

**Estimate of revenue and expenditure for the European Foundation for the  
Improvement of Living and Working Conditions for the financial year 2004**

(2004/152/EC)

EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS

**STATEMENT OF REVENUE**

## Summary

Title Chapter	Heading	Financial year 2004	Financial year 2003	Financial year 2002
<b>1</b>	<b>EUROPEAN COMMUNITY SUBSIDY</b>			
1 0	EUROPEAN COMMUNITY SUBSIDY	16 500 000	16 500 000	16 500 000,00
	<b>Title 1 — Total</b>	<b>16 500 000</b>	<b>16 500 000</b>	<b>16 500 000,00</b>
<b>5</b>	<b>MISCELLANEOUS REVENUE</b>			
5 0	PROCEEDS OF THE SALE OF MOVABLE AND IMMOVABLE PROPERTY	—	—	0,—
5 2	REVENUE FROM INVESTMENTS OR LOANS, BANK INTEREST AND OTHER ITEMS	100 000	200 000	61 295,13
5 4	MISCELLANEOUS REVENUE AVAILABLE FOR REUSE BUT NOT USED	—	—	13 515,38
5 9	OTHER REVENUE FROM ADMINISTRATIVE OPERATIONS	—	—	339,58
	<b>Title 5 — Total</b>	<b>100 000</b>	<b>200 000</b>	<b>75 150,09</b>
<b>6</b>	<b>REVENUE FROM SERVICES RENDERED AGAINST PAYMENT</b>			
6 0	REVENUE FROM SERVICES RENDERED AGAINST PAYMENT	80 000	100 000	56 655,97
	<b>Title 6 — Total</b>	<b>80 000</b>	<b>100 000</b>	<b>56 655,97</b>
	<b>GRAND TOTAL</b>	<b>16 680 000</b>	<b>16 800 000</b>	<b>16 631 806,06</b>

## EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS

## TITLE 1

## EUROPEAN COMMUNITY SUBSIDY

## CHAPTER 1 0 — EUROPEAN COMMUNITY SUBSIDY

Article Item	Heading	Financial year 2004	Financial year 2003	Financial year 2002
1 0 0	CHAPTER 1 0			
	<i>European Community subsidy</i>	16 500 000	16 500 000	16 500 000,00
	CHAPTER 1 0 — TOTAL	16 500 000	16 500 000	16 500 000,00
	<b>Title 1 — Total</b>	<b>16 500 000</b>	<b>16 500 000</b>	<b>16 500 000,00</b>

EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS

**TITLE 1****EUROPEAN COMMUNITY SUBSIDY****CHAPTER 1 0 — EUROPEAN COMMUNITY SUBSIDY****1 0 0*****European Community subsidy***

Financial year 2004	Financial year 2003	Financial year 2002
16 500 000	16 500 000	16 500 000,00

*Remarks*

Council Regulation (EEC) No 1365/75 of 26 May 1975 on the creation of a European Foundation for the Improvement of Living and Working Conditions (OJ L 139, 30.5.1975, p. 1), as amended by Regulation (EEC) No 1947/93 (OJ L 181, 23.7.1993, p. 13).

Pursuant to Article 15(2) of this Regulation a subsidy for the Foundation is entered in the general budget for the European Union. The revenue entered represents the subsidy provided (Article B3-4 2 0 of the statement of revenue and expenditure in section III 'Commission' of the general budget).

## EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS

## TITLE 5

## MISCELLANEOUS REVENUE

CHAPTER 5 0 — PROCEEDS OF THE SALE OF MOVABLE AND IMMOVABLE PROPERTY

CHAPTER 5 2 — REVENUE FROM INVESTMENTS OR LOANS, BANK INTEREST AND OTHER ITEMS

CHAPTER 5 4 — MISCELLANEOUS REVENUE AVAILABLE FOR REUSE BUT NOT USED

CHAPTER 5 9 — OTHER REVENUE FROM ADMINISTRATIVE OPERATIONS

Article Item	Heading	Financial year 2004	Financial year 2003	Financial year 2002
5 0 0	CHAPTER 5 0			
	<i>Proceeds of the sale of movable and immovable property</i>	—	—	0,—
	CHAPTER 5 0 — TOTAL	—	—	0,—
5 2 0	CHAPTER 5 2			
	<i>Revenue from investments or loans, bank interest and other items</i>	100 000	200 000	61 295,13
	CHAPTER 5 2 — TOTAL	100 000	200 000	61 295,13
5 4 0	CHAPTER 5 4			
	<i>Miscellaneous revenue available for reuse but not used</i>	—	—	13 515,38
	CHAPTER 5 4 — TOTAL	—	—	13 515,38
5 9 0	CHAPTER 5 9			
	<i>Other revenue from administrative operations</i>	—	—	339,58
	CHAPTER 5 9 — TOTAL	—	—	339,58
	<b>Title 5 — Total</b>	<b>100 000</b>	<b>200 000</b>	<b>75 150,09</b>

EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS

**TITLE 5**  
**MISCELLANEOUS REVENUE**

**CHAPTER 5 0 — PROCEEDS OF THE SALE OF MOVABLE AND IMMOVABLE PROPERTY****5 0 0**      *Proceeds of the sale of movable and immovable property*

Financial year 2004	Financial year 2003	Financial year 2002
—	—	0,—

**CHAPTER 5 2 — REVENUE FROM INVESTMENTS OR LOANS, BANK INTEREST AND OTHER ITEMS****5 2 0**      *Revenue from investments or loans, bank interest and other items*

