

**Call for expressions of interest for the establishment of a list of persons or organizations to assist the Commission in areas relating to the European Community research and technological development programme in the field of training and mobility of researchers (TMR)**

(95/C 148/10)

1. **Awarding authority:** European Commission, Directorate-General for Science, Research and Development (DG XII), rue de la Loi/Wetstraat 200, B-1049 Bruxelles/Brussel.

2. **Type:** Call for expressions of interest. Persons and organizations who are interested in having their name entered on a list of potential contractors are invited to submit an application in accordance with the rules set out below.

The authorizing department will draw up a list of candidates who meet the criteria set out at point 8 below.

Each time a specific contract is to be concluded relating to the areas described at point 3 (a), the authorizing department will send the specifications to all the candidates on the list, or to some of them selected on the basis of special criteria for the contract concerned.

The list drawn up following this notice will be used solely for contracts whose estimated value is below the thresholds laid down in the relevant public procurement directives.

The list will be divided into 2 sublists, each 1 of which will correspond to 1 of the types of service referred to at point 3 (a).

3. a) **Description of fields covered by this call for expressions of interest:** The European Community is carrying out research and technological development activities giving rise to specific programmes under successive framework programmes. The objective of this call is to draw up a list of suitably qualified persons or organizations to assist the Commission in the management of activities related to the TMR programme.

The TMR programme covers the exact, natural, economic and management sciences, as well as those social and human sciences that contribute to the Community's RTD objectives. These domains fall within the following disciplines: mathematics and information sciences, physics, chemistry, life sciences, earth sciences, engineering sciences, economic, management, social and human sciences.

The activities of the programme related to the above domains are:

- RTD projects (non-targeted, basic research):
- research networks,
- access to large-scale facilities,
- research-through-training,
- euroconferences, summer schools and practical training courses,
- human resource development of European researchers:
- training for researchers,
- researcher mobility and virtual mobility,
- use of distance-learning techniques for research training,
- equal opportunities for researchers,
- career development in research,
- social and economic impact,
- technological risks,
- scientific and technical cohesion,
- best management practice for research networking and for training young researchers within RTD projects.

**The work may relate to services listed in 2 sublists:**

**Sublist 1 (COO):** Assistance with the management, the coordination and the follow-up of RTD projects (scientific and technical monitoring, analysis of documents, evaluation of industrial potential of RTD projects, ex-post evaluation of projects, organization of conferences and workshops, etc.).

**Sublist 2 (ETU):** General or technical studies on subjects relating to research programmes and projects (studies on market requirements, on scientific and technological trends and topics as well as on social or environmental aspects, etc.).

- b) **Type of contracts to be concluded:** Service.
4. **Place where supplies are delivered, work carried out or services provided:** See invitations to tender.
5. **Period of validity of the list resulting from the call for expressions of interest:** The list will be valid for 3 years from the date given in point 10.
6. **Where applicable the legal form to be assumed by the grouping of service providers to whom the contract is awarded:** Not specified.
7. a) **Address to which applications should be sent:**  
European Commission, Directorate-General XII,  
Directorate G, Call from OJ No..., MO75 4/13,  
rue de la Loi/Wetstraat 200, B-1049 Bruxelles/  
Brussel.
- b) **Applications, together with all the documentation referred to in point 8, must be submitted as follows:** Applications must be sent by post to the above address.
- The upper left-hand corner of the envelope must be marked: 'OJ call reference: ... - Sublist No...'.  
  
An acknowledgement of receipt will be sent by the Commission services.
8. **Full list of information and documents concerning the candidate's own position, and the information and formalities necessary for an appraisal of the minimum economic and technical standards required:**
- the application form duly completed and signed;
  - details of the candidate: name, address, telephone, facsimile and telecopier numbers, responsible point of contact; details of professional qualifications and experience in the technical areas described under point 3 (a) (details to be supplied on the application form). CV of all individuals who may be proposed by an organization, or of individual applicants;
  - documentation regarding the financial status of the candidate (financial reports for the past 3 years, VAT number);
  - documentation regarding the legal status of the candidate (entry in a professional or commercial register, if appropriate);
  - proof of the candidate's ability to provide the services described under point 3 (a) in the sublist(s) for which the candidate wishes to be considered. Details of appropriate work experience (proof of a minimum of 5 years' experience is required), particularly of an international nature;
  - information about the candidate's ability to provide a working knowledge of at least 2 Community languages.
9. **Other information:** Application forms may be obtained the address quoted in point 7 (a) above.
- Applicants must notify the Commission of any change in their circumstances occurring during the period of validity of this call so that the Commission can keep the list up to date.
10. **Date of dispatch of the notice:** 2. 6. 1995.
11. **Date of receipt of the notice by the Office for Official Publications:** 2. 6. 1995.