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(Announcements)

ADMINISTRATIVE PROCEDURES

EUROPEAN COMMISSION

Call for applications for the selection of experts appointed in a personal capacity

(2014/C 319/08)

1. Background

By decision ⁽¹⁾ of 7 December 2011, the Director-General has set up a group of experts for Agricultural Markets, in particular concerning aspects falling under the single CMO Regulation (E02730), sub-group olive oil, hereinafter referred to as 'the group'.

The task of the group is to assist the Commission:

- (a) in the preparation of legislation or in policy definition in the area of olive oil chemistry and standardisation;
- (b) to reinforce the monitoring of compliance with chemical, organoleptic and authenticity requirements for olive oils;
- (c) to coordinate with Member States, exchange of views.

The group is composed by representatives of national administrations and experts appointed by the Commission in a personal capacity.

The Commission is therefore calling for applications with a view to appointing the members of the group in a personal capacity and establishing a reserve list.

2. Features of the group*2.1. Composition*

Apart from the representatives of national administrations, the group should be composed of 10 scientists and other experts with competences related to olive oil chemistry. These members shall be appointed by the Commission in a personal capacity and shall deliver independent, excellent and technical advice to the Commission.

Its composition shall reflect a balance within the group in terms of areas of expertise, gender, and geographical origin.

The Commission will also establish a reserve list of candidates that could not be appointed as permanent members although they were considered suitable for a position in the group in the course of the selection procedure. A maximum of 5 experts will be selected for this list.

The reserve list can be used to appoint replacement for members of the group.

2.2. Term of appointment

Members of the group are appointed for a five-year renewable term of office. They shall remain in office until such time as their term of office ends.

The composition of the group and of the pool list may be reviewed every five years.

⁽¹⁾ Ares (2011) 1319969, 7.12.2011.

2.3. *Independence and confidentiality*

Members shall give the Commission an independent opinion free from outside influence and shall comply with the obligations of professional secrecy laid down by the Treaties and their implementing rules as well as with the Commission's rules on security regarding the protection of EU classified information, laid down in the Annex to Commission Decision 2001/844/EC, ECSC, Euratom ⁽¹⁾.

They shall commit to act independently and in the public interest. They shall declare at each meeting any specific interest which may be considered prejudicial to their independence in relation to the items on the agenda.

2.4. *Transparency*

The names of members appointed in a personal capacity in the group shall be published in the Register of Commission Expert Groups and Other Similar Entities.

Personal data shall be collected, processed and published in accordance with Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data ⁽²⁾.

2.5. *Attendance at meetings*

Applicants should be prepared to attend meetings systematically, to contribute actively to discussions in the group, to examine and draft documents and to act as 'rapporteurs' on an ad hoc basis.

The group shall normally meet on Commission premises in accordance with the procedures and schedule established by it.

However, in parallel to physical meetings, electronic working groups could be established to enable more rapid progress in the work.

Travel and subsistence expenses incurred by participants in the activities of the group shall be reimbursed by the Commission in accordance with the provisions in force at the Commission within the limits of the annual budget allocated by the responsible Commission services.

Members will receive no remuneration for their duties.

Most of the working documents will be in English and meetings will normally be conducted with interpretation in several EU official languages.

Applicants should take into account that meetings generally involve preparatory work.

3. **Application procedure**

Interested individuals are required to submit their application to the European Commission.

An application will be deemed admissible only if it includes the following documents:

1. a covering letter in particular explaining the applicant's motives for answering this call;
2. a selection form (see the Annex) where applicants must describe their professional experience and expertise as against the criteria listed in this call;
3. a curriculum vitae (preferably not exceeding three pages) where applicants must document their professional experience and expertise in full. All CVs should be submitted in the European format:

<http://europass.cedefop.europa.eu/europass/home/vernav/Europass+Documents/Europass+CV.csp>

Applications shall be completed in English or French.

⁽¹⁾ Commission Decision 2001/844/EC, ECSC, Euratom of 29 November 2001 amending its internal Rules of Procedure (OJ L 317, 3.12.2001, p. 1).

⁽²⁾ OJ L 8, 12.1.2001, p. 1.