Financial year 2004	Financial year 2003	Financial year 2002
100 000	200 000	61 295,13

**CHAPTER 5 4 — MISCELLANEOUS REVENUE AVAILABLE FOR REUSE BUT NOT USED****5 4 0**      *Miscellaneous revenue available for reuse but not used*

Financial year 2004	Financial year 2003	Financial year 2002
—	—	13 515,38

**CHAPTER 5 9 — OTHER REVENUE FROM ADMINISTRATIVE OPERATIONS****5 9 0**      *Other revenue from administrative operations*

Financial year 2004	Financial year 2003	Financial year 2002
—	—	339,58



EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS

**TITLE 6****REVENUE FROM SERVICES RENDERED AGAINST PAYMENT****CHAPTER 6 0 — REVENUE FROM SERVICES RENDERED AGAINST PAYMENT****6 0 0**      *Revenue from services rendered against payment*

Financial year 2004	Financial year 2003	Financial year 2002
80 000	100 000	44 654,09

**6 0 2**      *Revenue from sale of publications*

Financial year 2004	Financial year 2003	Financial year 2002
—	—	11 323,88

**6 0 3**      *Proceeds from the letting and hiring of immovable property*

Financial year 2004	Financial year 2003	Financial year 2002
—	—	678,00



## EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS

**EXPENDITURE**

General summary of appropriations (2004 and 2003) and outturn (2002)

Title Chapter	Heading	Appropriations 2004	Appropriations 2003	Outturn 2002
<b>1</b>	<b>STAFF</b>			
1 1	STAFF IN ACTIVE EMPLOYMENT	8 771 000	8 386 000	8 693 717,77
1 3	MISSIONS AND DUTY TRAVEL	420 000	420 000	470 852,30
1 4	SOCIOMEDICAL INFRASTRUCTURE	142 000	114 000	162 599,12
	<b>Title 1 — Total</b>	<b>9 333 000</b>	<b>8 920 000</b>	<b>9 327 169,19</b>
<b>2</b>	<b>BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE</b>			
2 0	RENTAL OF BUILDINGS AND ASSOCIATED COSTS	465 000	492 000	960 897,03
2 1	RENT	7 000	7 000	6 700,00
2 2	MOVABLE PROPERTY AND ASSOCIATED COSTS	529 000	497 000	469 755,69
2 3	CURRENT ADMINISTRATIVE EXPENDITURE	84 000	92 000	96 717,14
2 4	POSTAL AND TELECOMMUNICATIONS CHARGES	115 000	82 000	86 706,22
	<b>Title 2 — Total</b>	<b>1 200 000</b>	<b>1 170 000</b>	<b>1 620 776,08</b>
<b>3</b>	<b>OPERATING EXPENDITURE</b>			
3 0	OPERATING EXPENDITURE	6 147 000	6 710 000	6 394 973,13
	<b>Title 3 — Total</b>	<b>6 147 000</b>	<b>6 710 000</b>	<b>6 394 973,13</b>
	<b>GRAND TOTAL</b>	<b>16 680 000</b>	<b>16 800 000</b>	<b>17 342 918,40</b>

## EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS

## TITLE 1

## STAFF

## CHAPTER 1 1 — STAFF IN ACTIVE EMPLOYMENT

Article Item	Heading	Appropriations 2004	Appropriations 2003	Outturn 2002
	CHAPTER 1 1			
<b>1 1 0</b>	<b>Staff holding a post provided for in the list of posts</b>			
1 1 0 0	Basic salaries	4 503 000	4 490 000	4 345 250,62
1 1 0 1	Family allowances	661 000	584 000	585 548,05
1 1 0 2	Expatriation allowances	562 000	539 000	500 730,41
1 1 0 3	Secretarial allowances	50 000	58 000	49 233,36
	<i>Article 1 1 0 — Total</i>	5 776 000	5 671 000	5 480 762,44
<b>1 1 2</b>	<b>Further training, language courses, retraining and information for staff</b>	120 000	70 000	110 186,10
<b>1 1 3</b>	<b>Employer's social security contributions</b>			
1 1 3 0	Insurance against sickness	160 000	153 000	152 560,38
1 1 3 1	Insurance against accidents and occupational disease	52 000	49 000	40 943,63
1 1 3 2	Unemployment insurance	38 000	40 000	36 807,40
	<i>Article 1 1 3 — Total</i>	250 000	242 000	230 311,41
<b>1 1 4</b>	<b>Miscellaneous allowances and grants</b>			
1 1 4 1	Travel expenses for annual leave	215 000	160 000	164 192,48
1 1 4 5	Special allowance for accounting officers and administrators of advance funds	1 000	1 000	497,91
	<i>Article 1 1 4 — Total</i>	216 000	161 000	164 690,39
<b>1 1 5</b>	<b>Overtime</b>	20 000	26 000	14 942,02
<b>1 1 7</b>	<b>Supplementary services</b>			
1 1 7 5	Temporary staff and other services and work sent out for translation and typing	350 000	386 000	892 710,34
1 1 7 6	Officials seconded from Member State bodies	300 000	232 000	187 808,94
1 1 7 7	Trainee officials ('stagiaires')	22 000	5 000	42 466,37
	<i>Article 1 1 7 — Total</i>	672 000	623 000	1 122 985,65
<b>1 1 8</b>	<b>Allowances and expenses on entering and leaving the service and on transfer</b>			
1 1 8 0	Miscellaneous expenditure on recruitment	140 000	30 000	127 915,28
1 1 8 1	Travel expenses (including members of the family)	5 000	5 000	6 990,21

## EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS

## CHAPTER 1 1 — STAFF IN ACTIVE EMPLOYMENT (cont'd)

## CHAPTER 1 3 — MISSIONS AND DUTY TRAVEL

## CHAPTER 1 4 — SOCIOMEDICAL INFRASTRUCTURE

Article Item	Heading	Appropriations 2004	Appropriations 2003	Outturn 2002
<b>1 1 8</b>	(cont'd)			
1 1 8 2	Installation, resettlement and transfer allowances	109 000	104 000	105 054,06
1 1 8 3	Removal expenses	50 000	32 000	109 524,84
1 1 8 4	Temporary daily subsistence allowances	40 000	12 000	26 888,66
	<i>Article 1 1 8 — Total</i>	344 000	183 000	376 373,05
<b>1 1 9</b>	<b>Salary weightings</b>	1 373 000	1 410 000	1 193 466,71
	CHAPTER 1 1 — TOTAL	8 771 000	8 386 000	8 693 717,77
	CHAPTER 1 3			
<b>1 3 0</b>	<b>Mission expenses, travel expenses and other incidental expenditure</b>	420 000	420 000	470 852,30
	CHAPTER 1 3 — TOTAL	420 000	420 000	470 852,30
	CHAPTER 1 4			
<b>1 4 0</b>	<b>Restaurants and canteens</b>	110 000	87 000	140 867,67
<b>1 4 1</b>	<b>Medical service</b>	15 000	10 000	6 818,43
<b>1 4 2</b>	<b>Other welfare expenditure</b>	10 000	10 000	7 996,74
<b>1 4 3</b>	<b>Entertainment and representation expenses</b>	7 000	7 000	6 916,28
	CHAPTER 1 4 — TOTAL	142 000	114 000	162 599,12
	<b>Title 1 — Total</b>	<b>9 333 000</b>	<b>8 920 000</b>	<b>9 327 169,19</b>

## EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS

## TITLE 1

## STAFF

## CHAPTER 1 1 — STAFF IN ACTIVE EMPLOYMENT

1 1 0 *Staff holding a post provided for in the list of posts*

## 1 1 0 0 Basic salaries

Appropriations 2004	Appropriations 2003	Outturn 2002
4 503 000	4 490 000	4 345 250,62

*Remarks*

This appropriation is intended to cover the payment of basic salaries, calculated on the basis of the list of posts annexed hereto.

## 1 1 0 1 Family allowances

Appropriations 2004	Appropriations 2003	Outturn 2002
661 000	584 000	585 548,05

*Remarks*

Council Regulation (ECSC, EEC, Euratom) No 1860/76 of 29 June 1976 laying down the conditions of employment of staff of the European Foundation for the Improvement of Living and Working Conditions (OJ L 214, 6.8.1976, p. 24), as last amended by Regulation (Euratom, ECSC, EEC) No 680/87 (OJ L 72, 14.3.1987, p. 15), and in particular Articles 6 to 8 of Annex IV thereto.

These family allowances comprise:

- head of household allowance: 5 % of the basic salary,
- dependent child allowance,
- education allowance.

## 1 1 0 2 Expatriation allowances

Appropriations 2004	Appropriations 2003	Outturn 2002
562 000	539 000	500 730,41

*Remarks*

Council Regulation (ECSC, EEC, Euratom) No 1860/76 of 29 June 1976 laying down the conditions of employment of staff of the European Foundation for the Improvement of Living and Working Conditions (OJ L 214, 6.8.1976, p. 24), as last amended by Regulation (Euratom, ECSC, EEC) No 680/87 (OJ L 72, 14.3.1987, p. 15), and in particular Article 10 of Annex IV thereto.

The expatriation allowance is equal to 16 % of the sum of basic salary, head of household allowance and dependent child allowance.

## EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS

## CHAPTER 1 1 — STAFF IN ACTIVE EMPLOYMENT (cont'd)

## 1 1 0 (cont'd)

## 1 1 0 3 Secretarial allowances

Appropriations 2004	Appropriations 2003	Outturn 2002
50 000	58 000	49 233,36

1 1 2 **Further training, language courses, retraining and information for staff**

Appropriations 2004	Appropriations 2003	Outturn 2002
120 000	70 000	110 186,10

1 1 3 **Employer's social security contributions***Remarks*

Council Regulation (ECSC, EEC, Euratom) No 1860/76 of 29 June 1976 laying down the conditions of employment of staff of the European Foundation for the Improvement of Living and Working Conditions (OJ L 214, 6.8.1976, p. 24), as last amended by Regulation (Euratom, ECSC, EEC) No 680/87 (OJ L 72, 14.3.1987, p. 15), and in particular Article 38 (1) and (2) thereof.

## 1 1 3 0 Insurance against sickness

Appropriations 2004	Appropriations 2003	Outturn 2002
160 000	153 000	152 560,38

## 1 1 3 1 Insurance against accidents and occupational disease

Appropriations 2004	Appropriations 2003	Outturn 2002
52 000	49 000	40 943,63

## 1 1 3 2 Unemployment insurance

Appropriations 2004	Appropriations 2003	Outturn 2002
38 000	40 000	36 807,40

*Remarks*

The question of unemployment insurance for Foundation staff is being examined by the Council.

