

15. **Contract award criteria and, if possible, their order of importance. Criteria other than that of lowest price shall be mentioned if they do not appear in the tender documents:** The contract will be awarded to the economically most advantageous tender in terms of the price and quality of the service offered.
16. **Other information:** Deadline for the receipt of tenders: 13. 9. 1996.
17. **Date of dispatch of the notice:** 28. 6. 1996.
18. **Date of receipt by the Office for Official Publications of the European Communities:** 28. 6. 1996.
19. **Indicate whether the contract is covered by the GATT Agreement:** The contract is covered by the WTO (ex-GATT) Agreement governing public service contracts.

Technical assistance for the 16/9 Action Plan

Open procedure

(96/C 200/13)

1. **Awarding authority:** European Commission, Directorate-General X - Audiovisual Media, Information, Communication and Culture, Mr Costas Daskalakis, 16/9 Action Plan, bureau L 102 6/25, rue de la Loi/Wetstraat 200, B-1049 Bruxelles/Brussel.
- Tel. (32-2) 296 35 96. Facsimile (32-2) 296 69 92.
2. **Category of service and description:** The 16/9 Action Plan (Council Decision 93/424/EEC) aims at promoting the 16/9 television format. It is currently providing the European audiovisual sector with 228 000 000 ECUs in aid over a 4-year period (from 1. 7. 1993), divided into 2 parts:
- part 1: aid for the broadcasting and distribution of programmes in the 16/9 format,
 - part 2: aid for the production of programmes in the 16/9 format.
- Concerning part 2, an external organization is currently providing technical assistance to the Commission for:
- 1) — the evaluation of projects received pursuant to calls for proposals,
 - the drafting and dispatching of notifications of aid awarded,
 - technical verification,
 - 2) — the preparation and execution of payment documents,
 - financial auditing.
- The above 2 service categories will henceforth be divided into 2 separate contracts.
- The services in question correspond to categories 9 and 27, CPC reference No 862.
- Invitation to tender No PO/96-47/D3.
3. **Place of execution:** The contractors premises.
4. a), b), c)
5. The contract is divided into 2 lots, corresponding to both the service categories 1) and 2) specified in paragraph 2 of this notice.
- Applicants may tender for 1 or both lots, but the Commission will award the 2 lots to 2 separate tenderers. Each tenderer must be prepared to cover all the services involved in the lot(s) for which he is tendering.
- 6.
7. The contracts are for a 1-year period, renewable 4 times.
8. a) **Name and address of the service from which the necessary documents may be requested:** As in 1.
- b) **Deadline for submitting such requests:** 9. 8. 1996.
- c)
9. a) **Deadline for the receipt of tenders:** 22. 8. 1996.
- b) **Address to which they must be sent:** As in 1.

- c) **Languages in which they must be drawn up:** 1 of the 11 official languages of the European Community.
10. a) **Persons authorized to be present at the opening of tenders:** Commission officials responsible for the contract award and tendering organization representatives.
- b) Opening will take place on 3. 9. 1996 (11.00), at the following address: rue de la Loi 102, Eighth Floor, meeting room, B-1040 Bruxelles.
- 11.
12. **Terms of payment:**
- Instalments will be paid to contractors according to the following terms:
- 40 % within 60 days of contract signature,
 - 30 %, 6 months after contract signature,
 - 30 % at end of the annual period, after submission of a full activity report and a certified financial status, which will be approved by the Commission.
13. In the case of a grouping, 1 legal entity only will be responsible for the contract.
14. **Selection criteria:** Applicants must give evidence of their professional, economic, financial and technical capacity by providing the following documents:
- certificate of enrolment on the trade register,
 - object of the company, or nomenclature of activities for the self-employed,
 - names and positions of the managerial staff,
 - balance sheet for the past 2 years, or ban statement for the self-employed,
- and evidence of:
- their competence in the field of management information, including database processing,
- their language proficiency, at least in French, English and German,
- and also, for lot 1:
- their knowledge of the audiovisual programme industry,
- and for lot 2:
- their competence in relation to financial management.
- The professional qualifications of staff to be responsible for the project must be mentioned.
- Tenderers who are involved either legally or economically with agents in the sector in question will be excluded from participation.
15. Tenderers are bound to keep open their tender until 22. 2. 1997.
16. **Award criteria:** The contract will be awarded to the economically most advantageous tender having regard to:
- the quality of the work plan and the methodology put forward,
 - the availability of the supervisory staff,
 - the quality of the option proposed in the case of a work overload,
 - the financial conditions.
- 17.
18. A pre-information notice has not been published.
19. **Date of dispatch of the notice:** 28. 6. 1996.
20. **Date of receipt by the OOPEC:** 28. 6. 1996.
21. The contract is covered by the GATT Agreement.