last twelve months,
- goods or services bought or ordered in the last twelve months from national sellers,
- goods or services bought or ordered in the last twelve months from sellers from other EU countries,
- goods or services bought or ordered in the last twelve months from sellers from the rest of the world,
- goods or services bought or ordered in the last twelve months: country of origin of sellers is not known.

ICT competence and skills

Characteristics to be collected for individuals having ever used a computer:

- most recent training course of at least three hours on any aspect of computer use (within the last three years; more than three years ago; never taken one),
- computer skills for copying or moving a file or folder,
- computer skills for using copy and paste tools to duplicate or move information within a document,
- computer skills for using basic arithmetic formulas in a spreadsheet,
- computer skills for compressing (or zipping) files,
- computer skills for connecting and installing new devices, e.g. a modem,
- writing a computer program using a specialised programming language,
- computer skills for transferring files between computer and other devices (from digital camera or from/to mobile phone, mp3/mp4 player),
- (optional) computer skills for modifying or verifying the configuration parameters of software applications (except Internet browsers),

- computer skills for creating electronic presentations with presentation software (e.g. slides) including e.g. images, sound, video or charts,
- computer skills for installing a new or replacing an old operating system.

Characteristics to be collected for individuals having ever used a computer but not having taken a course (of at least three hours) on any aspect of computer use in the last three years:

- reason for not having taken a course on computer use: no need to take one because sufficient computer skills,
- reason for not having taken a course on computer use: no need to take one because the individual rarely uses computers,
- reason for not having taken a course on computer use: engagement in self-study or assistance from others.

Characteristics to be collected for individuals having ever used a computer but not having taken a course (of at least three hours) on any aspect of computer use in the last three years and who have not mentioned as reason their computer skills were sufficient, they rarely use of computers or they engaged in self-study or assistance from others:

- reason for not having taken a course on computer use: lack of time,
- reason for not having taken a course on computer use: course costs,
- reason for not having taken a course on computer use: no suitable course on content available.

Characteristics to be collected for individuals having ever used the Internet:

- Internet skills for using a search engine to find information,
- Internet skills for sending e-mails with attached files,
- Internet skills for posting messages to chat rooms, newsgroups or an online discussion forum (e.g. on websites for social networking),
- Internet skills for using the Internet to make phone calls,
- Internet skills for using peer-to-peer file sharing for exchanging movies, music, etc.,
- Internet skills for creating a web page,
- Internet skills for uploading text, games, images, films or music to websites (e.g. to websites for social networking),
- Internet skills for modifying the security setting of Internet browsers.

Characteristics to be collected for individuals having ever used the computer or Internet and having one or more computer or Internet skills (e-skills):

- way of obtaining e-skills: formalised educational institution,
- way of obtaining e-skills: training courses in adult education centre (but not at the initiative of the employer),
- way of obtaining e-skills: vocational training courses (at the request of the employer),
- way of obtaining e-skills: self-study using books, CD-ROMs, online courses, wikis, online discussion forum etc.,
- way of obtaining e-skills: self-study in the sense of learning-by-doing,
- way of obtaining e-skills: informal assistance from colleagues, relatives, friends,
- way of obtaining e-skills: other,

- self-assessment of whether the individual's current computer or Internet skills are sufficient if he/she needed to look for a job or change jobs within a year (yes; no; not applicable),
- self-assessment of whether the individual's current computer or Internet skills are sufficient to communicate with relatives, friends, colleagues over the Internet (yes; no; not applicable),
- self-assessment of whether the individual's current computer or Internet skills are sufficient to protect personal data (yes; no; not applicable),
- self-assessment of whether the individual's current computer or Internet skills are sufficient to protect the private computer from virus or other computer infection (yes; no; not applicable).

Characteristics to be collected for individuals aged less than 35 years having ever used the computer or Internet, having one or more computer or Internet skills (e-skills) and obtained e-skills through formalised educational institution:

- (optional) e-skills obtained in primary or lower secondary schools,
- (optional) e-skills obtained in upper secondary educational institution (schools for university entrance qualification or skilled posts),
- (optional) e-skills obtained in tertiary educational institution (e.g. university leading to BA, MA degrees, PhD).

Barriers to the use of ICT and the Internet

Characteristics to be collected for households without access to the Internet at home:

- reason for not having access to the Internet at home: have access to Internet elsewhere,
- reason for not having access to the Internet at home: do not need Internet (because not useful, not interesting, etc.).
- reason for not having access to the Internet at home: equipment costs too high,
- reason for not having access to the Internet at home: access costs too high (telephone, DSL subscription etc.),
- reason for not having access to the Internet at home: lack of skills,
- reason for not having access to the Internet at home: privacy or security concerns,
- reason for not having access to the Internet at home: broadband Internet is not available in our area,
- reason for not having access to the Internet at home: physical disability,
- reason for not having access to the Internet at home: none of the above, but other.

Use of ICT by individuals to exchange information and services with governments and public administrations (e-government)

Characteristics to be collected for individuals having used the Internet in the last twelve months:

- Internet usage in the last twelve months for private purposes for obtaining information from public authorities' websites,
- Internet usage in the last twelve months for private purposes for downloading official forms from public authorities' websites,
- Internet usage in the last twelve months for private purposes for sending filled-in forms to public authorities.

Characteristics to be collected for individuals having used the Internet in the last twelve months for private purposes for sending filled-in forms to public authorities:

— (optional) Internet usage in the last twelve months for private purposes for sending filled-in forms for the purpose of tax declaration,

Characteristics to be collected for individuals having not sent filled-in forms to public authorities over the Internet for private purposes in the last twelve months:

 reason for not sending filled-in forms to public authorities over the Internet: did not have to submit official forms at all.

Characteristics to be collected for individuals having not sent filled-in forms to public authorities over the Internet for private purposes in the last twelve months and who have not mentioned as reason they did not have to submit official forms at all:

- reason for not sending filled-in forms to public authorities over the Internet: there was no such website service available.
- reason for not sending filled-in forms to public authorities over the Internet: technical failure of website during filling-in or sending the form,
- reason for not sending filled-in forms to public authorities over the Internet: lack of skills or knowledge (e.g. did not know how to use website or use was too complicated),
- reason for not sending filled-in forms to public authorities over the Internet: concerns about protection and security of personal data,
- none of the above, but other.

Access to and use of technologies enabling connection to the Internet or other networks from anywhere at any time (ubiquitous connectivity)

Characteristics to be collected for individuals having used the Internet in the last three months:

- use of mobile devices to access the Internet away from home or work: mobile phone (or smart phone),
- use of mobile devices to access the Internet away from home or work: mobile phone (or smart phone) via GPRS.
- use of mobile devices to access the Internet away from home or work: mobile phone (or smart phone) via UMTS, HSDPA etc. (at least 3G),
- use of mobile devices to access the Internet away from home or work: mobile phone (or smart phone) via public WiFi or WiMAX,
- use of mobile devices to access the Internet away from home or work: portable computer (e.g. laptop),
- use of mobile devices to access the Internet away from home or work: portable computer (e.g. laptop) via USB key or laptop card (using at least 3G mobile broadband e.g. UMTS),
- use of mobile devices to access the Internet away from home or work: portable computer (e.g. laptop) via public WiFi or WiMAX,
- use of mobile devices to access the Internet away from home or work: none of the above, but other,
- no use of mobile devices to access the Internet away from home or work.

2. COVERAGE

- (a) The statistical units to be represented for the characteristics listed in heading 1(b) of this Annex that relate to households are households with at least one member in the age group 16 to 74.
- (b) The statistical units to be represented for the characteristics listed in heading 1(b) of this Annex that relate to individuals are individuals aged 16 to 74.
- (c) The geographic scope comprises households and/or individuals living in any part of the territory of the Member State.

3. REFERENCE PERIOD

The main reference period for the statistics to be collected is the first quarter of 2011.

4. BREAKDOWNS

- (a) For the subjects and their characteristics listed in heading 1(b) of this Annex that relate to households, the following background characteristics are to be collected:
 - region of residence (to be collected according to the NUTS1 classification of regions),
 - (optional) region of residence according to the NUTS2 classification,
 - geographic location: living in convergence regions (including phasing-out regions); living in regional competitiveness and employment regions,
 - degree of urbanisation: living in densely populated areas; living in intermediate populated areas; living in sparsely populated areas,
 - type of household: number of members in the household (to be collected separately: number of children under 16),
 - (optional) household's net monthly income (to be collected as a value or size bands compatible with income quartiles).
- (b) For the subjects and their characteristics listed in heading 1(b) of this Annex that relate to individuals, the following background characteristics are to be collected:
 - region of residence (to be collected according to the NUTS1 classification of regions),
 - (optional) region of residence according to the NUTS2 classification,
 - geographic location: living in convergence regions (including phasing-out regions); living in regional competitiveness and employment regions,
 - degree of urbanisation: living in densely populated areas; living in intermediate populated areas; living in sparsely populated areas,
 - gender: male; female,
 - country of birth: native-born; foreign-born in another EU Member State; foreign-born in non EU-country,
 - country of citizenship: national; non-national of other EU Member State; non-national of non-EU country,
 - (optional) legal marital status: unmarried; married (including registered partnership); widowed and not remarried (including widowed from registered partnership); divorced and not remarried (including legally separated and dissolved registered partnership),
 - (optional) de facto marital status: person living in a consensual union (between unmarried partners); person not living in a consensual union,
 - age in completed years and age groups: under 16 (optional); 16 to 24; 25 to 34; 35 to 44; 45 to 54; 55 to 64; 65 to 74; over 74 (optional),
 - highest completed level of education according to the International Standard Classification of Education (ISCED 97): low (ISCED 0, 1 or 2); middle (ISCED 3 or 4); high (ISCED 5 or 6); no formal education (ISCED 0); primary education (ISCED 1); lower secondary education (ISCED 2); upper secondary education (ISCED 3); post secondary education but not tertiary (ISCED 4); tertiary education first stage (ISCED 5); tertiary education second stage (ISCED 6),
 - employment situation: employee or self-employed, including family workers; unemployed; students not in the labour force; other not in the labour force,
 - occupation according to the International Standard Classification of Occupations (ISCO-08): manual workers; non-manual workers; ICT workers, non-ICT workers.

5. PERIODICITY

— The data are to be provided once for the year 2011.

6. DEADLINES FOR TRANSMISSION OF RESULTS

- (a) The individual data records, not allowing direct identification of statistical units concerned, where necessary flagged for unreliability, referred to in Article 6 and Annex II (6) of the Regulation (EC) No 808/2004 must be transmitted to Eurostat before 5 October 2011. By that date, the dataset has to be finalised, validated and accepted. The computer readable transmission format for the individual data records must follow the template provided by Eurostat.
- (b) A selected set of aggregate data as deemed to be necessary for validation and rapid publication purposes, where necessary flagged for confidentiality or unreliability, must be forwarded to Eurostat before 5 October 2011. By that date, the dataset has to be finalised, validated and accepted. The tabulated, computer readable transmission format must follow the template provided by Eurostat.
- (c) The metadata referred to in Article 6 of Regulation (EC) No 808/2004 must be forwarded to Eurostat before 31 May 2011. The metadata must follow the report template provided by Eurostat.
- (d) The quality report referred to in Article 7(3) of Regulation (EC) No 808/2004 must be forwarded to Eurostat one month after the transmission of the last dataset, by 5 November 2011. The quality report must follow the report template provided by Eurostat.

COMMISSION REGULATION (EU) No 822/2010

of 17 September 2010

amending Regulation (EC) No 198/2006 implementing Regulation (EC) No 1552/2005 of the European Parliament and of the Council on statistics relating to vocational training in enterprises, as regards the data to be collected, the sampling, precision and quality requirements

(Text with EEA relevance)

THE EUROPEAN COMMISSION,

Having regard to the Treaty on the Functioning of the European Union,

Having regard to Regulation (EC) No 1552/2005 of the European Parliament and of the Council of 7 September 2005 on statistics relating to vocational training in enterprises (1), and in particular Articles 7(3), 8(2) and 9(4) thereof,

Whereas:

- (1) Regulation (EC) No 1552/2005 establishes a common framework for the production of European statistics on vocational training in enterprises.
- (2) Commission Regulation (EC) No 198/2006 of 3 February 2006 implementing Regulation (EC) No 1552/2005 of the European Parliament and of the Council on statistics relating to vocational training in enterprises (2) defines the specific data to be collected with respect to the training and non-training enterprises and to the different forms of vocational training, the sampling and precision requirements, the quality requirements for the data to be collected, the structure of the quality reports.
- (3) Following the entry into force of Regulation (EC) No 1893/2006 of the European Parliament and of the Council of 20 December 2006 establishing the statistical classification of economic activities NACE Revision 2 (3), detailed NACE Rev.2 and size categories into which the results can be broken down should be adopted.
- (4) The Commission should define the specific data to be collected with respect to the training and non-training enterprises and to the different forms of vocational training.
- (1) OJ L 255, 30.9.2005 p. 1.
- (2) OJ L 32, 4.2.2006, p. 15.
- (3) OJ L 393, 30.12.2006, p. 1.

