Contents

II Information

INFORMATION FROM EUROPEAN UNION INSTITUTIONS, BODIES, OFFICES AND AGENCIES

European Commission

2018/C 225/01 Communication from the Commission amending the Annex to the Communication from the Commission to the Member States on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to short-term export-credit insurance .............................................. 1

IV Notices

NOTICES FROM EUROPEAN UNION INSTITUTIONS, BODIES, OFFICES AND AGENCIES

European Parliament


European Commission

2018/C 225/03 Euro exchange rates ........................................................................................................... 49
Court of Auditors


NOTICES CONCERNING THE EUROPEAN ECONOMIC AREA

EFTA Surveillance Authority


V Announcements

ADMINISTRATIVE PROCEDURES

European Commission

2018/C 225/06 Calls for proposals under the work programme for grants in the field of the trans-European telecommunication networks under the Connecting Europe Facility for the period 2014-2020 (Commission Implementing Decision C(2018) 568) .................................................................................................................................................. 53

PROCEDURES RELATING TO THE IMPLEMENTATION OF THE COMMON COMMERCIAL POLICY

European Commission

2018/C 225/07 Notice amending the notice of initiation of a safeguard investigation concerning the imports of steel products .................................................................................................................................................. 54

Corrigenda

2018/C 225/08 Corrigendum to Commission information notice pursuant to Article 17(5) of Regulation (EC) No 1008/2008 of the European Parliament and of the Council on common rules for the operation of air services in the Community — Invitation to tender in respect of the operation of scheduled air services in accordance with public service obligations (OJ C 216, 20.6.2018) ........................................ 57
II

(Information)

INFORMATION FROM EUROPEAN UNION INSTITUTIONS, BODIES, OFFICES
AND AGENCIES

EUROPEAN COMMISSION

Communication from the Commission amending the Annex to the Communication from the
Commission to the Member States on the application of Articles 107 and 108 of the Treaty on the
Functioning of the European Union to short-term export-credit insurance
(2018/C 225/01)

I. INTRODUCTION

(1) The Communication from the Commission to the Member States on the application of Articles 107 and 108 of
the Treaty on the Functioning of the European Union to short-term export-credit insurance (1) (the ‘Communication’) stipulates in paragraph 13 that State insurers (2) cannot provide short-term export-credit insurance for
marketable risks. Marketable risks are defined in paragraph 9 as commercial and political risks with a maximum risk
period of less than two years, on public and non-public buyers in the countries listed in the Annex to that Communication.

(2) As a consequence of the difficult situation in Greece, a lack of insurance or reinsurance capacity to cover exports
to Greece was observed in the years from 2012. This led the Commission to amend the Communication by temporarily removing Greece from the list of marketable risks countries in 2013 (3), in 2014 (4), during the first six
months of 2015 (5), in June 2015 (6), in June 2016 (7) and in June 2017 (8). The most recent extension of this
amendment expires on 30 June 2018. As a consequence, as from 1 July 2018, Greece would in principle be con-
sidered again as marketable, since all EU Member States are included in the list of marketable countries listed in the
Annex to the Communication.

(3) However, in accordance with paragraph 36 of the Communication, the Commission started to review the situation
several months before the end of Greece’s temporary removal in order to determine whether the current market
conditions justify the expiry of Greece’s removal from the list of marketable risk countries as of 1 July 2018, or
whether the market capacity is still insufficient to cover all economically justifiable risks, so that a prolongation is
needed.

II. ASSESSMENT

(4) By virtue of Section 5.2 of the Communication, the Commission will conduct its assessment, based on the criteria
laid down in recital (33): private credit insurance, sovereign rating, corporate sector performance (insolvencies).

(5) When determining whether the lack of sufficient private capacity to cover all economically justifiable risks justifies
the prolongation of the temporary removal of Greece from the list of marketable risk countries, the Commission
consulted and sought information from Member States, private credit insurers and other interested parties. On

(2) A State insurer is defined by the Communication as a company or other organisation that provides export-credit insurance with the
support of, or on behalf of, a Member State, or a Member State that provides export-credit insurance.
15 March 2018, the Commission published an information request on the availability of short-term export-credit insurance for exports to Greece (1). The deadline for replies expired on 16 April 2018. The Commission received 27 replies from Member States and private insurers.

(6) The information submitted to the Commission in the context of the public information request indicates that private export-credit insurers have remained restrictive to provide insurance coverage for exports to Greece in all trade sectors. At the same time, State insurers continued to register sizeable demand for credit insurance for exports to Greece, which corroborates the limited availability of private insurance. Among Member States, nine explicitly asked for a prolongation of the current exclusion of Greece from the list of marketable countries while no Member State requested that the exclusion must be terminated. Many respondents noted the demand for public export credits and noted the reluctance of private insurance for export credits with respect to Greece. Among the replies of parties that are normally involved in providing export credits, none asked for an end to the status quo with respect to Greece.

(7) The non-performing loans (NPLs) figures remain at an elevated level even if they are gradually declining and provide an explanation why private short-term export-credit insurance has not recovered until now as these NPL figures are a reflection of the risk that undertakings in Greece might be unable to pay their invoices. With NPLs at such a high level, private insurance is perceived as too risky. In Greece, private sector NPLs (2) represent effectively half of private sector gross loans. For the banking sector (3), NPLs represent around 45% of gross loans while this figure amounts to 4.4% for the EU on average at the same period (at 2017-Q3). These statistics are gradually improving on the back of a strengthened NPL resolution framework, but a private market for short-term export-credit insurance to Greece does not yet exist.

(8) Greece’s sovereign credit ratings currently are B3 (Moody’s), B (Standard & Poor’s), and B- (Fitch). All of these put Greece in the non-investment grade category and point towards substantial risks for creditors. As of June 2016, the Greek government bonds are accepted by the European Central Bank (ECB) as collateral under its waiver for programme countries (4), but with a significant discount to be applied on their nominal value. In addition, ECB does not include them in its bond purchase programme.

(9) The Greek 10-year government bond is currently (5) trading at a yield around 4.5%. While this yield has come down substantially compared to one year ago, it is remaining nevertheless elevated compared to the other EU Member States (6).

(10) The Greek economy returned to mild growth in 2017. The data released by the Hellenic Statistic authority in April 2018, revealed that real GDP has increased by 1.4% in 2017 (7). Real GDP growth is expected to accelerate further in 2018 and 2019, assuming the orderly completion of the 4th and final programme review and assuming the successful conclusion of the European Stability Mechanism (ESM) stability support programme along with the implementation of debt measures by August 2018. The constraints of the financial system to finance investment are expected to ease gradually.

(11) In these circumstances the Commission expects that private export-credit insurers will continue to be very cautious in providing insurance coverage for exports to Greece. Private insurers will likely resume increasing their exposure, only if there is more visibility and clarity regarding the economic policies in Greece and if a significant improvement of the economic situation is noticed.

(12) For those reasons, the Commission considers that there is a lack of sufficient private capacity to cover all economically justifiable risks and decided to prolong the removal of Greece from the list of marketable risks until 31 December 2018 (8). The conditions of coverage set out in Section 4.3 of the Communication are applicable in this case.

(1) http://ec.europa.eu/competition/consultations/2017_export_greece/index_en.html
(2) Source: https://ec.europa.eu/info/publications/180314-non-performing-loans-progress-report_en
(5) Beginning of June 2018.
(6) This corresponds to a spread of more than 3% to the yield of the 10-year German Bund.
(7) http://www.statistics.gr/en/home/
(8) Which corresponds to the expiration date of the Communication.
III. AMENDMENT TO THE COMMUNICATION

(13) The following amendment to the Communication from the Commission to the Member States on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to short-term export-credit insurance will apply from 1 July 2018 until 31 December 2018:

— the Annex is replaced by the following:

‘ANNEX

List of marketable risk countries

All Member States with the exception of Greece
Australia
Canada
Iceland
Japan
New Zealand
Norway
Switzerland
United States of America’
NOTICES FROM EUROPEAN UNION INSTITUTIONS, BODIES, OFFICES AND AGENCIES

EUROPEAN PARLIAMENT

DECISION OF THE BUREAU OF THE EUROPEAN PARLIAMENT
of 28 May 2018
laying down the procedures for implementing Regulation (EU, Euratom) No 1141/2014 of the European Parliament and of the Council on the statute and funding of European political parties and European political foundations
(2018/C 225/02)

THE BUREAU OF THE EUROPEAN PARLIAMENT,
Having regard to the Treaty on European Union, and in particular Article 10(4) thereof,
Having regard to the Treaty on the Functioning of the European Union, and in particular Article 224 thereof,
Having regard to Regulation (EU, Euratom) No 1141/2014 of the European Parliament and of the Council of 22 October 2014 on the statute and funding of European political parties and European political foundations (1), and in particular Article 25(1) thereof,
Having regard to the Commission Delegated Regulation (EU, Euratom) 2015/2401 of 2 October 2015 on the content and functioning of the Register of European political parties and foundations (4),
Having regard to the European Parliament’s Rules of Procedure (‘the Rules of Procedure’), and in particular Rules 25(11) and 223a thereof,
Whereas:
(1) There is a need to lay down the procedures for implementing Regulation (EU, Euratom) No 1141/2014.
(2) For reasons of sound financial management and transparency, each funding application shall be the subject of a decision of the Bureau, which shall be notified to the addressee and shall contain a statement of reasons in case the measure affects the addressee adversely.
HAS ADOPTED THIS DECISION:

Article 1

Subject-matter

This Decision lays down the applicable procedures for implementing Regulation (EU, Euratom) No 1141/2014.
Unless stated otherwise, this Decision applies to both European political parties and to European political foundations.
The Annexes to this Decision form an integral part of it.

Article 2

Definitions

For the purpose of this Decision:

(1) ‘applicant’ means the party or the foundation that files an application for funding pursuant to Article 18 of Regulation (EU, Euratom) No 1141/2014, following either a call for contributions or a call for proposals;

(2) ‘authorising officer by delegation’ means the staff member to whom the powers of the authorising officer have been delegated in accordance with Bureau Decision of 16 June 2014 (1) and the decision of the Secretary-General on the delegation of the authorising officer’s duties;

(3) ‘authority’ means ‘Authority for European political parties and European political foundations’ in Article 6 of Regulation (EU, Euratom) No 1141/2014;

(4) ‘beneficiary’ means the party which has been awarded a contribution or the foundation which has been awarded a grant pursuant to Regulation (EU, Euratom) No 1141/2014;

(5) ‘final funding amount’ means either the final contribution amount (for parties) or the final grant amount (for foundations), established by the Bureau following its decision on the annual report;

(6) ‘foundation’ means the same as ‘European political foundation’ in point (4) of Article 2 of Regulation (EU, Euratom) No 1141/2014;

(7) ‘funding’ means either a contribution within the meaning of Title VIII of Part Two of the Financial Regulation (for parties) or an operating grant within the meaning of Title VI of Part One of the Financial Regulation (for foundations);

(8) ‘funding decision’ means either the decision on the award of a contribution (for parties) or a grant (for foundations), in accordance with the terms and conditions specified in the call;

(9) ‘funding procedure’ means the procedure that runs from the submission of applications until approval of the annual report and the adoption of the decision on the final funding amount;

(10) ‘party’ means the same as ‘European political party’ in point (3) of Article 2 of Regulation (EU, Euratom) No 1141/2014.

Article 3

Calls

1. After approval by the Bureau, the authorising officer by delegation shall ensure the publication of a call for contributions, as regards parties, and a call for proposals, as regards foundations (‘calls’).

2. The calls shall specify the deadline, for parties and foundations, to submit their written funding applications to the European Parliament.

3. The calls shall include the following:
   (a) the objectives pursued,
   (b) the legal framework,
   (c) the timeline of the funding procedure,
   (d) the arrangements for Union financing,
   (e) the eligibility and exclusion criteria,
   (f) (in the case of foundations only) the selection criteria,
   (g) the award criteria, as specified in Article 19 of the Regulation (EU, Euratom) No 1141/2014,
   (h) an application form and the structure of the estimated budget that the applicant is to provide with its application,
   (i) if applicable, a list of any supporting documents required,
   (j) the special and general terms and conditions for the awarding of contributions and grants, as approved by the Bureau.

(1) Bureau Decision of 16 June 2014 on internal rules on the implementation of the European Parliament’s Budget.
4. The call for contributions or the call for proposals shall specify that each applicant shall expressly commit itself in writing to complying with the relevant terms and conditions as a condition for its application to be admissible.

Article 4
Funding application

1. In accordance with Article 18(1) of Regulation (EU, Euratom) No 1141/2014, an applicant wishing to receive funding from the general budget of the Union shall submit a written application to the President of the European Parliament.

2. The applicant may be invited by the authorising officer by delegation to submit, within a reasonable deadline, further supporting documents or clarifications as regards the application.

Article 5
Decision on the funding application

1. On the basis of a proposal from the Secretary-General, the Bureau shall decide, within three months after closure of the respective call, on the funding applications after verifying compliance with the criteria laid down in Articles 17 and 18 of Regulation (EU, Euratom) No 1141/2014 and referred to in Article 3(3) of this Decision. The Bureau shall take account of any changes which have occurred in the situation of an applicant subsequent to the submission of the funding application.

2. If the application is approved, the Bureau shall issue a Funding Decision according to the model laid down in Annex 1a (for parties) or Annex 1b (for foundations), determining the amount awarded to the applicant.

