

Invitation to tender to provide services with regard to developing a common methodology for the evaluation of results of research and technological development projects

Open procedure

(95/C 350/25)

1. **Awarding authority:** European Commission, Directorate General XIII, Telecommunications, Information Market and Exploitation of Research; Unit XIII/D/1, Strategic Aspects of Innovation and Exploitation of Research and Technological Development, and Intellectual Property; Bâtiment Jean Monnet, L-2920 Luxembourg.

Facsimile (00352) 43 01-341 29.

2. **Category of service and description thereof:** CPC reference number: 85. The European Commission intends to adopt a common global methodology for the evaluation of research results having particular regard to their integration into innovation processes and their wider economic impact. This methodology would be used to evaluate RTD project results obtained in the framework of Community programmes and may also become a reference for appraising results from national programmes in the European Union and beyond.

It is to be based on a comprehensive set of criteria integrating scientific and technical results with their exploitation and transfer potential. In addition to providing a comprehensive appraisal of project results and their utilization potential, the application of this methodology would have to contribute a valuable input to the wider evaluation of RTD programmes and their long-term economic and social impact and other relevant aspects. The methodology should apply a modular approach in a dynamic fashion enabling comparisons between different RTD domains and provide inputs to strategic analysis, definition of RTD policies and new policy instruments in the field, as well as, if necessary, for the reorientation of programmes.

In this context the Commission intends to draw up contracts for the collection and analysis of the necessary data and the development of options for the said methodology. A detailed description of the services to be provided is contained in the tendering documents (see 8. a)).

3. **Place of delivery:** The work will mainly be carried out on the contractors' premises but shall foresee constant feed-back with the relevant Commission

services and interaction with the other contractors (see 5). All reports must be delivered to the awarding authority at the awarding authority in 1.

4. **Provisions in accordance with which the service is reserved to a specific professional category:**

a. Nil.

b. Nil.

c. The tender must supply information concerning the natural persons responsible for carrying out the works, whether it be the tenderer in person, his employees, subcontractors or other agents.

5. **Division in lots:** The work is to be carried out in 3 different lots, each of them paying particular attention to the characteristics of 1 of the following main RTD areas with industrial relevance:

Lot 1: information and communications technologies;

Lot 2: industrial and environmental technologies, transport and energy;

Lot 3: life sciences and technologies.

Tenderers may apply for 1 or 2 lots. Tender documents must be complete and clearly specify the RDT area of main concern.

6. **Variants:** Nil.

7. **Final day for the execution of the service:** Interim reports from every lot must be presented to the Commission 6 weeks after contract signature at the latest. Draft final reports must be received by the Commission 3 months after contract signature at the latest. Detailed final reports must be sent to the Commission 4 months after contract signature at the latest.

The contract will run for 6 months from the date of signature.

8. a) **Name and address of the service from which the necessary documents may be obtained:** All requests for documents (especially the invitation to tender, specification, draft contract and the

- general conditions applicable to Commission of the European Community work contracts) should be submitted to the address in 1.
- b) **Final date for making such requests:** Requests must be postmarked no later than 35 days after the publication of this call in 'Supplement to the Official Journal of the European Communities'.
- c) **Cost and payment conditions for obtaining these documents:** Nil.
9. a) **Final date for receipt of tenders:** 6. 2. 1996.
- b) **Address to which they must be sent:** Tenders must be sent to the awarding authority in 1.
- c) **Language(s) in which they must be drawn up:** Tenders must be drawn up in 1 of the official Community languages.
10. a) **Persons authorized to be present at the opening of tenders:** Official representatives of the European Commission and 1 authorized representative of each tenderer.
- b) **Date, time and place of the opening:** The opening will take place on 13. 2. 1996 (10.00) in the Jean Monnet Building — Conference room M5, L-2920 Luxembourg.
11. **Deposits and guarantees required:** If the total contract value exceeds 300 000 ECU, the tenderer must supply a guarantee for the initial payment in the form of a bank guarantee.
12. **Main terms of financing and payment:** In line with the Commission's general terms and conditions for contracts (see 8 for the information package).
13. **Legal form which must be assumed by the grouping of suppliers winning the contract:** Not applicable.
14. **Information concerning the provider's own position and the information and formalities necessary for an appraisal of the minimum economic and technical standards required of him (selection criteria):**
1. Evidence of the tenderer's economic capacity must be provided by statements from bankers or by a statement on the turnover relating to the supplies involved over the past 3 financial years.
 2. Evidence of the tenderer's technical capacity must be provided by the list of principal deliveries carried out during the past 3 years, their value, dates and recipients, public or private, involved.
 3. Proposed multilingual team, international references and relevant academic/professional qualifications/careers with respect to the object of the work.
 4. Track record of services carried out in the field of research and technological development results evaluation (notably integration into innovation processes, economic impact) in an international context, supported by any relevant publication and/or previous work, evidence of activities carried out in the field concerned.
 5. Availability to carry out the work between 15. 3. 1996 and 15. 8. 1996.
15. **Period during which the tenderer is bound to keep open his tender:** At least 6 months from the date of receipt of invitations to tender.
16. **Criteria for the award of the contract:**
- A) 1. Quality of the services proposed (work programme).
2. Quality and reproducibility of the methodological approach (width of applicability, modularity, having regard to Commission constraints and procedures for project and programme evaluation).
3. Specific qualification in the main RTD area which the tenderer is applying for (see 5).
- B) Price (overall price).
17. **Other information:** Further information will be included in the information package (see 8).
18. **Date of dispatch of the notice:** 18. 12. 1995.
19. **Date of receipt by the Office for Official Publications of the European Communities:** 18. 12. 1995.