- (5) Implementing measures concerning the quality requirements for the data to be collected and transmitted for European statistics on vocational training in enterprises, the structure of the quality reports and any measures necessary for assessing or improving the quality of the data should be adopted.
- (6) Regulation (EC) No 452/2008 of the European Parliament and of the Council of 23 April 2008 concerning the production and development of statistics on education and lifelong learning (4) defines a new statistical instrument on the participation of adults in lifelong learning.
- (7) In light of the information to be made available through Regulation (EC) No 452/2008 as well as of the need to improve the quality of the results on vocational training in enterprises and lower the statistical burden on enterprises, it is appropriate to modify the codification scheme, sampling, precision and quality requirements.
- (8) Regulation (EC) No 198/2006 should therefore be amended accordingly.
- (9) The measures provided for in this Regulation are in accordance with the opinion of the European Statistical System Committee,

HAS ADOPTED THIS REGULATION:

Article 1

Annexes I, II, III and V to Regulation (EC) No 198/2006 are replaced by the text set out in the Annex to this Regulation.

Article 2

This Regulation shall enter into force on the 20th day following its publication in the Official Journal of the European Union.

⁽⁴⁾ OJ L 145, 4.6.2008, p. 227.

This Regulation shall be binding in its entirety and directly applicable in all Member States.

Done at Brussels, 17 September 2010.

For the Commission The President José Manuel BARROSO

ANNEX

1. Annex I to Regulation (EC) No 198/2006 is replaced by the following:

'ANNEX I

VARIABLES

Note to the table:

The values "core" and "key" in the column "variable group" are explained in Annex III. The value "ID" means that the variable is an "identification variable" (no missing allowed). In the column "variable type" the value "QL" refers to "Qualitative variable" of type Yes/No, "QM" to "Qualitative variable" with multiple categories as described in the table and "QT" refers to "Quantitative variable". CVT stands for Continuing Vocational Training. NACE refers to economic activity according to NACE Rev 2.

1. Variables to be collected from all enterprises: sample characteristics

Variable name	Variable group	Variable type	Variable description
COUNTRY	ID		Country code
REGION	ID		Region identification NUTS — level 1
REFYEAR	ID		Reference year
RESPID	ID		Enterprise ID
RESPWEIGHT	ID		Weighting factor Two decimal positions — use "." as decimal separator
RESPEXTRA1	ID		Extra variable 1 (see Annex III)
RESPEXTRA2	ID		Extra variable 2 (see Annex III)
RESPEXTRA3	ID		Extra variable 3 (see Annex III)
SP_NACE	ID		Sampling plan economic activity category
SP_SIZE	ID		Sampling plan size group
SP_NSTRA	ID		Sampling plan – Number of enterprises in the stratum defined by NACE_SP and SIZE_SP, i.e. the population
SP_N	ID		Sampling plan — Number of sampled enterprises from the sample-frame in the stratum defined by NACE_SP and SIZE_SP
SP_SUB	ID		Sub-sample indicator, shows if enterprise belongs to sub-sample
N_RESPST	ID		Number of responding enterprises in the stratum defined by NACE_SP and SIZE_SP
N_EMPREG	ID		Number of persons employed according to the register
INTRESP	ID		Response indicator (sampling unit type)
INTMETHOD	ID		Data collection mode
INTLANG	ID		Language of data collection

2. Variables to be collected from all enterprises: background data

Variable name	Variable group	Variable type	Variable description
A1	Core	QL	Actual NACE CODE
A2tot	Core	QT	Total number of persons employed on 31 December of the reference year
A2m		QT	Total number of males employed on 31 December of the reference year
A2f		QT	Total number of females employed on 31 December of the reference year
A3	Key	QT	Total number of persons employed on 31 December of the previous year
A4	Key	QT	Total number of hours worked in the reference year by persons employed
A5	Key	QT	Total labour costs (direct + indirect) of all persons employed in the reference year
A6		QL	Introduction of any new or significantly new improved products or services or methods of producing or delivering products and services during the reference year.

3. Variables to be collected from all enterprises: CVT strategies

Variable name	Variable group	Variable type	Variable description
A7		QL	Own or shared training centre
A8		QL	Person or unit within the enterprise with responsibility for the organisation of CVT
A9		QL	Assessment of future skill needs of the enterprise
A10		QM	Reaction to future needs through
			Continuing vocational training of current staff
			Recruitment of new staff with the suitable qualifications, skills and competences
			Recruitment of new staff combined with specific training
			Internal reorganisation to better use existing skills and competences
A11a		QM	Reviews of future skill and training needs of individual employees
			Yes, mainly by way of structured interviews
			Yes, but mainly by way of other methods
			No
A11b		QM	The reviews of future skill and training needs of individual employees focus on:
			Occupations or groups of occupations



Variable name	Variable group	Variable type	Variable description
			Skills and competences
			Working tasks and activities
			Formal qualifications
A12		QM	Skills and competences important in the next few years
			General IT skills
			IT professional skills
			Management skills
			Team working skills, customer handling skills, social skills
			Problem solving skills
			Office administration skills
			Foreign language skills
			Technical, practical or job-specific skills
			Oral or written communication skills
			Numeracy and/or literacy skills
			None of these
			Do not know
A13		QL	Planning of CVT in the enterprise lead to a written training plan or programme
A14		QL	Annual training budget, which includes provision for CVT
A15		QL	National, sector or other agreements between the social partners, which cover the provision of CVT
A16a		QL	Staff representatives/committees involved in the management process of continuing vocational training
A16b		QM	Aspects covered by staff representatives/committees
			Objective setting of training
			Establishing criteria for the selection of participants or specific target groups
			Form/type of training (e.g. internal/external courses; other forms such as guided on-the-job training)
			Content of training
			Budget for training
			Selection of external training providers

Variable name	Variable group	Variable type	Variable description
			Evaluation/assessment of training outcomes
A17		QM	Sources of information about CVT
			Public information centres/services and authorities
			Private training providers
			Personnel/staff representatives
			Others
			Do not use any such source of information

4. Variables to be collected from all enterprises: CVT characteristics

Variable name	Variable group	Variable type	Variable description
B1a	Core	QL	Provision of internal CVT courses in the reference year
B1b	Core	QL	Provision of external CVT courses in the reference year
B2a	Core	QL	Provision of guided on-the-job training in the reference year
		QT	Number of participants in guided on-the-job training
B2b	Core	QL	Provision of job rotation in the reference year
		QT	Number of participants: job-rotation, exchanges, secondments or study visits
B2c	Core	QL	Attendance at conferences/workshops in the reference year
		QT	Number of participants in conferences/workshops
B2d	Core	QL	Participation in learning and quality circles in the reference year
		QT	Number of participants in learning or quality circles
B2e	Core	QL	Planned training by self-directed learning/e-learning in the reference year
		QT	Number of participants in self-directed learning/e-learning
В3		QL	Provision of CVT courses in the year before the reference year
B4		QL	Provision of other forms of CVT in the year before the reference year
B5a		QL	Existence of CVT contributions in the reference year
		QT	Amount of contributions CVT (in euros)
B5b		QL	Existence of CVT receipts in the reference year



Variable name	Variable group	Variable type	Variable description
		QT	Amount of receipts CVT (in euros)
В6		QM	Measures the enterprise benefits from
			Tax incentives (tax allowances, tax exemptions, tax credits, tax relief, tax deferrals)
			Receipts from training funds (national, regional, sector)
			EU subsidies (e.g. European Social Fund)
			Government subsidies
			Other sources
			None of these

The following sections 5 and 6 shall be addressed to enterprises providing CVT courses in the reference year [(B1a or B1b) = YES]. Section 7 shall be addressed to all training enterprises in the reference year, i.e.:

- enterprises providing CVT courses in 2010 [(B1a or B1b) = YES], or
- enterprises providing other forms of CVT [(B2a or B2b or B2c or B2d or B2e) = YES].

Section 8 shall be addressed to non-training enterprises.

5. Variables to be collected from enterprises which provided CVT courses: CVT participants, subjects and providers

Variable name	Variable group	Variable type	Variable description
C1tot	Key	QT	Total number of CVT course participants
C2m		QT	Number of CVT course participants — males
C2f		QT	Number of CVT course participants — females
C3tot	Key	QT	Paid working time (in hours) spent on all CVT courses
C3i		QT	Paid working time (in hours) for internal CVT courses
C3e		QT	Paid working time (in hours) for external CVT courses
C4		QT	Share of training hours spent on obligatory courses for health and safety at work
C5		QL	Subjects covered
			General IT skills
			IT professional skills
			Management skills
			Team working skills, customer handling skills, social skills
			Problem solving skills
			Office administration skills

Variable name	Variable group	Variable type	Variable description
			Foreign language skills
			Technical, practical or job-specific skills
			Oral or written communication skills
			Numeracy and/or literacy skills
			None of these
C5Main		QL	Main subject (with respect to volume of training hours)
C6		QL	Providers (external courses)
			Schools, colleges, universities and other higher education institutions
			Public training institutions (financed or guided by the government; e.g. adult education centre)
			Private training companies
			Private companies whose main activity is not training
			Employer's associations, chambers of commerce, sector bodies
			Trade unions
			Other training providers
C6Main		QL	Main provider (with respect to volume of training hours)

6. Variables to be collected from enterprises which provided CVT courses: CVT costs

Variable name	Variable group	Variable type	Variable description
C7a		QL	Existence of fees
		QT	CVT course costs — fees and payments for courses for employees (in euros)
C7b		QL	Existence of travel costs
		QT	CVT course costs — travel and subsistence payments (in euros)
C7c		QL	Existence of labour costs of internal trainers
		QT	CVT course costs — labour costs of internal trainers (in euros)
C7d		QL	Existence of costs of training centre and teaching materials etc.
		QT	CVT course costs — training centre, or rooms and teaching materials for CVT courses (in euros)
C7sub		QL	Existence of "Sub-total only" (no sub-categories)
	Key	QT	CVT costs sub-total (in euros)



Variable name	Variable group	Variable type	Variable description
PAC	Key	QT	Personal absence cost — to be calculated (PAC=C3tot*A5/A4 in euros)
C7tot	Key	QT	Total cost CVT — to be calculated (C7sub + B5a – B5b (in euros)

7. Variables to be collected from enterprises which provided CVT courses or other forms of CVT: CVT quality, outcomes and difficulties

Variable name	Variable group	Variable type	Variable description
D1		QM	Aspects considered to ensure the quality of CVT
			Certification of external providers (e.g. use of national registers)
			Continuous training of internal trainers
			Continuing vocational training and certification is based on national/sector recognised standards or frameworks
			Others
			No particular aspect considered
D2a		QM	Assessment of the outcomes of CVT activities
			Yes, for all activities
			Yes, for some activities
			No, proof of participation is sufficient
D2b		QM	Methods of assessment
			Certification after written or practical test
			Satisfaction survey amongst participants
			Assessment of participants' behaviour or performance in relation to training objectives
			Assessment/measurement of the impact of training on performance of relevant departments or the whole enterprise
			Other
D3		QM	Factors limiting CVT provision in the reference year
			No limiting factor: level of training provided was appropriate to the enterprises needs
			Recruitment of individuals with the required qualifications, skills and competencies
			Difficulties in assessing training needs in the enterprise
			Lack of suitable offerings of CVT courses in the market
			High costs of CVT courses
			Higher focus on IVT provision than on CVT

Variable name	Variable group	Variable type	Variable description
			Major efforts in CVT realised in recent years
			Limited time available for staff to participate in CVT
			Other reasons

8. Variables to be collected from non-training enterprises: reasons for the non-provision of CVT activities

Variable name	Variable group	Variable type	Variable description
E1		QM	Reasons for not providing CVT in the reference year
			The existing qualifications, skills and competences were appropriate to the current needs of the enterprise
			Recruitment of individuals with the required qualifications, skills and competencies was preferred
			Difficulties in assessing training needs in the enterprise
			Lack of suitable offerings of CVT courses in the market
			High costs of CVT courses
			Higher focus on IVT provision than on CVT
			Major efforts in CVT realised in recent years
			No time available for staff to participate in CVT
			Other reasons

9. Variables to be collected from all enterprises: IVT

Variable name	Variable group	Variable type	Variable description
F1tot	Core	QT	Total number of IVT participants in the enterprise during the reference year
F2		QM	Reasons for providing IVT (if F1Tot > 0)
			To qualify future employees according to the needs of the enterprise
			To choose the best apprentices for future employment after completion of initial vocational training
			To avoid possible mismatch with enterprise needs in case of external recruitment
			To make use of the productive capacities of IVT participants already during their initial vocational training
			Other (e.g. to make the enterprise more attractive to potential staff)

Optional variables

Member States can transmit complementary variables to the Commission (Eurostat) on an optional basis in a harmonised format as described in the "European Union Manual" referred to in Article 8.';