1 1 4 **Miscellaneous allowances and grants**

## 1 1 4 1 Travel expenses for annual leave

Appropriations 2004	Appropriations 2003	Outturn 2002
215 000	160 000	164 192,48

*Remarks*

Council Regulation (ECSC, EEC, Euratom) No 1860/76 of 29 June 1976 laying down the conditions of employment of staff of the European Foundation for the Improvement of Living and Working Conditions (OJ L 214, 6.8.1976, p. 24), as last amended by Regulation (Euratom, ECSC, EEC) No 680/87 (OJ L 72, 14.3.1987, p. 15), and in particular Article 15 of Annex IV thereto.

## EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS

**CHAPTER 1 1 — STAFF IN ACTIVE EMPLOYMENT** (cont'd)**1 1 4** (cont'd)

## 1 1 4 5 Special allowance for accounting officers and administrators of advance funds

Appropriations 2004	Appropriations 2003	Outturn 2002
1 000	1 000	497,91

*Remarks*

This appropriation is intended to cover special allowances, in accordance with the Financial Regulations applicable to the Foundation, for accountants and imprest holders.

**1 1 5****Overtime**

Appropriations 2004	Appropriations 2003	Outturn 2002
20 000	26 000	14 942,02

*Remarks*

Council Regulation (ECSC, EEC, Euratom) No 1860/76 of 29 June 1976 laying down the conditions of employment of staff of the European Foundation for the Improvement of Living and Working Conditions (OJ L 214, 6.8.1976, p. 24), as last amended by Regulation (Euratom, ECSC, EEC) No 680/87 (OJ L 72, 14.3.1987, p. 15), and in particular Annex II thereto.

Staff in categories C and D may receive compensation for overtime worked, either a flat-rate allowance or payment at the appropriate hourly rate.

**1 1 7****Supplementary services**

## 1 1 7 5

## Temporary staff and other services and work sent out for translation and typing

Appropriations 2004	Appropriations 2003	Outturn 2002
350 000	386 000	892 710,34

*Remarks*

This appropriation is intended to cover expenditure on the employment of temporary staff and the costs of translation, reproduction (plans, drawings, graphs) and typing work sent out.

## 1 1 7 6

## Officials seconded from Member State bodies

Appropriations 2004	Appropriations 2003	Outturn 2002
300 000	232 000	187 808,94

*Remarks*

This appropriation is intended to enable the Foundation to organise a programme of exchange for civil servants from Member States and persons nominated by the Social Partners, as decided by the management of the Foundation in consultation with the Administrative Board.

## EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS

## CHAPTER 1 1 — STAFF IN ACTIVE EMPLOYMENT (cont'd)

## 1 1 7 (cont'd)

## 1 1 7 7 Trainee officials '(stagiaires)'

Appropriations 2004	Appropriations 2003	Outturn 2002
22 000	5 000	42 466,37

*Remarks*

This appropriation is intended to cover expenditure incurred in practical administrative training for young graduates as well as for short training visits for civil servants of the Member States and persons nominated by the Social Partners.

## 1 1 8

**Allowances and expenses on entering and leaving the service and on transfer**

## 1 1 8 0

## Miscellaneous expenditure on recruitment

Appropriations 2004	Appropriations 2003	Outturn 2002
140 000	30 000	127 915,28

*Remarks*

This appropriation is intended to cover travelling and subsistence expenses of candidates called upon to fill a vacant post, plus the cost of medical examinations on recruitment.

## 1 1 8 1

## Travel expenses (including members of the family)

Appropriations 2004	Appropriations 2003	Outturn 2002
5 000	5 000	6 990,21

*Remarks*

This appropriation is intended to cover the reimbursement of travelling expenses of staff upon taking up their duties, leaving the institution or being transferred.

It also covers the travelling expenses of members of their families.

## 1 1 8 2

## Installation, resettlement and transfer allowances

Appropriations 2004	Appropriations 2003	Outturn 2002
109 000	104 000	105 054,06

*Remarks*

This appropriation is intended to cover:

- installation allowance (as modified by correcting factor),
- resettlement allowance (as modified by correcting factor),

due to personnel obliged to change residence after taking up their appointments or when transferred to a new place of work or when they definitively cease their duties and resettle elsewhere.

## 1 1 8 3

## Removal expenses

Appropriations 2004	Appropriations 2003	Outturn 2002
50 000	32 000	109 524,84

*Remarks*

Council Regulation (ECSC, EEC, Euratom) No 1860/76 of 29 June 1976 laying down the conditions of employment of staff of the European Foundation for the Improvement of Living and Working Conditions (OJ L 214, 6.8.1976, p. 24), as last amended by Regulation (Euratom, ECSC, EEC) No 680/87 (OJ L 72, 14.3.1987, p. 15), and in particular Article 16 of Annex IV thereto.

## EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS

**CHAPTER 1 1 — STAFF IN ACTIVE EMPLOYMENT** (*cont'd*)**1 1 8** (*cont'd*)1 1 8 3 (*cont'd*)

This appropriation is intended to cover the reimbursement of removal expenses owed to agents.

## 1 1 8 4 Temporary daily subsistence allowances

Appropriations 2004	Appropriations 2003	Outturn 2002
40 000	12 000	26 888,66

*Remarks*

Council Regulation (ECSC, EEC, Euratom) No 1860/76 of 29 June 1976 laying down the conditions of employment of staff of the European Foundation for the Improvement of Living and Working Conditions (OJ L 214, 6.8.1976, p. 24), as last amended by Regulation (Euratom, ECSC, EEC) No 680/87 (OJ L 72, 14.3.1987, p. 15), and in Article 17 of Annex IV thereto.