3. Where an application is rejected, the decision shall state the grounds for rejection.

4. The funding amount shall be determined in accordance with Article 19 of Regulation (EU, Euratom) No 1141/2014 and is only provisional at this stage. The final funding amount shall be determined in accordance with the procedure laid down in Article 8 of this Decision.

5. If the amounts per applicant are significantly different from those which were expected at the moment of the publication of the calls referred to in Article 3 of this Decision, the Bureau may invite the President of the European Parliament to submit a proposal to the committee responsible for it to adapt the available appropriations.

Article 6
Payments

1. The funding shall be paid to beneficiaries in the form of pre-financing, as further specified in the Special Terms and Conditions laid down in Annex 1a (for parties) and Annex 1b (for foundations). Unless the Bureau decides otherwise in duly justified cases, the pre-financing is paid in one instalment of 100% of the maximum amount of the funding.

2. On a case-by-case basis and subject to a risk analysis, the Bureau may decide to require a beneficiary to lodge a pre-financing guarantee in accordance with the Financial Regulation.

3. The provisions regarding payments and their deadlines shall be specified in the Funding Decision.

Article 7
External audit

1. The European Parliament shall receive directly from the independent external bodies or experts, mandated pursuant to Article 23(3) of Regulation (EU, Euratom) No 1141/2014, the external audit report specified in point (b) of Article 23(1) of Regulation No 1141/2014.

2. The scope of the external audit is specified in point (b) of Article 23(1) of Regulation (EU, Euratom) No 1141/2014. The purpose of the external audit is further specified in the applicable provisions of Part B of the General Terms and Conditions laid down in Annex 1a (for parties) and Part B of the General Terms and Conditions laid down in Annex 1b (for foundations).
Article 8

Decision on the annual report and on the final funding amount

1. On the basis of a proposal from the Secretary-General, the Bureau shall approve or reject the annual report by 30 September of the year following the financial year concerned in the annual report.

2. The Bureau or the authorising officer by delegation may request the beneficiary to submit additional information for the purpose of verifying compliance with the relevant rules.

3. If such additional information is requested by the Bureau or the authorising officer by delegation, the deadline for the decision on the annual report shall be extended until that additional information has been received and evaluated.

4. As regards parties, the Bureau shall annually, on the basis of that annual report, determine the amount of reimbursable expenditure. In case of a carry-over of unspent funding to the following financial year, the final funding amount shall be established in accordance with Part B of the General Terms and Conditions laid down in Annex 1a.

5. As regards foundations, the final amount of the grant shall be determined on the basis of the annual report.

6. The final funding amount shall not exceed:
   (a) the maximum amount of the funding laid down in the Funding Decision;
   (b) 90% of the annual reimbursable expenditure indicated in the budget of a European political party and 95% of the eligible costs incurred by a European political foundation.

7. On the basis of the final funding amount determined in accordance with paragraphs 4 to 6, and the pre-financing payments previously made under the Funding Decision, the authorising officer by delegation determines the amounts due to the beneficiary or to the European Parliament.

8. The final funding amount shall be determined without prejudice to the right of the European Parliament to undertake ex post controls in accordance with Part B of the General Terms and Conditions set out in Annex 1a (for parties) and in Part B of the General Terms and Conditions set out in Annex 1b (for foundations) and the possibility to adjust the final funding amount retroactively.

9. The decisions adopted under this Article shall be notified to the beneficiary as a uniform decision, in accordance with Rule 223a(1) of the Rules of Procedure.

10. The applicable procedure for the approval of the annual report and the adoption of the decision on the final funding amount is further specified in Part B of the General Terms and Conditions laid down in Annex 1a (for parties) and in Part B of the General Terms and Conditions laid down in Annex 1b (for foundations).

11. The Bureau or the authorising officer by delegation may consult the authority, in accordance with Article 6(9) of Regulation (EU, Euratom) No 1141/2014, with a view to requesting additional information which it considers to be relevant for the approval of the annual report or for the adoption of the decision on the final funding amount.

Article 9

Suspension procedure

1. In accordance with the applicable rules of the Financial Regulation and with the applicable provisions of Part A of the General Terms and Conditions laid down in Annex 1a (for parties) and Part A of the General Terms and Conditions laid down in Annex 1b (for foundations), the Bureau may decide, upon proposal by the Secretary General, to suspend the payment of the funding for a political party or foundation and to decide on the resumption of payment where the grounds for such suspension no longer apply. The authorising officer by delegation shall be competent to initiate such procedure and to take all necessary steps, in accordance with Part A of the General Terms and Conditions laid down in Annex 1a (for parties) and Part A of the General Terms and Conditions laid down in Annex 1b (for foundations), prior to such decision of the Bureau.

2. The third subparagraph of Article 223a(1) of the Rules of Procedure shall apply to decisions adopted by the Bureau under this Article.

Article 10

Withdrawal of the Funding Decision

1. In accordance with Regulation (EU, Euratom) No 1141/2014, and in particular Article 30 thereof, with the applicable rules of the Financial Regulation and with Part A of the General Terms and Conditions laid down in Annex 1a (for parties) and Part A of the General Terms and Conditions laid down in Annex 1b (for foundations), the Bureau may decide, upon proposal by the Secretary General, to withdraw the funding decision. The authorising officer by delegation shall be competent to initiate such procedure and to take all necessary steps, in accordance with Part A of the General Terms and Conditions laid down in Annex 1a (for parties) and Part A of the General Terms and Conditions laid down in Annex 1b (for foundations), prior to such decision of the Bureau.
2. The third subparagraph of Article 223a(1) of the Rules of Procedure shall apply to decisions adopted by the Bureau under this Article.

3. The authorising officer by delegation shall have the power to issue the necessary recovery orders.

Article 11
Termination of the funding decision

1. In accordance with Regulation (EU, Euratom) No 1141/2014, and in particular Articles 27 and 30 thereof, with the applicable rules of the Financial Regulation and with Part A of the General Terms and Conditions laid down in Annex 1a (for parties) and Part A of the General Terms and Conditions laid down in Annex 1b (for foundations), the Bureau may decide, upon proposal by the Secretary General, to terminate the funding decision. The authorising officer by delegation shall be competent to initiate such procedure and to take all necessary steps, in accordance with Part A of the General Terms and Conditions laid down in Annex 1a (for parties) and Part A of the General Terms and Conditions laid down in Annex 1b (for foundations), prior to such decision of the Bureau.

2. The third subparagraph of Article 223a(1) of the Rules of Procedure shall apply to decisions adopted by the Bureau under this Article.

3. The authorising officer by delegation shall have the power to issue the necessary recovery orders.

Article 12
Control

The Funding Decision shall expressly provide for the rights of the European Parliament and other competent authorities to exercise their powers of control in respect of the beneficiary, as referred to in Articles 24 and 25 of Regulation (EU, Euratom) No 1141/2014.

Article 13
Technical assistance

In accordance with Article 26 of Regulation (EU, Euratom) No 1141/2014, beneficiaries may apply for technical assistance, in accordance with the Bureau decision of 14 March 2000 governing the use of Parliament’s premises by outside bodies, as amended, and any other form of technical assistance provided for by rules adopted subsequently by the Bureau. The Bureau may delegate to the Secretary-General the power to take decisions concerning the technical assistance.

Article 14
Right to be heard

In the cases in which, under the applicable Funding Decision, including its Special and General Terms and Conditions, the beneficiary or a natural person as referred to in Article 27a of Regulation (EU, Euratom) No 1141/2014 is entitled, prior to any decision adopted by Parliament, to submit observations, the beneficiary or the natural person concerned shall be given a period of 10 working days, unless the applicable rules provide otherwise, to submit written observations. This period may, upon a reasoned request by the beneficiary or the natural person concerned, be extended once by another 10 working days.

Article 15
Repeal and entry into force

1. The Decision of the Bureau of the European Parliament of 12 June 2017 (1) is repealed from the date of entry into force of this Decision. It shall, however, continue to apply as regards acts and commitments relating to the funding of political parties and political foundations at European level for the budget year 2018.

2. This Decision shall enter into force on the day following its publication in the Official Journal of the European Union.

Article 16

Publication

This Decision shall be published in the Official Journal of the European Union and on the website of the European Parliament.

Annexes - model Funding Decisions:

Annex 1a — model Contribution Decision — party

Annex 1b — model Grant Decision — foundation
Having regard to the Treaty on European Union, and in particular Article 10(4) thereof,

Having regard to the Treaty on the Functioning of the European Union, and in particular Article 224 thereof,

Having regard to Regulation (EU, Euratom) No 1141/2014 of the European Parliament and of the Council of 22 October 2014 on the statute and funding of European political parties and European political foundations (¹), and in particular Article 25(1) thereof,


Having regard to the Commission Delegated Regulation (EU, Euratom) 2015/2401 of 2 October 2015 on the content and functioning of the Register of European political parties and foundations (⁴),

Having regard to the Rules of Procedure of the European Parliament, and in particular Rule 25(11) thereof,


Having regard to the terms and conditions laid down by the European Parliament in the call for contributions with a view to awarding funding to political parties at European level,

Whereas:

(1) Article 10(4) of the Treaty on European Union provides that the political parties at European level are to contribute to forming European political awareness and to expressing the will of citizens of the Union.

(2) This decision is the result of a call for contributions by which the applicants were informed of the model Funding Decision, including the terms and conditions.

(3) [the beneficiary] introduced a request for financing on [date of reception by the European Parliament], and explicitly agreed to the terms and conditions of the Funding Decision,

THE BUREAU OF THE EUROPEAN PARLIAMENT HAS EXAMINED the request in its meeting of [date] and HAS ADOPTED THIS DECISION:

Direct financial contributions within the meaning of Article 204a of the Financial Regulation (‘funding’) are awarded to:

[full official name of the beneficiary]

[official legal form]

[legal registration No]

[full official address]

[VAT number],

(‘the beneficiary’),

represented, for the purposes of this Funding Decision by:

[representative entitled to enter into legal commitments]....

to support the beneficiary’s statutory activities and objectives,

under the terms and conditions set out in the call for contributions and the present Contribution Decision (‘the Funding Decision’), including its Special Terms and Conditions, the General Terms and Conditions and the estimated budget in the Annex which shall form an integral part of this Funding Decision.

The provisions of the Special Terms and Conditions shall take precedence over those of the other parts of this Decision. The provisions of the General Terms and Conditions shall take precedence over those of the Annex.

Table of contents

I. SPECIAL TERMS AND CONDITIONS ................................................................. 12
   ARTICLE I.1 - SUBJECT MATTER OF THE DECISION ........................................ 12
   ARTICLE I.2 - PERIOD OF ELIGIBILITY ........................................................... 13
   ARTICLE I.3 - FORM OF FUNDING ................................................................ 13
   ARTICLE I.4 - PROVISIONAL (MAXIMUM) FUNDING AMOUNT ....................... 13
   ARTICLE I.5 - PAYMENTS AND PAYMENT ARRANGEMENTS ......................... 13
      I.5.1 Pre-financing ......................................................................................... 13
      I.5.2 Payment of the balance or recovery of pre-financing unduly paid ............ 13
      I.5.3 Currency ............................................................................................... 13
   ARTICLE I.6 - BANK ACCOUNT ..................................................................... 13
   ARTICLE I.7 - GENERAL ADMINISTRATIVE PROVISIONS ............................ 14
   ARTICLE I.8 - ENTRY INTO FORCE OF THE DECISION ................................. 14
   II. GENERAL TERMS AND CONDITIONS ..................................................... 14
      PART A: LEGAL AND ADMINISTRATIVE PROVISIONS .............................. 14
      ARTICLE II.1 - DEFINITIONS ..................................................................... 14
      ARTICLE II.2 - GENERAL OBLIGATIONS OF THE BENEFICIARY ............... 15
      ARTICLE II.3 - OBLIGATIONS LINKED TO BANK ACCOUNT ...................... 15
      ARTICLE II.4 - LIABILITY FOR DAMAGES................................................... 15
      ARTICLE II.5 - CONFIDENTIALITY .............................................................. 16
      ARTICLE II.6 - PROCESSING OF PERSONAL DATA ................................. 16
      ARTICLE II.7 - RECORD KEEPING .............................................................. 16
      ARTICLE II.8 - VISIBILITY OF UNION FUNDING ...................................... 16
         II.8.1 Information on Union funding .......................................................... 16
         II.8.2 Disclaimers excluding European Parliament responsibility ................ 16
         II.8.3 Publication of information by the European Parliament .................... 16
      ARTICLE II.9 - AWARD OF CONTRACTS BY THE BENEFICIARY ............. 16
         II.9.1 Principles .......................................................................................... 16
         II.9.2 Record keeping .................................................................................. 17
         II.9.3 Control .............................................................................................. 17
         II.9.4 Liability ............................................................................................. 17
      ARTICLE II.10 - FORCE MAJEURE .............................................................. 17
      ARTICLE II.11 - SUSPENSION OF PAYMENT OF FUNDING ....................... 17
         II.11.1 Grounds for suspension .................................................................. 17
         II.11.2 Procedure for suspension .................................................................. 17
         II.11.3 Effects of the suspension .................................................................. 17
         II.11.4 Resumption of payment .................................................................... 17
      ARTICLE II.12 - WITHDRAWAL OF THE FUNDING DECISION BY THE EUROPEAN PARLIAMENT ................................................................. 18
         II.12.1 Grounds for withdrawal .................................................................... 18
         II.12.2 Procedure for withdrawal .................................................................. 18
         II.12.3 Effects of withdrawal ........................................................................ 18
      ARTICLE II.13 - TERMINATION OF THE FUNDING DECISION .................. 18
         II.13.1 Termination at the request of the beneficiary ...................................... 18
         II.13.2 Termination by the European Parliament ......................................... 18
         II.13.3 Effects of termination ....................................................................... 19
The European Parliament awards funding for the implementation of the statutory activities and objectives of the beneficiary in the financial year [insert], in accordance with the terms and conditions set out in the Special Terms and Conditions and the General Terms and Conditions ('terms and conditions'), as well as in accordance with the Annex to the Funding Decision. This constitutes implementation of the Funding Decision by the European Parliament.
The beneficiary will use the funding for the purpose of implementing its statutory activities and objectives, acting on its own responsibility and in accordance with the terms and conditions and the Annex to the Funding Decision. This constitutes implementation of the Funding Decision by the beneficiary.