2. Annex II to Regulation (EC) No 198/2006 is replaced by the following:

'ANNEX II

SAMPLE

- 1. Business registers referred to in Regulation (EC) No 177/2008 of the European Parliament and of the Council of 20 February 2008 establishing a common framework for business registers for statistical purposes (1) shall be taken as the main source of the sampling frame. A nationally representative stratified probability sample of enterprises shall be taken from this frame.
- 2. The sample shall be stratified by NACE Rev.2 and size category according to the following minimum specification:
 - 20 NACE Rev.2 categories [B, C10-C12, C13-C15, C17-C18, C19-C23, C24-C25, C26-C28 and C33, C29-C30, C16+C31-32, D-E, F, G(45), G(46), G(47), I, H, J, K(64,65), K(66), L+M+N+R+S],
 - Member States can cover other sectors and use additional categories for the stratification (e.g. O, P, and Q) on an optional basis,
 - 3 enterprise size categories, according to their number of persons employed: (10-49) (50-249) (250 and more) for countries with fewer than 50 million inhabitants,
 - 6 enterprise size categories, according to their number of persons employed: (10-19) (20-49) (50-249) (250-499) (500-999) (1 000 and more) for Member States with 50 million inhabitants and more.
- 3. A sample size shall be calculated to assure a **maximum** half-length of the 95 % confidence interval of 0,2 for the estimated parameters, which are a proportion of "training enterprises" (after allowance for the non-response rate in the sample) for each of the 60 stratified elements identified above (120 stratified elements for Member States with 50 million inhabitants and more).
- 4. The following formula may be used in determining the sample size:

$$n_h = 1/[c^2 \times te_h + 1/N_h] / r_h$$

Where:

 r_h = the anticipated response rate in the stratum cell, h

c = maximum length of half the confidence interval

teh = the anticipated proportion of training enterprises in the stratum cell, h

 N_h = the total number of enterprises (training and non-training) in the stratum cell, h

(1) OJ L 61, 5.3.2008, p. 6.';

3. Annex III to Regulation (EC) No 198/2006 is replaced by the following:

'ANNEX III

Imputation principles and record weighting

Countries shall take all appropriate measures to reduce item and unit non-response. Prior to imputation countries shall make all reasonable efforts to use other data sources.

Core variables, for which no missing value shall be accepted, nor imputation permitted are:

— A1, A2tot, B1a, B1b, B2a(QL), B2b(QL) B2c(QL), B2d(QL) B2e(QL), F1tot.

Key variables, for which every effort should be made to avoid missing values and for which imputation is recommended are:

— A3, A4, A5, C1tot, C3tot, C7sub, C7tot, PAC.

Imputation for item non-response shall be recommended within the following general limits:

- 1. When a record contains less than 50 % of variables presented then this record shall normally be considered as a unit non-response.
- 2. For a single NACE Rev.2/size cell imputations shall not be allowed if more than 50 % of the responding enterprises have missing data for more than 25 % of the quantitative variables.
- 3. For a single NACE Rev.2/size cell, no imputation shall be performed on a quantitative variable if the proportion of responding enterprises for that particular variable is less than 50 %.
- 4. For a single NACE Rev.2/size cell, no imputation shall be performed on a qualitative variable if the proportion of responding enterprises for that particular variable is less than 80 %.

Quantitative and qualitative variables are identified in Annex I.

Member States shall calculate and transmit a weight to be applied to each data record together with any auxiliary variables, which may have been used in the calculation of this weight. These auxiliary variables should be recorded as the variables RESPEXTRA1, RESPEXTRA2, RESPEXTRA3 as necessary. The methodology adopted for establishing the weights shall be detailed in the quality report.';

4. Annex V to Regulation (EC) No 198/2006 is replaced by the following:

'ANNEX V

QUALITY REPORT FORMAT

Member States shall submit quality reports to be written according to a standard quality-reporting format provided by the Commission (Eurostat). A copy of the national questionnaire shall accompany the quality report.

1. RELEVANCE

Implementation of the survey and the degree to which statistics meet current and potential users' needs. This covers a description of users and their individual needs as well as an evaluation of to what degree these needs have been satisfied.

2. ACCURACY

2.1. Sampling errors

This covers:

- Description of the sample design and the realised sample.
- Description of the calculation of the final weights including non-response model and auxiliary variables used, estimator used, e.g. Horvitz-Thompson estimator, variance of the estimates according to the sample strata, variance estimation software, in particular, a description of the auxiliary variables or information used should be reported in order to recalculate the final weights within Eurostat since it is needed for variance estimation.
- In case of non-response analysis, a description of the biases in the sample and results.

Tables to be provided (broken down by **NACE Rev.2 and size classes** according to the national sampling plan):

- Number of enterprises in the sampling frame.
- Number of enterprises in the sample.

Tables to be provided (broken down by **NACE Rev.2 and size classes** according to the national sampling plan, however allocation according to the observed enterprise characteristics):

- Coefficients of variation (1) for the following key statistics.
- Total number of persons employed, total number of enterprises that provided CVT, ratio of the total number of enterprises that provided CVT to the total number of enterprises.
- Total number of enterprises that provided CVT courses, ratio of the total number of enterprises that provided CVT courses to the total number of enterprises.
- Total number of persons employed in enterprises that provided CVT, total number of participants in CVT courses, ratio of the total number of participants in CVT courses to the total number of persons employed, ratio of the total number of participants in CVT courses to the total number of persons employed in enterprises that provided CVT.
- Total costs of CVT courses.
- Total number of enterprises providing IVT, total number of participants in IVT, ratio of the total number of enterprises providing IVT to the total number of enterprises.

2.2. Non-sampling errors

2.2.1. Coverage errors

This covers:

- Description of the register used for sampling and its overall quality, information included in the register, and its updating frequency.
- Errors due to the discrepancies between the sampling frame and the target population and sub-populations (over-coverage, under-coverage, misclassifications).
- Methods used to obtain this information and notes on the processing of misclassifications.

Tables to be provided (broken down by **NACE Rev.2 and size classes** according to the national sampling plan, however allocation according to the observed enterprise characteristics):

- Number of enterprises.
- Ratio of the number of enterprises for which the observed strata equals the sampling strata.

2.2.2. Measurement errors

Where appropriate an assessment of errors that occurred at the stage of data collection due for example to:

- The questionnaire design (results of pre-tests or laboratory methods; questioning strategies).
- Reporting unit/respondent considering the data collection mode used (e.g. problems and strategies to find the appropriate respondent(s) in the enterprise, memory problems, errors when filling the forms, assistance to the respondent). This includes a description and assessment of measures taken to assure the high quality of the information related to "participants" and to assure that "participant events" were not collected.

- Existence/use of relevant information systems and administrative records in the enterprise, e.g. correspondence between the administrative and survey concept (reference period, availability of individual data).
- Methods used to reduce this kind of errors, problems with the questionnaire as a whole or with single questions.

2.2.3. Processing errors

This covers a description of the data editing process such as processing system and tools used, errors due to coding, editing, weighting or tabulation, quality checks at macro/micro level and corrections/failed edits.

2.2.4. Non-response errors

This covers an assessment of unit non-response and item non-response and a description of the measures undertaken regarding "re-contacts" as well as:

- Full report on imputation procedures including methods used for imputation and/or re-weighting.
- Methodological notes and results of non-response analysis or other methods to assess the effects of non-response.

Tables to be provided (broken down by **NACE Rev.2 and size classes** according to the national sampling plan, however allocation according to the observed enterprise characteristics):

- Unit response rates (2).
- Item response rates (3) for the following with respect to all respondents: total number of hours work as a function of all respondents and total labour cost as a function of all respondents.
- Item response rates for the following with respect to enterprises offering CVT courses:
 - Total number of participants in courses, males, females as a function of enterprises offering CVT
 - Total number of hours on CVT courses as a function of enterprises offering CVT courses, number of hours on CVT courses managed internally and externally as a function of enterprises offering CVT courses.
 - Total costs of CVT courses as a function of enterprises offering CVT courses.
- Item response rates for the following with respect to enterprises offering IVT: Total number of participants in IVT as a function of enterprises offering IVT.

3. TIMELINESS AND PUNCTUALITY

This covers a table of dates when each of the following phases of the project started and ended such as fieldwork (considering the different data collection modes), reminders and follow-up, data checking and editing, further validation and imputation, non-response survey (as appropriate) and estimations as well as data transmission to Eurostat and dissemination of national results.

4. ACCESSIBILITY AND CLARITY

This covers the type of results sent to enterprises, a dissemination scheme of results and a copy of any methodological documents relating to the statistics provided.

5. COMPARABILITY

This covers the deviations from the standard European questionnaire and definitions provided in the manual referred to in Article 8 and a description of links done with other statistical sources (use of certain data available in registers, survey linked to another national survey).

6. COHERENCE

This covers a comparison of statistics for the same phenomenon or item from other surveys or sources and an assessment of coherence with structural business statistics for the number of persons employed as a function of NACE Rev.2 and Size Group.

Tables to provide (broken down by **NACE Rev.2 and size classes** according to the national sampling plan, however allocation according to the observed enterprise characteristics):

- Number of persons employed from structural business statistics and number of persons employed from CVTS
- Percentage of differences (SBS CVTS)/SBS.

7. COST AND BURDEN

This covers an analysis of the burden and benefit at national level through, for example, a consideration of average time for answering to each questionnaire, problematic questions and variables, variables most/least useful in describing CVT at national level, estimated or actual satisfaction level of data users at national level, difference of burden between for small and large enterprises and efforts made to reduce burden.

⁽¹⁾ The coefficient of variation is the ratio of the square root of the variance of the estimator to the expected value. It is estimated by the ratio of the square root of the estimate of the sampling variance to the estimated value. The estimation of the sampling variance must take into account the sampling design and changes of strata.

⁽²⁾ The unit response rate is the ratio of the number of in scope respondents to the number of questionnaires sent to the population selected.

⁽³⁾ The item response rate for a variable is the ratio of the number of available data to the number of available and missing data (equal to the number of in scope respondents).'

COMMISSION REGULATION (EU) No 823/2010

of 17 September 2010

implementing Regulation (EC) No 452/2008 of the European Parliament and of the Council concerning the production and development of statistics on education and lifelong learning, as regards statistics on the participation of adults in lifelong learning

(Text with EEA relevance)

THE EUROPEAN COMMISSION,

Having regard to the Treaty on the Functioning of the European Union,

Having regard to Regulation (EC) No 452/2008 of the European Parliament and of the Council of 23 April 2008 concerning the production and development of statistics on education and lifelong learning (1), and in particular Article 6(1) thereof,

Whereas:

- (1) Regulation (EC) No 452/2008 establishes a common framework for the systematic production of European statistics in the field of education and lifelong learning.
- (2) According to Article 6(1) of Regulation (EC) No 452/2008, the Commission should adopt certain implementing measures in view of ensuring the transmission of high quality data.
- (3) It is necessary to adopt measures for the implementation of individual statistical actions for the production of statistics on the participation of adults in lifelong learning as covered by Domain 2 of Regulation (EC) No 452/2008.
- (4) In the production and dissemination of European statistics in the field of education and lifelong learning, the national and European statistical authorities should take account of the principles set out in the European Statistics Code of Practice endorsed by the Commission in its Recommendation of 25 May 2005 on the independence, integrity and accountability of the national and Community statistical authorities (2).
- (5) The measures provided for in this Regulation are in accordance with the opinion of the European Statistical System Committee,

HAS ADOPTED THIS REGULATION:

Article 1

The data collection for the first survey on the participation and non-participation of adults in lifelong learning (Adult Education Survey) shall take place between 1 July 2011 and 30 June 2012. The reference period for which the data on participation in lifelong learning activities are collected shall be the 12 months prior to the data collection period.

Data shall be collected every five years.

Article 2

The population age range covered by the survey shall be 25-64. The age groups 18-24 and 65-69 shall be covered on an optional basis.

Article 3

The variables concerning the subjects covered by the survey as specified under Domain 2 of Regulation (EC) No 452/2008 and their breakdowns shall be as set out in Annex I to this Regulation

Article 4

The data sources and sample size concerning Domain 2 are specified in the Annex to Regulation (EC) No 452/2008. Sampling and precision requirements needed to meet these requirements are detailed in Annex II to this Regulation.

Article 5

Member States shall transmit to the Commission (Eurostat) a quality report on the survey on the participation and non-participation of adults in lifelong learning according to the quality criteria referred to in Article 4(1)(d) of Regulation (EC) No 452/2008 and the further requirements specified in Annex III to this Regulation.

Article 6

With a view to achieving a high level of harmonisation of the survey results across countries, the Commission (Eurostat), in close cooperation with Member States, shall propose methodological and practical recommendations and guidelines for the implementation of the survey in the form of an 'Adult Education Survey Manual' including a standard questionnaire.

Article 7

Member States shall transmit to the Commission (Eurostat) clean micro-data files within 6 months after the end of the national data collection period.

