

NOTICE OF OPEN COMPETITION COM/A/477

(86/C 67/04)

The Commission of the European Communities is organizing an open competition, based on qualifications and tests, to fill a vacant post for a

HEAD OF DIVISION

in grade 3 of category A.

The competition is open to candidates of either sex, the Commissions' policy being to ensure equal opportunities for men and women in all posts.

Place of employment: Luxembourg.

I. NATURE OF DUTIES:

Head of Division.

To carry out administrative and advisory duties, namely:

- To direct and organize the work of the Inspections Division, in the Euratom Safeguards Directorate (XVII-F-1) which is responsible for:
 - supervising and coordinating the planning and carrying out of inspection,
 - supervising the recording and processing of information gathered during inspections, and supervising and following up inspection reports,
 - supervising the preparation of specific monitoring arrangements and standard forms for the various types of installation,
 - negotiating with national and international bodies,
- To carry out inspections pursuant to Chapter VII of the Euratom Treaty.

II. SALARY:

The basic starting salary ranges from Bfrs 220 554 (A 3/1) to Bfrs 260 472 (A 3/4) per month: step classification will depend on the successful candidate's professional experience.

In addition to basic salary, the person appointed will receive the allowances to which he/she is entitled under the Staff Regulations of Officials of the European Communities as set out in the notice preceding this notice of competition. Remuneration is subject to Community tax and to the deductions provided for by the Staff Regulations, but exempt from national tax.

By way of example, the monthly net earnings of an unmarried official with no dependants, in receipt of expatriation allowance, will be approximately Bfrs 180 765 for the first step in grade A 3.

Where appropriate, a daily subsistence allowance will be payable for a given period as laid down in Article 10 of Annex VII to the Staff Regulations; this is currently Bfrs 1 772 or Bfrs 1 218 for the first 15 days and Bfrs 834 or Bfrs 699 from the 16th day onwards.

III. ELIGIBILITY:

The competition is open to candidates of either sex who prove that they satisfy the following requirements:

A. GENERAL CONDITIONS:

As laid down in Article 28(a), (b) and (c) of the Staff Regulations of Officials of the European Communities.

B. SPECIAL CONDITIONS:

1. *Age limit:*

Candidates must have been born after 22 March 1936.

The age limit does not apply to candidates who, on any date between publication of this Official Journal and 22 April 1986, will have been serving continuously as an official or other servant of the European Communities for at least one year.

The age limit will be raised:

- (a) for candidates who at any time have been out of paid employment for at least one year in order to look after a young child living with them; in this case the age limit is raised by one year for each child, up to a maximum of three years;
- (b) for candidates who have performed compulsory military service or any other form of service required by their country of origin; in this case the age limit is raised by the length of service performed; additional periods of voluntary service will not be taken into consideration;
- (c) for candidates who have a physical handicap officially recognized by the appropriate national authority; in this case the age limit is raised by three years.

The age limit may not be raised by more than five years altogether. Requests for the age limit to be raised will not be considered unless accompanied by supporting documents, viz:

in the case of (a):

the birth certificate of each child,

in the case of (b):

a certificate issued by the appropriate military or other authorities, stating the dates when the candidate began and completed compulsory service,

in the case of (c):

a certificate issued by the appropriate national authority attesting that its holder is handicapped.

2. Certificates, diplomas and experience:

By the closing date for the submission of applications, candidates must:

- (a) have completed a course of university education and obtained a degree (the selection board will allow for differences between education systems in the Member States);
- (b) have at least 15 years' experience since leaving university, at least several years of which must be relevant to the duties described at I; they must also have a thorough knowledge of the nuclear cycle and of the management of nuclear materials, a knowledge of safeguards, and the proven ability to manage a large administrative unit;
- (c) have a thorough knowledge of one Community language and a satisfactory knowledge of a second Community language.

IV. ADMISSION TO TEST:

The selection board will draw up a list of candidates who meet the conditions at III B and are therefore to be admitted to the competition. It may then establish the criteria on which it will examine candidates' qualifications. On the basis of these criteria, the selection board will examine the qualifications of candidates admitted to the competition and select those to be admitted to the test.

V. NATURE OF ORAL TEST:

Interview with the selection board to assess, in the light of the information contained in the candidate's file, his/her general knowledge, knowledge of languages and suitability for the duties described at I.

The test will be marked out of 20 (pass mark: 10).

VI. LIST OF SUITABLE CANDIDATES:

Candidates who obtain at least 10 marks in the oral test will be placed on the list of suitable candidates.

Candidates will be informed individually of the decisions of the selection board.

VII. APPLICATIONS:

Please refer to the notice preceding this notice of competition.

The application form contained in this issue of the *Official Journal of the European Communities* together with the supporting documents should be sent, preferably by registered post, to the following address:

Commission of the European Communities,
Recruitment Division,
200 rue de la Loi,
B-1049 Brussels.

It must be postmarked no later than 22 April 1986.

Applications may also be handed in, not later than 18.00 hours (Brussels time) on 22 April 1986, to the:

- Recruitment Division,
Commission of the European Communities,
Brussels, or the
- Personnel Division,
Commission of the European Communities,
Luxembourg;

in which case a receipt must be obtained.

Candidates' attention is drawn to the fact that they must submit all supporting documents showing that they fulfil the conditions of eligibility at III B in the form of photocopies of certificates and diplomas and, where possible, certificate from employers.

Candidates selected will subsequently be asked to produce the originals so that the copies can be authenticated.

The above deadlines do not apply to officials or other servants working in an information office or external delegation on condition that the Recruitment Division (Brussels) is notified by a telex bearing a date and time not later than 18.00 hours (Brussels time) on 22 April 1986 that they intend to submit an application.

VIII. RECONSIDERATION OF APPLICATIONS:

Any candidate who feels that a mistake has been made may ask to have his/her application reconsidered. Within 20 days of the date postmarked on the letter giving reasons for exclusion from the competition, the candidate may, after having carefully reread the notice of competition, send a letter quoting the number of the competition to the chairman of the selection board, care of the Recruitment Division, at the following address:

Commission of the European Communities,
200 rue de la Loi,
B-1049 Brussels.

The selection board will reconsider the application, taking the candidate's comments and any supporting documents into account, within 30 days of the date postmarked on the letter requesting reconsideration.