**Article I.2**

**Period of eligibility**

The period of eligibility for Union funding shall run from [insert DD/MM/YY] to [insert DD/MM/YY].

**Article I.3**

**Form of funding**

The contributions awarded to the beneficiary pursuant to Title VIII of Part II of the Financial Regulation shall take the form of a reimbursement of a percentage of the reimbursable expenditure actually incurred.

**Article I.4**

**Provisional (maximum) funding amount**

The European Parliament shall contribute a maximum amount of EUR [insert amount], which shall not exceed 90% of the total estimated reimbursable expenditure.

The estimated reimbursable expenditure of the beneficiary is set out in the Annex (‘estimated budget’). The estimated budget shall be in balance and shall give a breakdown of all the beneficiary’s costs and revenue for the period of eligibility. The reimbursable expenditure shall be separated from non-reimbursable expenditure, pursuant to Article II.18.

**Article I.5**

**Payments and payment arrangements**

The funding shall be paid in accordance with the following timetable and arrangements.

I.5.1  **Pre-financing**

Pre-financing payment of EUR [insert amount], representing [100% by default, otherwise insert the percentage decided by the European Parliament] of the maximum amount established in Article I.4 of this Funding Decision, shall be made to the beneficiary within 30 days following the date of entry into force of the Funding Decision or, if applicable, from the date when the European Parliament receives the financial guarantee [of EUR … insert amount if applicable], whichever is the latest.

I.5.2  **Payment of the balance or recovery of pre-financing unduly paid**

The balance of funding shall be paid to the beneficiary or any pre-financing unduly paid shall be recovered within 30 days following the decision of the European Parliament on the annual report and the determination of the final funding amount as specified in Article II.24.

I.5.3  **Currency**

Payments shall be made by the European Parliament in euro. Any conversion of actual costs into euro shall be made at the daily rate published in the C series of the *Official Journal of the European Union* or, failing that, at the monthly accounting rate established by the European Parliament and published on its website, on the day when the payment order is issued by the European Parliament, save where the Special Terms and Conditions expressly provide otherwise.

Payments by the European Parliament shall be deemed to have been effected on the date on which they are debited to the European Parliament’s account.

**Article I.6**

**Bank account**

Payments shall be made into a bank account or sub-account held by the beneficiary in the bank established in a European Union Member State, denominated in euro, details of which are given below:

Name of the bank: […]
Address of the branch where the account is held: […]
Precise denomination of the account holder: […]
Full account number (including bank codes): […]
IBAN: […]
BIC / SWIFT: […]

28.6.2018
Article I.7  
General administrative provisions

Any communication addressed to the European Parliament in connection with the Funding Decision shall be in writing, shall bear the number of the Funding Decision and shall be sent to the following address:

European Parliament  
The President  
c/o the Director-General of Finance  
Office SCH 05B031  
L-2929 Luxembourg

Ordinary mail shall be deemed to have been received by the European Parliament on the date on which it is formally registered by the European Parliament’s Mail Service.

The Funding Decision is addressed to the beneficiary under the following address:

Mr/Mrs […]  
[Title]  
[Official name of the beneficiary body]  
[Full official address]

Any change of address by the beneficiary shall be communicated to the European Parliament in writing without delay.

Article I.8  
Entry into force of the Decision

The Funding Decision shall enter into force on the date on which it is signed on behalf of the European Parliament.

II. GENERAL TERMS AND CONDITIONS

PART A: LEGAL AND ADMINISTRATIVE PROVISIONS

Article II.1  
Definitions

For the purpose of this Funding Decision:

(1) ‘activity report’ means a written justification of the costs incurred during the period of eligibility. For example, an explanation of activities, administrative costs, etc. The activity report is part of the annual report;

(2) ‘annual report’ means a report to be submitted within six months following the end of the financial year in accordance with Article 23 of the Regulation (EU, Euratom) No 1141/2014 and Article 204l of the Financial Regulation;

(3) ‘balance of funding’ means the difference between the pre-financing amount pursuant to Article I.5.1 and the final funding amount established pursuant to Article II.24.4;

(4) ‘clearing of pre-financing’ means a situation where the final funding amount is established by the authorising officer and the amount paid to the beneficiary is no longer the property of the Union;

(5) ‘conflict of interests’ means a situation where the impartial and objective implementation of the Funding Decision by the beneficiary is compromised for reasons involving family, emotional life, national affinity, economic interest, or any other shared interest with any third party related to the subject matter of the Funding Decision. Political affinity does not, in principle, constitute a reason for a conflict of interests in the case of agreements concluded between the political party and organisations sharing the same political values. Nevertheless, in the case of such an agreement, compliance with Article 22 of the Regulation (EU, Euratom) No 1141/2014 must be observed;

(6) ‘contributions in kind’ or ‘offering in kind’ both mean non-financial resources, made available free of charge by third parties to the beneficiary, pursuant to Article 2(7) and 2(8) of Regulation (EU, Euratom) No 1141/2014;

(7) ‘financial year N’ or ‘period of eligibility’ both mean the period of implementation of the activities for which the funding was awarded under the Funding Decision, as specified in Article I.2;

(8) ‘force majeure’ means any unforeseeable, exceptional situation or event beyond the control of the beneficiary or the European Parliament that prevents either of them from fulfilling any of their obligations under the Funding Decision, that is not attributable to error or negligence on their part or on the part of the subcontractors affiliated entities or third parties in receipt of financial support and which proves to be inevitable despite their exercising due diligence. The following cannot be invoked as force majeure: labour disputes, strikes, financial difficulties or any default of a service, defect in equipment or materials or delays in making them available, unless they stem directly from a relevant case of force majeure;
(9) ‘formally notify’ means to communicate in writing by mail or electronic mail with proof of delivery;

(10) ‘fraud’ means any intentional act or omission affecting the Union’s financial interests relating to the use or presentation of false, incorrect or incomplete statements or documents, or to the non-disclosure of information in violation of a specific obligation;

(11) ‘funding’ means ‘direct financial contributions’ within the meaning of Part Two, Title VIII of the Financial Regulation and Chapter IV of Regulation (EU, Euratom) No 1141/2014;

(12) ‘irregularity’ means any infringement of a provision of Union law resulting from an act or omission by the beneficiary, which has or would have the effect of prejudicing the Union’s budget;

(13) ‘own resources’ means external sources of funding other than Union funding. For example: donations, contributions from members (as defined in points (7) and (8) of Article 2 of Regulation (EU, Euratom) No 1141/2014), etc.;

(14) ‘related person’ means any person who has the power to represent the beneficiary or to take decisions on its behalf;

(15) ‘substantial error’ means any infringement of a provision of the Funding Decision resulting from an act or omission, which causes or might cause a loss to the budget of the European Union.

Article II.2
General obligations of the beneficiary

The beneficiary:

(a) shall bear sole responsibility for, and the burden of proving, compliance with any legal obligations incumbent on it;

(b) shall be required to make good any damage suffered by the European Parliament as a result of the implementation, including the incorrect implementation, of the Funding Decision, except in cases of force majeure;

(c) shall bear sole liability towards third parties, including for damage of any kind suffered by them during the implementation of the Funding Decision;

(d) shall inform the European Parliament immediately of any change in its legal, financial, technical, organisational or ownership situation and of any change in its name, address or legal representative;

(e) shall take all necessary measures to prevent any conflict of interests arising.

Article II.3
Obligations linked to bank account

The account or sub-account referred to in Article I.6 must make it possible to identify the amounts paid by the European Parliament and must be reserved exclusively for the receipt of amounts referred to in Article I.5 paid by the European Parliament.

If the amounts paid into this account as pre-financing yield interest or equivalent benefits under the law of the Member State on whose territory the account is opened, such interest or benefits shall be recovered by the European Parliament subject to the conditions laid down in Article II.25, in accordance with Article 204k(5) of the Financial Regulation.

Under no circumstances shall the amounts paid by the European Parliament be used for speculative purposes.

The pre-financing shall remain the property of the Union until it is cleared against the final funding amount.

Article II.4
Liability for damages

The European Parliament may not be held liable for any damage caused or sustained by the beneficiary, including any damage caused to third parties during or as a consequence of the implementation of this Funding Decision.

Except in cases of force majeure, the beneficiary or the related person shall compensate the European Parliament for any damage it sustains as a result of the implementation of the Funding Decision or because the Funding Decision was not implemented in full compliance with its provisions.
Article II.5

Confidentiality

Unless otherwise stipulated in this Funding Decision, in Article 32 of Regulation (EU, Euratom) No 1141/2014 and in other applicable Union legal acts, the European Parliament and the beneficiary undertake to preserve the confidentiality of any document, information or other material directly related to the subject matter of this Funding Decision.

Article II.6

Processing of personal data

Any personal data collected in the context of the Funding Decision shall be processed in accordance with Article 33 of Regulation (EU, Euratom) No 1141/2014, and with Regulation (EC) No 45/2001 (1).

Such data shall only be processed for the purpose of the implementation and monitoring of the Funding Decision without prejudice to their possible transfer to the bodies responsible for carrying out verification and audit tasks in accordance with Union law.

Article II.7

Record keeping

In accordance with Article 204o of the Financial Regulation, the beneficiary shall keep all records and supporting documents concerning the implementation of the Funding Decision for five years following the submission of the annual report, including the annual financial statements referred to in Article 204l(1) of the Financial Regulation.

Records related to audits, appeals, litigation or the settlement of claims arising out of the use of the funding shall be retained until the end of such audits, appeals, litigation or settlement of claims.

Article II.8

Visibility of Union funding

II.8.1 Information on Union funding

Unless the European Parliament requests or agrees otherwise, any communication or publication by the beneficiary that relates to the Funding Decision, including at a conference, seminar, or in any information or promotional materials (such as brochures, leaflets, posters, presentations, in electronic form, etc.), shall indicate that the programme has received financial support from the European Parliament.

II.8.2 Disclaimers excluding European Parliament responsibility

Any communication or publication by the beneficiary, in any form and any medium, shall indicate that sole liability rests with the author and that the European Parliament is not responsible for any use that may be made of the information contained therein.

II.8.3 Publication of information by the European Parliament


Article II.9

Award of contracts by the beneficiary

II.9.1 Principles

In accordance with Article 204b(2) of the Financial Regulation, funding may be used to reimburse expenditure relating to contracts concluded by the beneficiary, provided that, there were no conflicts of interest when they were awarded.

For contracts with a value of more than EUR 60 000 per supplier and per good or service, the beneficiary shall collect at least three offers received in response to a written invitation to bid detailing the requirements for the procurement. The duration of the contracts concerned shall not exceed five years.

If there are fewer than three offers responding to the written invitation to bid, the beneficiary shall be required to prove that it was impossible to obtain more offers for the procurement in question.

II.9.2 Record keeping

The beneficiary shall keep a record of the evaluation of the offers and shall justify in writing its choice of the final supplier.

II.9.3 Control

The beneficiary shall ensure that the European Parliament, the Authority for European political parties and European political foundations, the European Court of Auditors and the European Anti-Fraud Office (OLAF) are able to exercise their powers of control under Chapter V of Regulation (EU, Euratom) No 1141/2014 and under Article 204n of the Financial Regulation. The beneficiary shall ensure that contracts concluded with third parties provide for the possibility that those powers of control may also be exercised in respect of those third parties.

II.9.4 Liability

The beneficiary shall bear sole liability in respect of the implementation of the Funding Decision and compliance with the provisions of the Funding Decision. The beneficiary shall undertake to make all the arrangements required to ensure that the contractor agrees to waive all rights against the European Parliament under the Funding Decision.

Article II.10

Force majeure

If either the European Parliament or the beneficiary is faced with a situation of force majeure, it shall inform the other without delay, by registered letter with proof of delivery or equivalent, stating the nature, probable duration and likely effects of the situation in question.

The European Parliament and the beneficiary shall make every effort to minimise any damage which might be caused by a situation of force majeure.

Neither the European Parliament nor the beneficiary shall be held to be in breach of any of its obligations under the Funding Decision if it has been prevented from fulfilling that obligation by force majeure.

Article II.11

Suspension of payment of funding

II.11.1 Grounds for suspension

The European Parliament shall have the power to suspend the payment of funding, in accordance with the applicable rules under the Financial Regulation, in the following circumstances:

(i) when it suspects that the beneficiary has failed to comply with the obligations related to the use of contributions laid down in Article 204k of the Financial Regulation until such suspicion is verified; or

(ii) when the beneficiary has been subject to the financial sanctions provided for in Article 27(4) of Regulation (EU, Euratom) No 1141/2014 until the financial sanction is paid.