This appropriation is intended to cover the payment of temporary daily subsistence allowances owed to agents.

**1 1 9** **Salary weightings**

Appropriations 2004	Appropriations 2003	Outturn 2002
1 373 000	1 410 000	1 193 466,71

*Remarks*

This appropriation is intended to cover the payment of salary weightings, etc.

**CHAPTER 1 3 — MISSIONS AND DUTY TRAVEL****1 3 0** **Mission expenses, travel expenses and other incidental expenditure**

Appropriations 2004	Appropriations 2003	Outturn 2002
420 000	420 000	470 852,30

*Remarks*

This appropriation is intended to cover mission and duty travel expenses for staff of the Foundation.

**CHAPTER 1 4 — SOCIOMEDICAL INFRASTRUCTURE****1 4 0** **Restaurants and canteens**

Appropriations 2004	Appropriations 2003	Outturn 2002
110 000	87 000	140 867,67

*Remarks*

This appropriation is intended to complete the purchase of restaurant equipment and to subsidise canteen meals.



## EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS

## CHAPTER 14 — SOCIOMEDICAL INFRASTRUCTURE (cont'd)

## 140 (cont'd)

141 **Medical service**

Appropriations 2004	Appropriations 2003	Outturn 2002
15 000	10 000	6 818,43

*Remarks*

This appropriation is intended to cover annual medical examinations.

142 **Other welfare expenditure**

Appropriations 2004	Appropriations 2003	Outturn 2002
10 000	10 000	7 996,74

*Remarks*

This appropriation is intended to cover expenditure by the Foundation on social welfare activities for its staff.

143 **Entertainment and representation expenses**

Appropriations 2004	Appropriations 2003	Outturn 2002
7 000	7 000	6 916,28

*Remarks*

This appropriation is intended to cover representation expenditure.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS

## TITLE 2

## BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE

## CHAPTER 2 0 — RENTAL OF BUILDINGS AND ASSOCIATED COSTS

## CHAPTER 2 1 — RENT

## CHAPTER 2 2 — MOVABLE PROPERTY AND ASSOCIATED COSTS

Article Item	Heading	Appropriations 2004	Appropriations 2003	Outturn 2002
	CHAPTER 2 0			
2 0 1	<i>Insurance</i>	8 000	43 000	33 164,90
2 0 2	<i>Water, gas, electricity and heating</i>	77 000	72 000	67 000,00
2 0 3	<i>Cleaning and maintenance</i>	122 000	170 000	291 988,08
2 0 4	<i>Fitting-out of premises</i>	60 000	10 000	513 780,79
2 0 5	<i>Security and surveillance of buildings</i>	68 000	67 000	54 963,26
2 0 9	<i>Other expenditure on buildings</i>	130 000	130 000	0,—
	CHAPTER 2 0 — TOTAL	465 000	492 000	960 897,03
	CHAPTER 2 1			
2 1 0	<i>Rent</i>	7 000	7 000	6 700,00
	CHAPTER 2 1 — TOTAL	7 000	7 000	6 700,00
	CHAPTER 2 2			
2 2 0	<i>Technical installations and electronic office equipment</i>			
2 2 0 0	New purchases of technical equipment and installations	10 000	16 000	6 838,37
2 2 0 1	Replacement of technical equipment and installations	—	—	0,—
2 2 0 2	Hire of technical equipment and installations	26 000	22 000	23 890,07
2 2 0 3	Maintenance, use and repair of technical equipment and installations	65 000	51 000	59 832,61
2 2 0 4	Electronic office equipment	344 000	350 000	323 677,91
	Article 2 2 0 — Total	445 000	439 000	414 238,96

## EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS

## CHAPTER 2 2 — MOVABLE PROPERTY AND ASSOCIATED COSTS (cont'd)

## CHAPTER 2 3 — CURRENT ADMINISTRATIVE EXPENDITURE

Article Item	Heading	Appropriations 2004	Appropriations 2003	Outturn 2002
<b>2 2 1</b>	<b>Furniture</b>			
2 2 1 0	New purchases of furniture	15 000	7 000	6 915,46
2 2 1 1	Replacement of furniture	p.m.	—	0,—
2 2 1 3	Maintenance, use and repair of furniture	—	—	0,—
	<i>Article 2 2 1 — Total</i>	15 000	7 000	6 915,46
<b>2 2 3</b>	<b>Vehicles</b>			
2 2 3 1	Replacement of vehicles	p.m.	—	0,—
2 2 3 3	Maintenance, use and repair of vehicles	4 000	4 000	3 691,80
	<i>Article 2 2 3 — Total</i>	4 000	4 000	3 691,80
<b>2 2 5</b>	<b>Documentation and library expenditure</b>			
2 2 5 0	Library funds, purchase of books	25 000	21 000	19 962,35
2 2 5 2	Subscriptions to newspapers and periodicals	20 000	17 000	15 950,33
2 2 5 5	Subscriptions to view-data services	20 000	9 000	8 996,79
	<i>Article 2 2 5 — Total</i>	65 000	47 000	44 909,47
	<b>CHAPTER 2 2 — TOTAL</b>	<b>529 000</b>	<b>497 000</b>	<b>469 755,69</b>
	<b>CHAPTER 2 3</b>			
<b>2 3 0</b>	<b>Stationery and office supplies</b>	30 000	25 000	24 991,51
<b>2 3 2</b>	<b>Financial charges</b>			
2 3 2 0	Bank charges	30 000	44 000	42 000,00
	<i>Article 2 3 2 — Total</i>	30 000	44 000	42 000,00
<b>2 3 5</b>	<b>Uniforms and working clothes</b>	3 000	3 000	2 994,26
<b>2 3 9</b>	<b>Other administrative expenditure</b>			
2 3 9 0	Publications	20 000	19 000	25 910,77
2 3 9 4	Petty expenses	1 000	1 000	820,60
	<i>Article 2 3 9 — Total</i>	21 000	20 000	26 731,37
	<b>CHAPTER 2 3 — TOTAL</b>	<b>84 000</b>	<b>92 000</b>	<b>96 717,14</b>