Member States shall transmit the quality report to the Commission (Eurostat) within 3 months after the delivery of the micro-data files.

Article 8

The requirements as specified in this Regulation are minimum requirements. Member States can specify further requirements at national level given that the quality requirements following this Regulation are not compromised.

⁽¹⁾ OJ L 145, 4.6.2008, p. 227.

⁽²⁾ COM(2005) 217 final.

Article 9

This Regulation shall enter into force on the 20th day following its publication in the Official Journal of the European Union.

This Regulation shall be binding in its entirety and directly applicable in all Member States.

Done at Brussels, 17 September 2010.

For the Commission The President José Manuel BARROSO

ANNEX I

Variables

Note to the table:

All variables shall be transmitted unless the mention 'optional' appears under the variable name. Data and metadata referred in Article 7 shall be made available to Eurostat through electronic means, in using the single entry point or other appropriate information technology tools. The codes and code lists presented in the table below are indicative only. Transmission formats are provided by the Commission (Eurostat) in the Adult Education Survey Manual referred to in Article 6.

Variable name and status	Code	Description	Filter
COUNTRY		COUNTRY OF RESIDENCE	Everybody
	2 digits	Based on the ISO country classification, details provided in the Adult Education Survey Manual referred to in Article 6	
REGION		REGION OF RESIDENCE	Everybody
	2 digits	Coding according to NUTS at 2 digit level	
DEG_URB		DEGREE OF URBANISATION OF THE AREA THE HOUSEHOLD LIVES IN	Everybody
	1	Densely populated area	
	2	Intermediate area	
	3	Thinly populated area	
REFYEAR		REFERENCE YEAR OF THE SURVEY	Everybody
	4 digits		
REFMONTH		MONTH OF SURVEY	Everybody
	1-12		
RESPID		Identification of the respondent	Everybody
	numeric	Identification code of each record	
RESPWEIGHT		WEIGHTING FACTOR FOR INDIVIDUALS	Everybody
	numeric	Weight factor for individuals (with 3 digits of decimals separated by a dot)	
NFEACTWEIGHT		WEIGHTING FACTOR FOR NON-FORMAL ACTIVITIES	NFENUM ≥ 1
	numeric	Weight factor for the non-formal activities selected in NFERAND1 and NFERAND2 (with 3 digits of decimals separated by a dot)	
Or	numeric (optional)	Weight factor for the non-formal activities selected in NFERAND1, NFERAND2 and NFERAND3 (with 3 digits of decimals separated by a dot)	
	0	NFENUM = 0	
INTMETHOD		Data collection method used	Everybody



Variable name and status	Code	Description	Filter
		Codes provided in the Adult Education Survey Manual referred to in Article 6	
INTLANG		Language used for the interview	Everybody
	2 digits	Codes based on the ISO country classification, details provided in the Adult Education Survey Manual referred to in Article 6	
(HHNBPERS)		NUMBER OF PERSONS LIVING IN THE SAME HOUSEHOLD (INCLUDING THE RESPONDENT)	Everybody
HHNBPERS_0_4	0-98	0-4 years old	
HHNBPERS_5_13	0-98	5-13 years old	
HHNBPERS_14_15	0-98	14-15 years old	
HHNBPERS_16_24	0-98	16-24 years old	
HHNBPERS_25_64	1-98	25-64 years old	
HHNBPERS_65plus	0-98	65 years and older	
	- 1	No answer	
ННТҮРЕ		HOUSEHOLD TYPE	Everybody
	10	One-person household	
	21	Lone parent with child(ren) aged less than 25	
	22	Couple without child(ren) aged less than 25	
	23	Couple with child(ren) aged less than 25	
	24	Couple or lone parent with child(ren) aged less than 25 and other persons living in household	
	30	Other	
	- 1	No answer	
HHLABOUR		HOUSEHOLD COMPOSITION BY LABOUR STATUS	Everybody
HHLABOUR_EMP	0-98	Number of persons aged 16-64 in the household who are at work	
HHLABOUR_NEMP	0-98	Number of persons aged 16-64 in the household who are unemployed or inactive	
	- 1	No answer	



Variable name and status	Code	Description	Filter
HHINCOME		NET MONTHLY INCOME OF THE HOUSEHOLD	Everybody
	1	Below 1st decile	
	2	Between 1st decile and 2nd decile	
	3	Between 2nd decile and 3rd decile	
	4	Between 3rd decile and 4th decile	
	5	Between 4th decile and 5th decile	
	6	Between 5th decile and 6th decile	
	7	Between 6th decile and 7th decile	
	8	Between 7th decile and 8th decile	
	9	Between 8th decile and 9th decile	
	10	Above 9th decile	
	0	Refusal (optional)	
	- 1	No answer	
SEX		SEX	Everybody
	1	Male	
	2	Female	
		YEAR AND MONTH OF BIRTH	
BIRTHYEAR	4 digits	The 4 digits of year of birth	Everybody
BIRTHMONTH	1-12	The 2 digits of month of birth	Everybody
CITIZEN		CITIZENSHIP	Everybody
	0	Same as country of residence	
	2 digits	Based on the ISO country classification, details provided in the Adult Education Survey Manual referred to in Article 6	
	- 1	No answer	
BIRTHPLACE		COUNTRY OF BIRTH	Everybody
	0	Born in this country	
	2 digits	Based on the ISO country classification, details provided in the Adult Education Survey Manual referred to in Article 6	
	- 1	No answer	



Variable name and status	Code	Description	Filter
RESTIME		YEARS OF RESIDENCE IN THIS COUNTRY	BIRTHPLACE ≠ 0
	1	Been in this country for 1 year and less	
	2-10	Number of years for person who has been in this country for 2 to 10 years	
	11	Been in this country for more than 10 years	
	- 1	No answer	
	- 2	Not applicable (BIRTHPLACE = 0)	
MARSTALEGAL		LEGAL MARITAL STATUS	Everybody
	1	Never married	
	2	Married (including registered partnership)	
	3	Widowed and not remarried	
	4	Legally separated and not remarried	
	5	Divorced	
	- 1	No answer	
MARSTADEFACTO		DE FACTO MARITAL STATUS (consensual union)	Everybody
	1	Person living in a consensual union	
	2	Person not living in a consensual union	
	- 1	No answer	
HATLEVEL		HIGHEST LEVEL OF EDUCATION OR TRAINING SUCCESSFULLY COMPLETED	Everybody
	01	No formal education or below ISCED 1	
	11	ISCED 1	
	21	ISCED 2	
	22	ISCED 3c (shorter than two years)	
	31	ISCED 3c (two years and more)	
	32	ISCED 3 a, b	
	30	ISCED 3 (without possible distinction a, b or c)	
	40	ISCED 4	
	51	ISCED 5b	



Variable name and status	Code	Description	Filter
	52	ISCED 5a	
	60	ISCED 6	
	- 1	No answer	
HATFIELD		FIELD OF THE HIGHEST LEVEL OF EDUCATION OR TRAINING SUCCESSFULLY COMPLETED	HATLEVEL = 22 to 60
	000	General programmes	
	100	Teacher training and education science	
	200	Humanities, languages and arts	
	222	Foreign languages	
	300	Social sciences, business and law	
	400	Science, mathematics and computing (no distinction possible)	
	420	Life science (including biology and environmental science)	
	440	Physical science (including physics, chemistry and earth science)	
	460	Mathematics and statistics	
	481	Computer science	
	482	Computer use	
	500	Engineering, manufacturing and construction	
	600	Agriculture and veterinary	
	700	Health and welfare	
	800	Services	
	999	Unknown	
	-1	No answer	
	- 2	Not applicable (HATLEVEL ≠ 22 to 60)	
	or 010-863 (optional)	Fields coded on 3 digits on an optional basis, details provided in the Adult Education Survey Manual referred to in Article 6	
HATYEAR		YEAR WHEN HIGHEST LEVEL OF EDUCATON OR TRAINING WAS SUCCESSFULLY COMPLETED	HATLEVEL ≠ 01, – 1
	4 digits	The four digits of the year when highest level of education or training was successfully completed are entered	



Variable name and status	Code	Description	Filter
	- 1	No answer	
	- 2	Not applicable (HATLEVEL = $01, -1$)	
HATVOC (optional)		ORIENTATION OF THE HIGHEST LEVEL OF EDUCATION OR TRAINING SUCCESSFULLY COMPLETED	HATLEVEL = 22 to 40 and (REFYEAR- HATYEAR) ≤ 20
	1	General education	
	2	Vocational education	
	- 1	No answer	
	- 2	Not applicable (HATLEVEL # 22 to 40 or (REFYEAR- HATYEAR) > 20	
HATOTHER (optional)		OTHER FORMAL EDUCATION OR TRAINING SUCCESSFULLY COMPLETED IN ANOTHER FIELD THAN 'HATLEVEL'	HATLEVEL = 22 to 60 and (REFYEAR- HATYEAR) ≤ 20
	1	Yes	
	2	No	
	- 1	No answer	
	- 2	Not applicable (HATLEVEL ≠ 22 to 60 or (REFYEAR- HATYEAR) > 20	
HATOTHER_LEVEL (optional)		Level of the formal education programme	HATOTHER = 1
	22-60	Coded as HATLEVEL	
	- 1	No answer	
	- 2	Not applicable (HATOTHER ≠ 1)	
HATOTHER_VOC (optional)		Orientation of the formal education programme	HATOTHER = 1 and HATOTHER_ LEVEL = 22 to 40
	1-2	Coded as HATVOC	
	- 1	No answer	
	- 2	Not applicable (HATOTHER ≠ 1 or HATOTHER_LEVEL ≠ 22 to 40)	



Variable name and status	Code	Description	Filter
HATOTHER_FIELD (optional)		Field of the formal education programme	HATOTHER = 1 and HATOTHER_ LEVEL = 22 to 60
	000-800	Coded as HATFIELD	
	- 1	No answer	
	- 2	Not applicable (HATOTHER ≠ 1 or HATOTHER_LEVEL ≠ 22 to 60)	
HATCOMP (optional)		PROCEDURE OF RECOGNITION OF SKILLS AND COMPETENCES UNDERTAKEN	Everybody
	1	Yes, certification obtained	
	2	Yes, procedure ongoing	
	3	No	
	- 1	No answer	
HATCOMPHIGH (optional)		RECOGNITION OF SKILLS AND COMPETENCES ALLOWS ACCESS TO A HIGHER FORMAL EDUCATION PROGRAMME THAN THE LEVEL MENTIONED IN 'HATLEVEL'	HATCOMP = 1,2 and HATLEVEL ≠ 01, -1
	1	Yes	
	2	No	
	-1	No answer	
	- 2	Not applicable (HATCOMP ≠ 1,2 or HATLEVEL = 01, −1)	
DROPHIGH		FORMAL EDUCATION ABANDONED HIGHER THAN THE LEVEL MENTIONED IN 'HATLEVEL' BUT NOT COMPLETED	HATLEVEL ≠ 01, -1 and (REFYEAR HATYEAR) ≤ 20
	1	Yes	
	2	No	
	- 1	No answer	
	- 2	Not applicable (HATLEVEL = 01, -1 or (REFYEAR- HATYEAR) > 20)	
DROPLEVEL		LEVEL OF THE FORMAL EDUCATION NOT COMPLETED	DROPHIGH = 1
	21	ISCED 2	
	22	ISCED 3c (shorter than two years)	



Variable name and status	Code	Description	Filter
	31	ISCED 3c (two years and more)	
	32	ISCED 3 a, b	
	30	ISCED 3 (without possible distinction a, b or c)	
	40	ISCED 4	
	51	ISCED 5b	
	52	ISCED 5a	
	60	ISCED 6	
	- 1	No answer	
	- 2	Not applicable (DROPHIGH ≠ 1)	
DROPVOC (optional)		ORIENTATION OF THE FORMAL EDUCATION NOT COMPLETED	DROPLEVEL = 22 to 40 and (REFYEAR- HATYEAR) ≤ 20
	1	General education	
	2	Vocational education	
	- 1	No answer	
	- 2	Not applicable (DROPLEVEL ≠ 22 to 40 or (REFYEAR- HATYEAR) > 20	
MAINSTAT		MAIN CURRENT LABOUR STATUS	Everybody
		Carries out a job or profession, including unpaid work for a family business or holding, including an apprenticeship or paid traineeship, etc.:	
	11	— Full time	
	12	— Part time	
	20	Unemployed	
	31	Pupil, student, further training, unpaid work experience	
	32	In retirement or early retirement or has given up business	
	33	Permanently disabled	
	34	In compulsory military service	
	35	Fulfilling domestic tasks	
	36	Other inactive person	



