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Information and Notices

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I

(Information)

COMMISSION

ECU ⁽¹⁾

16 May 1988

(88/C 128/01)

Currency amount for one unit:

Belgian and Luxembourg franc con.	43,4968	Spanish peseta	137,801
Belgian and Luxembourg franc fin.	43,7866	Portuguese escudo	169,887
German mark	2,08064	United States dollar	1,23334
Dutch guilder	2,33286	Swiss franc	1,72976
Pound sterling	0,652905	Swedish krona	7,25635
Danish krone	7,97353	Norwegian krone	7,59675
French franc	7,05593	Canadian dollar	1,51886
Italian lira	1546,91	Austrian schilling	14,6299
Irish pound	0,778819	Finnish markka	4,94630
Greek drachma	166,735	Japanese yen	153,921
		Australian dollar	1,59655
		New Zealand dollar	1,78486

The Commission has installed a telex with an automatic answering device which gives the conversion rates in a number of currencies. This service is available every day from 3.30 p.m. until 1 p.m. the following day. Users of the service should do as follows:

- call telex number Brussels 23789;
- give their own telex code;
- type the code 'cccc' which puts the automatic system into operation resulting in the transmission of the conversion rates of the ECU;
- the transmission should not be interrupted until the end of the message, which is marked by the code 'ffff'.

Note: The Commission also has an automatic telex answering service (No 21791) providing daily data on calculation of monetary compensatory amounts for the purposes of the common agricultural policy.

⁽¹⁾ Council Regulation (EEC) No 3180/78 of 18 December 1978 (OJ No L 379, 30. 12. 1978, p. 1), as amended by Regulation (EEC) No 2626/84 (OJ No L 247, 16. 9. 1984, p. 1).

Council Decision 80/1184/EEC of 18 December 1980 (Convention of Lomé) (OJ No L 349, 23. 12. 1980, p. 34).

Commission Decision No 3334/80/ECSC of 19 December 1980 (OJ No L 349, 23. 12. 1980, p. 27).

Financial Regulation of 16 December 1980 concerning the general budget of the European Communities (OJ No L 345, 20. 12. 1980, p. 23).

Council Regulation (EEC) No 3308/80 of 16 December 1980 (OJ No L 345, 20. 12. 1980, p. 1).

Decision of the Council of Governors of the European Investment Bank of 13 May 1981 (OJ No L 311, 30. 10. 1981, p. 1).

Commission communication according to Article 11 (3), of Council Regulation (EEC) No 3783/87 of 3 December 1987, applying to general tariff preferences for 1988 with regard to textile products originating in developing countries

(88/C 128/02)

According to Article 11 (3) of Council Regulation (EEC) No 3783/87 of 3 December 1987 (OJ No L 367, 28. 12. 1987), the Commission informs that the following tariff ceilings have been reached:

Order No	Category	Origin	Amount of ceiling
40.0130	13	Thailand	1 015 000 pieces
40.0140	14	India	25 000 pieces
40.0150	15	Pakistan	115 000 pieces
40.0260	26	Malaysia	245 000 pieces
40.0270	27	Indonesia	141 000 pieces
40.0280	28	Brazil	54 000 pieces
40.0560	56	Brazil	26 tonnes
40.0580	58	India	3 505 tonnes
40.0670	67	Indonesia	44 tonnes
40.0760	76	Pakistan	95 tonnes
40.0840	84	India	64 tonnes
40.1110	111	Pakistan	3 tonnes

Provision of information in the field of technical standards and regulations — open procedure

(88/C 128/03)

(The full text of this open procedure appears in the Supplement to the Official Journal of the European Communities No S 95 of 14 May 1988)

**Commission communication C(88) 896 pursuant to Article 9 (9) of Council Regulation (EEC)
No 3420/84 of 14 November 1983**

(88/C 128/04)

By virtue of Article 9 (1) of Council Regulation (EEC) No 3420/83 of 14 November 1983 on import arrangements for products originating in state-trading countries, not liberalized at Community level⁽¹⁾, the Commission has adopted the following change to the import arrangements applied in France with regard to the Soviet Union with effect from 6 May 1988:

The following quotas, which are set out in Annex VII f) (France) to Council Decision 87/60/EEC of 22 December 1986 and applied with regard to the Soviet Union, are amended on an exceptional basis for 1988, as follows:

CN code	Description	Value (FF)
8527, 1110, 1190 1900, 2110, 2190 2900, 3110, 3191 3199, 3200, 3910 3991, 3999 8528, 1050, 1060 1071, 1073, 1079 1091, 1099, 8528, 2010, 2071 2073, 2079, 2090 8529, 1010, 1090 9010, 9099	Reception apparatus for radio-broadcasting or television, and spare parts (not more than FF 15 000 000 for television receivers, of which not more than FF 7 000 000 for colour television receivers, and not more than FF 3 565 000 for compact hi-fi systems, tuners and tuner-amplifiers	26 700 000

⁽¹⁾ OJ No L 346, 8. 12. 1983, p. 6.

Commission communication pursuant to Article 115 of the EEC Treaty

(88/C 128/05)

By Decision C(88) 894 dated 6 May 1988 the Commission has authorized the Kingdom of Spain not to apply Community treatment to certain tools and handtools falling within CN codes 8203, 8204, 8205 and 8206 00 00 originating in Taiwan and the People's Republic of China and in free circulation in the other Member States.

The said Decision is applicable after the date of the present Decision until 31 December 1988.

The text of this Decision may be obtained from the Commission in Brussels; tel. (02) 235 23 64.

II

(Preparatory Acts)

COMMISSION

Proposal for a Council Regulation (ECSC, EEC, Euratom) on the definitive uniform arrangements for the collection of VAT own resources

COM(88) 99 final

(Submitted by the Commission to the Council on 11 March 1988)

(88/C 128/06)

THE COUNCIL OF THE EUROPEAN COMMUNITIES,

Having regard to the Treaty establishing the European Coal and Steel Community, and in particular Article 78h thereof,

Having regard to the Treaty establishing the European Economic Community, and in particular Article 209 thereof,

Having regard to the Treaty establishing the European Atomic Energy Community, and in particular Article 183 thereof,

Having regard to Decision . . . on own resources, and in particular Article . . . thereof,

Having regard to the proposal from the Commission,

Having regard to the opinion of the European Parliament,

Having regard to the opinion of the Court of Auditors,

Whereas pursuant to Article 14 of Council Regulation (EEC, Euratom, ECSC) No 2892/77 ⁽¹⁾, as last amended by Regulation (ECSC, EEC, Euratom) No 3735/85 ⁽²⁾, that Regulation applies for a transitional period ending on 31 December 1988;

Whereas the provisions relating to the definitive uniform arrangements for collecting VAT resources and the detailed rules for giving effect to these arrangements are to apply from 1 January 1989;

Whereas the revenue method should be chosen as the sole definitive method for determining the VAT resources base, since this method is reliable and already applied by most Member States;

Whereas the provisions of Regulation (EEC, Euratom, ECSC) No 2892/77 may be retained unless they are no longer necessary or need to be amended in the light of experience acquired;

Whereas amounts of VAT first established as due but subsequently time-barred, written off or waived for whatever reason by the Member States should be reinstated in the VAT revenue from which the VAT own resources base is determined;

Whereas provision should be made for the Commission to examine, in cooperation with the national tax authorities, the national procedures for assessing and recovering VAT and the effectiveness of the VAT control systems applied by the Member States; whereas after this examination the Commission will periodically produce a report on the actual collection of VAT in each Member State,

HAS ADOPTED THIS REGULATION:

TITLE I

General provisions*Article 1*

VAT resources shall be calculated by applying the Community rate, set in accordance with Decision . . . on own resources, to the base determined in accordance with this Regulation.

⁽¹⁾ OJ No L 336, 27. 12. 1977, p. 8.

⁽²⁾ OJ No L 356, 31. 12. 1985, p. 1.

TITLE II

Scope

Article 2

1. The VAT resources base shall be determined from the taxable transactions referred to in Article 2 of Council Directive 77/388/EEC ⁽¹⁾, with the exception of transactions exempted pursuant to Articles 13 to 16 of that Directive.

