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ADMINISTRATIVE PROCEDURES

European Data Protection Supervisor

2019/C 102 A/01  Vacancy Notice N° 6/2019 (Publication under Article 29, § 2 of the Staff Regulations)  . . . . . . . . . . . . . . 1
The European Data Protection Supervisor (EDPS) has decided to fill a post at grade AD 15 in its establishment plan.

POST: SECRETARIAT OF EUROPEAN DATA PROTECTION SUPERVISOR
      Secretary-General
GRADE: AD 15
PLACE: BRUSSELS

BACKGROUND:

The EDPS is an independent supervisory authority with the task to ensure that the European Union institutions and bodies respect the right to privacy when they process personal data or develop new policies and providing the Secretariat to the European Data Protection Board.

The EDPS was established in 2004 and currently employs around 100 staff members, divided into six units/sectors under the coordination of a Director, each with a head of unit/sector: Supervision and Enforcement, Policy and Consultation, Information Technology Policy, Information and Communication, Records Management and Human Resources, Budget and Administration (see further information on our website). The EDPS is also providing the Secretariat for the European Data Protection Board (EDPB).

JOB DESCRIPTION:

Acting under the authority of the Supervisor (1), the Secretary-General will have the role of:

— Being the Head of the Secretariat assisted by the Director on budget and administration matters and other tasks and responsibilities.

— Interact with the Supervisor and the Director on the high management of the institution.

— Replacing the Supervisor in case of absence or when he/she is prevented from attending to his/her duties.

The Secretary-General shall be responsible for:

— The preparation and implementation of policies of the EDPS together with the Director in the context of the application of Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (1), and other EU acts where the EDPS is or will be competent, notably the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (2) and the Directive (EU) 2016/680 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data by competent authorities for the purposes of the prevention, investigation, detection or prosecution of criminal offences or the execution of criminal penalties, and on the free movement of such data, and repealing Council Framework Decision 2008/977/JHA (3).

— Preparation and implementation of decisions related to the supervision of EUROPOL, EPPO (European Public Prosecutor Office) and EUROJUST as well as the whole set of large scale IT databases and the monitoring of new IT technologies.

— Implementing the cooperation with National Supervisory Authorities in the European Data Protection Board, coordinated supervision bodies and in other networks and international fora.

— Contributing to solid and cohesive relationships with EDPS stakeholders and partners, in particular in the context of Regulation (EU) 2018/1725, and facilitating an integrated approach to all internal and external communications.

We especially look for someone committed to our core values: integrity, impartiality, transparency and pragmatism.

SELECTION CRITERIA:

The candidates should have:

— Significant professional experience with proven success in a management function at high level in an EU institution or body or in a national data protection authority in the EU/EEA;

— Proven management experience, including direct responsibility for staff and budgets and proven management and organisational skills, in particular the ability to lead, motivate and develop teams to the best of their potential;

— Excellent understanding of the role of the EDPS and the EDPB Secretariat in the EU environment; an excellent knowledge of data protection law and practice as well of the EDPS Strategy will be considered as an advantage;

— Excellent leadership, interpersonal, decision-making, communication and negotiating skills and the ability to build trusted working relationships with stakeholders;

— Ability to work under pressure;

— Strong emotional intelligence;

— Strategic thinking, openness to creativity, sense of innovation, problem solving orientation and mediation capabilities;

(2) OJ L 119, 4.5.2016, p. 89.
ELIGIBILITY CRITERIA:

Candidates will only be considered for the selection phase on the basis of the following formal requirements to be fulfilled by the deadline for applications:

— Nationality: candidates must be a citizen of one of the Member States of the European Union.

— University degree or diploma: candidates must have:
  — a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is 4 years or more;
  — or a level of education which corresponds to completed university studies attested by a diploma and appropriate professional experience of at least 1 year when the normal period of university education is at least 3 years (this one year's professional experience cannot be included in the postgraduate professional experience required below).

— Professional experience: candidates must have at least 15 years postgraduate professional experience at a level to which the qualifications referred to above give admission. At least 5 years of that professional experience must be in the area relevant for the activities of the EDPS.

— Management experience: at least 5 years of the post-graduate professional experience must have been gained in a high-level management function (1) in a national data protection authority in the EU/EEA.

— Languages: candidates must have a thorough knowledge of one of the official languages of the European Union (6) and a satisfactory knowledge of another of these official languages.

APPLICATION PROCEDURE:

Candidates interested in this position should send their application to: recruitment@edps.europa.eu.

Applications should include:

— Detailed CV and sufficient information to establish that the required qualifications and conditions for admissibility are fulfilled.

— Motivation letter

Aligned with our Equal Opportunities strategy and with Article 1d of the Staff Regulations, the EDPS embraces diversity and promotes equal opportunities. The EDPS accepts applications without discrimination on grounds of sex, race, colour, ethnic or social origin, genetic features, language, religion or belief, political or any other opinion, membership of national minority, property, disability, age, gender identity or sexual orientation.

If you require any special arrangements (for specific handicap or disability) in order to take part in this selection procedure, please indicate this in your application.

SELECTION PROCEDURE (7):

An external panel with representatives from different EU institutions will consider applications that are found to be admissible. This panel will conduct interviews and will present a list of the three most suitable candidates for a final decision by the Supervisor.

Deadline for submitting applications: 17 April 2019 at 12.00 (midday), CET.

(1) In their curriculum vitae, candidates should clearly indicate for all years during which management experience has been acquired: (1) title and role of management positions held; (2) numbers of staff overseen in these positions; (3) the size of budgets managed; (4) numbers of hierarchical layers above and below; and (5) number of peers.


(7) Data protection notice