Variable name and status	Code	Description	Filter
	- 1	No answer	
JOBSTAT		PROFESSIONAL STATUS	MAINSTAT = 11,12
	11	Self-employed with employees	
	12	Self-employed without employees	
	21	Employee with a permanent job or work contract of unlimited duration	
	22	Employee with temporary job/work contract of limited duration	
	30	Family worker	
	- 1	No answer	
	- 2	Not applicable (MAINSTAT ≠ 11,12)	
JOBISCO		OCCUPATION	MAINSTAT = 11,12
	2 digits	ISCO-08 coded at 2 digit level	
	- 1	No answer	
	- 2	Not applicable (MAINSTAT ≠ 11,12)	
LOCNACE		ECONOMIC ACTIVITY OF THE LOCAL UNIT	MAINSTAT = 11,12
	2 digits	NACE Rev.2 coded at 2 digit level	
	- 1	No answer	
	- 2	Not applicable (MAINSTAT ≠ 11,12)	
LOCSIZEFIRM		NUMBER OF PERSONS WORKING AT THE LOCAL UNIT	JOBSTAT = 11, 21,22
	1	1 to 10 persons	
	2	11 to 19 persons	
	3	20 to 49 persons	
	4	50 to 249 persons	
	5	250 or more persons	
	7	Do not know but 10 or more persons	
	- 1	No answer	



Variable name and status	Code	Description	Filter
	- 2	Not applicable (JOBSTAT # 11,21,22, 30)	
JOBTIME		YEAR IN WHICH PERSON STARTED WORKING IN HIS/HER CURRENT MAIN JOB	MAINSTAT = 11,12
	4 digits	4 digits of the year concerned	
	- 1	No answer	
	- 2	Not applicable (MAINSTAT ≠ 11, 12)	
		HIGHEST LEVEL OF EDUCATION OR TRAINING SUCCESSFULLY COMPLETED BY YOUR PARENTS (GUARDIAN)	Everybody
HATFATHER		FATHER (MALE GUARDIAN)	
	1	At most lower secondary	
	2	Upper secondary	
	3	Tertiary	
	- 1	No answer	
HATMOTHER		MOTHER (FEMALE GUARDIAN)	Everybody
	1	At most lower secondary	
	2	Upper secondary	
	3	Tertiary	
	- 1	No answer	
		OCCUPATION OF YOUR PARENTS (GUARDIAN)	Everybody
ISCOFATHER		MAIN OCCUPATION OF FATHER	
(optional)	0-9	ISCO-08 coded at 1 digit level	
	- 1	No answer	
	- 2	Not applicable (Father never had a job, no father)	
ISCOMOTHER		MAIN OCCUPATION OF MOTHER	Everybody
(optional)	0-9	ISCO-08 coded at 1 digit level	
	- 1	No answer	
	- 2	Not applicable (Mother never had a job, no mother)	



Variable name and status	Code	Description	Filter
SEEKINFO		LOOKED FOR ANY INFORMATION CONCERNING LEARNING POSSIBILITIES IN THE LAST 12 MONTHS	Everybody
	1	Yes	
	2	No	
	- 1	No answer	
SEEKFOUND		INFORMATION FOUND	SEEKINFO = 1
	1	Yes	
	2	No	
	- 1	No answer	
	- 2	Not applicable (SEEKINFO ≠ 1)	
SEEKSOURCE		SOURCE TO ACCESS INFORMATION	SEEKINFO = 1
	0	None of the sources below	
	1-7	Number of responses provided in the list of 7 sources below	
	- 1	No answer	
	- 2	Not applicable (SEEKINFO ≠ 1)	
		List of sources (multiple responses allowed)	
SEEKSOURCE_1		Internet	
SEEKSOURCE_2		Member of the family, neighbour, work colleague	
SEEKSOURCE_3		Your employer	
SEEKSOURCE_4		Guidance services (e.g. career guidance provider by employment service office)	
SEEKSOURCE_5		An education or training institution (school, college, centre, university)	
SEEKSOURCE_6		Mass media (TV, radio, newspapers, poster)	
SEEKSOURCE_7		Books	
		Each SEEKSOURCE_x variable is coded: 1 if selected, 2 if not selected, -2 for not applicable (SEEKINFO ≠ 1)	
FED		PARTICIPATION IN FORMAL EDUCATION DURING THE LAST 12 MONTHS	Everybody



Variable name and status	Code	Description	Filter
	1	Yes	
	2	No	
FEDNUM		NUMBER OF FORMAL EDUCATION ACTIVITIES PARTICIPATED IN DURING THE LAST 12 MONTHS	FED = 1
	0	None (FED = 2)	
	1-3	Number of activities	
FEDLEVEL		LEVEL OF THE MOST RECENT FORMAL EDUCATION ACTIVITY	FEDNUM ≥ 1
	11	ISCED 1	
	21	ISCED 2	
	22	ISCED 3c (shorter than two years)	
	31	ISCED 3c (two years and more)	
	32	ISCED 3 a, b	
	40	ISCED 4 (without distinction a, b or c)	
	51	ISCED 5b	
	52	ISCED 5a	
	60	ISCED 6	
	- 2	Not applicable (FEDNUM = 0)	
FEDFIELD		FIELD OF THE MOST RECENT FORMAL EDUCATION ACTIVITY	FEDNUM ≥ 1 and FEDLEVEL = 22 to 60
		Based on the ISCED 1997 — field of education:	
	010	Basic programmes	
	080	Literacy and numeracy	
	090	Personal development	
	140	Teacher training and education science	
	210	Arts	
	220	Humanities	
	222	Foreign languages	
	310	Social and behavioural science	



Variable name and status	Code	Description	Filter
	320	Journalism and information	
	340	Business and administration	
	380	Law	
	420	Life science	
	440	Physical science	
	460	Mathematics and statistics	
	481	Computer science	
	482	Computer use	
	520	Engineering and engineering trades	
	540	Manufacturing and processing	
	580	Architecture and building	
	620	Agriculture, forestry and fishery	
	640	Veterinary	
	720	Health	
	760	Social services	
	810	Personal services	
	840	Transport services	
	850	Environmental protection	
	860	Security services	
	999	Not known or unspecified	
	- 2	Not applicable (FEDNUM = 0 or FEDLEVEL ≠ 22 to 60	
	Or 010-863 (optional)	Fields coded on 3 digits on an optional basis, details provided in the Adult Education Survey Manual referred to in Article 6	
FEDVOC		ORIENTATION OF THE MOST RECENT EDUCATION OR TRAINING	FEDLEVEL = 22 to 40
	1	General education	
	2	Vocational education	
	- 1	No answer	



Variable name and status	Code	Description	Filter
	- 2	Not applicable (FEDLEV ≠ 22 to 40)	
FEDMETHOD		MAIN METHOD OF LEARNING USED IN THE MOST RECENT FORMAL EDUCATION ACTIVITY	FEDNUM ≥ 1
	1	Traditional teaching (e.g. classroom)	
	2	Distance learning using online or offline computer	
	3	Distance learning using traditional teaching material	
	- 2	Not applicable (FEDNUM = 0)	
	- 1	No answer	
FEDREASON		REASONS FOR PARTICIPATING IN THE MOST RECENT FORMAL EDUCATION ACTIVITY	FEDNUM ≥ 1
	0	None of the reasons below	
	1-9	Number of responses provided in the list of 9 reasons below	
	- 1	No answer	
	- 2	Not applicable (FEDNUM = 0)	
		List of reasons (multiple responses allowed)	
FEDREASON_01		To do my job better and/or improve carrier prospects	
FEDREASON_02		To be less likely to lose my job	
FEDREASON_03		To increase my possibilities of getting a job, or changing a job/profession	
FEDREASON_04		To start my own business	
FEDREASON_05		I was obliged to participate	
FEDREASON_06		To get knowledge/skills useful in my everyday life	
FEDREASON_07		To increase my knowledge/skills on a subject that interests me	
FEDREASON_08		Obtain certificate	
FEDREASON_09		To meet new people/for fun	
		Each FEDREASON_x variable is coded: 1 if selected, 2 if not selected, -2 for not applicable (FEDNUM = 0)	
FEDWORKTIME		MOST RECENT FORMAL EDUCATION ACTIVITY DURING PAID WORKING HOURS (INCLUDING PAID LEAVE OR RECUPERATION)	FEDNUM ≥ 1
	1	Only during paid working hours	



Variable name and status	Code	Description	Filter
	2	Mostly during paid working hours	
	3	Mostly outside paid working hours	
	4	Only outside paid working hours	
	5	Not working at that time	
	- 1	No answer	
	- 2	Not applicable (FEDNUM = 0)	
(FEDVOLUME)		VOLUME OF INSTRUCTION OF THE MOST RECENT FORMAL EDUCATION ACTIVITY	FEDNUM ≥ 1
FEDNBHOURS	3 digits	Total number of instruction hours	
	- 1	No answer	
	- 2	Not applicable (FEDNUM = 0)	
FEDNBWEEKS (optional)	1-52	Number of weeks	
	- 1	No answer	
	- 2	Not applicable (FEDNUM = 0)	
FEDDURPERWEEK (optional)	1-98	Average number of instruction hours per week	
	- 1	No answer	
	- 2	Not applicable (FEDNUM = 0)	
FEDPAIDBY		PARTIAL OR FULL PAYMENT FOR THE TUITION, REGISTRATION, EXAM FEES, EXPENSES FOR BOOKS OR TECHNICAL STUDY MEANS FOR THE MOST RECENT FORMAL EDUCATION ACTIVITY BY:	FEDNUM ≥ 1
	0	None of the items below	
	1-5	Number of responses provided in the list of 5 items below	
	- 1	No answer	
	- 2	Not applicable (FEDNUM = 0)	
		List of items (multiple responses allowed)	
FEDPAIDBY_1		Employer or prospective employer	
FEDPAIDBY_2		Public employment services	
FEDPAIDBY_3		Other public institutions	



Variable name and status	Code	Description	Filter
FEDPAIDBY_4		A household member or a relative	
FEDPAIDBY_5		Yourself	
		Each FEDPAIDBY_x variable is coded: 1 if selected, 2 if not selected, -2 for not applicable (FEDNUM = 0)	
FEDPAIDFULL (optional)		FULL PAYMENT FOR THE TUITION, REGISTRATION, EXAM FEES, EXPENSES FOR BOOKS OR TECHNICAL STUDY MEANS FOR THE MOST RECENT FORMAL EDUCATION ACTIVITY BY THOSE IDENTIFIED IN 'FEDPAIDBY'	FEDPAIDBY ≥ = 1
	1	Yes	
	2	No (only part of the costs)	
	- 2	Not applicable (FEDPAIDBY = $0, -1, -2$)	
	- 1	No answer (total costs not known)	
FEDPAIDVAL		COSTS PAID PERSONALLY OR BY ANY HOUSEHOLD MEMBER OR RELATIVE FOR TUITION, REGISTRATION, EXAM FEES, BOOKS AND/OR TECHNICAL STUDY MEANS REGARDING STUDIES IN THE MOST RECENT FORMAL EDUCATION ACTIVITY	FEDPAIDBY_4 = 1 or FEDPAIDBY_5 = 1
		In euros	
	- 1	No answer	
	- 2	Not applicable (FEDPAIDBY_4 ≠ 1 and FEDPAIDBY_5 ≠ 1)	
FEDUSE		USE OF THE SKILLS OR KNOWLEDGE ACQUIRED FROM THE MOST RECENT FORMAL EDUCATION ACTIVITY	FEDNUM ≥ 1
	1	A lot	
	2	A fair amount	
	3	Very little	
	4	Not at all	
	- 2	Not applicable (FEDNUM = 0)	
	- 1	No answer	
FEDSAT (optional)		SATISFACTION WITH THE MOST RECENT FORMAL EDUCATION ACTIVITY	FEDNUM ≥ 1
	1	Yes	
	2	No	
	- 2	Not applicable (FEDNUM = 0)	



Variable name and status	Code	Description	Filter
	- 1	No answer	
FEDUNSATREASON (optional)		REASONS FOR NOT BEING SATISFIED WITH THE MOST RECENT FORMAL EDUCATION ACTIVITY	FEDSAT = 2
	0	None of the reasons below	
	1-5	Number of responses provided in the list of 5 reasons below	
	- 1	No answer	
	- 2	Not applicable (FEDSAT ≠ 2)	
		List of reasons (multiple responses allowed)	
FEDUNSATREASON_1		Relevance/usefulness	
FEDUNSATREASON _2		Level of training too low	
FEDUNSATREASON _3		Level of training too high	
FEDUNSATREASON _4		Quality of teaching	
FEDUNSATREASON _5		Organisation of training (location, materials, classrooms etc.)	
		Each FEDUNSATREASON_x variable is coded: 1 if selected, 2 if not selected, -2 for not applicable (FEDSAT ≠ 2)	
FEDOUTCOME		OUTCOMES OF THE NEW SKILLS/KNOWLEDGE ACQUIRED THROUGH THE MOST RECENT FORMAL EDUCATION ACTIVITY	FEDNUM ≥ 1
	0	None of the outcomes below	
	1-8	Number of responses provided in the list of 8 outcomes below	
	- 1	No answer	
	- 2	Not applicable (FEDNUM = 0)	
		List of outcomes (multiple responses allowed)	
FEDOUTCOME_1		Getting a (new) job	
FEDOUTCOME_2		Promotion in the job (FEDWORKTIME = 1,2,3,4)	
FEDOUTCOME_3		Higher salary/wages (FEDWORKTIME = 1,2,3,4)	
FEDOUTCOME_4		New tasks (FEDWORKTIME = 1,2,3,4)	