2. For the purposes of applying paragraph 1, the following shall be taken into account for determining VAT resources:

- transactions which, in accordance with Article 28 (2) of Directive 77/388/EEC, are subject to exemption with refund of the tax paid at the preceding stage,
- transactions which Member States continue to subject to tax pursuant to Article 28 (3) (a) of Directive 77/388/EEC,
- transactions which Member States continue to exempt pursuant to Article 28 (3) (b) of Directive 77/388/EEC,
- transactions which are taxed under the right of option granted to taxable persons by Member States pursuant to Article 28 (3) (c) of Directive 77/388/EEC.

3. By way of derogation from paragraph 1, Member States shall have the option of leaving out of account, for the purpose of determining VAT resources, the transactions of taxable persons whose annual turnover, determined in accordance with the rules laid down in Article 24 (4) of Directive 77/388/EEC, and annual purchases subject to deductible VAT do not exceed 10 000 ECU converted into national currency at the average rate for the financial year concerned. Member States may round upwards or downwards, by up to 10 %, the amounts which result from the conversion.

TITLE III

Method of calculation

Article 3

For a given calendar year, and without prejudice to Articles 5 and 6, the VAT resources base shall be calculated by dividing the total net VAT revenue collected by a Member State during that year by the rate at which VAT is levied during that same year.

If more than one VAT rate is applied in a Member State, the VAT resources base shall be calculated by dividing the total net VAT revenue collected by the weighted average rate of VAT. In this case the Member State shall calculate the weighted average rate, to four decimal places, by the common method defined in Article 4. This weighted average rate shall be expressed as a percentage.

Article 4

1. In order to calculate the weighting of the various rates as referred to in Article 3, the Member State shall break down, by VAT rate applied, all transactions which are taxable under its national legislation and which do not entitle the customer to deduction of VAT, account being taken of Article 17 of Directive 77/388/EEC, and consumption on the farm by flat-rate farmers and their direct sales to final consumers.

The VAT rates used for the purposes of such calculation shall be those which, in accordance with paragraph 7, affect the VAT revenue collected during the year in question.

Transactions which are subject, pursuant to Article 28 (2) of Directive 77/388/EEC, to exemption with refund of the tax paid at the preceding stage shall be regarded as taxable transactions subject to a zero rate.

2. The breakdown by rate of VAT shall be applied to the following categories:

- (a) the following categories of transaction, if subject to non-deductible VAT:
 - final consumption of households on the territory referred to in Article 3 of Directive 77/388/EEC for the Member State in question, except for the part covered by (b), and intermediate consumption of private non-profit institutions and general government,
 - intermediate consumption of other sectors,
 - gross-fixed capital formation of general government,
 - gross-fixed capital formation of other sectors,
 - improved and unimproved building land, as defined in Article 4 (3) (b) of Directive 77/388/EEC,
 - transactions involving gold other than gold for industrial use;
- (b) consumption on the farm by flat-rate farmers and their direct sales to final consumers.

3. For the purposes of the breakdown referred to in paragraph 2, transactions by the flat-rate farmers referred to in (b) thereof shall be subject to a rate equivalent to the charge on inputs.

⁽¹⁾ OJ No L 145, 13. 6. 1977, p. 1.

4. The breakdown of transactions by statistical category shall be effected by means of data taken from national accounts prepared in accordance with the European System of Integrated Economic Accounts (ESA). In order to calculate the VAT own resources base for any given financial year, reference shall be made to the national accounts relating to the last year but one before that financial year.

A Member State may be authorized, in accordance with the procedure provided for in Article 13, to use data relating to another year, which may not be earlier than the fifth year before the financial year in question.

5. For the purpose of identifying transactions subject to non-deductible VAT and effecting the breakdown by rate of VAT, Member States may refer to data taken from sources complementary to the ESA and capable of being adapted thereto, that is, in the first instance, from internal national accounts if they provide the necessary breakdown, or, if not, from any other appropriate source.

6. In order to determine the weighting of each rate, Member States shall calculate the relationship between the value of the transactions to which that rate applies and the aggregate value of all transactions.

7. Should a Member State amend the VAT rate applicable to all or some transactions or the tax treatment for certain transactions in such a way as to affect the VAT revenue collected, it shall calculate a new weighted average rate. The new weighted average rate shall be applied to the revenue derived from application of the amended rate or tax treatment.

By way of derogation from the first subparagraph, the Member State may calculate a single weighted average rate. To this end, transactions in respect of which the rate or treatment has been changed shall be allocated to the old and new rates or to the old and new treatment *pro rata temporis*, with account being taken of the average period of time elapsing between entry into force of the new rate or treatment and the collection of revenue resulting therefrom, calculated over the entire year in question. This average period may be rounded to the full month.

Article 5

1. For the purposes of applying Article 3, each Member State shall, if appropriate, add to the revenue collected an amount corresponding to the total VAT which would have been collected but for the application of a scheme of graduated tax relief under Article 24 (2) of Directive 77/388/EEC.

2. Each Member State shall deduct from revenue collected an amount corresponding to total input VAT, with the exception of that relating to consumption on the farm and direct sales to final consumers, which flat-rate farmers have not recouped because that Member State has reduced the flat-rate compensation percentages applicable to transactions carried out by flat-rate farmers as permitted by Article 25 (3) of Directive 77/388/EEC. The amount of input VAT and the compensated amounts shall be those for the year in question.

This provision may be applied only if the flat-rate compensation percentage determined in accordance with Article 25 (3) of Directive 77/388/EEC leaves under-compensation of not less than half a point.

3. For any given year amounts of VAT which become time-barred, are written off or waived during the year, pursuant to national provisions, shall be added to the revenue collected by a Member State, with the exception of amounts which:

- could not be recovered despite enforcement action,
- were not paid by reason of application of the final indent of Article 22 (9) of Directive 77/388/EEC.

Article 6

1. For the purposes of applying Article 2 (1) to transactions carried out by taxable persons whose annual turnover exceeds 10 000 ECU but who are exempted under Article 24 (2) of Directive 77/388/EEC and to the cases referred to in paragraph 2, Member States shall determine the VAT resources base from the returns to be made by taxable persons in accordance with Article 22 of that Directive or, where there is no return or the return does not contain the necessary information, from appropriate data such as other tax returns, professional accounts or complete statistical series.

2. For the purposes of applying the second, third and fourth indents of Article 2 (2):

- with regard to the transactions listed in Annex E to Directive 77/388/EEC which Member States continue to tax pursuant to Article 28 (3) (a) of that Directive, Member States shall calculate the VAT resources base as if these transactions were exempted,
- with regard to the transactions listed in Annex F to Directive 77/388/EEC which Member States continue to exempt pursuant to Article 28 (3) (b) of that Directive, Member States shall calculate the VAT resources base as if these transactions were taxed,

— with regard to the transactions referred to in paragraph 1 (a) of Annex G to Directive 77/388/EEC which are taxed under the option given to taxable persons by Member States pursuant to Article 28 (3) (c) of that Directive, Member States shall calculate the VAT resources base as if these transactions were exempted.

3. Under the procedure provided for in Article 13, a Member State may be authorized:

— either not to take into account in calculating the VAT resources base:

(a) one or more of the categories of transactions listed in Annexes E, F and G to Directive 77/388/EEC to which paragraph 2 of this Article applies;

(b) the amount corresponding to the tax which would have been collected but for the application of a scheme of graduated tax relief under Article 24 (2) of Directive 77/388/EEC,

— or to calculate the VAT resources base in the cases referred to in (a) and (b) by using approximate estimates,

where precise calculation of the VAT resources base in these cases would be likely to involve administrative burdens which would be unjustified in relation to the effect of the transactions in question on the total VAT resources base of that Member State.

4. Where a Member State makes use of the second subparagraph of Article 17 (6) and of Article 17 (7) of Directive 77/388/EEC to restrict the exercise of the right to deduct, the VAT own resources base may be determined as if the exercise of the right to deduct had not been restricted.

The preceding subparagraph shall apply, in relation to the second subparagraph of Article 17 (6) of Directive 77/388/EEC, only in respect of the purchase of petroleum products and passenger cars used for business purposes.