II.11.2 Procedure for suspension

Step 1 — Before suspending the payment, the European Parliament shall formally notify the beneficiary, of its intention to suspend, stating its reasons for wishing to do so and inviting the beneficiary to submit observations within 30 calendar days after receiving that notification.

Step 2 — If after expiry of the period for submission of observations the European Parliament decides not to pursue the suspension procedure, it shall notify the beneficiary of that decision.

If, after expiry of the period for submission of observations, the European Parliament decides to pursue the suspension procedure, it shall formally notify the beneficiary by means of a reasoned decision on suspension informing it of:

(i) the indicative date of completion of the necessary verification in the case referred to in point (i) of Article II.11.1; and

(ii) any legal remedies.

II.11.3 Effects of the suspension

The suspension of payment shall have the effect that the beneficiary is not entitled to receive any payments from the European Parliament until the verification referred to in point (i) of Article II.11.2, under Step 2, is complete or the ground for suspension ceases to apply. This is without prejudice to the right of the European Parliament to terminate funding or to withdraw the Funding Decision.
II.11.4 Resumption of payment

From the moment that the ground for the suspension of payment ceases to apply, all payments concerned shall be resumed and the European Parliament shall notify the beneficiary thereof.

Article II.12
Withdrawal of the Funding Decision by the European Parliament

II.12.1 Grounds for withdrawal

The European Parliament shall have the power to withdraw the Funding Decision on the basis of a decision by the Authority to remove the beneficiary from the Register, except in the cases covered by Article 30(2) of Regulation (EU, Euratom) No 1141/2014.

II.12.2 Procedure for withdrawal

Step 1 — Before withdrawing the Funding Decision, the European Parliament shall formally notify the beneficiary of its intention to withdraw, stating its reasons for wishing to do so and inviting the beneficiary to submit observations within 30 calendar days after receiving that notification.

Step 2 — If, after expiry of the period for submission of observations, the European Parliament decides not to withdraw the Funding Decision, it shall notify the beneficiary of that decision.

If, after expiry of the period for submission of observations, the European Parliament decides to withdraw the Funding Decision, it shall formally notify the beneficiary by means of a reasoned decision on withdrawal.

Any amount unduly paid to the beneficiary shall be recovered under the applicable rules of the Financial Regulation.

II.12.3 Effects of withdrawal

The decision to withdraw the Funding Decision shall have retroactive effect from the date of adoption of the Funding Decision.

Article II.13
Termination of the Funding Decision

II.13.1 Termination at the request of the beneficiary

The beneficiary may request the termination of the Funding Decision.

The beneficiary shall formally notify the European Parliament on termination, stating:

(a) the reasons for termination; and

(b) the date on which the termination is to take effect, which shall not be earlier than the date on which the formal notification was sent.

The termination shall take effect on the day specified in the decision of termination.

II.13.2 Termination by the European Parliament

(a) Grounds for termination

The European Parliament shall have the power to terminate the Funding Decision in any of the following circumstances:

(a) on the basis of a decision by the Authority to remove the beneficiary from the Register, in the cases covered by Article 30(2) of Regulation (EU, Euratom) No 1141/2014;

(b) if the beneficiary no longer complies with Article 18(2) of Regulation (EU, Euratom) No 1141/2014;

(c) if the European Parliament establishes that the beneficiary has failed to comply with the obligations related to the use of contributions laid down in Article 204k of the Financial Regulation;

(d) if beneficiary is declared bankrupt, is being wound up or is subject of any other similar proceedings.

(b) Procedure for termination

Step 1 — Before termination of the Funding Decision, the European Parliament shall formally notify the beneficiary of its intention to terminate, stating its reasons for wishing to do so and inviting the beneficiary to submit observations within 30 calendar days after receiving that notification.
**Step 2** — If, after expiry of the period for submission of observations, the European Parliament decides not to terminate the Funding Decision, it shall notify the beneficiary of that decision.

If, after expiry of the period for submission of observations, the European Parliament decides to terminate the Funding Decision, it shall formally notify the beneficiary, by means of a reasoned decision on termination.

The termination shall take effect on the day specified in the decision of termination.

**II.13.3 Effects of termination**

The decision to terminate the Funding Decision shall take effect *ex nunc*. The costs actually incurred by the beneficiary from the day that the decision to terminate takes effect are to be qualified as non-reimbursable expenditure.

**Article II.14**

**Assignment**

The beneficiary may not assign any of its claims for payment against the European Parliament to any third party, except if approved in advance by the European Parliament on the basis of a reasoned, written request by the beneficiary.

If the European Parliament does not accept in writing the assignment or the terms of such acceptance are not complied with, the assignment shall have no legal effect.

Under no circumstances may an assignment release the beneficiary from its obligations towards the European Parliament.

**Article II.15**

**Late payment interest**

If the European Parliament does not pay within the time limits for payment, the beneficiary shall be entitled to late-payment interest at the rate applied by the European Central Bank for its main refinancing operations in euros (the reference rate), plus three and a half points. The reference rate is the rate in force on the first day of the month in which the time limit for payment expires, as published in the C series of the *Official Journal of the European Union*.

If the European Parliament suspends the payments as provided for in Article II.11, these actions may not be considered to be cases of late payment.

Late-payment interest covers the period running from the day following the due date for payment, up to and including the date of actual payment.

As an exception to the first subparagraph, if the calculated interest is lower than or equal to EUR 200, the European Parliament shall only be required to pay it to the beneficiary if the beneficiary requests it within two months of receiving late payment.

**Article II.16**

**Applicable law**

This Funding Decision is governed by the applicable Union law, and in particular by Regulation (EU, Euratom) No 1141/2014 and the applicable rules of the Financial Regulation which fully apply. They are complemented, where necessary, by the national law of the Member State in which the beneficiary has its seat.

**Article II.17**

**Right to be heard**

In the cases in which, under this Funding Decision, the beneficiary or a natural person referred to in Article 27a of Regulation (EU, Euratom) No 1141/2014 is entitled to submit observations, the beneficiary or the natural person concerned shall be given a period of 10 working days, save where expressly provided otherwise, to submit written observations. This period may, upon reasoned request by the beneficiary or the natural person concerned, be extended once by another 10 working days.

**PART B: FINANCIAL PROVISIONS**

**Article II.18**

**Reimbursable expenditure**

II.18.1 **Conditions**

In order to be considered to be eligible for reimbursement from Union funding, and in accordance with Article 204k of the Financial Regulation, costs must meet the following criteria:

(a) be directly related to the subject-matter of the Funding Decision and provided for in the estimated budget annexed to the Funding Decision;
(b) be necessary for the implementation of the Funding Decision;

(c) be reasonable and justified, and comply with the principle of sound financial management, in particular regarding economy and efficiency;

(d) be generated during the period of eligibility as defined in Article I.2, with the exception of costs relating to annual reports and certificates on the financial statements and underlying accounts;

(e) be actually incurred by the beneficiary;

(f) be identifiable and verifiable, and recorded in the beneficiary's accounts, in accordance with the accounting standards applicable to it;

(g) comply with the requirements of applicable tax and social security laws;

(h) comply with the first paragraph of Article II.9.1, and, as a general rule, with the second paragraph of Article II.9.1.

The beneficiary's accounting and internal audit procedures must make it possible to carry out a direct reconciliation of the costs and revenue declared in the annual report with the financial statements and the corresponding supporting documents.

II.18.2 Examples for reimbursable expenditure

In particular, and provided that they meet the criteria laid down in Article II.18.1, the following operating costs shall be regarded as reimbursable without prejudice to Article 204k of the Financial Regulation:

(a) administrative costs and costs linked to technical assistance, meetings, research, cross-border events, studies, information and publications;

(b) personnel costs, comprising actual salaries, social security contributions and other statutory costs included in remuneration, provided that they do not exceed the average rates under the beneficiary's usual policy on remuneration;

(c) travel and subsistence expenses for staff, provided that they are consistent with the beneficiary's usual practices regarding travel costs;

(d) the depreciation costs of equipment or other assets (new or second-hand) as recorded in the beneficiary's accounting statements, provided that the asset:
   (i) is written off in accordance with the international accounting standards and the beneficiary's usual accounting practices; and
   (ii) has been purchased in accordance with the first paragraph of Article II.9.1 if the purchase occurred within the period of eligibility;

(e) costs of consumables and supplies and other contracts, provided that they are:
   (i) purchased in accordance with the first paragraph of Article II.9.1 and, as a general rule, with the second paragraph of Article II.9.1, and
   (ii) directly assigned to the subject matter of the Funding Decision;

(f) costs arising directly from requirements imposed by the Funding Decision, including, if appropriate, the costs of financial services (in particular the cost of financial guarantees) provided that the corresponding services are purchased in accordance with the first paragraph of Article II.9.1 and, as a general rule, with the second paragraph of Article II.9.1;

(g) financial support for the following associated entities of the beneficiary: [insert the names of the associated entities, such as youth and women's organisations, as communicated with the funding application] on condition that the financial support for each entity does not exceed EUR 100,000, that it is used by the associated entity for reimbursable expenditure, that a lump sum paid to the associated entity does not exceed a quarter of the total financial support to that entity, and that the beneficiary guarantees a possible recovery of such financial support.

Article II.19

Non-reimbursable expenditure

Without prejudice to Article II.18.1 of this Decision and to Article 204k of the Financial Regulation, the following costs shall not be considered reimbursable:

(a) return on capital and dividends paid by the beneficiary;

(b) debt and debt service charges;
(c) provisions for losses or debts;
(d) interest owed;
(e) doubtful debts;
(f) exchange losses;
(g) costs of transfers from the European Parliament charged by the bank of the beneficiary;
(h) costs declared by the beneficiary under another action receiving a grant financed from the Union budget;
(i) contributions in kind;
(j) excessive or reckless expenditure;
(k) deductible VAT;
(l) prohibited funding of certain third parties pursuant to Article 22 of Regulation (EU, Euratom) No 1141/2014 and Article 204b(3) of the Financial Regulation.

**Article II.20**

**Contributions in kind**

The European Parliament shall allow the beneficiary to receive contributions in kind during the implementation of the Funding Decision, provided that the value of such contributions does not exceed:

(a) the costs actually borne and duly supported by accounting documents of the third parties who made these contributions to the beneficiary free of charge but bear the corresponding costs;

(b) in the absence of such documents, the costs that correspond to those generally accepted on the market in question;

(c) their value as accepted in the estimated budget;

(d) 50% of own resources accepted in the estimated budget.

Contributions in kind:

(a) shall be presented separately in the estimated budget, in order to reflect the total resources;

(b) shall comply with Article 20 of Regulation (EU, Euratom) No 1141/2014, as well as the national tax and social security rules;

(c) shall only be accepted on a provisional basis, subject to a certification by the external auditor and to acceptance in the decision over the final funding amount;

(d) shall not be in the form of immovable property.

**Article II.21**

**Budget transfers**

The beneficiary shall be allowed to adjust the estimated budget set out in the Annex, by transfers between the different budget categories. This adjustment shall not require an amendment of the Funding Decision. Such transfers shall be justified in the annual report.

**Article II.22**

**Reporting obligations**

**II.22.1 Annual report**

Preferably by 15 May, and at the latest by 30 June, following the end of financial year N, the beneficiary shall submit an annual report, composed as follows:

(a) annual financial statements and accompanying notes, covering beneficiary's revenue and costs, assets and liabilities at the beginning and at the end of the financial year, in accordance with the law applicable in the Member State of the beneficiary's seat;

(b) annual financial statements on the basis of the international accounting standards defined in Article 2 of Regulation (EC) No 1606/2002 of the European Parliament and of the Council (1);

(c) the list of donors and contributors and their corresponding donations or contributions reported in accordance with Article 20 of Regulation (EU, Euratom) No 1141/2014;

---

(d) activity report;
(e) financial statement based on the structure of estimated budget;
(f) detail of accounts as regards revenue, costs, assets and liabilities;
(g) reconciliation of financial statement referred to in point (e) with detail of accounts referred to in point (f);
(h) list of suppliers which in the given financial year charged the beneficiary over EUR 10 000, specifying the name, and address of the supplier as well as the scope of the goods or services provided.

The information included in the annual report must be sufficient to establish the final funding amount.

II.22.2 External audit report

The European Parliament shall receive directly from the independent external bodies or experts, mandated pursuant to Article 23(3) of Regulation (EU, Euratom) No 1141/2014, the external audit report specified in Article 23(1) of Regulation (EU, Euratom) No 1141/2014.

The purpose of the external audit shall be to certify the reliability of the financial statements and the legality and regularity of their expenditure, and in particular that:

(a) the financial statements were prepared in accordance with the national law applicable to the beneficiary, are free of material misstatement and show a true and fair view of the financial position and the operating results;
(b) the financial statements were prepared in accordance with the international accounting standards defined in Article 2 of Regulation (EC) No 1606/2002;
(c) the costs declared were actually incurred;
(d) the statement of revenue is exhaustive;
(e) the financial documents submitted by the beneficiary to Parliament are consistent with the financial provisions of the Funding Decision;
(f) the obligations arising from Regulation (EU, Euratom) No 1141/2014, in particular from Article 20 thereof, have been met;
(g) the obligations arising from the Funding Decision, in particular from Article II.9 and Article II.18 thereof, have been met;
(h) the contributions in kind have actually been provided to the beneficiary and have been valued in compliance with the applicable rules;
(i) any unused part of Union funding was carried-over to the next financial year;
(j) the unused part of Union funding was used in accordance with Article 204k(2) of the Financial Regulation;
(k) any surplus of own resources was transferred to the reserve.