		T	<u> </u>
Variable name and status	Code	Description	Filter
FEDOUTCOME_5		Better performance in the job (FEDWORKTIME = 1,2,3,4)	
FEDOUTCOME_6		Personal related reasons (meet other people, refresh your skills in general subjects etc.)	
FEDOUTCOME_7		No outcomes yet	
FEDOUTCOME_8		No outcomes expected	
		Each FEDOUTCOME_x variable is coded: 1 if selected, 2 if not selected, -2 for not applicable (FEDNUM = 0)	
(NFE)		PARTICIPATION IN ANY OF THE FOLLOWING ACTIVITIES WITH THE INTENTION TO IMPROVE KNOWLEDGE OR SKILLS IN ANY AREA (INCLUDING HOBBIES) DURING THE LAST 12 MONTHS	Everybody
NFECOURSE		a. COURSES	Everybody
	1	Yes	
	2	No	
NFEWORKSHOP		b. WORKSHOPS AND SEMINARS	Everybody
	1	Yes	
	2	No	
NFEGUIDEDJT		c. GUIDED ON THE JOB TRAINING	Everybody
	1	Yes	
	2	No	
NFELESSON		d. PRIVATE LESSONS	Everybody
	1	Yes	
	2	No	
NFENUM		NUMBER OF NON-FORMAL EDUCATION AND TRAINING ACTIVITIES DURING THE LAST 12 MONTHS	NFECOURSE = 1 or NFEWORKSHOP = 1 or NFEGUIDEDJT = 1 or NFELESSON = 1
	0	None (NFECOURSE = NFEWORKSHOP = NFEGUIDEDJT = NFELESSON = 2)	
	1-98	Number of activities	

Variable name and status	Code	Description	Filter
		IDENTIFICATION OF ACTIVITIES (UP TO 10)	
(NFEACT01)		01 — Identification of the 1st activity	
NFEACT01_TYPE		Type of activity	NFENUM ≥ 1
	1	Courses	
	2	Workshops and seminars	
	3	Guided on the job training	
	4	Private lessons	
	- 1	No answer	
	- 2	Not applicable (NFENUM = 0)	
(NFEACT02)		02 — Identification of the 2nd activity	NFENUM ≥ 2
NFEACT02_TYPE		Coded as NFEACT01_TYPE	
(NFEACT03)		03 — Identification of the 3rd activity	NFENUM ≥ 3
NFEACT03_TYPE		Coded as NFEACT01_TYPE	
(NFEACT04)		04 — Identification of the 4th activity	NFENUM ≥ 4
NFEACT04_TYPE		Coded as NFEACT01_TYPE	
(NFEACT05)		05 — Identification of the 5th activity	NFENUM ≥ 5
NFEACT05_TYPE		Coded as NFEACT01_TYPE	
(NFEACT06)		06 — Identification of the 6th activity	NFENUM ≥ 6
NFEACT06_TYPE		Coded as NFEACT01_TYPE	
(NFEACT07)		07 — Identification of the 7th activity	NFENUM ≥ 7
NFEACT07_TYPE		Coded as NFEACT01_TYPE	
(NFEACT08)		08 — Identification of the 8th activity	NFENUM ≥ 8
NFEACT08_TYPE		Coded as NFEACT01_TYPE	
(NFEACT09)		09 — Identification of the 9th activity	NFENUM ≥ 9
NFEACT09_TYPE		Coded as NFEACT01_TYPE	
(NFEACT10)		10 — Identification of the 10th activity	NFENUM ≥ 10



Variable name and status	Code	Description	Filter
NFEACT10_TYPE		Coded as NFEACT01_TYPE	
NFEPURP10		AT LEAST ONE JOB RELATED ACTIVITY AMONG ACTIVITIES 1 TO 10	NFENUM ≥ 1
	1	Yes	
	2	No	
	- 2	Not applicable (NFENUM = 0)	
NFEWORKTIME10		AT LEAST ONE ACTIVITY DURING PAID WORKING HOURS (INCLUDING PAID LEAVE AND RECUPERATION) AMONG ACTIVITIES 1 TO 10	NFENUM ≥ 1
	1	Yes	
	2	No (including not working at that time)	
	- 2	Not applicable (NFENUM = 0)	
NFEPAIDBY10		AT LEAST ONE ACTIVITY PARTIALLY OR FULLY PAID BY THE EMPLOYER AMONG ACTIVITIES 1 TO 10	NFENUM ≥ 1
	1	Yes	
	2	No (including not working at that time)	
	- 2	Not applicable (NFENUM = 0)	
NFERAND1		CODE OF THE 1ST RANDOMLY SELECTED ACTIVITY	NFENUM ≥ 1
	1-10	Identification code of the 1st randomly selected activity (code of the activity as in the variables NFEACTxx)	
	- 2	Not applicable (NFENUM = 0)	
NFERAND1_TYPE		As reported in NFEACT01_TYPE to NFEACT10_TYPE for the 1st randomly selected activity	
NFEPURP1		PURPOSE OF THE ACTIVITY	NFERAND1 ≠ - 2
	1	Mainly job-related	
	2	Mainly personal/non-job-related reasons	
	- 1	No answer	
	- 2	Not applicable (NFERAND1= - 2)	
NFEFIELD1		FIELD OF THE 1ST ACTIVITY	NFERAND1 ≠ - 2
		Coded as FEDFIELD	



Variable name and status	Code	Description	Filter
	-1	No answer	
	- 2	Not applicable (NFERAND1 = -2)	
	Or 010-863 (optional)	Fields coded on 3 digits on an optional basis, details provided in the Adult Education Survey Manual referred to in Article 6	
NFEMETHOD1		MAIN METHOD OF LEARNING USED FOR THE 1ST ACTIVITY	NFERAND1 = - 2 and NFERAND1_TYPE = 2,2
	1	Traditional teaching (e.g. classroom)	
	2	Distance learning using online or offline computer	
	3	Distance learning using traditional teaching material	
	- 1	No answer	
	- 2	Not applicable (NFERAND1 = -2 or NFERAND1_TYPE = 2,3)	
NFEREASON1		REASONS FOR PARTICIPATING IN THE 1ST ACTIVITY (the codes applying to NFERAND1_TYPE = 3 are defined in the Adult Education Survey Manual)	NFERAND1 ≠ – 2
	0	None of the reasons below	
	1-9	Number of responses provided in the list of 9 reasons below	
	- 1	No answer	
	- 2	Not applicable (NFERAND1 = – 2)	
		List of reasons (multiple responses allowed)	
NFEREASON1_01		To do my job better and/or improve carrier prospects	
NFEREASON1_02		To be less likely to lose my job	
NFEREASON1_03		To increase my possibilities of getting a job, or changing a job/profession	
NFEREASON1_04		To start my own business	
NFEREASON1_05		I was obliged to participate	
NFEREASON1_06		To get knowledge/skills useful in my everyday life	
NFEREASON1_07		To increase my knowledge/skills on a subject that interests me	
NFEREASON1_08		Obtain certificate	



Variable name and status	Code	Description	Filter
NFEREASON1_09		To meet new people/for fun	
		Each NFEREASON1_x variable is coded: 1 if selected, 2 if not selected, -2 for not applicable (NFERAND1 = -2)	
NFEWORKTIME1		1ST ACTIVITY DURING PAID WORKING HOURS (INCLUDING PAID LEAVE AND RECUPERATION)	NFERAND1 ≠ - 2 and NFERAND1_TYPE ≠ 3
	1	Only during paid working hours	
	2	Mostly during paid working hours	
	3	Mostly outside paid working hours	
	4	Only outside paid working hours	
	5	Not working at that time	
	- 1	No answer	
	- 2	Not applicable (NFERAND1 = -2 or NFERAND1_TYPE = 3)	
(NFEVOLUME1)		VOLUME OF INSTRUCTION OF 1ST ACTIVITY	NFERAND1 ≠ – 2
NFENBHOURS	3 digits	Total number of instruction hours	
	- 1	No answer	
	- 2	Not applicable (NFERAND1 = -2)	
NFENBWEEKS1 (optional)	1-52	Number of weeks	
	- 1	No answer	
	- 2	Not applicable (NFERAND1 = -2)	
NFEDURPERWEEK1 (optional)	1-98	Average number of instruction hours per week	
	- 1	No answer	
	- 2	Not applicable (NFERAND1 = -2)	
NFEPROVIDER1		PROVIDER OF THE 1ST ACTIVITY	NFERAND1 ≠ − 2
	1	Formal education institution	
	2	Non-formal education and training institutions	
	3	Commercial institution where ET is not the main activity (e.g. equipment suppliers)	



Variable name and status	Code	Description	Filter
	4	Employer	
	5	Employers' organisations, chambers of commerce	
	6	Trade unions	
	7	Non-profit associations, e.g. cultural society, political party	
	8	Individuals (e.g. students giving private lessons)	
	9	Non-commercial institution where ET is not the main activity (e.g. libraries, museums, ministries)	
	10	Other	
	- 1	No answer	
	- 2	Not applicable (NFERAND1 = -2)	
NFECERT1		CERTIFICATE OBTAINED AFTER THE 1ST ACTIVITY	NFERAND1 ≠ – 2
	1	Yes, required by the employer or a professional body or by law	
	2	Yes, not required by the employer or a professional body or by law	
	3	No (acknowledgement of attendance)	
	- 1	No answer	
	- 2	Not applicable (NFERAND1 = -2)	
NFEPAIDBY1		PARTIAL OR FULL PAYMENT FOR THE TUITION, REGISTRATION, EXAM FEES, EXPENSES FOR BOOKS OR TECHNICAL STUDY MEANS FOR THE 1ST ACTIVITY	NFERAND1 ≠ - 2 and NFERAND1_TYPE ≠ 3
	0	None of the items below	
	1-5	Number of responses provided in the list of 5 items below	
	- 1	No answer	
	- 2	Not applicable (NFERAND1 = -2 or NFERAND1_TYPE = 3)	
		List of items (multiple responses allowed)	
NFEPAIDBY1_1		Employer or prospective employer	
NFEPAIDBY1_2		Public employment services	
NFEPAIDBY1_3		Other public institutions	
NFEPAIDBY1_4		A household member or a relative	



Variable name and status	Code	Description	Filter
NFEPAIDBY1_5		Yourself	
		Each NFEPAIDBY1_x variable is coded: 1 if selected, 2 if not selected, -2 for not applicable (NFERAND1 = -2 or NFERAND1_TYPE = 3)	
NFEPAIDFULL1 (optional)		FULL PAYMENT FOR THE TUITION, REGISTRATION, EXAM FEES, EXPENSES FOR BOOKS OR TECHNICAL STUDY MEANS BY THOSE IDENTIFIED IN 'NFEPAIDBY' FOR THE 1ST ACTIVITY	NFEPAIDBY1 ≥ 1
	1	Yes	
	2	No (only part of the costs)	
	- 1	No answer (total costs not known)	
	- 2	Not applicable (NFEPAIDBY1 = $0, -1, -2$)	
NFEPAIDVAL1		COSTS PAID PERSONALLY OR BY ANY HOUSEHOLD MEMBER OR RELATIVE FOR TUITION, REGISTRATION, EXAM FEES, BOOKS AND/OR TECHNICAL STUDY MEANS REGARDING THE 1ST ACTIVITY	NFEPAIDBY1_4 = 1 or NFEPAIDBY1_5 = 1
		In euros	
	- 1	No answer	
	- 2	Not applicable (NFEPAIDBY1_4 ≠ 1 and NFEPAIDBY1_5 ≠ 1)	
NFEUSE1		USE OF THE SKILLS OR KNOWLEDGE ACQUIRED FROM THE 1ST ACTIVITY	NFERAND1 ≠ − 2
	1	A lot	
	2	A fair amount	
	3	Very little	
	4	Not at all	
	- 2	Not applicable (NFERAND1 = -2)	
	- 1	No answer	
NFESAT1 (optional)		SATISFACTION WITH THE 1ST ACTIVITY	NFERAND1 ≠ − 2
	1	Yes	
	2	No	
	- 1	No answer	
	- 2	Not applicable (NFERAND1 = – 2)	