5. Where tax refunds are granted by a Member State pursuant to Article 6 of Council Directive 69/169/EEC of 28 May 1969 on the harmonization of provisions laid down by law, regulation or administrative action relating to exemption from turnover tax and excise duty on imports in international travel (⁽¹⁾), the taxable amount of

the transactions which gave rise to these refunds shall, if necessary, be subtracted from the VAT resources base.

TITLE IV

Provisions relating to accounting and making available of own resources

Article 7

1. Before 1 July the Member States shall send the Commission a statement of the total amount of the VAT resources base for the previous calendar year, calculated in accordance with Article 3, to which the rate referred to in Article 1 is to be applied.

2. The statement shall contain all the data used to determine the base which are required for the control referred to in Article 11. It shall indicate separately the base resulting from the transactions referred to in Articles 5 and 6 (1) to (4).

3. The data to be used to establish the base shall be the most recent data which exist when the statement is produced.

Article 8

Member States shall send the Commission by 31 March each year an estimate of the VAT resources base for the following financial year.

Article 9

1. The corrections to the statements referred to in Article 7 (1) for previous financial years shall be made by the Commission in agreement with the Member State.

All the corrections to the statements shall be incorporated in an aggregate statement at 30 June.

If the Member State does not give its agreement, the Commission, after re-examining the matter, shall take whatever measures it considers necessary for correct application of this Regulation.

2. No further corrections may be made to the annual statement referred to in Article 7 (1) after 30 June of the fourth year following the financial year concerned, unless they concern points previously notified either by the Commission or by the Member State concerned.

(¹) OJ No L 133, 4. 6. 1969, p. 6.

TITLE V

Provisions relating to control

Article 10

1. Member States shall inform the Commission by 30 April of each financial year of the solutions and modifications thereto that they propose to adopt in order to determine the VAT resources base for each of the categories of transaction referred to in Articles 5 and 6 (1) to (4), indicating, where applicable, the nature of the data which they consider appropriate and an estimate of the value of the base for each of these categories of transactions.

Within 30 days the Commission shall send the other Member States the information referred to above which it has received from each Member State.

2. The Commission shall examine, following the procedure laid down in Article 13, the proposed solutions and modifications.

Article 11

1. As regards VAT resources, the Commission's controls shall be carried out with the competent authorities in the Member States. During these controls, the Commission shall ensure, in particular, that the operations to centralize the assessment base and to determine the weighted average rate referred to in Articles 3 and 4 and the total net VAT collected have been performed correctly; it shall also ascertain that the data used were appropriate and that the calculations made to determine the amount of VAT resources resulting from the transactions referred to in Articles 5 and 6 (1) to (4) comply with this Regulation.

2. Council Regulation (EEC, Euratom, ECSC) No 165/74 of 21 January 1974 determining the powers and obligations of officials appointed by the Commission pursuant to Article 14 (5) of Regulation (EEC, Euratom, ECSC) No 2/71 (1) shall apply to VAT resources controls. For the purposes of applying Article 5 of that Regulation, it shall be understood that the information referred to therein may be communicated only to those persons who, by virtue of their duties in making available and controlling VAT resources, must have knowledge of such information.

3. Following the controls referred to in paragraph 1, the annual statement for a given financial year shall be corrected as specified in Article 9.

Article 12

1. The Commission shall examine, with the cooperation of the competent authorities in the Member States, the procedures applied by the Member States for registering taxable persons and determining and collection VAT, and the effectiveness of their VAT control systems.

2. Following this examination the Commission shall procedure a report every three years on the actual collection of VAT in each Member State.

3. The Commission shall present this report to Parliament and the Council for the first time by 31 December 1991.

Article 13

1. The committee referred to in Article 20 of Council Regulation (EEC, Euratom, ECSC) No 2891/77 (2), hereinafter called 'the committee', shall regularly examine, on the initiative of the Commission or at the request of a Member State, problems arising out of application of this Regulation.

2. Member States applying for the authorization provided for in Article 4 (4) or 6 (3) shall refer their application to the Commission as soon as possible and not later than 30 April of the financial year from which the authorization is to apply.

The Commission representative shall submit to the committee as soon as possible and not later than 31 December of the financial year a draft Decision.

3. On the initiative of the Commission or at the request of a Member State, the committee shall examine the solutions referred to in Article 10.

If the committee's examination reveals differences of opinion as to the solutions envisaged, the Commission representative shall submit a draft Decision to the committee as soon as possible and not later than 31 December of the financial year from which the solution is to apply.

4. The committee shall deliver its opinion on the draft Decisions referred to in paragraphs 2 and 3 within a

(1) OJ No L 20, 24. 1. 1974, p. 1.

(2) OJ No L 336, 27. 12. 1977, p. 1.

period which the chairman may lay down according to the urgency of the matter involved, if necessary, by taking a vote.

This opinion shall be recorded in the minutes; each Member State shall also be entitled to request that its position be recorded in these minutes.

The Commission shall take the utmost account of the opinion delivered by the committee.

5. No later than 60 days after the committee has delivered its opinion, the Commission shall adopt a Decision which it shall communicate to the Member States.

TITLE VI

Final provisions

Article 14

This Regulation shall enter into force on the third day following its publication in the *Official Journal of the European Communities*.

It shall apply with effect from 1 January 1989.

It shall not apply, however, to the production or the correction of statements of the VAT resources base for years before 1989 which have been produced in accordance with Regulation (EEC, Euratom, ECSC) No 2892/77 which remains in force in respect of the statements concerned.

This Regulation shall be binding in its entirety and directly applicable in all Member States.

III

(Notices)

COMMISSION

NOTICE

(88/C 128/07)

The Staff Regulations of Officials of the European Communities and the Annexes thereto provide that any open competition for the recruitment of staff shall be preceded by a notice of competition published in the *Official Journal of the European Communities*.

No applications other than those submitted in response to this notice and relating to a specific competition can be accepted. Applications submitted before publication of this notice cannot be taken into consideration.

Applications must be in typescript or, if handwritten, made out in block capitals. Applicants should abide strictly by the instructions given on the application form. Reference should be made to the number of the open competition in the space provided for that purpose.

PROVISIONS COMMON TO THE OPEN COMPETITIONS FOR RECRUITMENT OF STAFF
WHICH ARE ANNOUNCED IN THE OFFICIAL JOURNAL BY THE INSTITUTIONS OF THE
COMMUNITIES

1. General conditions

The Staff Regulations of Officials of the European Communities provide that to be eligible for appointment to a post in an institution of the European Communities the candidate must satisfy the following requirements:

1. Unless otherwise decided by the appointing authority, be a national of one of the Member States of the Communities ⁽¹⁾ and in full enjoyment of his rights as a citizen.
2. Have conformed with any laws applicable to him as regards military service.
3. Be of the necessary good character and repute. Evidence of good character will be assessed by each Member State in accordance with their customary procedures.
4. Have been declared successful in a competition held by the Commission, based either on academic qualifications, on tests, or on both.
5. Be of the necessary standard of physical fitness.

⁽¹⁾ The Member States are: Belgium, Denmark, France, the Federal Republic of Germany, Greece, Ireland, Italy, Luxembourg, the Netherlands, Portugal, Spain and the United Kingdom.

6. Possess a perfect command of one of the official languages of the Communities ⁽¹⁾ and a satisfactory knowledge of another official language of the Communities to the extent necessary to the performance of his duties.

II. Procedure

As laid down in the Staff Regulations, the competition will be organized as follows:

1. Candidates must complete an application form, the terms of which shall be laid down by the appointing authority; they may, where appropriate, be requested to furnish additional documents or particulars.
2. A selection board will be set up for each competition; it will consist of persons nominated by the appointing authority and the Staff Committee.
3. The appointing authority will draw up a list of the candidates who satisfy the conditions set out in paragraphs 1, 2 and 3 of Section I above, and will forward this to the selection board together with the candidates' files.
4. The selection board will determine the list of candidates who satisfy the requirements laid down in the competition notice following an examination of their files, and:
 - where the competition is based on tests, all the candidates entered on that list will be admitted to the tests,
 - where the competition is based on degrees or diplomas, the board, having laid down the criteria pursuant to which it will assess the degrees or diplomas of the candidates, will then examine the degrees or diplomas of those candidates who are entered on that list,
 - where the competition is based on tests and on degrees or diplomas, the board will select from the list the candidates to be admitted to the tests.
5. On completion of the competition, the selection board will establish a list of candidates deemed suitable for the posts to be filled. The list of successful candidates, which wherever possible will comprise twice as many candidates as there are posts to be filled, will be submitted to the appointing authority, which will choose therefrom the person(s) it appoints to the vacant post(s).
6. The proceedings of the Selection Board will be secret.