Article II.23 Decision on annual report

By 30 September of the year following financial year N, the European Parliament shall approve or reject the annual report, as specified in Article II.22.1.

If the European Parliament does not respond in writing within a period of six months after the reception of the annual report, the annual report shall be deemed to have been approved.

The approval of the annual report is without prejudice to the establishment of the final funding amount under Article II.24 by means of which the European Parliament takes a final decision on the eligibility of the costs.

The European Parliament may request additional information from the beneficiary in order to be in a position to take a decision on the annual report. In the event of such request, the deadline for the decision on the annual report shall be extended until the requested information has been received and evaluated by the European Parliament.

If the annual report is flawed by substantial deficiencies, the European Parliament may reject it without requesting additional information from the beneficiary and may request that the beneficiary submit a new report within a period of 15 working days.

Requests for additional information or a new report shall be notified to the beneficiary in writing.

If the annual report that was initially submitted is rejected and a new report is requested, the approval procedure set out in this Article shall apply to the new report.
Article II.24
Decision on the final funding amount

II.24.1 Impact of the annual report
The decision of the European Parliament establishing the final funding amount shall be based on the annual report approved in accordance with Article II.23. In the event of a definitive rejection of the annual report by the European Parliament or failure of the beneficiary to submit any annual report within the applicable deadlines, no reimbursable costs may be established by the decision on the final funding amount.

II.24.2 Threshold
The final funding amount shall be limited to the amount laid down in Article I.4. It shall neither exceed 90% of the reimbursable expenditure indicated in the estimated budget nor 90% of the reimbursable expenditure that were actually incurred.

II.24.3 Carry-over of unspent funding
Any part of the contribution not spent within financial year N for which it was awarded, shall be carried over to financial year N+1 and spent on any reimbursable expenditure incurred by 31 December of year N+1. Remaining amounts of the previous year’s contributions shall not be used to finance the part of the expenditure which European political parties must cover from their own resources.

The beneficiary shall first use the part of the contribution that has not been used within the financial year for which it was awarded and only then any contribution awarded after that year.

II.24.4 Decision on final funding amount
The European Parliament controls annually whether expenditure complies with the provisions of Regulation (EU, Euratom) No 1141/2014, the Financial Regulation and the Funding Decision. Each year it shall take a decision on the final funding amount, which shall be duly notified to the beneficiary.

If the amount of the funding defined in Article I.4 was entirely spent during financial year N, the final funding amount shall be established after the closing of that financial year, in year N+1.

In the event of a carry-over of unspent funding to financial year N+1 in accordance with Article II.24.3, the final funding amount of year N shall be established as follows:

**Step 1:** In year N+1 the European Parliament shall decide on the reimbursable costs of financial year N and the first part of the final funding amount of year N, corresponding to those costs. In addition, the European Parliament shall establish the amount of unspent funding awarded for financial year N that is to be carried over to the financial year N+1;

**Step 2:** In year N+2, the European Parliament shall decide on the reimbursable costs of financial year N+1, determining which of them will be covered by the unspent funding carried over to the financial year N+1 (second part of the final funding amount).

The final funding amount of year N shall be the sum of amounts established in steps 1 and 2.

At the moment of establishing the final funding amount, the clearing of pre-financing shall take place. In case of a carry-over, a partial clearing of pre-financing takes place at the moment of each of the aforementioned steps.

II.24.5 Recovery of unspent funding
Any remaining part of the contribution awarded for year N that is not spent until the end of the year N+1 shall be recovered in accordance with Chapter 5 of Title IV of Part One of the Financial Regulation.

II.24.6 Balance of funding
If the pre-financing paid exceeds the final funding amount the European Parliament shall recover the pre-financing unduly paid.

If the final funding amount exceeds the pre-financing paid, the European Parliament shall pay the balance.

II.24.7 Surplus of own resources
(a) Building of special reserve
The beneficiary may build a special reserve from the surplus of own resources.
The surplus of own resources to be transferred to the special reserve account shall be the amount of own resources that exceed the sum of own resources necessary to cover 10% of reimbursable costs actually incurred in financial year N. The beneficiary must have previously covered the non-reimbursable costs of financial year N by using its own resources only.

The reserve shall only be used for the purpose of the co-financing of reimbursable costs and non-reimbursable costs which must be covered from own resources during the implementation of any future Funding Decisions.

(b) Profit

Profit is defined as a surplus of income over expenditure.

Income includes funding from the Union budget and own resources of the beneficiary.

Contributions by third parties to joint events shall not be considered to be part of the own resources of the beneficiary. Moreover, the beneficiary shall neither directly nor indirectly receive other funding from the Union budget. In particular, donations from the budgets of political groups in the European Parliament shall be prohibited.

The surplus allocated to the special reserve will not be taken into account for the calculation of the profit.

(c) Recovery

The funding may not produce a profit for the beneficiary. The European Parliament shall be entitled to recover the percentage of the profit corresponding to the Union contribution to the reimbursable costs.

Article II.25

Interest on pre-financing

The Beneficiary shall notify the European Parliament of the amount of interest or equivalent benefits yielded by the pre-financing that it has received from the European Parliament.

The European Parliament shall deduct the interest yielded by pre-financing when calculating the final funding amount. The interest shall not be included in the own resources.

Article II.26

Recovery

If amounts have been unduly paid to the beneficiary or if a recovery procedure is justified under the terms and conditions of the Funding Decision, Regulation (EU, Euratom) No 1141/2014 or the Financial Regulation, the beneficiary or the natural person referred to in Article 30(2) of Regulation (EU, Euratom) No 1141/2014 shall repay the amounts concerned to the European Parliament, in accordance with the terms and conditions and by the deadline laid down by the European Parliament.

II.26.1 Late payment interest

If the beneficiary fails to make the repayment by the deadline laid down by the European Parliament, the European Parliament shall charge on the sums due late-payment interest at the rate laid down in Article II.15. The late-payment interest shall cover the period between the expiry of the deadline laid down for repayment and the date on which the European Parliament receives full repayment of the sums due, inclusive.

Any partial repayment shall first be entered against charges and late-payment interest and only then against the principal.

II.26.2 Offsetting

If no repayment has been made by the deadline laid down, the sums due to the European Parliament may be recovered by offsetting them against any sums owed to the beneficiary on any other account in accordance with Article 80 of the Financial Regulation and its Rules of Application. In exceptional circumstances, justified by the need to safeguard the financial interests of the Union, the European Parliament may recover by offsetting before the due date of the payment. The beneficiary's prior consent shall not be required.

II.26.3 Bank charges

Bank charges occasioned by the recovery of the sums owed to the European Parliament shall be borne solely by the beneficiary.
Article II.27

Financial guarantee

If the European Parliament requests a financial guarantee in accordance with Article 204j of the Financial Regulation, the following conditions must be fulfilled:

(a) the financial guarantee must be provided by a bank or an approved financial institution or, if requested by the beneficiary and accepted by the European Parliament, by a third party;

(b) the guarantor must stand as first-call guarantor and not require the European Parliament to first have recourse against the principal debtor (i.e. the beneficiary concerned); and

(c) the financial guarantee must explicitly remain in force until the pre-financing is cleared against interim payments or payment of the balance by the European Parliament; if payment of the balance takes the form of a recovery, the financial guarantee must remain in force until the debt is considered to be fully cleared; and the European Parliament must release the guarantee within the following month.

Article II.28

Control

II.28.1 General provisions

Within the scope of their competence and in accordance with Chapter V of Regulation (EU, Euratom) No 1141/2014 and of Article 204n(1) of the Financial Regulation, the European Parliament and the Authority for European political parties and European political foundations may at any moment exercise their respective powers of control in order to verify whether the beneficiary is in full compliance with the obligations laid down in the Funding Decision, in Regulation (EU, Euratom) No 1141/2014 and the Financial Regulation.

The beneficiary shall duly cooperate with the competent authorities and shall provide them with all necessary assistance for the conduct of their control.

The European Parliament and the Authority for European political parties and European political foundations may delegate the task of control to external bodies duly authorised to act on their behalf (‘the authorised bodies’).

II.28.2 Duty to keep documents

For a period of five years starting from the date of submission of the annual report, the beneficiary shall keep stored, on any appropriate medium, all original documents, and in particular accounting and tax records, including digitalised originals when they are authorised by their respective national law and under the conditions laid down therein.

The five-year period laid down in the first subparagraph shall not apply in the case of ongoing audits, appeals, litigation or pursuit of claims concerning the funding. In such cases, the beneficiary shall keep the documents until such audits, appeals, litigation or claims have been closed.

II.28.3 Obligation to provide documents and/or information

The beneficiary shall provide any document and/or information, including information in electronic format, which is requested by the European Parliament, the Authority for European political parties and European political foundations or the authorised body (‘the competent authority’).

Any documents or information provided by the beneficiary shall be processed in accordance with Article II.6.

II.28.4 On-the-spot visits

The competent authority may conduct on-the-spot-visits in the premises of the beneficiary. To this end, it may request in writing that the beneficiary make appropriate arrangements for such visit within an appropriate deadline to be fixed by the competent authority.

During an on-the-spot visit, the beneficiary shall allow the competent authority to have access to the sites and premises where the operation is being or was carried out, as well as to all the necessary information, including information in electronic format.

The beneficiary shall ensure that the information is readily available at the moment of the on-the-spot visit and that the information requested is handed over in an appropriate form.

II.28.5 Contradictory audit procedure

On the basis of the findings made during the control procedure, the European Parliament shall draw up a provisional audit report which shall be sent to the beneficiary. The beneficiary may submit observations within 30 calendar days from the date of receipt of the provisional audit report.
On the basis of the findings in the provisional audit report and possible observations of the beneficiary, the European Parliament shall lay down its final audit findings in a final audit report. The final audit report shall be sent to the beneficiary within 60 calendar days after expiry of the time limit fixed for the submission of observations to the provisional audit report.

II.28.6 Effects of audit findings

Without prejudice to the Parliament's right to take the measures under Article II.11 to Article II.13, the final audit findings shall be duly taken into consideration by the European Parliament in the context of the establishment of the final funding amount.

Cases of possible fraud or severe violation of the applicable rules revealed by the final audit findings shall be notified to the competent national or Union authorities for further action.

The European Parliament may retroactively adjust the decision on the final funding amount on the basis of the final audit findings.

II.28.7 Rights of control of OLAF

The European Anti-Fraud Office (OLAF) shall exercise its rights of control vis-a-vis the beneficiary in accordance with the applicable rules, and in particular with Council Regulation (Euratom, EC) No 2185/96 of 11 November 1996 (1), Regulation (EU, Euratom) No 883/2013 of 11 September 2013 (2), Article 204n(1) of the Financial Regulation and Articles 24(4) and 25(7) of Regulation (EU, Euratom) No 1141/2014.

The beneficiary shall duly cooperate with OLAF and shall provide OLAF with all necessary assistance in its conduct of the control.

The European Parliament may at any time retroactively adjust the decision on the final funding amount on the basis of findings received from the European Anti-Fraud Office (OLAF) in accordance with Article 25(7) of Regulation (EU, Euratom) No 1141/2014. Before the European Parliament decides to retroactively adjust the decision on the final funding amount, the beneficiary shall be duly informed about the relevant findings and of Parliament's intention to adjust the decision on the final funding amount, and shall have the opportunity to submit its observations.

II.28.8 Rights of control of the European Court of Auditors

The European Court of Auditors shall exercise its right of control in accordance with the applicable rules, and notably with Article 204n(1) of the Financial Regulation and Article 25(6) of Regulation (EU, Euratom) No 1141/2014. Articles II.28.3 and II.28.4 apply.

The beneficiary shall duly cooperate with the Court of Auditors and shall provide that Court with all necessary assistance in its conduct of the control.

II.28.9 Failure to comply with the obligations under Article II.28.1 to 4

If the beneficiary does not comply with the obligations laid down in Article II.28.1 to 4, the European Parliament may consider to be non-reimbursable any cost that has been insufficiently substantiated by the beneficiary.