## TITLE 2

## BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE

## CHAPTER 2 0 — RENTAL OF BUILDINGS AND ASSOCIATED COSTS

## 2 0 1 Insurance

Appropriations 2004	Appropriations 2003	Outturn 2002
8 000	43 000	33 164,90

*Remarks*

This appropriation is intended to cover insurance contracts in respect of the building.

## 2 0 2 Water, gas, electricity and heating

Appropriations 2004	Appropriations 2003	Outturn 2002
77 000	72 000	67 000,00

*Remarks*

This appropriation is intended to cover consumption of these items during the financial year.

## 2 0 3 Cleaning and maintenance

Appropriations 2004	Appropriations 2003	Outturn 2002
122 000	170 000	291 988,08

*Remarks*

This appropriation is intended to cover the cost of maintaining the Foundation's offices.

## 2 0 4 Fitting-out of premises

Appropriations 2004	Appropriations 2003	Outturn 2002
60 000	10 000	513 780,79

*Remarks*

This article is intended to cover the cost of fitting out the Foundation's offices, and in particular the completion of the fitting out of the new building.

## 2 0 5 Security and surveillance of buildings

Appropriations 2004	Appropriations 2003	Outturn 2002
68 000	67 000	54 963,26

*Remarks*

This appropriation is intended to cover the cost of security and supervision of the Foundation's offices.

## EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS

**CHAPTER 2 0 — RENTAL OF BUILDINGS AND ASSOCIATED COSTS** (cont'd)**2 0 5** (cont'd)**2 0 9** *Other expenditure on buildings*

Appropriations 2004	Appropriations 2003	Outturn 2002
130 000	130 000	0,—

*Remarks*

This appropriation is intended to cover other recurring expenditure on buildings not specifically provided for, in particular taxes and rates, sanitation, removal of refuse, etc.

**CHAPTER 2 1 — RENT****2 1 0** *Rent*

Appropriations 2004	Appropriations 2003	Outturn 2002
7 000	7 000	6 700,00

*Remarks*

This appropriation is intended to cover the rent of a 'bureau de passage' for the Foundation in Brussels.

**CHAPTER 2 2 — MOVABLE PROPERTY AND ASSOCIATED COSTS****2 2 0** *Technical installations and electronic office equipment***2 2 0 0** New purchases of technical equipment and installations

Appropriations 2004	Appropriations 2003	Outturn 2002
10 000	16 000	6 838,37

*Remarks*

This appropriation is intended to cover the purchase of technical equipment and installations.

**2 2 0 1** Replacement of technical equipment and installations

Appropriations 2004	Appropriations 2003	Outturn 2002
—	—	0,—

*Remarks*

This item is intended to cover the replacement of technical equipment and installations.

**2 2 0 2** Hire of technical equipment and installations

Appropriations 2004	Appropriations 2003	Outturn 2002
26 000	22 000	23 890,07

*Remarks*

This appropriation is intended to cover the hire of technical equipment and installations.

## EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS

## CHAPTER 2 2 — MOVABLE PROPERTY AND ASSOCIATED COSTS (cont'd)

## 2 2 0 (cont'd)

## 2 2 0 3 Maintenance, use and repair of technical equipment and installations

Appropriations 2004	Appropriations 2003	Outturn 2002
65 000	51 000	59 832,61

*Remarks*

This appropriation is intended to cover the maintenance of technical equipment and installations.

## 2 2 0 4 Electronic office equipment

Appropriations 2004	Appropriations 2003	Outturn 2002
344 000	350 000	323 677,91

*Remarks*

This appropriation is intended to cover the purchase, hire and maintenance of electronic office equipment.

2 2 1 **Furniture**

## 2 2 1 0 New purchases of furniture

Appropriations 2004	Appropriations 2003	Outturn 2002
15 000	7 000	6 915,46

*Remarks*

This appropriation is intended to cover the purchase of furniture for staff and equipment for conference rooms.

## 2 2 1 1 Replacement of furniture

Appropriations 2004	Appropriations 2003	Outturn 2002
p.m.	—	0,—

## 2 2 1 3 Maintenance, use and repair of furniture

Appropriations 2004	Appropriations 2003	Outturn 2002
—	—	0,—

*Remarks*

This item is intended to cover the maintenance and repair of furniture.

## EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS

## CHAPTER 2.2 — MOVABLE PROPERTY AND ASSOCIATED COSTS (cont'd)

2.2.3 **Vehicles**

## 2.2.3.1 Replacement of vehicles

Appropriations 2004	Appropriations 2003	Outturn 2002
p.m.	—	0,—

## 2.2.3.3 Maintenance, use and repair of vehicles

Appropriations 2004	Appropriations 2003	Outturn 2002
4 000	4 000	3 691,80

*Remarks*

This appropriation is intended to cover the cost of operating Foundation vehicles.