This procedure can also be used for the purpose of establishing a reserve list of suitable candidates from which appointments may be made.

III. Submission of applications

Candidates are requested to send their applications, on the official form provided in this Official Journal, to one of the addresses given in the announcement of the competition. They are also requested to enclose a *curriculum vitae* to supplement, if necessary, the information given in the application form.

⁽¹⁾ The official languages of the Communities are: Danish, Dutch, English, French, German, Greek, Italian, Portuguese and Spanish.

Applications and copies of supporting documents, degree(s) or diploma(s), should be sent, preferably by registered post, to the address given in the notice of competition.

For the purposes of this application, candidates may not make reference back to any application forms, documents or other information submitted in connection with previous applications.

Each candidate will be informed of the outcome of his application.

IV. Probationary period

Every official, except officials in grades A 1 and A 2, is required to serve a probationary period and can be established only if he has given satisfaction during that period. The probationary period is nine months if the official is appointed to a post in category A, the Language Service or category B; it is six months if he is appointed to a post in another category.

V. Salary and allowances

Remuneration consists of:

1. A basic salary.
2. Subject to the provisions of the Staff Regulations:
 - (a) an expatriation allowance equal to 16 % of the sum of the basic salary plus any family allowances. The expatriation allowance will not be less than Bfrs 11 045 per month;
 - (b) a daily allowance during a given period.
3. Subject to the provisions of the Staff Regulations, family allowances comprising:
 - (a) a household allowance equal to 5 % of the basic salary; this allowance will not be less than Bfrs 4 800 per month;
 - (b) an allowance of Bfrs 6 183 per month for each dependent child;
 - (c) an education allowance equal to the actual education costs incurred, up to Bfrs 5 524 per month for each dependent child.

Officials are covered by a pension scheme, and a health and accident insurance scheme. Their contributions are deducted from their remuneration, as laid down in the Staff Regulations.

The remuneration of officials less the statutory deductions, is subject to weighting at a rate above, below or equal to 100 %, depending on the cost of living in the various places of employment.

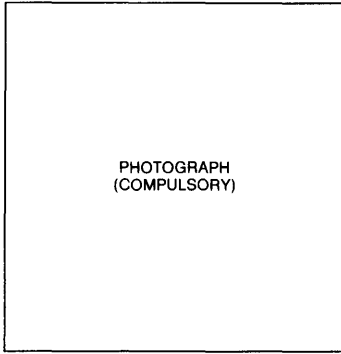
VI. Tax

Remuneration is exempt from national income taxes but is subject to a tax charged by the Communities themselves.

**EUROPEAN COMMUNITIES
COMMISSION**

Mark with a cross the competition chosen:

- COM/A/607
- COM/A/608
- COM/A/609



APPLICATION FORM

(to be completed in block capitals using black ink)

1. Surname ('): Forenames:

2. Address: Telephone number:

Street: No
Postal code: Town: Country:

3. Date of birth: 4. Sex: Male Female

5. Present nationality (if dual, indicate both):

6. Are you asking for the age limit to be raised? YES NO
If yes, state why and in respect of what period (exact dates) and attach the supporting documents specified in the notice of competition.

- Looking after one or more young children from to
- from to
- from to
- Compulsory military or other service from to
- Physical handicap
- Official or other servant of the European Communities from to

7. If you have worked or are working as an official or other servant of the European Communities, please give the following information:
Institution: Commission/Council/Parliament/Court of Justice/Economic and Social Committee/Court of Auditors

Administrative position: Official/temporary/auxiliary/member of local staff

Grade: since: Personnel No:

8. Knowledge of languages:
Place the following numbers (1, 2 or 3) in the appropriate box or boxes:
1 — for your mother tongue or main language;
2 — for the second language required by the notice of competition;
3 — for any other languages you know.

German	English	Danish	Spanish	French	Greek	Italian	Dutch	Portuguese	Other (state which)

9. In which newspaper or periodical did you see the advertisement for this competition?

(1) IMPORTANT: Your application will be registered under this name.
Please use it and quote the number of the competition in all correspondence. Any other name (e.g. maiden name) appearing on diplomas or certificates accompanying this application should be indicated below:
.....

- 14 Period of notice required to leave your present post
- 15 If you had the choice, would you prefer to be posted to
 Brussels Luxembourg
- 16 Have you taken part in previous competitions organized by the European Communities? YES NO
If yes, state which
- 17 Long periods spent abroad (please indicate countries visited, dates and reasons for stay)
- 18 Interests and skills not connected with work, including social and sports activities
- 19 Have you a physical handicap which might pose practical problems during the tests? YES NO
If yes please give details (to enable the administration to make the necessary arrangements, if it can)
- 20 Name, address and telephone number of persons who can be contacted should you not be available
- 21 Have you ever been convicted or found guilty of any offence by any court? If so, give details

DECLARATION

I, the undersigned
declare on my word of honour that the information provided above is true and complete I further declare on my word of honour that

- (i) I am a national of one of the Member States and enjoy my full rights as a citizen,
- (ii) I have fulfilled any obligations imposed on me by the laws concerning military service,
- (iii) I meet the character requirements for the duties involved

I undertake to produce on request supporting documents in respect of points (i), (ii) and (iii) above and accept that failure to do so may invalidate this application

I am willing to undergo the compulsory medical examination to ensure that I am physically fit to perform the duties involved

Date and signature

DO NOT FORGET TO SIGN!