For the European Parliament

[surname, forename]

[signature]

Done in [town: Strasbourg, Luxembourg, Brussels]

---


<table>
<thead>
<tr>
<th>Costs</th>
<th>Budget</th>
<th>Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A.1: Personnel costs</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Salaries</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Contributions</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Professional training</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Staff missions expenses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Other personnel costs</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>A.2: Infrastructure and operating costs</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Rent, charges and maintenance costs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Costs relating to installation, operation and maintenance of equipment</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Depreciation of movable and immovable property</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Stationery and office supplies</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Postal and telecommunications charges</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Printing, translation and reproduction costs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Other infrastructure costs</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>A.3: Administrative costs</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Documentation costs (newspapers, press agencies, databases)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Costs of studies and research</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Legal costs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Accounting and audit costs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Miscellaneous administrative costs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Support to associated entities</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>A.4: Meetings and representation costs</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Costs of meetings</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Participation in seminars and conferences</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Representation costs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Costs of invitations</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Other meeting-related costs</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>A.5: Information and publication costs</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Publication costs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Creation and operation of Internet sites</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Publicity costs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Communications equipment (gadgets)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Seminar and exhibitions</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Election campaigns</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Other information-related costs</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>A. TOTAL REIMBURSABLE COSTS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Non-reimbursable costs</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Allocations to other provisions</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Financial charges</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Exchange losses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Doubtful claims on third parties</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Others (to be specified)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Contributions in kind</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>B. TOTAL NON-REIMBURSABLE COSTS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>C. TOTAL COSTS</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Revenue</th>
<th>Budget</th>
<th>Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>D.1-1. European Parliament funding carried over from year N-1</strong></td>
<td>n/a</td>
<td></td>
</tr>
<tr>
<td><strong>D.1-2. European Parliament funding awarded for year N</strong></td>
<td>n/a</td>
<td></td>
</tr>
<tr>
<td><strong>D.1-3. European Parliament funding carried over to year N+1</strong></td>
<td>n/a</td>
<td></td>
</tr>
<tr>
<td><strong>D.1. European Parliament funding used to cover 90 % of reimbursable costs in year N</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>D.2 Member contributions</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.1 from member parties</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.2 from individual members</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>D.3 Donations</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(to be specified)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>D.4 Other own resources</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>D: TOTAL REVENUE</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>E. profit/loss (D-C)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>F. Allocation of own resources to the reserve account</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>G. Profit/loss for verifying compliance with the no-profit rule (E-F)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>H. Interest from pre-financing</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Note: indicative structure only. The binding structure of the estimated budget shall be published annually with the call for contributions.
Having regard to the Treaty on European Union, and in particular Article 10(4) thereof,

Having regard to the Treaty on the Functioning of the European Union, and in particular Article 224 thereof,

Having regard to Regulation (EU, Euratom) No 1141/2014 of the European Parliament and of the Council of 22 October 2014 on the statute and funding of European political parties and European political foundations (1), and in particular Article 25(1) thereof,


Having regard to the Commission Delegated Regulation (EU, Euratom) 2015/2401 of 2 October 2015 on the content and functioning of the Register of European political parties and foundations (4),

Having regard to the Rules of Procedure of the European Parliament, and in particular Rule 25(11) thereof,


Having regard to the terms and conditions laid down by the European Parliament in the call for proposals with a view to awarding funding to political foundations at European level,

Whereas:

(1) Article 10(4) of the Treaty on European Union provides that the political parties at European level are to contribute to forming European political awareness and to expressing the will of citizens of the Union.

(2) This decision is the result of a call for proposals by which the applicants were informed of the model Funding Decision, including the terms and conditions.

(3) [the beneficiary] introduced a request for financing on [date of reception by the European Parliament], and explicitly agreed to the terms and conditions of the Funding Decision,

THE BUREAU OF THE EUROPEAN PARLIAMENT HAS EXAMINED the request in its meeting of [date] and HAS ADOPTED THIS DECISION:

An operating grant within the meaning of Article 121 of the Financial Regulation (‘funding’) is awarded to:

[full official name of the beneficiary]
[official legal form]
[legal registration No]
[full official address]
[VAT number],

(represented, for the purposes of this Funding Decision by:

[representative entitled to enter into legal commitments]....

under the terms and conditions set out in the call for proposals and the present Decision (the Funding Decision), including its Special Terms and Conditions, General Terms and Conditions and Annexes:

Annex 1 Estimated budget
Annex 2 Work programme

which shall form an integral part of this Funding Decision.

The provisions of the Special Terms and Conditions shall take precedence over those of the other parts of this Decision. The provisions of the General Terms and Conditions shall take precedence over those of the other Annexes.

Table of contents

I. SPECIAL TERMS AND CONDITIONS .................................................................................. 31

ARTICLE I.1 - SUBJECT MATTER OF THE DECISION ..................................................... 31
ARTICLE I.2 - PERIOD OF ELIGIBILITY ............................................................................. 32
ARTICLE I.3 - FORM OF FUNDING ................................................................................... 32
ARTICLE I.4 - PROVISIONAL (MAXIMUM) FUNDING AMOUNT ................................... 32
ARTICLE I.5 - PAYMENTS AND PAYMENT ARRANGEMENTS ........................................ 32
  I.5.1 Pre-financing ........................................................................................................... 32
  I.5.2 Payment of the balance or recovery of pre-financing unduly paid ............................ 32
  I.5.3 Currency .................................................................................................................. 32
ARTICLE I.6 - BANK ACCOUNT ......................................................................................... 32
ARTICLE I.7 - GENERAL ADMINISTRATIVE PROVISIONS ............................................. 33
ARTICLE I.8 - ENTRY INTO FORCE OF THE DECISION .................................................... 33
II. GENERAL TERMS AND CONDITIONS ........................................................................ 33

PART A: LEGAL AND ADMINISTRATIVE PROVISIONS ..................................................... 33

ARTICLE II.1 - DEFINITIONS ............................................................................................ 33
ARTICLE II.2 - GENERAL OBLIGATIONS OF THE BENEFICIARY ................................ 34
ARTICLE II.3 - OBLIGATIONS LINKED TO BANK ACCOUNT .......................................... 34
ARTICLE II.4 - LIABILITY FOR DAMAGES ....................................................................... 34
ARTICLE II.5 - CONFIDENTIALITY .................................................................................... 34
ARTICLE II.6 - PROCESSING OF PERSONAL DATA ........................................................ 35
ARTICLE II.7 - RECORD KEEPING ..................................................................................... 35
ARTICLE II.8 - VISIBILITY OF UNION FUNDING .............................................................. 35
  II.8.1 Information on Union funding ............................................................................... 35
  II.8.2 Disclaimers excluding European Parliament responsibility .................................... 35
  II.8.3 Publication of information by the European Parliament ......................................... 35
ARTICLE II.9 - AWARD OF CONTRACTS BY THE BENEFICIARY .................................... 35
  II.9.1 Principles ............................................................................................................... 35
  II.9.2 Record keeping ...................................................................................................... 35
  II.9.3 Control .................................................................................................................... 36
  II.9.4 Liability .................................................................................................................. 36
ARTICLE II.10 - FINANCIAL SUPPORT TO THIRD PARTIES ............................................. 36
ARTICLE II.11 - FORCE MAJEURE .................................................................................... 36
ARTICLE II.12 - SUSPENSION OF PAYMENT OF FUNDING ............................................. 36
  II.12.1 Grounds for suspension ....................................................................................... 36
  II.12.2 Procedure for suspension ..................................................................................... 36
  II.12.3 Effects of the suspension ....................................................................................... 37
  II.12.4 Resumption of payment ......................................................................................... 37
ARTICLE II.13 - WITHDRAWAL OF THE FUNDING DECISION BY THE EUROPEAN PARLIAMENT ................................................................. 37
  II.13.1 Grounds for withdrawal ....................................................................................... 37
  II.13.2 Procedure for withdrawal ..................................................................................... 37
  II.13.3 Effects of withdrawal ............................................................................................ 37
ARTICLE II.14 - TERMINATION OF THE FUNDING DECISION ...................................... 37
  II.14.1 Termination at the request of the beneficiary ......................................................... 37
  II.14.2 Termination by the European Parliament ............................................................... 37
  II.14.3 Effects of termination ........................................................................................... 38
I. SPECIAL TERMS AND CONDITIONS

Article I.1

Subject matter of the decision

The European Parliament awards funding for the implementation of the statutory activities and objectives of the beneficiary in the financial year [insert], in accordance with the terms and conditions set out in the Special Terms and Conditions and the General Terms and Conditions (‘terms and conditions’), as well as in accordance with the Annexes to the Funding Decision. This constitutes implementation of the Funding Decision by the European Parliament.

The beneficiary will use the funding for the purpose of implementing its statutory activities and objectives, acting on its own responsibility and in accordance with the terms and conditions and the Annexes to the Funding Decision. This constitutes implementation of the Funding Decision by the beneficiary.
Article I.2

Period of eligibility

The period of eligibility for Union funding shall run from [insert DD/MM/YY] to [insert DD/MM/YY].

Article I.3

Form of funding

The grant awarded to the beneficiary pursuant to Title VI of Part I of the Financial Regulation shall take the form of a reimbursement of a percentage of the eligible costs actually incurred.

Article I.4

Provisional (maximum) funding amount

The European Parliament shall contribute a maximum amount of EUR [insert amount], which shall not exceed 95% of the total estimated eligible costs.

The estimated eligible costs of the beneficiary are set out in Annex 1 (‘estimated budget’). The estimated budget shall be in balance and shall give a breakdown of all the beneficiary’s costs and revenue for the period of eligibility. The eligible costs shall be separated from ineligible costs, pursuant to Article II.19.

Article I.5

Payments and payment arrangements

The funding shall be paid in accordance with the following timetable and arrangements.

I.5.1 Pre-financing

Pre-financing payment of EUR [insert amount], representing [100% by default, otherwise insert the percentage decided by the European Parliament] of the maximum amount established in Article I.4 of this Funding Decision, shall be made to the beneficiary within 30 days following the date of entry into force of the Funding Decision or, if applicable, from the date when the European Parliament receives the financial guarantee of EUR […] insert amount if applicable], whichever is the latest.

I.5.2 Payment of the balance or recovery of pre-financing unduly paid

The balance of funding shall be paid to the beneficiary or any pre-financing unduly paid shall be recovered within 30 days following the decision of the European Parliament on the annual report and the determination of the final funding amount as specified in Article II.23 and Article II.25.

I.5.3 Currency

Payments shall be made by the European Parliament in euro. Any conversion of actual costs into euro shall be made at the daily rate published in the C series of the Official Journal of the European Union or, failing that, at the monthly accounting rate established by the European Parliament and published on its website, on the day when the payment order is issued by the European Parliament, save where the Special Terms and Conditions expressly provided otherwise.

Payments by the European Parliament shall be deemed to have been effected on the date on which they are debited to the European Parliament’s account.

Article I.6

Bank account

Payments shall be made into a bank account or sub-account held by the beneficiary in the bank established in a European Union Member State, denominated in euro, details of which are given below:

Name of the bank: […]
Address of the branch where the account is held: […]
Precise denomination of the account holder: […]
Full account number (including bank codes): […]
IBAN: […]
BIC / SWIFT: […]
Article I.7

General administrative provisions

Any communication addressed to the European Parliament in connection with the Funding Decision shall be in writing, shall bear the number of the Funding Decision and shall be sent to the following address:

European Parliament
The President
c/o the Director-General of Finance
Office SCH 05B031
L-2929 Luxembourg

Ordinary mail shall be deemed to have been received by the European Parliament on the date on which it is formally registered by the European Parliament’s Mail Service.

The Funding Decision is addressed to the beneficiary under the following address:

Mr/Mrs [...] [Title] [Official name of the beneficiary body] [Full official address]

Any change of address by the beneficiary shall be communicated to the European Parliament in writing without delay.

Article I.8

Entry into force of the Decision

The Funding Decision shall enter into force on the date on which it is signed on behalf of the European Parliament.

II. GENERAL TERMS AND CONDITIONS

PART A: LEGAL AND ADMINISTRATIVE PROVISIONS

Article II.1

Definitions

(1) ‘activity report’ means a written justification of the costs incurred during the period of eligibility. For example, an explanation of activities, administrative costs, etc. The activity report is part of the annual report;

(2) ‘annual report’ means a report to be submitted within six months following the end of the financial year in accordance with Article 23 of Regulation (EU, Euratom) No 1141/2014;

(3) ‘balance of funding’ means the difference between the pre-financing amount pursuant to Article I.5.1 and the final funding amount established pursuant to Article II.25.4;

(4) ‘clearing of pre-financing’ means a situation where the final funding amount is established by the authorising officer and the amount paid to the beneficiary is no longer the property of the Union;

(5) ‘conflict of interests’ means a situation where the impartial and objective implementation of the Funding Decision by the beneficiary is compromised for reasons involving family, emotional life, national affinity, economic interest, or any other shared interest with any third party related to the subject matter of the Funding Decision; Political affinity does not, in principle, constitute a reason for a conflict of interests in the case of agreements concluded between the political party and organisations sharing the same political values. Nevertheless, in the case of such an agreement, compliance with Article 22 of Regulation (EU, Euratom) No 1141/2014 must be observed;

(6) ‘contributions in kind’ or ‘offering in kind’ both mean non-financial resources, made available free of charge by third parties to the beneficiary, pursuant to Article 2(7) and 2(8) of Regulation (EU, Euratom) No 1141/2014;

(7) ‘financial year N’ or ‘period of eligibility’ both mean the period of implementation of the activities for which the funding was awarded under the Funding Decision, as specified in Article I.2;

(8) ‘force majeure’ means any unforeseeable, exceptional situation or event beyond the control of the beneficiary or the European Parliament that prevents either of them from fulfilling any of their obligations under the Funding Decision, that is not attributable to error or negligence on their part or on the part of the subcontractors affiliated entities or third parties in receipt of financial support and that proves to be inevitable despite their exercising due diligence. The following cannot be invoked as force majeure: labour disputes, strikes, financial difficulties or any default of a service, defect in equipment or materials or delays in making them available, unless they stem directly from a relevant case of force majeure;

(9) ‘formally notify’ means to communicate in writing by mail or electronic mail with proof of delivery;
(10) ‘fraud’ means any intentional act or omission affecting the Union’s financial interests relating to the use or presentation of false, incorrect or incomplete statements or documents, or to the non-disclosure of information in violation of a specific obligation;

(11) ‘funding’ means the same as ‘grants’ within the meaning of Part One, Title VI of the Financial Regulation and Chapter IV of Regulation (EU, Euratom) No 1141/2014;

(12) ‘irregularity’ means any infringement of a provision of Union law resulting from an act or omission by the beneficiary, which has or would have the effect of prejudicing the Union’s budget;

(13) ‘own resources’: external sources of funding other than Union funding. For example: donations, contributions from members (as defined in points (7) and (8) of Article 2 of Regulation (EU, Euratom) No 1141/2014), etc.;

(14) ‘related person’ means any person who has the power to represent the beneficiary or to take decisions on its behalf;

(15) ‘substantial error’ means any infringement of a provision of the Funding Decision resulting from an act or omission, which causes or might cause a loss to the budget of the European Union.