Variable name and status	Code	Description	Filter
NFEUNSATREASON1 (optional)		REASONS FOR NOT BEING SATISFIED WITH THE 1ST ACTIVITY	NFESAT1 = 2
	0	None of the reasons below	
	1-5	Number of responses provided in the list of 5 reasons below	
	- 1	No answer	
	- 2	Not applicable (NFESAT1 ≠ 2)	
		List of reasons (multiple responses allowed)	
NFEUNSATREASON1_1	1	Relevance/usefulness	
NFEUNSATREASON1_2	2	Level of training too low	
NFEUNSATREASON1_3	3	Level of training too high	
NFEUNSATREASON1_4	4	Quality of teaching	
NFEUNSATREASON1_5	5	Organisation of training (location, materials, classrooms etc.)	
		Each NFEUNSATREASON1_x variable is coded: 1 if selected, 2 if not selected, -2 for not applicable (NFESAT \neq 2)	
NFEOUTCOME1		OUTCOMES OF THE NEW SKILLS/KNOWLEDGE ACQUIRED THROUGH THE 1ST ACTIVITY	NFERAND1 ≠ − 2
	0	None of the outcomes below	
	1-8	Number of responses provided in the list of 8 outcomes below	
	- 1	No answer	
	- 2	Not applicable (NFERAND1 = -2)	
		List of outcomes (multiple responses allowed)	
NFEOUTCOME1_1		Getting a (new) job	
NFEOUTCOME1_2		Promotion in the job (NFEWORKTIME1 = 1,2,3,4)	
NFEOUTCOME1_3		Higher salary/wages (NFEWORKTIME1 = 1,2,3,4)	
NFEOUTCOME1_4		New tasks (NFEWORKTIME1 = 1,2,3,4)	



Variable name and status	Code	Description	Filter
NFEOUTCOME1_5		Better performance in the job (NFEWORKTIME1 = 1,2,3,4)	
NFEOUTCOME1_6		Personal related reasons (meet other people, refresh your skills in general subjects etc.)	
NFEOUTCOME1_7		No outcomes yet	
NFEOUTCOME1_8		No outcomes expected	
		Each NFEOUTCOME1_x variable is coded: 1 if selected, 2 if not selected, -2 for not applicable (NFERAND1 = -2)	
NFERAND2		CODE OF THE 2ND RANDOMLY SELECTED ACTIVITY	NFENUM ≥ 2
	1-10	Identification code of the 2nd randomly selected activity (code of the activity as in the variables NFEACTxx)	
	- 2	Not applicable (NFENUM = 0, 1)	
NFERAND2_TYPE		As reported in NFEACT01_TYPE to NFEACT10_TYPE for the 2nd randomly selected activity	
NFEPURP2		Same coding as NFEPURP1	NFERAND2 ≠ − 2
NFEFIELD2		Same coding as NFEFIELD1	NFERAND2 ≠ − 2
NFEMETHOD2		Same coding as NFEMETHOD1	NFERAND2 ≠ − 2 and NFERAND2_TYPE ≠ 2,3
NFEREASON2		Same coding as NFEREASON1 and subcomponents	NFERAND2 ≠ − 2
NFEWORKTIME2		Same coding as NFEWORKTIME1	NFERAND2 ≠ − 2 and NFERAND2_TYPE ≠ 3
NFENBWEEKS2		Same coding as NFENBWEEKS1	NFERAND2 ≠ − 2
NFEDURPERWEEK2		Same coding as NFEDURPERWEEK1	NFERAND2 ≠ − 2
NFEPROVIDER2		Same coding as NFEPROVIDER1	NFERAND2 ≠ − 2
NFECERT2		Same coding as NFECERT1	NFERAND2 ≠ − 2
NFEPAIDBY2		Same coding as NFEPAIDBY1 and subcomponents	NFERAND2 ≠ - 2 and NFERAND2_TYPE ≠ 3



Variable name and status	Code	Description	Filter
NFEPAIDFULL2 (optional)		Same coding as NFEPAIDFULL1	NFEPAIDBY2 ≥ = 1
NFEPAIDVAL2		Same coding as NFEPAIDVAL1	NFEPAIDBY2_4 = 1 or NFEPAIDBY2_5 = 1
NFEUSE2		Same coding as NFEUSE1	NFERAND2 ≠ – 2
NFESAT2 (optional)		Same coding as NFESAT1	NFERAND2 ≠ – 2
NFEUNSATREASON2 (optional)		Same coding as NFEUNSATREASON1 and subcomponents	NFESAT2 = 2
NFEOUTCOME2		Same coding as NFEOUTCOME1 and subcomponents	NFERAND2 ≠ – 2
NFERAND3 (optional)		CODE OF THE 3RD RANDOMLY SELECTED ACTIVITY	NFENUM ≥ 3
	1-10	Identification code of the 3rd randomly selected activity (code of the activity as in the variables NFEACTxx)	
	- 2	Not applicable (NFENUM = 0, 1, 2)	
NFERAND3_TYPE (optional)		Same coding as NFERAND1_TYPE	NFERAND3 ≠ − 2
NFEPURP3 (optional)		Same coding as NFEPURP1	NFERAND3 ≠ − 2
NFEFIELD 3 (optional)		Same coding as NFEFIELD1	NFERAND3 ≠ − 2
NFEMETHOD3 (optional)		Same coding as NFEMETHOD1	NFERAND3 ≠ - 2 and NFERAND3_TYPE ≠ 2,3
NFEREASON3 (optional)		Same coding as NFEREASON1 and subcomponents	NFERAND3 ≠ − 2
NFEWORKTIME 3 (optional)		Same coding as NFEWORKTIME1	NFERAND3 ≠ - 2 and NFERAND3_TYPE ≠ 3
NFENBWEEKS3 (optional)		Same coding as NFENBWEEKS1	NFERAND3 ≠ – 2
NFEDURPERWEEK3 (optional)		Same coding as NFEDURPERWEEK1	NFERAND3 ≠ − 2
NFEPROVIDER3 (optional)		Same coding as NFEPROVIDER1	NFERAND3 ≠ − 2



Variable name and status	Code	Description	Filter
NFECERT3 (optional)		Same coding as NFECERT1	NFERAND3 ≠ − 2
NFEPAIDBY 3 (optional)		Same coding as NFEPAIDBY1 and subcomponents	NFERAND3 ≠ − 2 and NFERAND3_TYPE ≠ 3
NFEPAIDFULL3 (optional)		Same coding as NFEPAIDFULL1	NFEPAIDBY3 ≥ = 1
NFEPAIDVAL3 (optional)		Same coding as NFEPAIDVAL1	NFEPAIDBY3_4 = 1 or NFEPAIDBY3_5 = 1
NFEUSE3 (optional)		Same coding as NFEUSE1	NFERAND3 ≠ – 2
NFESAT3 (optional)		Same coding as NFESAT1	NFERAND3 ≠ – 2
NFEUNSATREASON 3 (optional)		Same coding as NFEUNSATREASON1 and subcomponents	NFESAT3 = 2
NFEOUTCOME3 (optional)		Same coding as NFEOUTCOME1 and subcomponents	NFERAND3 ≠ – 2
DIFFICULTY		DIFFICULTIES RELATED TO PARTICIPATION (OR MORE PARTICIPATION) IN EDUCATION AND TRAINING DURING THE LAST 12 MONTHS	Everybody
	1	You participated in formal or non-formal education and training and did not want to participate more	
	2	You participated in formal or non-formal education and training but wanted to participate more	
	3	You did not participate in formal or non-formal education and training and did not want to participate	
	4	You did not participate in formal or non-formal education and training but wanted to participate	
	- 1	No answer	
DIFFTYPE		TYPE OF DIFFICULTIES	DIFFICULTY = 1 to 4
	0	None of the difficulties below	
	1-11	Number of responses provided in the list of 11 difficulties below	
	- 1	No answer	
	- 2	Not applicable (DIFFICULTY ≠ 1 to 4)	

Variable name and status	Code	Description	Filter
		List of difficulties (multiple responses allowed)	
DIFFTYPE_01		Difficulty 01 — Prerequisites	
DIFFTYPE_02		Difficulty 02 — Cost	
DIFFTYPE_03		Difficulty 03 — Lack of employer's support or lack of public services support	
DIFFTYPE_04		Difficulty 04 — Schedule	
DIFFTYPE_05		Difficulty 05 — Distance	
DIFFTYPE_06		Difficulty 06 — No access to a computer or Internet (for distance learning)	
DIFFTYPE_07		Difficulty 07 — Family responsibilities	
DIFFTYPE_08		Difficulty 08 — Health or age	
DIFFTYPE_09		Difficulty 09 — Other personal reasons	
DIFFTYPE_10		Difficulty 10 — No suitable education or training activity	
DIFFTYPE_11		Difficulty 11 — No need for (further) education and training (for DIFFICULTY = 1 or 3 only)	
		Each DIFFTYPE_xx variable is coded: 1 if selected, 2 if not selected, -2 for not applicable (DIFFICULTY ≠ 1 to 4)	
DIFFMAIN		MOST IMPORTANT DIFFICULTY	DIFFTYPE = 1-11
	01-11	Code of the difficulty from 01 to 11 (code of the difficulty as in the variables DIFFTYPE)	
	- 2	No applicable (DIFFTYPE ≠ 1-11)	
	- 1	No answer	
INF		PARTICIPATION IN OTHER ACTIVITIES IN THE LAST 12 MONTHS (DELIBERATE SELF-TEACHING TO IMPROVE KNOWLEDGE OR SKILLS)	Everybody
	1	Yes, one activity	
	2	Yes, at least two activities	
	3	No	
(INFACT1)		IDENTIFICATION OF THE 1ST MOST RECENT ACTIVITY	
INFFIELD1		Field of this activity	INF = 1, 2
		Coded as FEDFIELD	



Variable name and status	Code	Description	Filter
	- 2	Not applicable (INF ≠ 1, 2)	
	Or 010-863 (optional)	Fields coded on 3 digits on an optional basis, details provided in the Adult Education Survey Manual referred to in Article 6	
INFPURP1		Purpose of this activity	INF = 1, 2
	1	Mainly job-related	
	2	Mainly personal/non-job-related reasons	
	- 2	Not applicable (INF ≠ 1, 2)	
INFMETHOD1		Informal learning method used for this activity	INF = 1, 2
	1	By learning from a family member, friend or colleague	
	2	Using printed material (books, professional magazines, etc.)	
	3	Using computers (online or offline)	
	4	Through television/radio/video	
	- 2	Not applicable (INF ± 1, 2)	
INFACT2)		IDENTIFICATION OF THE 2ND MOST RECENT ACTIVITY	INF = 2
INFFIELD2 INFPURP2 INFMETHOD2		Coded as INFACT1 and subcomponents INFFIELD1, INFPURP1 and INFMETHOD1	
		Not applicable (INF ≠ 2)	
CTCOMPUTER		COMPUTER RELATED ACTIVITIES ALREADY CARRIED OUT	Everybody
	0	Never used a computer or none of the activities listed below	
	1-6	Number of responses provided in the list activities 1 to 6 below	
	-1	No answer	
		List of examples of activities allowing for an assessment of skills (from low to high, multiple responses allowed)	
ICTCOMPUTER_1		Activity 1	
ICTCOMPUTER_2		Activity 2	
ICTCOMPUTER_3		Activity 3	
ICTCOMPUTER_4		Activity 4	
ICTCOMPUTER_5		Activity 5	



Variable name and status	iable name and status Code Description		Filter
ICTCOMPUTER_6		Activity 6	
		Each ICTCOMPUTER_x variable is coded: 1 if selected, 2 if not selected	
CTINTERNET (optional)		INTERNET RELATED ACTIVITIES HAVE ALREADY CARRIED OUT	ICTCOMPUTER = 1-6, -1
	0	Never used Internet or none of the activities listed below	
	1-6	Number of responses provided in the list activities 1 to 6 below	
	- 1	No answer	
		List of examples of activities allowing for an assessment of skills (from low to high, multiple responses allowed)	
ICTINTERNET_1		Activity 1	
ICTINTERNET_2		Activity 2	
ICTINTERNET_3		Activity 3	
ICTINTERNET_4		Activity 4	
ICTINTERNET_5		Activity 5	
ICTINTERNET_6		Activity 6	
		Each ICTINTERNET_x variable is coded: 1 if selected, 2 if not selected	
LANGMOTHER		MOTHER TONGUE(S)	Everybody
		Codes based on the ISO country classification, details provided in the Adult Education Survey Manual referred to in Article 6	
	2 digits	1st language	
	2 digits	2nd language (00 if none)	
LANGUSED		OTHER LANGUAGES EXCEPT MOTHER TONGUE(S)	Everybody
	0-98	Number of other languages	
	- 1	No answer	
LANGUSED_1	2 digits	1 — Code of the first language or 00 (none)	
LANGUSED_2	2 digits	2 — Code of the second language or 00 (none)	
LANGUSED_3	2 digits	3 — Code of the third language or 00 (none)	
LANGUSED_4	2 digits	4 — Code of the fourth language or 00 (none)	