**COMMISSION
OF THE
EUROPEAN COMMUNITIES**

Directorate-General
for Personnel and Administration

Directorate for Personnel

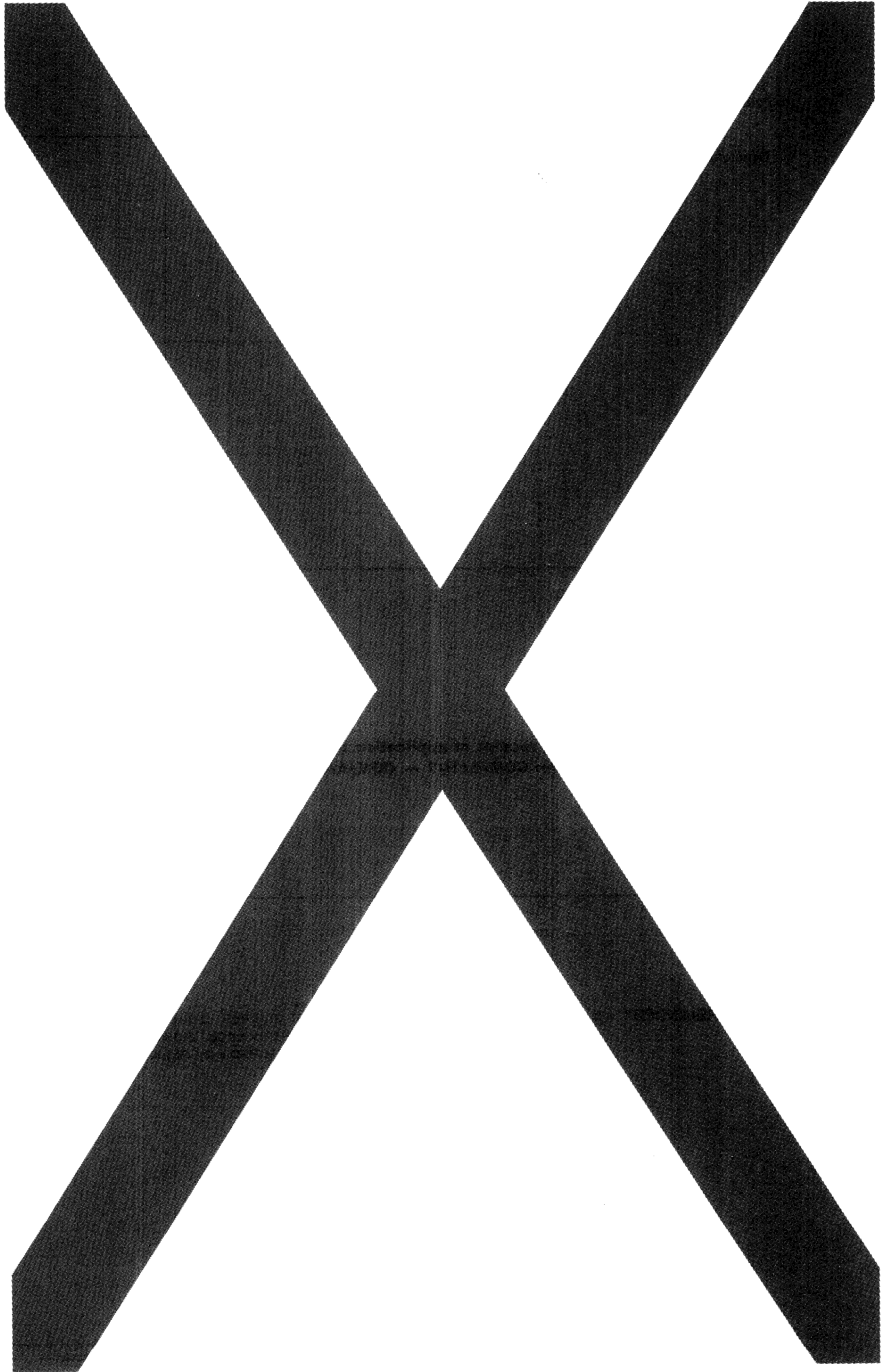
↓ To be completed by the candidate

(Name)
(Address: Street/No)
(Postal code/Town)
(Country)

To be completed by the administration

**Acknowledgment of receipt of application form
for open competition COM/A/607 — COM/A/608 — COM/A/609**

REMINDER: If you have not yet submitted copies of degrees, diplomas or other documents relating to qualifications and experience, these should be dispatched by *20 June 1988* at the latest, preferably by registered post. Please quote the number of the competition.



GUIDE TO CANDIDATES TAKING PART IN OPEN COMPETITIONS ORGANIZED BY THE COMMISSION

PLEASE READ THIS GUIDE VERY CAREFULLY BEFORE YOU FILL IN YOUR APPLICATION FORM

This Official Journal contains the notice with details of the competition in which you are interested and an application form. As you are applying for a post in an international organization, there are a number of things about which you should be especially clear in order both to help those concerned with selection and to avoid disappointment for yourself.

1. Notice of open competition

Please read this notice very carefully and make sure that in your opinion you fulfil all the basic conditions. Conditions such as nationality, age and educational qualifications have to be rigidly enforced and you are therefore wasting your own time and the time of the Commission in completing the form if you do not meet these requirements. Similarly, applications postmarked after the closing date will not be accepted.

2. Categories

All posts in the Commission, whether permanent or temporary, are classified as follows:

Category A:

staff with a university education engaged in administrative and advisory duties, often policy related;

Language Service (LA):

staff with a university education who work as translators or interpreters; the 'LA' structure corresponds to grades A 3 to A 8 of category A above;

Category B:

staff with at least an advanced secondary education engaged in executive duties (comparable with those performed by an executive officer);

Category C:

staff with a secondary education engaged in clerical duties (comparable with those performed by a clerical officer/clerical assistant); graduates are not eligible for category C posts;

Category D:

staff with a primary education engaged in manual or service duties; those with an advanced secondary education are not eligible for category D posts.

3. Education

Educational qualifications will be considered and assessed, where necessary, by someone with an expert knowledge of your country's education system as well as by the selection board. But it will still help considerably if you give the precise dates and details of the different stages of your education. Thus, for example, care should be taken to indicate both 'O' level and 'A' level, and first degree and postgraduate qualifications, separately. The type of degree and the period during which you studied for it should be specified. In the case of any other courses, you should indicate clearly whether these were full time or part time and the subjects covered.

If possible, photocopies of your examination certificates should be enclosed with your application form. If this is not possible, you should mention this when filling in your application form and take steps to obtain them rapidly. *In any event, these copies must be sent in before the closing date for the submission of applications.* Candidates who have been educated in non-member countries, such as the USA or Canada, should provide as much detailed documentation as possible to enable expert assessment of the certificates concerned.

4. Experience

This part of the application form is one of the most difficult to fill in and, if necessary, you may add a fuller *curriculum vitae* to explain the various kinds of work you have done. Please note the following points:

(a) you should put down the month as well as the year in which you took up or left a post;

(b) although your application form will be examined by a selection board which will include somebody with a good background knowledge of your country, you should make every effort to explain clearly the kind of work involved; thus, simply to say 'administrative officer' or 'manager' *is not sufficient and may lead to your exclusion from the competition* on the grounds that there is no evidence that you have the required experience.

Wherever possible you should send a statement from previous employers or from your present employer outlining the kind of work you did or do and the responsibilities involved. It is understood that in the case of your present employer this may not be possible although employers are generally much more understanding about this than many employees think. By providing full details of your experience, you place the selection board in the best possible position to decide whether or not to admit you to the competition.

It should be noted that *you have to sign a declaration at the end of the application form that the information provided is true and complete*, and that in the event of your being appointed to a post with the Commission it will become the first part of your personal file. It is therefore important that nothing is omitted or given the wrong emphasis.

Competitions are sometimes organized for candidates of a particular language. It is very difficult for candidates, even those who consider themselves bilingual, to succeed in a competition which is not in their mother tongue. Such candidates are best advised to decide what their principal language is and to apply only for competitions for candidates of that language.

5. Procedure after the submission of applications

The safe arrival of your application form will be acknowledged. Then, when all the application forms have been examined by the selection board, you will receive a letter either informing you that you have been admitted to the tests and giving you details of the date and place or informing you that you have not been admitted to the tests and explaining why.

6. Common causes of misunderstanding

The selection board takes a considerable amount of time and trouble to establish clear criteria for admission and exclusion and to examine each application form. Normally, when candidates appeal against its decisions, reconsideration of their application shows that they have misunderstood some of the basic conditions for admission to the competition.

— Professional experience is counted *only* from the time the candidate reached the educational level required. Thus, for 'A' grade competitions, for which a university degree is required, experience, as far as the institutions are concerned, will be counted only from the time when the degree was obtained.

— The educational level required for admission to competitions is not always the same as that required by national civil services; the Commission's requirements are set out in the competition notice.

— The notice of competition published in the Official Journal has to cover the education systems of the different member countries and cannot therefore be geared to the subtleties of an individual system. If you are in doubt as to whether you are sufficiently qualified, you are advised to look at the press advertisement, which will usually give a clearer indication of the level required, or to contact the Commission directly.

7. Competitions based on qualifications and tests — examination of qualifications

Candidates' attention is drawn to the meaning of the phrase 'competition based on qualifications'. These 'qualifications' should not be confused with the basic conditions for admission to the competition itself. Candidates *must* fulfil the conditions set out in the notice of competition in order to be admitted to the competition. The 'qualifications', however, are additional to these conditions, e.g. certificates or diplomas above the level required, a broader spectrum of work experience or very specialized work experience, published works, etc., all of which allow the selection board to make a comparative

assessment of the candidates' achievements. In other words, candidates who satisfy the basic conditions will gain admission to the competition but only those with the best portfolio of additional 'qualifications' will be invited to sit the tests.

8. Oral tests

The interview is carried out in the candidate's mother tongue and supplementary information about it is sent out to the candidates beforehand. It is perhaps worth stressing that no candidate should hesitate to apply because of lack of confidence about linguistic ability. While it is true that as a rule the selection board will briefly check this ability at the interview stage, this would normally not be a stumbling block for somebody who has a basic knowledge of the language, (corresponding to 'O' level) and has possibly brushed it up by attending conversation classes.

9. Knowledge of languages

Many potential candidates are put off by the idea of having to work in a foreign language. While it is true that much of the day-to-day work in the Commission in Brussels and Luxembourg is done in French or English, it should be pointed out that intensive language courses are available for new recruits and that a reasonable level of competence can usually be attained in quite a short time.

10. Equal opportunities

The Commission is an equal opportunities employer and particularly welcomes applications from female candidates for posts where women are currently under-represented. Great care is taken to avoid any form of discrimination and interview boards normally include officials of both sexes as do internal Commission promotion boards.