Article II.2

General obligations of the beneficiary

The beneficiary:

(a) shall bear sole responsibility for, and the burden of proving, compliance with any legal obligations incumbent on it;

(b) shall be required to make good any damage suffered by the European Parliament as a result of the implementation, including the incorrect implementation, of the Funding Decision, except in cases of force majeure;

(c) shall bear sole liability towards third parties, including for damage of any kind suffered by them during the implementation of the Funding Decision;

(d) shall inform the European Parliament immediately of any change in its legal, financial, technical, organisational or ownership situation and of any change in its name, address or legal representative;

(e) shall take all necessary measures to prevent any conflict of interests arising.

Article II.3

Obligations linked to bank account

The account or sub-account referred to in Article I.6 must make it possible to identify the amounts paid by the European Parliament and the interest yielded or equivalent benefits.

If the amounts paid into this account yield interest or equivalent benefits under the law of the Member State on whose territory the account is opened, such interest or benefits may be kept by the beneficiary, in accordance with Article 8(4) of the Financial Regulation.

Under no circumstances shall the amounts paid by the European Parliament be used for speculative purposes.

The pre-financing shall remain the property of the Union until it is cleared against the final funding amount.

Article II.4

Liability for damages

The European Parliament may not be held liable for any damage caused or sustained by the beneficiary, including any damage caused to third parties during or as a consequence of the implementation of this Funding Decision.

Except in cases of force majeure, the beneficiary or the related person shall compensate the European Parliament for any damage it sustains as a result of the implementation of the Funding Decision or because the Funding Decision was not implemented in full compliance with its provisions.

Article II.5

Confidentiality

Unless otherwise stipulated in this Funding Decision, in Article 32 of Regulation (EU, Euratom) No 1141/2014 and in other applicable Union legal acts, the European Parliament and the beneficiary undertake to preserve the confidentiality of any document, information or other material directly related to the subject matter of this Funding Decision.
Article II.6

Processing of personal data

Any personal data collected in the context of the Funding Decision shall be processed in accordance with Article 33 of Regulation (EU, Euratom) No 1141/2014 and with Regulation (EC) No 45/2001 (1).

Such data shall only be processed for the purpose of the implementation and monitoring of the Funding Decision without prejudice to their possible transfer to the bodies responsible for carrying out verification and audit tasks in accordance with Union law.

Article II.7

Record keeping

In accordance with Article 136 of the Financial Regulation, the beneficiary shall keep any records, supporting documents, statistical records and other records concerning the implementation of the Funding Decision for five years following the payment of the balance or recovery of the pre-financing unduly paid.

Records related to audits, appeals, litigation or the settlement of claims arising out of the use of funding shall be retained until the end of such audits, appeals, litigation or settlement of claims.

Article II.8

Visibility of union funding

II.8.1 Information on Union funding

Unless the European Parliament requests or agrees otherwise, any communication or publication by the beneficiary that relates to the Funding Decision, including at a conference, seminar, or in any information or promotional materials (such as brochures, leaflets, posters, presentations, in electronic form, etc.), shall indicate that the programme has received financial support from the European Parliament.

II.8.2 Disclaimers excluding European Parliament responsibility

Any communication or publication by the beneficiary, in any form and any medium, shall indicate that sole liability rests with the author and that the European Parliament is not responsible for any use that may be made of the information contained therein.

II.8.3 Publication of information by the European Parliament


Article II.9

Award of contracts by the beneficiary

II.9.1 Principles

If the beneficiary concludes procurement contracts in order to implement the Funding Decision, the beneficiary shall be required to seek competitive tenders and to award the contract to the tenderer offering best value for money or, as appropriate, to the tender offering the lowest price. The beneficiary shall avoid any conflict of interests.

For contracts with a value of more than EUR 60 000 per supplier and per good or service, the beneficiary shall collect at least three offers received in response to a written invitation to bid detailing the requirements for the procurement. The duration of the contracts concerned shall not exceed five years.

If there are fewer than three offers responding to the written invitation to bid, the beneficiary shall be required to prove that it was impossible to obtain more offers for the procurement in question.

II.9.2 Record keeping

The beneficiary shall keep a record of the evaluation of the offers and shall justify in writing its choice of the final supplier.

II.9.3  Control
The beneficiary shall ensure that the European Parliament, the Authority for European political parties and European political foundations, the European Court of Auditors and the European Anti-Fraud Office (OLAF) are able to exercise their powers of control under Chapter V of Regulation (EU, Euratom) No 1141/2014. The beneficiary shall ensure that contracts concluded with third parties provide for the possibility that those powers of control may also be exercised in respect of those third parties.

II.9.4  Liability
The beneficiary shall bear sole liability in respect of the implementation of the Funding Decision and compliance with the provisions of the Funding Decision. The beneficiary shall undertake to make all the arrangements required to ensure that the contractor agrees to waive all rights against the European Parliament under the Funding Decision.

Article II.10
Financial support to third parties
Financial support by the beneficiary to third parties, within the meaning of Article 137 of the Financial Regulation, may, under the following conditions, constitute eligible costs:
(a) the financial support is granted by the beneficiary to the following third parties: … [insert the names of potential beneficiaries as indicated in the application form];
(b) the financial support per third party does not exceed EUR 60 000;
(c) it is used by the third party for eligible costs;
(d) the beneficiary guarantees a possible recovery of such financial support.

A national or European political party and a national or European political foundation shall not be considered to be a third party for the purposes of this Article.

In accordance with Article 137(2) of the Financial Regulation, the beneficiary shall ensure that the European Parliament and the European Court of Auditors can exercise their powers of control over all third parties who have received Union funds in respect of documents, premises and information, including that stored on electronic media.

Article II.11
Force majeure
If either the European Parliament or the beneficiary is faced with a situation of force majeure, it shall inform the other without delay, by registered letter with proof of delivery or equivalent, stating the nature, probable duration and likely effects of the situation in question.

The European Parliament and the beneficiary shall make every effort to minimise any damage which might be caused by a situation of force majeure.

Neither the European Parliament nor the beneficiary shall be held to be in breach of any of its obligations under the Funding Decision if it has been prevented from fulfilling that obligation by force majeure.

Article II.12
Suspension of payment of funding
II.12.1  Grounds for suspension
Without prejudice to Article 135 of the Financial Regulation and Article 208 of the Rules of Application of the Financial Regulation, the European Parliament shall have the right to suspend the payment of the funding:
(i) if the European Parliament suspects that substantial errors, irregularities, fraud or breach of obligations have been committed by the beneficiary in the award procedure or while implementing the Funding Decision and needs to verify whether they have actually occurred;
(ii) if the beneficiary has been subject to the financial sanctions provided for in Article 27(4) of Regulation (EU, Euratom) No 1141/2014 until the financial sanction is paid.

II.12.2  Procedure for suspension
Step 1 — Before suspending the payment, the European Parliament shall formally notify the beneficiary of its intention to suspend, stating its reasons for wishing to do so and inviting the beneficiary to submit observations within 30 calendar days after receiving that notification.
Step 2 — If, after expiry of the period for submission of observations, the European Parliament decides not to pursue the suspension procedure, it shall notify the beneficiary of that decision.
If, after expiry of the period for submission of observations, the European Parliament decides to pursue the suspension procedure, it shall formally notify the beneficiary, by means of a reasoned decision on suspension, informing it of:

(i) the indicative date of completion of the necessary verification in the case referred to in point (i) of Article II.12.1; and

(ii) any legal remedies.

II.12.3 Effects of the suspension

The suspension of payment shall have the effect that the beneficiary is not entitled to receive any payments from the European Parliament until the verification referred to in point (i) of Article II.12.2, under Step 2, is complete or the ground for suspension ceases to apply. This is without prejudice to the right of the European Parliament to terminate funding or to withdraw the Funding Decision.

II.12.4 Resumption of payment

From the moment when the ground for the suspension of payment ceases to apply, all payments concerned shall be resumed and the European Parliament shall notify the beneficiary thereof.

Article II.13

Withdrawal of the funding Decision by the European Parliament

II.13.1 Grounds for withdrawal

The European Parliament shall have the power to withdraw the Funding Decision on the basis of a decision of the Authority removing the beneficiary from the Register, except in the cases covered by Article 30(2) of Regulation (EU, Euratom) No 1141/2014.

II.13.2 Procedure for withdrawal

Step 1 — Before withdrawing the Funding Decision, the European Parliament shall formally notify the beneficiary, of its intention to withdraw, stating its reasons for wishing to do so and inviting the beneficiary to submit observations within 30 calendar days after receiving that notification.

Step 2 — If, after expiry of the period for submission of observations, the European Parliament decides not to withdraw the Funding Decision, it shall notify the beneficiary of that decision.

If, after expiry of the period for submission of observations, the European Parliament decides to withdraw the Funding Decision, it shall formally notify the beneficiary by means of a reasoned decision on withdrawal.

Any amount unduly paid to the beneficiary shall be recovered under the applicable rules of the Financial Regulation.

II.13.3 Effects of withdrawal

The decision to withdraw the Funding Decision shall have retroactive effect from the date of the adoption of the Funding Decision.

Article II.14

Termination of the Funding Decision

II.14.1 Termination at the request of the beneficiary

The beneficiary may request the termination of the Funding Decision.

The beneficiary shall formally notify the European Parliament on termination, stating:

(a) the reasons for termination; and

(b) the date on which the termination is to take effect, which shall not be earlier than the date on which the formal notification was sent.

The termination shall take effect on the day specified in the decision of termination.

II.14.2 Termination by the European Parliament

Grounds for termination

The European Parliament shall have the power to terminate the Funding Decision in any of the following circumstances:

(a) on the basis of a decision by the Authority to remove the beneficiary from the Register, in the cases covered by Article 30(2) of Regulation (EU, Euratom) No 1141/2014;
(b) if the beneficiary no longer complies with Article 18(2) of Regulation (EU, Euratom) No 1141/2014;

c) in the cases referred to in Article 135(3) and (5) of the Financial Regulation;

(d) the beneficiary or any related person or person that has assumed unlimited liability for the debts of the beneficiary falls under any of the situations provided for in points (a) or (b) of Article 106 (1) of the Financial Regulation;

(e) the beneficiary or any related person finds itself in any of the situations provided for in points (c), (d), (e) or (f) of Article 106(1) or comes within the scope of Article 106 (2) of the Financial Regulation; or

(f) if the beneficiary forfeits its status as beneficiary pursuant to Article 10(6) of Regulation (EU, Euratom) No 1141/2014.

Procedure for termination

Step 1 — Before termination of the Funding Decision, the European Parliament shall formally notify the beneficiary of its intention to terminate, stating its reasons for wishing to do so and inviting the beneficiary to submit observations within 30 calendar days after receiving that notification.

Step 2 — If, after expiry of the period for submission of observations, the European Parliament decides not to terminate the Funding Decision, it shall notify the beneficiary of that decision.

If, after expiry of the period for submission of observations, the European Parliament decides to terminate the Funding Decision, it shall formally notify the beneficiary, by means of a reasoned decision on termination.

The termination of the Funding Decision shall take effect on the day that that decision is notified to the beneficiary.

II.14.3 Effects of termination

The decision to terminate the Funding Decision shall take effect ex nunc. The costs actually incurred by the beneficiary from the day that the decision to terminate takes effect are to be qualified as ineligible costs.

Article II.15

Assignment

The beneficiary may not assign any of its claims for payment against the European Parliament to any third party, except if approved in advance by the European Parliament on the basis of a reasoned, written request by the beneficiary.

If the European Parliament does not accept in writing the assignment or the terms of such acceptance are not complied with, the assignment shall have no legal effect.

Under no circumstances may an assignment release the beneficiary from its obligations towards the European Parliament.

Article II.16

Late payment interest

If the European Parliament does not pay within the time limits for payment, the beneficiary shall be entitled to late-payment interest at the rate applied by the European Central Bank for its main refinancing operations in euros (the reference rate), plus three and a half points. The reference rate is the rate in force on the first day of the month in which the time limit for payment expires, as published in the C series of the Official Journal of the European Union.

If the European Parliament suspends the payments as provided for in Article II.12, these actions may not be considered to be cases of late payment.

Late-payment interest covers the period running from the day following the due date for payment, up to and including the date of actual payment.

As an exception to the first subparagraph, if the calculated interest is lower than or equal to EUR 200, the European Parliament shall only be required to pay it to the beneficiary if the beneficiary requests it within two months of receiving late payment.
Article II.17

Applicable law

This Funding Decision is governed by the applicable Union law, and in particular by Regulation (EU, Euratom) No 1141/2014 and the applicable rules of the Financial Regulation which fully apply. They are complemented, where necessary, by the national law of the Member State in which the beneficiary has its seat.

Article II.18

Right to be heard

In the cases in which, under this Funding Decision, the beneficiary or a natural person referred to in Article 27a of Regulation (EU, Euratom) No 1141/2014 is entitled to submit its observations, the beneficiary or the natural person concerned shall be given a period of 10 working days, save where expressly provided otherwise, to submit written observations. This period may, upon reasoned request by the beneficiary or the natural person concerned, be extended once by another 10 working days.