2.2.5 **Documentation and library expenditure**

## 2.2.5.0 Library funds, purchase of books

Appropriations 2004	Appropriations 2003	Outturn 2002
25 000	21 000	19 962,35

*Remarks*

This appropriation is intended to cover the acquisition of books, documents and other non-periodical publications required by the Foundation.

## 2.2.5.2 Subscriptions to newspapers and periodicals

Appropriations 2004	Appropriations 2003	Outturn 2002
20 000	17 000	15 950,33

*Remarks*

This appropriation is intended to cover the cost of subscriptions to newspapers, specialised periodicals, official journals, parliamentary papers, various bulletins and other specialised publications.

## 2.2.5.5 Subscriptions to view-data services

Appropriations 2004	Appropriations 2003	Outturn 2002
20 000	9 000	8 996,79

*Remarks*

This appropriation is to enable the Foundation to access on-line databases.

## CHAPTER 2.3 — CURRENT ADMINISTRATIVE EXPENDITURE

2.3.0 **Stationery and office supplies**

Appropriations 2004	Appropriations 2003	Outturn 2002
30 000	25 000	24 991,51

*Remarks*

This appropriation is intended to cover the cost of purchasing paper, envelopes, office supplies and consumables for reproduction equipment.



## EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS

CHAPTER 2 3 — CURRENT ADMINISTRATIVE EXPENDITURE (*cont'd*)**2 3 2 Financial charges**

## 2 3 2 0 Bank charges

Appropriations 2004	Appropriations 2003	Outturn 2002
30 000	44 000	42 000,00

*Remarks*

This appropriation is intended to cover bank charges (commission, discount charges).

**2 3 5 Uniforms and working clothes**

Appropriations 2004	Appropriations 2003	Outturn 2002
3 000	3 000	2 994,26

*Remarks*

This appropriation is intended to cover the purchase, care and cleaning of uniforms and working clothes.

**2 3 9 Other administrative expenditure**

## 2 3 9 0 Publications

Appropriations 2004	Appropriations 2003	Outturn 2002
20 000	19 000	25 910,77

*Remarks*

Council Regulation (EEC) No 1417/76 of 1 June 1976 on the financial provisions applying to the European Foundation for the Improvement of Living and Working Conditions (OJ L 164, 24.6.1976, p. 16), as amended by Regulation (EEC) No 1949/93 (OJ L 181, 23.7.1993, p. 26).

This appropriation is intended to cover publication costs, particularly those involved in the publication in the *Official Journal of the European Union* of the statement of revenue and expenditure of the Foundation according to Article 14 second subparagraph of the financial provisions.

## 2 3 9 4 Petty expenses

Appropriations 2004	Appropriations 2003	Outturn 2002
1 000	1 000	820,60

*Remarks*

This appropriation is intended to cover other administrative expenditure not specifically provided for.

## CHAPTER 2 4 — POSTAL AND TELECOMMUNICATIONS CHARGES

**2 4 0 Postage and delivery charges**

Appropriations 2004	Appropriations 2003	Outturn 2002
35 000	33 000	27 266,82

*Remarks*

This appropriation is intended to cover expenditure on postal and delivery charges, including parcels sent by post or otherwise.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS

**CHAPTER 2 4 — POSTAL AND TELECOMMUNICATIONS CHARGES** (*cont'd*)

**2 4 1** *Telephone, telegraph, telex, radio, television*

Appropriations 2004	Appropriations 2003	Outturn 2002
80 000	49 000	59 439,40

*Remarks*

This appropriation is intended to cover fixed rental costs, the cost of calls and messages, maintenance fees, repairs and maintenance of equipment.

## EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS

**TITLE 3**  
**OPERATING EXPENDITURE**

**CHAPTER 3 0 — OPERATING EXPENDITURE**

Article Item	Heading	Appropriations 2004	Appropriations 2003	Outturn 2002
	CHAPTER 3 0			
<b>3 0 0</b>	<b><i>Establishment of operational documentation</i></b>	510 000	441 000	431 592,68
<b>3 0 1</b>	<b><i>Dissemination of information</i></b>			
3 0 1 0	Publication of results of studies	760 000	719 000	783 971,76
3 0 1 1	Publication of the annual report	14 000	18 000	1 916,03
3 0 1 2	Marketing and promotional activities	315 000	689 000	323 359,53
	<i>Article 3 0 1 — Total</i>	1 089 000	1 426 000	1 109 247,32
<b>3 0 2</b>	<b><i>Participation in congresses and public events</i></b>	18 000	18 000	18 000,00
<b>3 0 3</b>	<b><i>Studies and pilot schemes relating to living and working conditions</i></b>	2 667 000	2 905 000	2 871 078,50
<b>3 0 4</b>	<b><i>Expenditure for meetings (Administrative Board, Committees of Experts, seminars, colloquia, coordination meetings, etc.) and interpretation costs thereof</i></b>			
3 0 4 0	General costs of meetings	960 000	940 000	1 099 980,58
3 0 4 1	Interpretation costs	130 000	212 000	220 283,15
3 0 4 2	Meetings of the Administrative Board	220 000	146 000	139 924,27
3 0 4 3	Meetings of the Committee of Experts	10 000	22 000	10 866,63
	<i>Article 3 0 4 — Total</i>	1 320 000	1 320 000	1 471 054,63
<b>3 0 5</b>	<b><i>Translation of study reports and working documents for seminars, coordination meetings, colloquia, etc.</i></b>	543 000	600 000	494 000,00
	<b>CHAPTER 3 0 — TOTAL</b>	<b>6 147 000</b>	<b>6 710 000</b>	<b>6 394 973,13</b>
	<b>Title 3 — Total</b>	<b>6 147 000</b>	<b>6 710 000</b>	<b>6 394 973,13</b>
	<b>GRAND TOTAL</b>	<b>16 680 000</b>	<b>16 800 000</b>	<b>17 342 918,40</b>

EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS

**TITLE 3**  
**OPERATING EXPENDITURE**

**CHAPTER 3 0 — OPERATING EXPENDITURE****3 0 0 Establishment of operational documentation**

Appropriations 2004	Appropriations 2003	Outturn 2002
510 000	441 000	431 592,68

*Remarks*

This appropriation is intended to cover the purchase of publications, the compilation of card indexes and catalogues and the necessary computer work to enable a selective documentation system to be created containing, in particular, up-to-date data, and information on recent developments and research in the fields concerned by the Foundation's work programmes.

**3 0 1 Dissemination of information****3 0 1 0 Publication of results of studies**

Appropriations 2004	Appropriations 2003	Outturn 2002
760 000	719 000	783 971,76

*Remarks*

This appropriation is intended to cover the publication costs of results of studies which will contribute to the implementation of the Foundation's work programmes.

**3 0 1 1 Publication of the annual report**

Appropriations 2004	Appropriations 2003	Outturn 2002
14 000	18 000	1 916,03

**3 0 1 2 Marketing and promotional activities**

Appropriations 2004	Appropriations 2003	Outturn 2002
315 000	689 000	323 359,53

*Remarks*

This appropriation is intended to cover the costs of marketing and promotional activities relating to the Foundation's work (surveys, brochures, videos, posters, etc.).

**3 0 2 Participation in congresses and public events**

Appropriations 2004	Appropriations 2003	Outturn 2002
18 000	18 000	18 000,00

*Remarks*

This appropriation is intended to cover the contribution from the Foundation to the work of similar institutions and foundations.

## EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS

## CHAPTER 3 0 — OPERATING EXPENDITURE (cont'd)

3 0 3 *Studies and pilot schemes relating to living and working conditions*

Appropriations 2004	Appropriations 2003	Outturn 2002
2 667 000	2 905 000	2 871 078,50

*Remarks*

This appropriation is intended to cover funding study contracts and specific projects which will contribute to the implementation of the Foundation's work programme in relation to living and working conditions.

3 0 4 *Expenditure for meetings (Administrative Board, Committees of Experts, seminars, colloquia, coordination meetings, etc.) and interpretation costs thereof*

## 3 0 4 0 General costs of meetings

Appropriations 2004	Appropriations 2003	Outturn 2002
960 000	940 000	1 099 980,58

*Remarks*

This appropriation is intended to cover the organisation of seminars, colloquia, coordination and evaluation meetings which will contribute to the implementation of the Foundation's work programmes.

## 3 0 4 1 Interpretation costs

Appropriations 2004	Appropriations 2003	Outturn 2002
130 000	212 000	220 283,15

*Remarks*

This appropriation is intended to cover interpretation costs connected with the organisation of board meetings, meetings of the Committee of Experts, seminars, colloquia, coordination and evaluation meetings which will contribute to the implementation of the Foundation's work programmes.

## 3 0 4 2 Meetings of the Administrative Board

Appropriations 2004	Appropriations 2003	Outturn 2002
220 000	146 000	139 924,27

*Remarks*

This appropriation is intended to cover the operating expenses of the Administrative Board, including travel and subsistence expenses and the hire of rooms if necessary.

## 3 0 4 3 Meetings of the Committee of Experts

Appropriations 2004	Appropriations 2003	Outturn 2002
10 000	22 000	10 866,63

*Remarks*

This appropriation is intended to cover the operating expenses of the Committee of Experts, including travel and subsistence expenses and the hire of rooms if necessary.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS

**CHAPTER 3 0 — OPERATING EXPENDITURE** (*cont'd*)**3 0 5**      *Translation of study reports and working documents for seminars, coordination meetings, colloquia, etc.*

Appropriations 2004	Appropriations 2003	Outturn 2002
543 000	600 000	494 000,00

*Remarks*

This appropriation is intended to cover the translation of the Foundation's study reports and the working documents for seminars, colloquia and evaluation meetings, etc., into the different Community languages.

## EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS

Category and grade	2003	2004
	Permanent posts	Permanent posts <sup>(1)</sup>
Director	1	1
Deputy Director	1	1
A 4	10	10
A 5	8	9
A 6	10	9
A 7	2	2
A 8	—	—
Total	32	32
B 1	3	4
B 2	5	6
B 3	8	9
B 4	3	2
B 5	2	2
Total	21	23
C 1	6	6
C 2	8	10
C 3	10	6
C 4	8	8
C 5	2	2
Total	34	32
D 1	1	1
D 2	—	—
D 3	—	—
D 4	—	—
Total	1	1
<b>Grand total</b>	<b>88</b>	<b>88</b>
<sup>(1)</sup> Additional posts may be created to make up for posts occupied by temporary staff. The number of new posts shall be limited to the number of posts freed in this way in each category.		