11. Checklist

Before sending in your application form, please make sure that:

you have signed the back page of the application form

you have attached photocopies of examination certificates

you have indicated your choice of second Community language

you have attached the necessary documents if you are asking for the age limit to be raised

your application is clear and complete.

Good luck!

NOTICE OF OPEN COMPETITION COM/A/607

(88/C 128/08)

The Commission of the European Communities is organizing an open competition, based on qualifications and tests, to fill a vacant post for a

PRINCIPAL ADMINISTRATOR
(male or female)

in the career bracket covering grades 5 and 4 of category A. Recruitment will be to grade A 5.

I. NATURE OF DUTIES

Under the authority of the Director, to head the Eureka specialized department in the Directorate-General for Science, Research and Development, with responsibility for:

- contributing to the formulation and implementation of Commission policy on Eureka,
- contributing to the coordination of the Directorate-General's research programmes with the Eureka projects,
- coordinating the work of the different Commission departments involved with Eureka,
- representing the Commission on Eureka working parties and at Eureka meetings and making preparations for Commission participations at Eureka ministerial conferences,
- liaising with the Eureka secretariat.

These duties will require a good knowledge of the Community's scientific policy and the other policies involved (including competition and industrial policy) and experience of coordinating research projects.

Place of employment: Brussels

II. ELIGIBILITY

The competition is open to candidates who prove that they satisfy the following requirements:

A. GENERAL CONDITIONS

As laid down in Article 28 (a), (b) and (c) of the Staff Regulations of Officials of the European Communities (1).

(1) The general conditions referred to at A are specified in the notice preceding this notice of competition.

B. SPECIAL CONDITIONS

1. Age limit:

Candidates must have been born after 20 June 1937.

The age limit may be raised in the following cases:

- (a) for candidates who have performed compulsory military service or any other form of compulsory service the age limit is raised by the length of service performed; additional periods of voluntary service will not be taken into consideration. Any request for the age limit to be raised must be accompanied by a certificate issued by the appropriate military or other authorities, stating the dates when the candidate began and completed compulsory service;
- (b) for candidates who at any time have been out of paid employment for at least one year in order to look after a young child who was living with them and dependent on them the age limit may be raised by one year for each child, up to a maximum of three years. Any request for the age limit to be raised must be accompanied by the birth certificate of each child and an attestation giving the exact dates when the candidate was out of paid employment and the reasons;
- (c) for candidates who have a physical handicap compatible with the duties to be performed officially recognized by the appropriate authority the age limit is raised by three years. Any request for the age limit to be raised must be accompanied by a certificate issued by the appropriate authority attesting that its holder is handicapped.

The age limit may not be raised by more than five years altogether. Requests for the age limit to be raised will not be considered unless accompanied by supporting document(s).

2. Certificates, diplomas and professional experience:

By the closing date for the submission of applications, candidates must:

- (a) have completed a course of university education and obtained a degree or diploma (the selection board will allow for differences between education systems);

- (b) have at least 12 years' scientific, technological and management experience since obtaining the degree or diploma referred to at (a) commensurate with the duties described at I above; details of this experience should be given on the application form; professional activity, specialist training courses, refresher courses and further training courses leading to a diploma of a level at least equivalent to that required for admission to the competition relevant to the different areas of Commission activity will count as experience.

3. *Knowledge of languages:*

Candidates must have a thorough knowledge of one Community language (Danish, Dutch, English, French, German, Greek, Italian, Portuguese and Spanish) and a satisfactory knowledge of a second Community language.

C. SPECIAL CONDITIONS APPLICABLE TO OFFICIALS AND OTHER SERVANTS OF THE EUROPEAN COMMUNITIES

The age limit does not apply to candidates who, on any date between publication of this Official Journal and 20 June 1988, will have been serving continuously as an official or other servant of the European Communities for at least one year.

III. *CHECKING PROCEDURE*

Before candidates are admitted to the tests, their qualifications will be checked to ensure that they correspond to the conditions specified in the notice of competition.

The check will be based on the information provided by candidates on their application form; candidates are accordingly requested to complete these forms with the utmost accuracy.

Should the selection board discover at a later stage in the procedure that the information provided does not tally with the supporting documents, it may declare the candidate ineligible.

IV. *ADMISSION TO THE COMPETITION*

The appointing authority will draw up a list of candidates satisfying the conditions at II A and send it with the candidates' files to the chairman of the selection board.

After considering the files, the selection board will draw up a list of the candidates who meet the conditions at II b and are therefore to be admitted to the competition.

Each candidate will be informed whether or not he/she has been admitted to the competition.

V. *EXAMINATION OF QUALIFICATIONS AND ADMISSION TO TESTS*

The selection board will establish the criteria on which it will examine the candidates' qualifications. On the basis of these criteria, it will examine the qualifications of candidates admitted to the competition and decide on the number to be admitted to the written test.

Each candidate will be informed whether or not he/she has been admitted to the test.

VI. *RECONSIDERATION OF APPLICATIONS*

Any candidate who feels that a mistake has been made may ask to have his/her application reconsidered. Within 30 days of the date postmarked on the letter stating that he/she has been excluded from the competition, the candidate may send a letter quoting the number of the competition to the chairman of the selection board, care of the Recruitment Division, at the following address:

Commission of the European Communities,
COM/A/607,
rue de la Loi 200,
B-1049 Brussels.

The selection board will then reconsider the application, taking the candidate's comments and any documents attached in support of information given on the application form into account, within 30 days of the date postmarked on the letter requesting reconsideration.

VII. *NATURE OF WRITTEN TEST — TIME ALLOWED — MARKING*

1. *Nature of written test:*

Essay on a topic relating to the Community's scientific and technological policies and the other policies affected by Eureka projects (time allowed: three hours).

2. *Marking:*

The test will be marked out of 60 (pass mark: 30).

VIII. *ADMISSION TO ORAL TEST — NATURE OF TEST — MARKING*

1. *Admission to oral test:*

Candidates who obtain at least 30 marks in the written test will be admitted to the oral test.

Each candidate will be informed whether or not he/she has been admitted to the oral test.

2. *Nature of test:*

Interview with the selection board to assess, in the light of the information contained in the candidate's file, his/her general knowledge, knowledge of languages and suitability for the duties described at I above.

3. *Marking:*

The oral test will be marked out of 40.

IX. LIST OF SUITABLE CANDIDATES

Candidates who obtain an aggregate of at least 60 marks in the written and oral tests, including not less than 20 marks in the oral test, will be placed on the list of suitable candidates.

Each candidate will be informed whether or not he/she has been placed on the list.

X. SALARY

(See notice)

The basic starting salary for the career bracket covered by the competition ranges from Bfrs 166 142 (A 5/1) to Bfrs 185 826 (A 5/3) per month.

By way of example, the monthly net earnings of an unmarried official with no dependants, in receipt of expatriation allowance, will be approximately Bfrs 151 760 for the first step in grade A 5.

XI. APPLICATIONS

Before completing the application form, candidates are asked to read the notice and the guide preceding this notice of competition.

The application form contained in this issue of the *Official Journal of the European Communities* should be duly completed and signed by the candidate. Photocopies of documents showing that candidates satisfy the conditions of eligibility at II B must be attached so that the selection board can check that they correspond to the information provided on the application form.

The application form, together with the photocopies of supporting documents, should be sent, preferably by registered post, to the following address:

Commission of the European Communities,
Recruitment Division,
COM/A/607,
rue de la Loi 200,
B-1049 Brussels.

It must be postmarked not later than *20 June 1988*.

Applications from officials and other servants of the European Communities may also be handed in, not later than 16.00 on *20 June 1988*, to the:

- Recruitment Division,
Commission of the European Communities,
Brussels, or the
- Personnel Division,
Commission of the European Communities,
Luxembourg, or the
- Administrative Office of the Ispra, Karlsruhe, Geel or
Petten Establishment of the Joint Research Centre,

in which case a receipt must be obtained.

Neither application forms nor supporting documents will be returned.

Candidates who are offered a post will subsequently be asked to produce the originals of examination certificates or certificates from employers so that copies can be authenticated.

