

14. **Selection criteria:** The tenderers should state:
- 1) proven experience in the running of programmes, networks, organizations or groups, communication, technical and financial management;
  - 2) their experience in cooperating at a European level;
  - 3) their experience in the areas covered by the programme;
  - 4) their capacity to set up a multinational team bringing together the experience and/or the necessary competences to undertake the tasks described in 2.1 to 2.8 of the tender documents;
  - 5) their financial and economic capacity enabling them to undertake the tasks of this contract notice. This may be supplied by way of bank statements, financial accounts or extracts from balance sheets, past 3 years' turnover, and certificates or extracts of enrolment on the trade register, as well as VAT or social security registrations.
15. Interested organizations are required to keep open their tenders until 30. 9. 1996.
16. **Award criteria:**
- running strategy proposed to ensure the coherence and integration of the activities of the programme,
  - methodology and organization of the proposed work with respect to fulfilling the aims of the programme,
  - value for money.
17. None.
18. No pre-information notice was published in the OJEC.
19. **Date of dispatch of the notice:** 5. 2. 1996.
20. **Date of receipt by the Office for Official Publications of the European Communities:** 5. 2. 1996.
21. The contract is covered by the GATT Agreement on public procurement contracts.

### Management consultancy and related services

(96/C 45/09)

1. **Awarding authority:** Commission of the European Communities, Statistical Office, Eurostat, Unit C1: Programming, Relations with European and International Institutions, European Economic Area, Enlargement, for the attention of Mrs Lemmel, rue Alcide de Gasperi, L-2920 Luxembourg-Kirchberg.
- Tel. (352) 43 01-344 65.  
Facsimile (352) 43 01-347 62.
2. **Category of service:**
- a) Management consultancy and related services, CPC reference Nos 865, 866.
  - b) Within the framework of a procedure to improve the quality of European statistics and of the reinforcement of programming and internal management of the Statistical Office of the European Communities, Eurostat is seeking to award the contract detailed below. The work to be carried out can be broken down into 3 distinct lots.
    - Lot 1) corporate planning - study and advisory activities, aiming at wording, drafting, communicating and implementing as widely as possible a Eurostat corporate plan (phases 1 and 2) and drafting of an evaluation report (phase 3).
    - Lot 2) analysis and support work setting out to develop and communicate the concept of total quality throughout the Statistical Office.
    - Lot 3) study activities (lot 1), support, analysis and advisory activities (lot 2) in the area of training and management, communication and change management.
3. **Place of delivery:** Luxembourg (as in 1).

4. a), b)
- c) Requirement to indicate the names and professional qualifications of the staff to be responsible for the execution of the service.
5. Companies may tender for 1, 2 or 3 lots (as in 2 (b)), but are required, for each lot, to submit a complete offer, i.e. catering for all the phases.
- In addition, for each lot, the division between the different phases should appear clearly, given that each phase will require a specific contract (see 2 (b) of the special terms and conditions).
6. **Variants:** Not allowed.
7. **Duration of contract:** See tender documents. Final date for completion of the service: at the latest in 6/1999 (see tender documents).
8. a) **Requests for tender documents:** As in 1.
- b) **Final date for requests for tender documents:** 15. 3. 1996.
- c) **Payment for tender documents:** None.
9. **Final date for receipt of tenders:** 1. 4. 1996.
10. **Opening of tenders:**
- a) **Persons authorized to be present at the opening of tenders:** 1 duly authorized representative per tenderer.
- b) **Date, time and place:** 11. 4. 1996 (15.00). Place: as in 1.
11. **Deposits and guarantees:** See tender documents.
12. **Terms concerning financing and payment:** See tender documents.
13. The tenderers may tender individually or in association with third parties. In the case of a joint offer submitted by different partners, 1 of these shall be appointed as principal contractor for the purposes of the contract.
14. **Minimum conditions:** Tenderers should provide:
- a) a statement of overall turnover for the past 2 financial years;
- b) a list of similar activities carried out over the past 2 years;
- c) the curricula vitae of each person involved in the work.
15. **Validity of the offer:** 12 months from the date of submission of tenders.
16. **Award criteria:** Selected tenders will be the economically most advantageous in terms of the following criteria:
- clarity, quality of the proposed methodology and understanding of the practical consequences of implementation,
- composition et competence of the study group,
- clarity and feasibility of the work programme along with a work schedule (including the deadline for completion of the works),
- price.
17. **Other information:**
- 18.
19. **Date of dispatch of the notice:** 1. 2. 1996.
20. **Date of receipt by the Office for Official Publications of the European Communities:** 6. 2. 1996.
21. **Contract covered by the GATT Agreement.**