Variable name and status	Code	Description	Filter
LANGUSED_5	2 digits	5 — Code of the fifth language or 00 (none)	
LANGUSED_6	2 digits	— Code of the sixth language or 00 (none)	
LANGUSED_7	2 digits	7 — Code of the seventh language or 00 (none)	
		Each LANGUSED_x variable is coded on the basis of the ISO country classification, details provided in the Adult Education Survey Manual referred to in Article 6	
LANGBEST1		FIRST BEST KNOWN LANGUAGE (EXCLUDING MOTHER TONGUE)	LANGUSED ≠ 0, − 1
		Based on the ISO country classification, details provided in the Adult Education Survey Manual referred to in Article 6	
	2 digits	1st language (2 digits code)	
	- 1	No answer	
	- 2	Not applicable (LANGUSED = $0, -1$)	
LANGLEVEL1		FIRST BEST LANGUAGE KNOWLEDGE (EXCLUDING MOTHER TONGUE)	LANGBEST1 ≠ − 1, − 2
	1	I can understand and use the most common everyday expressions. I use the language in relation to familiar things and situations.	
	2	I can understand the essential of clear language and produce simple text. I can describe experiences and events and communicate fairly fluently.	
	3	I can understand a wide range of demanding texts and use the language flexibly. I master the language almost completely.	
	- 1	No answer	
	- 2	Not applicable (LANGBEST1 = -1 , -2)	
LANGBEST2		SECOND BEST KNOWN LANGUAGE (EXCLUDING MOTHER TONGUE)	LANGUSED ≠ 0, 1, -1
		Based on the ISO country classification, details provided in the Adult Education Survey Manual referred to in Article 6	
	2 digits	2nd language (2 digits code)	
	- 1	No answer	
	- 2	Not applicable (LANGUSED = 0, 1, – 1)	
LANGLEVEL2		SECOND BEST LANGUAGE KNOWLEDGE (EXCLUDING MOTHER TONGUE)	LANGBEST2 ≠ − 1, − 2
		Coded as LANGLEVEL1	



Variable name and status	Code	Description	Filter
CULTPAR1 (optional)		NUMBER OF TIMES GOING TO LIVE PERFORMANCES IN THE LAST 12 MONTHS	Everybody
	1	1 to 6 times in the last 12 months	
	2	More than 6 times in the last 12 months	
	3	Never	
	- 1	No answer	
CULTPAR2 (optional)		NUMBER OF TIMES GOING TO THE CINEMA IN THE LAST 12 MONTHS	Everybody
	1	1 to 6 times in the last 12 months	
	2	More than 6 times in the last 12 months	
	3	Never	
	- 1	No answer	
CULTPAR3 (optional)		NUMBER OF VISITS TO CULTURAL SITES IN THE LAST 12 MONTHS	Everybody
	1	1 to 6 times in the last 12 months	
	2	More than 6 times in the last 12 months	
	3	Never	
	- 1	No answer	
CULTPAR4 (optional)		NUMBER OF TIMES ATTENDING LIVE SPORT EVENTS IN THE LAST 12 MONTHS	Everybody
	1	1 to 6 times in the last 12 months	
	2	More than 6 times in the last 12 months	
	3	Never	
	- 1	No answer	
CULTNEWS (optional)		READING NEWSPAPERS (PAPER OR INTERNET) IN THE LAST 12 MONTHS	Everybody
	1	Every day or almost every day	
	2	At least once a week (but not every day)	
	3	At least once a month (but not every week)	
	4	Less than once a month	
	5	Never	



Variable name and status	Code	Description	Filter
	- 1	No answer	
CULTBOOK (optional)		READ A BOOK IN THE LAST 12 MONTHS	Everybody
	1	Yes	
	2	No	
	- 1	No answer	
CULTBOOKNUM (optional)		APPROXIMATE NUMBER OF BOOKS READ IN THE LAST 12 MONTHS	CULTBOOK = 1
	1	Less than 5	
	2	5 to 9	
	3	More than 10	
	- 1	No answer	
	- 2	Not applicable (CULTBOOK ≠ 1)	
SOCIALPAR (optional)		PARTICIPATION IN ANY OF THE FOLLOWING ACTIVITIES IN THE LAST 12 MONTHS	Everybody
	0	None of the activities below	
	1-6	Number of responses provided in the list of 6 activities below	
	- 1	No answer	
		List of activities (multiple responses allowed)	
SOCIALPAR _1		Activities of political parties or trade unions	
SOCIALPAR _2		Activities of professional associations	
SOCIALPAR _3		Activities of recreational groups or organisations	
SOCIALPAR _4		Activities of charitable organisations	
SOCIALPAR _5		Informal voluntary activities	
SOCIALPAR _6		Activities of religious organisations	
		Each SOCIALPAR_x variable is coded: 1 if selected, 2 if not selected	

ANNEX II

Sample and precision requirements

- According to the Annex to Regulation (EC) No 452/2008, the Adult Education Survey 'sample size shall be established
 on the basis of precision requirements that shall not require effective national sample sizes to be larger than 5 000
 individuals, calculated on the assumption of simple random sampling. Within these limits, specific subpopulations
 shall require particular sampling considerations'.
- 2. The net sample (excluding unit non-response) should provide estimates within a 95 % confidence interval for a set of indicators listed in paragraph 3. The half-length of the confidence interval for each indicator shall not exceed the threshold provided in paragraph 3 unless an effective sample size larger than 5 000 individuals is required at national level.
- 3. The indicators of interest and the maximum half-length of the 95 % confidence interval are:

Indicator	Maximum half-length of the 95 % confidence interval
Participation rate (%) in non-formal education and training	1,4 %
Participation rate (%) in non-formal education and training (males)	2,0 %
Participation rate (%) in non-formal education and training (females)	2,0 %
Participation rate (%) in non-formal education and training (persons aged 25-34)	3,0 %
Participation rate (%) in non-formal education and training (persons aged 35-54)	2,0 %
Participation rate (%) in non-formal education and training (persons aged 55-64)	3,2 %
Participation rate (%) in non-formal education and training by highly educated persons (ISCED level 5-6)	4,0 %
Participation rate (%) in non-formal education and training by unemployed persons	11,5 %
Share of job-related activities among non-formal training activities	4,0 %

For countries with a population aged 25-64 of one million to three and a half millions, the thresholds provided in the column 'maximum half-length of the 95 % confidence interval' shall be increased by 20 %.

For countries with a population aged 25-64 of less than one million, the thresholds provided in the column 'maximum half-length of the $95\,\%$ confidence interval' shall be increased by $40\,\%$.

4. These requirements refer to a sample of resident units aged 25-64. National samples with a wider scope should allow for the provision of estimates for the resident population aged 25-64 complying with the precision requirements set out in paragraphs 2 and 3.

ANNEX III

Quality requirements and quality reporting

The data quality requirements for the Adult Education Survey refer to the dimensions of relevance, accuracy, timeliness and punctuality, accessibility and clarity, comparability, and coherence in accordance with Article 4(d) of Regulation (EC) No 452/2008.

Member States shall submit quality reports as defined in Article 7 of this Regulation. The reports are to be written according to a standard quality reporting format provided by the Commission (Eurostat). A copy of the national questionnaire shall accompany the quality report.

1. RELEVANCE

- Implementation of the survey and the degree to which statistics meet current and potential users' needs.
- Description and classification of users.
- Individual needs of each user group.
- Evaluation if and to what degree these needs have been satisfied.

2. ACCURACY

2.1. Sampling errors

- Description of the sample design and the realised sample.
- Description of the calculation of the final weights including non-response model and auxiliary variables used.
- Coefficients of variation of the estimates according to the sample strata as regards the indicators of interest listed in Annex II, paragraph 3.
- Variance estimation software.
- In particularly, a description of the auxiliary variables or information used should be reported.
- In case of non-response analysis, a description of the biases in the sample and results.

2.2. Non-sampling errors

2.2.1. Coverage errors

- Description of the register used for sampling and its overall quality.
- Information included in the register and its updating frequency.
- Errors due to the discrepancies between the sampling frame and the target population and sub-populations (over-coverage, under-coverage, misclassifications).
- Methods used to obtain this information.
- Notes on the processing of misclassifications.

2.2.2. Measurement errors

Assessment of errors that occurred at the stage of data collection due for example to:

- The questionnaire design (results of pre-tests or laboratory methods; questioning strategies).
- Reporting unit/respondent (reactions of respondents).
- Information system of the respondent and the use of administrative records (correspondence between the administrative and survey concept, e.g. reference period, availability of individual data).
- Modes of data collection.

2.2.3. Processing errors

Description of the data editing process:

- Processing system and tools used.
- Errors due to coding, editing, weighting, and tabulation etc.
- Quality checks at macro/micro level.
- Corrections and failed edits breakdown into missing values, errors and anomalies.

2.2.4. Non-response errors

- A description of the measures undertaken regarding 're-contacts'.
- Unit and item response rates.
- Assessment of unit non-response and item non-response.
- Full report on imputation procedures including methods used for imputation and/or re-weighting.
- Methodological notes and results of non-response analysis or other methods to assess the effects of non-response.

3. TIMELINESS AND PUNCTUALITY

— Table of dates when each of the following phases of the project started and ended such as data collection, reminders and follow-up, data checking and editing, further validation and imputation, non-response survey (as appropriate), estimations as well as data transmission to Eurostat and dissemination of national results.

4. ACCESSIBILITY AND CLARITY

- Conditions of access to data.
- Dissemination scheme of results.
- Copy of any methodological documents relating to the statistics provided.

5. COMPARABILITY

- As appropriate and relevant countries should comment upon:
 - Deviations from the European questionnaire and definitions.
 - Whether the survey was linked to another national survey.
 - To what extent the survey was realised through existing data in registers.
 - A description of how the requirements of this Regulation have been fulfilled so the data comparability can be assessed.

6. COHERENCE

- Comparison of statistics for the same phenomenon or item from other surveys or sources.
- Description of how the requirements of this Regulation have been fulfilled so the geographical comparability of the data can be assessed.

7. COST AND BURDEN

- Analysis of the burden and benefit at national level through, for example, a consideration of:
 - Average time for answering the questionnaire.
- Problematic questions, modules from the survey

- Problems with classification of learning activities and definition of learning activities, issues with classifications
 - Which variables have been most/least useful in collecting data on adult participation in learning.
 - Estimated or actual satisfaction level of data users at national level.
 - Respondent burden.
 - Efforts made to reduce burden

COMMISSION REGULATION (EU) No 824/2010

of 17 September 2010

establishing the standard import values for determining the entry price of certain fruit and vegetables

THE EUROPEAN COMMISSION,

Having regard to the Treaty on the Functioning of the European Union,

Having regard to Council Regulation (EC) No 1234/2007 of 22 October 2007 establishing a common organisation of agricultural markets and on specific provisions for certain agricultural products (Single CMO Regulation) (1),

Having regard to Commission Regulation (EC) No 1580/2007 of 21 December 2007 laying down implementing rules for Council Regulations (EC) No 2200/96, (EC) No 2201/96 and (EC) No 1182/2007 in the fruit and vegetable sector (²), and in particular Article 138(1) thereof,

Whereas:

Regulation (EC) No 1580/2007 lays down, pursuant to the outcome of the Uruguay Round multilateral trade negotiations, the criteria whereby the Commission fixes the standard values for imports from third countries, in respect of the products and periods stipulated in Annex XV, Part A thereto,

HAS ADOPTED THIS REGULATION:

Article 1

The standard import values referred to in Article 138 of Regulation (EC) No 1580/2007 are fixed in the Annex hereto.

Article 2

This Regulation shall enter into force on 18 September 2010.

This Regulation shall be binding in its entirety and directly applicable in all Member States.

Done at Brussels, 17 September 2010.

For the Commission,
On behalf of the President,
Jean-Luc DEMARTY
Director-General for Agriculture and
Rural Development

⁽¹⁾ OJ L 299, 16.11.2007, p. 1.

⁽²⁾ OJ L 350, 31.12.2007, p. 1.

 $\label{eq:annex} ANNEX$ Standard import values for determining the entry price of certain fruit and vegetables

(EUR/100 kg)

CN code	Third country code (1)	Standard import value
0702 00 00	MA	95,6
	MK	62,0
	XS	59,4
	ZZ	72,3
0707 00 05	MK	57,0
	TR	145,1
	ZZ	101,1
0709 90 70	TR	122,4
	ZZ	122,4
0805 50 10	AR	143,0
	CL	112,7
	IL	126,1
	TR	140,8
	UY	139,3
	ZA	106,4
	ZZ	128,1
0806 10 10	EG	75,0
	TR	111,4
	US	185,0
	ZZ	123,8
0808 10 80	AR	63,5
	BR	74,7
	CL	124,7
	CN	55,0
	NZ	104,9
	ZA	84,8
	ZZ	84,6
0808 20 50	AR	157,0
	CN	86,4
	ZA	91,6
	ZZ	111,7
0809 30	TR	143,7
	ZZ	143,7
0809 40 05	BA	56,9
	IL	178,5
	ZZ	117,7

⁽¹⁾ Nomenclature of countries laid down by Commission Regulation (EC) No 1833/2006 (OJ L 354, 14.12.2006, p. 19). Code 'ZZ' stands for 'of other origin'.

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