Candidates who have failed to submit a signed official application form and all the supporting documents by the appropriate deadline will not be admitted to the competition.

To facilitate the administrative work of the selection board, candidates are asked to use the name given on the application form and quote the competition reference in all correspondence or diploma submissions.

The deadlines specified above do not apply to officials or other servants of the European Communities working in an information office or external delegation on condition that the Recruitment Division (Brussels) is notified by a telex, bearing a date and time not later than 16.00 (Brussels time) on *20 June 1988* that they intend to submit an application.

NOTICE OF OPEN COMPETITION COM/A/608

(88/C 128/09)

The Commission of the European Communities is organizing an open competition, based on qualifications and tests, to fill a vacant post for a

HEAD OF DIVISION
(male or female)

in grade 3 of category A.

I. NATURE OF DUTIES

To head the Division for the Development and Application of Advanced Technology, and IRDAC in the Directorate-General for Science, Research and Development, with responsibility for:

- developing programmes for technological research in the Community into the application of new technologies to modernize industry,
- directing studies on the form this research should take and on the subjects most likely to improve the competitiveness of European industry,
- organizing the meetings of the Industrial Research and Development Advisory Committee (IRDAC) and its working parties.

Place of employment: Brussels.

II. ELIGIBILITY

The competition is open to candidates who satisfy the following requirements:

A. GENERAL CONDITIONS

As laid down in Article 28 (a), (b) and (c) of the Staff Regulations of Officials of the European Communities ⁽¹⁾.

B. SPECIAL CONDITIONS

1. Age limit:

Candidates must have been born after 20 June 1937.

The age limit may be raised in the following cases:

- (a) for candidates who have performed compulsory military service or any other form of compulsory service the age limit is raised by the length of service performed; additional periods of voluntary service will not be taken into consideration. Any request for the age limit to be raised must be accompanied by a certificate issued by the appropriate military or other authorities, stating the dates when the candidate began and completed compulsory service;
- (b) for candidates who at any time have been out of paid employment for at least one year in order to look after a young child who was living with them and dependent on them the age limit may be raised by one year for each child, up to a maximum of three years. Any request for the age limit to be raised must be accompanied by the birth certificate of each child and an attestation giving the exact dates when the candidate was out of paid employment and the reasons;
- (c) for candidates who have a physical handicap compatible with the duties to be performed officially recognized by the appropriate authority the age limit is raised by three years. Any request for the age limit to be raised must be accompanied by a certificate issued by the appropriate authority attesting that its holder is handicapped.

The age limit may not be raised by more than five years altogether. Requests for the age limit to be raised will not be considered unless accompanied by the necessary supporting document(s).

2. Certificates, diplomas and experience:

By the closing date for the submission of applications, candidates must:

- (a) have completed a course of university education and obtained a degree or diploma (the selection board will allow for differences between education systems); and
- (b) have at least 15 years' relevant experience since obtaining the degree or diploma referred to at (a).

Requirements include:

⁽¹⁾ The general conditions referred to at A are specified in the notice preceding this notice of competition.

- thorough scientific and technological knowledge in the field of industrial and technological research,
- thorough knowledge of industrial research in the Member States, the United States and Japan,
- experience of international negotiations in the context of scientific and technological research policy,
- wide experience of research in industry, or carried out jointly with industry, and of research management,
- ability to head an administrative unit.

Professional activity, specialist training courses, refresher courses and further training courses relevant to the duties described at I above leading to a diploma of a level at least equivalent to that required for admission to the competition will count as experience.

3. *Knowledge of languages:*

Candidates must have a thorough knowledge of one Community language (Danish, Dutch, English, French, German, Greek, Italian, Portuguese and Spanish) and a satisfactory knowledge of a second Community language. A satisfactory knowledge of English and French is desirable.

C. SPECIFIC CONDITIONS APPLICABLE TO OFFICIALS AND OTHER SERVANTS OF THE EUROPEAN COMMUNITIES

The age limit does not apply to candidates who, on any date between publication of this Official Journal and 20 June 1988, will have been serving continuously as an official or other servant of the European Communities for at least one year.

III. *CHECKING PROCEDURE*

Before candidates are admitted to the tests, their qualifications will be checked to ensure that they correspond to the conditions specified in the notice of competition.

The check will be based on the information provided by candidates on their application form; candidates are accordingly requested to complete these forms with the utmost accuracy.

Should the selection board discover at a later stage in the procedure that the information provided does not tally with the supporting documents, it may declare the candidate ineligible.

IV. *ADMISSION TO THE COMPETITION*

The appointing authority will draw up a list of candidates satisfying the conditions at II A and send it with the candidates' files to the chairman of the selection board.

After considering the files, the selection board will draw up a list of candidates who meet the conditions at II B and are therefore to be admitted to the competition.

Each candidate will be informed whether or not he/she has been admitted to the competition.

V. *EXAMINATION OF QUALIFICATIONS AND ADMISSION TO TEST*

The selection board will establish the criteria on which it will examine candidates' qualifications. On the basis of these criteria, it will examine the qualifications of candidates admitted to the competition and decide on the number to be admitted to the test.

Each candidate will be informed whether or not he/she has been admitted to the test.

VI. *RECONSIDERATION OF APPLICATIONS*

Any candidate who feels that a mistake has been made may ask to have his/her application reconsidered. Within 30 days of the date postmarked on the letter stating that he/she has been excluded from the competition, the candidate may send a letter quoting the number of the competition to the chairman of the selection board, care of the Recruitment Division, at the following address:

Commission of the European Communities,
COM/A/608,
rue de la Loi 200,
B-1049 Brussels.

The selection board will then reconsider the application, taking the candidate's comments and any documents attached in support of information given on the application form into account, within 30 days of the date postmarked on the letter requesting reconsideration.

VII. *NATURE OF TEST*

Interview with the selection board for the purpose of assessing, in the light of the information contained in the candidate's file, his/her general and specialist knowledge, knowledge of languages and suitability for the duties described at I above.

The test will be marked out of 20 (pass mark: 12).

VIII. LIST OF SUITABLE CANDIDATES

Candidates who obtain not less than 12 marks in the test will be placed on the list of suitable candidates.

Candidates will be individually informed of their results.

IX. SALARY

(See notice)

The basic starting salary for the grade covered by the competition ranges from Bfrs 239 871 (A 3/1) to Bfrs 268 813 (A 3/3) per month.

By way of example, the monthly net earnings of an unmarried official with no dependants, in receipt of expatriation allowance, will be approximately Bfrs 202 528 for the first step in grade A 3.

X. APPLICATIONS

Before completing the application form, candidates are asked to read the notice and the guide preceding this notice of competition.

The application form contained in this issue of the *Official Journal of the European Communities* should be duly completed and signed by the candidate. Photocopies of documents showing the candidates satisfy the conditions of eligibility at II B must be attached so that the selection board can check that they correspond to the information provided on the application form.

The application form, together with the photocopies of supporting documents, should be sent, preferably by registered post, to the following address:

Commission of the European Communities,
Recruitment Division,
COM/A/608,
rue de la Loi 200,
B-1049 Brussels.

It must be postmarked not later than 20 June 1988.

Applications from officials and other servants of the European Communities may also be handed in, not later than 16.00 on 20 June 1988, to the:

- Recruitment Division,
Commission of the European Communities,
Brussels, or the
- Personnel Division,
Commission of the European Communities,
Luxembourg, or the
- Administrative Office of the Ispra, Karlsruhe, Geel or
Petten Establishment of the Joint Research Centre,

in which case a receipt must be obtained.

Neither application forms nor supporting documents will be returned.

Candidates who are offered a post will subsequently be asked to produce the originals of examination certificates or certificates from employers so that copies can be authenticated.

Candidates who have failed to submit a signed application form and all the supporting documents by the appropriate deadline will not be admitted to the competition.

To facilitate the administrative work of the selection board, candidates are asked to use the name given on the application form and quote the competition reference in all correspondence or diploma submissions.

The deadlines specified above do not apply to officials or other servants of the European Communities working in an information office or external delegation on condition that the Recruitment Division (Brussels) is notified by a telex, bearing a date and time not later than 16.00 (Brussels time) on 20 June 1988 that they intend to submit an application.