4. The requirements

A. Eligibility criteria

1. University level of education corresponding to a complete cycle of studies attested by a diploma of minimum three years, in the field of chemistry.
2. A total period of at least five years, at the date of submitting the application, of technical and/or scientific professional experience in that field since obtaining the diploma mentioned above under point 1.
3. Thorough knowledge of the English language ⁽¹⁾;
4. Applicants must be nationals of a Member State of the European Union, at the date of publication of this call.
5. Applicants must present all the documentations referred to Chapter 3 'Application procedure'.

B. Selection criteria

For the selection based on qualifications, the following criteria will be taken into consideration:

- proven experience and excellence in the area of chemistry and in olive oil chemistry in particular,
- experience of working with legislation, policy, and standards in the field of olive oil chemistry,
- professional experience in the authority/organisation for which the applicant has been working and the length of time he/she has worked there,
- professional experience in other authorities/organisations, for which the applicant has worked in the past,
- professional experience in general chemical laboratory techniques including mass spectroscopy, chromatographic separation, analytical techniques (GC, HPLC with various detectors, GC-MS, HPLC-MS), etc.,
- professional experience in validation of analytical methods and interlaboratory comparisons,
- specific projects and or tasks the applicant has been involved in, in an international context,
- any tasks carried out by the applicant in the field of this call (teaching, participation in expert group, publications, etc.),
- any major professional challenges foreseen in the near future in the olive oil area.

Personal data will be collected, processed and published in accordance with the provisions of Regulation (EC) No 45/2001.

5. Selection procedure

The selection procedure will consist of four stages:

1. verifying the admissibility and eligibility criteria;
2. assessing applications against the selection criteria;
3. establishing a list of most suitable applicants;
4. appointing members of the group and establishing the pool list.

⁽¹⁾ 'Thorough knowledge' shall be intended as corresponding to level B2 or higher (i.e. levels C1 and C2) as specified in the Council of Europe reference document for the European Language Portfolio ('Common European Framework of Reference: Learning, Teaching, and Assessment'). For more information please refer to http://www.coe.int/t/dg4/linguistic/Source/Framework_en.pdf

6. Submission of applications and closing date

Applications must be submitted not later than **31 October 2014 by 17:00** Brussels local time at the latest:

— by registered post (date as postmarked) to the following address:

European Commission
Directorate-General for Agriculture and Rural Development
Unit C.2 — Wine, spirits, horticultural products and specialised crops
Rue de la Loi/Wetstraat 130, 7/66
1049 Bruxelles/Brussel
BELGIQUE/BELGIË

or

— by e-mail, the date of the e-mail will be the date of sending. Applications by e-mail shall be sent to the following address: agri-c2@ec.europa.eu

The envelopes or the subject of the e-mail must specify: 'Sub-group olive oil — call for applications'

The Commission reserves the right to disregard any application received after this date.

Hand-delivered applications will not be accepted.

For any further information please contact the functional mailbox:

agri-c2@ec.europa.eu

7. Appointment of the members

All candidates applying to this call for applications will be informed of the outcome of the selection process.

ANNEX

Selection form ⁽¹⁾

Selection criteria	Your space ⁽²⁾
Proven experience and excellence in the area of chemistry and in olive oil chemistry in particular	
Experience of working with legislation, policy, and standards in the field of olive oil chemistry	
Professional experience in the authority/organisation for which the applicant has been working and the length of time he/she has worked there	
Professional experience in other authorities/organisations, for which the applicant has worked in the past	
Professional experience in general chemical laboratory techniques including mass spectroscopy, chromatographic separation, analytical techniques (GC, HPLC with various detectors, GC-MS, HPLC-MS), etc.	
Professional experience in validation of analytical methods and interlaboratory comparisons	
Specific projects and or tasks the applicant has been involved in an international context	
Any tasks carried out by the applicant in the field of this call (teaching, participation in expert group, publications, etc.).	
Any major professional challenges foreseen in the near future in the olive oil area	

⁽²⁾ In this column, please state your professional experience for each of the points set out in the 'Selection Criteria' column

Title: ...

Surname: ...

Date: ...

Signature: ...

⁽¹⁾ This form must be filled in, signed and returned with the application.