

## III

(Notices)

## COMMISSION

## Vehicles with drivers

## Open procedure

(95/C 322/11)

1. European Commission, Joint Research Centre, Infrastructure Unit, General Services Department, Mr A. Agazzi, via E. Fermi 1, TP 590, I-21020 Ispra (VA).  
Tel. (03 32) 97 18. Facsimile 95 08.
2. **Provision of the following services:**  
transport of persons to and from airports and railway stations as well as various destinations relating to the activities of the Joint Research Centre situated in I-Ispra;  
transport, in the form of luggage, of objects of moderate weight and size as well as of confidential documents belonging to the Commission, CPC reference No 712.
3. **Place of delivery:** European Commission, Joint Research Centre, via E. Fermi, I-21020 Ispra (VA).
4. a), b), c)
5. The contract cannot be divided into lots.
6. a), b)
7. The contract will be for a duration of 3 years. It may be extended from year to year for a maximum of a further 2 years.
8. a) For further information contact: Mr G. Giavarini, via E. Fermi 1, TP 016, I-21020 Ispra (VA), tel. (03 32) 78 95 59, facsimile 78 94 04.  
b) **Deadline for requests to participate in the tender process, which are to be sent to the address in 8 (a) by:** 23. 12. 1995.  
c)
9. a) **Deadline for receipt of tenders:** 25. 1. 1996.  
b) The tenders must be sent to the address in 8 (a).  
c) **Language in which tenders must be drawn up:** 1 of the official European Union languages.
10. a) **Persons authorized to be present at the opening of tenders:** Commission personnel and a representative, explicitly authorized, for each tendering company.  
b) **Date and time of the opening of tenders:** To be stated in the specification.
11. **Deposits and guarantees:** To be stated in the specification.
12. **Payment:** The method will be stated in the specification.
13. Companies or ad hoc groupings will not be admitted.
14. To be able to qualify interested companies must provide the following information in their tender:  
— business name,  
— share capital on the date of publication of this notice.  
Tenderers must also provide the following documents (only original documents or authenticated copies will be accepted):  
— the company's statutes;  
— certificate of enrolment at the court of justice and/or at the relevant Chamber of Commerce;  
— certificate issued by the competent authority stating that the supplier has fulfilled obligations relating to the payment of social security contributions in accordance with the legal provisions of the country of origin;  
— statement issued by the competent authority stating that the supplier has fulfilled obligations

relating to the payment of taxes in accordance with the legal provisions of the country of origin;

- family status, certificate of residence and a copy of the police record of all representatives and/or administrators.

They must state, on company-headed paper, that they are not in a state of bankruptcy, liquidation, suspension of business activities or legal settlement or any other similar situation in accordance with the legal provisions of the country of origin and that no proceedings which could lead to 1 of these situations are being brought against them.

15. **Period during which the tender will be kept open:** 6 months from the deadline for the dispatch of tenders indicated in 9 (a).

16. **Contract award criteria:**

- companies must explicitly guarantee that they are capable of providing the Commission, 24 hours a day at the I-Ispra site or in the immediate vicinity, with a sufficient number of vehicles with driver, having a cubic capacity of not less than 1 950 cc and the whole fleet being of a dark uniform colour, and with minibuses with driver, having a capacity of 9 persons, including driver, the whole fleet being of a light uniform colour;
- all vehicles used must be equipped with air conditioning;
- all vehicles must have a statutory hire/refund licence and must not carry any company logo or advertising;

- companies must provide evidence that they possess all the permits required for the vehicles in use;
- the number of vehicles required by the Commission, at present, is estimated at 10 cars and 3 minibuses;
- economic aspect of the tender;
- standard and quality of the service provided (condition of the vehicle fleet used: model, make, equipment, age, number of passenger vehicles available other than those made available to the Commission; company staff, apart from those normally employed, made available to the Commission. Smartness of the staff and presentation of the vehicles: uniforms, cleanliness of the vehicles, condition of upholstery and bodywork).

17. For information and without obligation on the part of the Commission, the service at present covers the following volumes of traffic:

- approximately 2 000 000 km p. a.,
- approximately 11 000 services p. a.,
- approximately 25 000 persons transported p. a.

An information meeting, to be agreed upon with the companies showing interest by dispatch of the tender documents, will take place at the I-Ispra Centre, 11. 1. 1996. The technical specifications will be provided in Italian.

18. **Date of dispatch of the notice:** 21. 11. 1995.

19. **Date of receipt of the notice by the Office for Official Publications of the European Communities:** 21. 11. 1995.