NOTICE OF OPEN COMPETITION COM/A/609

(88/C 128/10)

The Commission of the European Communities is organizing an open competition, based on qualifications and tests, to fill a vacant post for a

PRINCIPAL ADMINISTRATOR
(male or female)

in the career bracket covering grades 5 and 4 of category A. Recruitment will be to grade A 5.

I. NATURE OF DUTIES

Under the authority of the Director, to head the specialized department, Researchers' Europe and Integration with other Community Policies in the Directorate-General for Science, Research and Development, with responsibility for:

- working with the Directorates-General concerned on the development and implementation of the horizontal aspects of setting up a Researchers' Europe, and in particular legal and administrative matters relating to mobility,
- integrating scientific and technical policy with the other Community policies, especially regional policy, competition policy, completion of the internal market, etc.

Place of employment: Brussels

II. ELIGIBILITY

The competition is open to candidates who satisfy the following requirements:

A. GENERAL CONDITIONS

As laid down in Article 28 (a), (b) and (c) of the Staff Regulations of Officials of the European Communities (¹).

B. SPECIAL CONDITIONS

1. Age limit:

Candidates must have been born after 20 June 1937.

The age limit may be raised in the following cases:

- (a) for candidates who have performed compulsory military service or any other form of compulsory service the age limit is raised by the length of service performed; additional periods of voluntary service will not be taken into consideration. Any request for the age limit to be raised must be accompanied by a certificate issued by the appropriate military or other authorities, stating the dates when the candidate began and completed compulsory service;
- (b) for candidates who at any time have been out of paid employment for at least one year in order to look after a child under compulsory school age who was living with them and dependent on them the age limit may be raised by one year for each child, up to a maximum of three years. Any request for the age limit to be raised must be accompanied by the birth certificate of each child and an attestation giving the exact dates when the candidate was out of paid employment and the reasons;
- (c) for candidates who have a physical handicap compatible with the duties to be performed officially recognized by the appropriate authority the age limit is raised by three years. Any request for the age limit to be raised must be accompanied by a certificate issued by the appropriate authority attesting that its holder is handicapped.

The age limit may not be raised by more than five years altogether. Requests for the age limit to be raised will not be considered unless accompanied by the necessary supporting document(s).

2. Certificates, diplomas and experience:

By the closing date for the submission of applications, candidates must:

- (a) have completed a course of university education and obtained a degree or diploma (the selection board will allow for differences between education systems); and
- (b) have at least 12 years' relevant experience since obtaining the degree or diploma referred to at (a).

Requirements include:

- a thorough knowledge in the legal field,

(¹) The general conditions referred to at A are specified in the notice preceding this notice of competition.

- a thorough knowledge of national scientific and technical policies and of the Community policies referred to at I above,
- ability to head an administrative unit and lead a team.

Professional activity, specialist training courses, refresher courses and further training courses leading to a diploma of a level at least equivalent to that required for admission to the competition relevant to the different areas of Commission activity will count as experience.

3. *Knowledge of languages:*

Candidates must have a thorough knowledge of one Community language (Danish, Dutch, English, French, German, Greek, Italian, Portuguese and Spanish) and a satisfactory knowledge of a second Community language. A knowledge of English is desirable.

C. SPECIFIC CONDITIONS APPLICABLE TO OFFICIALS AND OTHER SERVANTS OF THE EUROPEAN COMMUNITIES

The age limit does not apply to candidates who, on any date between publication of this Official Journal and 20 June*1988, will have been serving continuously as an official or other servant of the European Communities for at least one year.

III. CHECKING PROCEDURE

Before candidates are admitted to the tests, their qualifications will be checked to ensure that they correspond to the conditions specified in the notice of competition.

The check will be based on the information provided by candidates on their application form; candidates are accordingly requested to complete these forms with the utmost accuracy.

Should the selection board discover at a later stage in the procedure that the information provided does not tally with the supporting documents, it may declare the candidate ineligible.

IV. ADMISSION TO THE COMPETITION

The appointing authority will draw up a list of candidates satisfying the conditions at II A and send it with the candidates' files to the chairman of the selection board.

After considering the files, the selection board will draw up a list of candidates who meet the conditions at II B and are therefore to be admitted to the competition.

Each candidate will be informed whether or not he/she has been admitted to the competition.

V. EXAMINATION OF QUALIFICATIONS AND ADMISSION TO TESTS

The selection board will establish the criteria on which it will examine candidates' qualifications. On the basis of these criteria, it will examine the qualifications of candidates admitted to the competition and decide on the number to be admitted to the written test.

Each candidate will be informed whether or not he/she has been admitted to the test.

VI. RECONSIDERATION OF APPLICATIONS

Any candidate who feels that a mistake has been made may ask to have his/her application reconsidered. Within 30 days of the date postmarked on the letter stating that he/she has been excluded from the competition, the candidate may send a letter quoting the number of the competition to the chairman of the selection board, care of the Recruitment Division, at the following address:

Commission of the European Communities,
COM/A/609,
rue de la Loi 200,
B-1049 Brussels.

The selection board will then reconsider the application, taking the candidate's comments and any documents attached in support of information given on the application form into account, within 30 days of the date postmarked on the letter requesting reconsideration.

VII. NATURE OF WRITTEN TEST — TIME ALLOWED — MARKING

1. *Nature of written test:*

Essay on a topic relating to the Community's scientific and technological policies and the other policies concerned (time allowed: three hours).

2. *Marking:*

The test will be marked out of 60 (pass mark: 30).

VIII. ADMISSION TO ORAL TEST — NATURE OF TEST — MARKING

1. *Admission to oral test:*

Candidates who obtain at least 30 marks in the written test will be admitted to the oral test.

Each candidate will be informed whether or not he/she has been admitted to the oral test:

2. *Nature of test:*

Interview with the selection board to assess, in the light of the information contained in the candidate's file, his/her general knowledge, knowledge of languages and suitability for the duties described at I.

3. *Marking:*

The test will be marked out of 40.

IX. *LIST OF SUITABLE CANDIDATES*

Candidates who obtain an aggregate of at least 60 marks in the written and oral tests, including not less than 20 marks in the oral test, will be placed on the list of suitable candidates.

Each candidate will be informed whether or not he/she has been placed on the list.

X. *SALARY*

(See notice)

The basic starting salary for the career bracket covered by the competition ranges from Bfrs 166 142 (A 5/1) to Bfrs 185 826 (A 5/3) per month.

By way of example, the monthly net earnings of an unmarried official with no dependants, in receipt of expatriation allowance, will be approximately Bfrs 151 760 for the first step in grade A 5.

XI. *APPLICATIONS*

Before completing the application form, candidates are asked to read the notice and the guide preceding this notice of competition.

The application form contained in this issue of the *Official Journal of the European Communities* should be duly completed and signed by the candidate. Photocopies of documents showing that candidates satisfy the conditions of eligibility at II B must be attached so that the selection board can check that they correspond to the information provided on the application form.

The application form, together with the photocopies of supporting documents, should be sent, preferably by registered post, to the following address:

Commission of the European Communities,
Recruitment Division,
COM/A/609,
rue de la Loi 200,
B-1049 Brussels.

It must be postmarked not later than 20 June 1988.

Applications from officials and other servants of the European Communities may also be handed in, not later than 16.00 on 20 June 1988 to the:

- Recruitment Division,
Commission of the European Communities,
Brussels, or the
- Personnel Division,
Commission of the European Communities,
Luxembourg, or the
- Administrative Office of the Ispra, Karlsruhe, Geel or
Petten Establishment of the Joint Research Centre,

in which case a receipt must be obtained.

Neither application forms nor supporting documents will be returned.

Candidates who are offered a post will subsequently be asked to produce the originals of examination certificates or certificates from employers so that copies can be authenticated.

Candidates who failed to submit a signed official application form and all the supporting documents by the appropriate deadline will not be admitted to the competition.

To facilitate the administrative work of the selection board, candidates are asked to use the name given on the application form and quote the competition reference in all correspondence or diploma submissions.

The deadlines specified above do not apply to officials or other servants of the European Communities working in an information office or external delegation on condition that the Recruitment Division (Brussels) is notified by a telex, bearing a date and time not later than 16.00 (Brussels time) on 20 June 1988, that they intend to submit an application.