PART B: FINANCIAL PROVISIONS

Article II.19

Eligible costs

II.19.1 Conditions

In order to be considered to be eligible for Union funding, and in accordance with Article 126 of the Financial Regulation, costs must meet the following criteria:

(a) be directly related to the subject-matter of the Funding Decision and provided for in the estimated budget annexed to the Funding Decision;

(b) be necessary for the implementation of the Funding Decision;

(c) be reasonable and justified, and comply with the principle of sound financial management, in particular regarding economy and efficiency;

(d) be generated during the period of eligibility as defined in Article I.2, with the exception of costs relating to annual reports and certificates on the financial statements and underlying accounts;

(e) be actually incurred by the beneficiary;

(f) be identifiable and verifiable, and recorded in the beneficiary's accounts, in accordance with the accounting standards applicable to it;

(g) comply with the requirements of applicable tax and social security laws;

(h) comply with the first paragraph of Article II.9.1 and, as a general rule, with the second paragraph of Article II.9.1.

The beneficiary's accounting and internal audit procedures must make it possible to carry out a direct reconciliation of the costs and revenue declared in the annual report with the financial statements and the corresponding supporting documents.

II.19.2 Examples for eligible costs

In particular, and provided that they meet the criteria laid down in paragraph 1 of this Article, the following operating costs shall, without prejudice to Article 126 of the Financial Regulation, be regarded as eligible:

(a) administrative costs and costs linked to technical assistance, meetings, research, cross-border events, studies, information and publications;

(b) personnel costs, comprising actual salaries, social security contributions and other statutory costs included in remuneration, provided that they do not exceed the average rates under the beneficiary's usual policy on remuneration;

(c) travel and subsistence expenses for staff, provided that they are consistent with the beneficiary's usual practices regarding travel costs;

(d) the depreciation costs of equipment or other assets (new or second-hand) as recorded in the beneficiary's accounting statements, provided that the asset

   (i) is written off in accordance with the international accounting standards and the beneficiary's usual accounting practices; and

   (ii) has been purchased in accordance with the first paragraph of and, as a general rule, with the second paragraph of Article II.9.1, if the purchase occurred within the period of eligibility;
(e) costs of consumables and supplies and other contracts, provided that they:
   (i) are purchased in accordance with the first paragraph of Article II.9.1 and, as a general rule, with the second paragraph of Article II.9.1; and
   (ii) are directly assigned to the subject matter of the Funding Decision;

(f) costs arising directly from requirements imposed by the Funding Decision, including, if appropriate, the costs of financial services (in particular the cost of financial guarantees), provided that the corresponding services are purchased in accordance with the first paragraph of Article II.9.1 and, as a general rule, with the second paragraph of Article II.9.1.

Article II.20

Ineligible costs

Without prejudice to Article II.19.1 of this Decision and to Article 126 of the Financial Regulation, the following costs shall not be considered to be eligible:

(a) return on capital and dividends paid by the beneficiary;
(b) debt and debt service charges;
(c) provisions for losses or debts;
(d) interest owed;
(e) doubtful debts;
(f) exchange losses;
(g) costs of transfers from the European Parliament charged by the bank of the beneficiary;
(h) costs declared by the beneficiary under another action receiving a grant financed from the Union budget;
(i) contributions in kind;
(j) excessive or reckless expenditure;
(k) deductible VAT;
(l) prohibited funding of certain third parties pursuant to Article 22 of Regulation (EU, Euratom) No 1141/2014.

Article II.21

Contributions in kind

The European Parliament shall allow the beneficiary to receive contributions in kind during the implementation of the Funding Decision, provided that the value of such contributions does not exceed:

(a) the costs actually borne and duly supported by accounting documents of the third parties who made these contributions to the beneficiary free of charge but bear the corresponding costs;
(b) in the absence of such documents, the costs that correspond to those generally accepted on the market in question;
(c) their value as accepted in the estimated budget;
(d) 50 % of own resources accepted in the estimated budget.

Contributions in kind:

(a) shall be presented separately in the estimated budget, in order to reflect the total resources;
(b) shall comply with Article 20 of Regulation (EU, Euratom) No 1141/2014, as well as the national tax and social security rules;
(c) shall only be accepted on a provisional basis, subject to a certification by the external auditor and to acceptance in the decision over the final funding amount;
(d) shall not be in the form of immovable property.

Article II.22

Budget transfers

The beneficiary shall be allowed to adjust the estimated budget set out in Annex 1, by transfers between the different budget categories. This adjustment shall not require an amendment of the Funding Decision. Such transfers shall be justified in the annual report.
II.23 Reporting obligations

II.23.1 Annual report

Preferably by 15 May, and at the latest by 30 of June, following the end of financial year N, the beneficiary shall submit an annual report, including the following:

(a) annual financial statements and accompanying notes, covering beneficiary’s revenue and costs, assets and liabilities at the beginning and at the end of the financial year, in accordance with the law applicable in the Member State of the beneficiary’s seat;

(b) annual financial statements on the basis of the international accounting standards defined in Article 2 of Regulation (EC) No 1606/2002 of the European Parliament and of the Council (1);

(c) the list of donors and contributors and their corresponding donations or contributions reported in accordance with Article 20 of Regulation (EU, Euratom) No 1141/2014;

(d) activity report;

(e) financial statement based on the structure of estimated budget;

(f) detail of accounts as regards revenue, costs, assets and liabilities;

(g) reconciliation of financial statement referred to in point (e) with detail of accounts referred to in point (f);

(h) list of suppliers which in the given financial year charged the beneficiary over EUR 10 000, specifying the name, and address of the supplier as well as the scope of the goods or services provided.

In case of a carry-over specified in Article II.25.3, the annual report must include the documents referred to in points (d), (e), (f) and (g) covering the first quarter of the year following the financial year concerned.

The information included in the annual report must be sufficient to establish the final funding amount.

II.23.2 External audit report

The European Parliament shall receive directly from the independent external bodies or experts, mandated pursuant to Article 23(3) of Regulation (EU, Euratom) No 1141/2014, the external audit report specified in Article 23(1) of Regulation (EU, Euratom) No 1141/2014.

The purpose of the external audit shall be to certify the reliability of the financial statements and the legality and regularity of their expenditure, and in particular that:

(a) the financial statements were prepared in accordance with the national law applicable to the beneficiary, are free of material misstatement and show a true and fair view of the financial position and the operating results;

(b) the financial statements were prepared in accordance with the international accounting standards defined in Article 2 of Regulation (EC) No 1606/2002;

(c) the costs declared were actually incurred;

(d) the statement of revenue is exhaustive;

(e) the financial documents submitted by the beneficiary to Parliament are consistent with the financial provisions of the Funding Decision;

(f) the obligations arising from Regulation (EU, Euratom) No 1141/2014, in particular from Article 20 thereof have been met;

(g) the obligations arising from the Funding Decision, in particular from Article II.9 and Article II.19 thereof, have been met;

(h) the contributions in kind have actually been provided to the beneficiary and have been valued in compliance with the applicable rules;

(i) any surplus of Union funding was carried over to the next financial year and has been used in the first quarter of the financial year, pursuant to Article 125(6) of the Financial Regulation;

(j) any surplus of own resources was transferred to the reserve.

Article II.24
Decision on annual report

By 30 September of the year following financial year N, the European Parliament shall approve or reject the annual report, as specified in Article II.23.1.

If the European Parliament does not respond in writing within a period of six months after the reception of the annual report, the annual report shall be deemed to have been approved.

The approval of the annual report is without prejudice to the establishment of the final funding amount under Article II.25 by means of which the European Parliament takes a final decision on the eligibility of the costs.

The European Parliament may request additional information from the beneficiary in order to be in a position to take a decision on the annual report. In the event of such request, the deadline for the decision on the annual report shall be extended until the requested information has been received and evaluated by the European Parliament.

If the annual report is flawed by substantial deficiencies, the European Parliament may reject it without requesting additional information from the beneficiary and may request that the beneficiary submit a new report within a period of 15 working days.

Requests for additional information or a new report shall be notified to the beneficiary in writing.

If the annual report that was initially submitted is rejected and a new report is requested, the approval procedure set out in this Article shall apply to the new report.

Article II.25
Decision on the final funding amount

II.25.1 Impact of the annual report
The decision of the European Parliament establishing the final funding amount shall be based on the annual report approved in accordance with Article II.24. In the event of a definitive rejection of the annual report by the European Parliament or failure of the beneficiary to submit any annual report within the applicable deadlines, no reimbursable costs may be established by the decision on the final funding amount.

II.25.2 Threshold
The final funding amount shall be limited to the amount laid down in Article I.4 and shall not exceed 95% of the eligible costs that were actually incurred.

II.25.3 Carry-over of surplus
If, at the end of financial year N, the beneficiary realises a surplus of income over expenditure, part of that surplus may be carried over to financing year N+1, in accordance with Article 125(6) of the Financial Regulation.

(a) Definition of surplus
The surplus of financial year N is the difference between the total eligible costs and the sum of:

(i) the provisional (maximum) funding amount, pursuant to Article I.4;
(ii) the beneficiary’s own resources earmarked to cover eligible costs, the beneficiary having previously covered ineligible costs using own resources only; and
(iii) any surplus carried over from financial year N-1.

The surplus that may be carried over to financial year N+1 shall not exceed 25% of the total income referred to in points (i) and (ii) above.

(b) Accounting of provision for eligible costs
The amount actually carried over shall be entered in the balance sheet for financial year N as a ‘provision to cover eligible costs of the first quarter of year N+1’. This provision shall constitute an eligible cost of financial year N.

Moreover, an interim settlement of accounts as of 31 March of year N+1 at the latest shall determine the eligible costs actually incurred as at that date. The provision shall not exceed those costs.

In year N+1, the provision shall be dissolved and shall generate revenue which is used to cover eligible costs in the first quarter of the financial year N+1.
II.25.4 Decision on final funding amount

The European Parliament controls annually whether expenditure complies with the provisions of Regulation (EU, Euratom) No 1141/2014, the Financial Regulation and the Funding Decision. Each year it shall take a decision on the final funding amount, which shall be duly notified to the beneficiary.

The final funding amount of financial year N shall be established in year N+1.

When the final funding amount is established, the clearing of pre-financing shall take place.

II.25.5 Balance of funding

If the pre-financing paid exceeds the final funding amount, the European Parliament shall recover the pre-financing unduly paid.

If the final funding amount exceeds the pre-financing paid, the European Parliament shall pay the balance.

II.25.6 Profit

(a) Definition

Profit is defined in Article 125(5) of the Financial Regulation.

(b) Reserve building

In accordance with Article 125(5) of the Financial Regulation, the beneficiary may build reserves from the surplus of own resources, which are defined in Article II.1.

The surplus to be transferred to the reserve account shall be, if applicable, the amount of own resources that exceed the sum of own resources necessary to cover 5% of eligible costs actually incurred in financial year N and 5% of the costs included in the provision to be carried over to financial year N+1. The beneficiary must have previously covered ineligible costs by using its own resources only.

The surplus allocated to the reserve shall not be taken into account for the calculation of the profit.

The reserve shall only be used to cover operational costs of the beneficiary.

(c) Recovery

The funding may not result in a profit for the beneficiary. The European Parliament shall be entitled to recover the percentage of the profit corresponding to the Union contribution to the eligible costs, in accordance with Article 125(4) of the Financial Regulation.

Article II.26

Recovery

If amounts have been unduly paid to the beneficiary or if a recovery procedure is justified under the terms and conditions of the Funding Decision, Regulation (EU, Euratom) No 1141/2014 or the Financial Regulation, the beneficiary or the natural person referred to in Article 30(2) of Regulation (EU, Euratom) No 1141/2014 shall repay the amounts concerned to the European Parliament, in accordance with the terms and conditions and by the deadline laid down by the European Parliament.

II.26.1 Late payment interest

If the beneficiary fails to make the repayment by the deadline laid down by the European Parliament, the European Parliament shall charge on the sums due late-payment interest at the rate laid down in Article II.16. The late-payment interest shall cover the period between the expiry of the deadline laid down for repayment and the date on which the European Parliament receives full repayment of the sums due, inclusive.

Any partial repayment shall first be entered against charges and late-payment interest and only then against the principal.

II.26.2 Offsetting

If no repayment has been made by the deadline laid down, the sums due to the European Parliament may be recovered by offsetting them against any sums owed to the beneficiary on any other account in accordance with Article 80 of the Financial Regulation and its Rules of Application. In exceptional circumstances, justified by the need to safeguard the financial interests of the Union, the European Parliament may recover by offsetting before the due date of the payment. The beneficiary's prior consent shall not be required.
II.26.3 Bank charges

Bank charges occasioned by the recovery of the sums owed to the European Parliament shall be borne solely by the beneficiary.

Article II.27

Financial guarantee

If the European Parliament requests a financial guarantee in accordance with Article 134 of the Financial Regulation, the following conditions must be fulfilled:

(a) the financial guarantee must be provided by a bank or an approved financial institution or, if requested by the beneficiary and accepted by the European Parliament, by a third party;

(b) the guarantor must stand as first-call guarantor and not require the European Parliament to first have recourse against the principal debtor (i.e. the beneficiary concerned); and

(c) the financial guarantee must explicitly remain in force until the pre-financing is cleared against interim payments or payment of the balance by the European Parliament; if payment of the balance takes the form of a recovery, the financial guarantee must remain in force until the debt is considered fully cleared; and the European Parliament must release the guarantee within the following month.

Article II.28

Control

II.28.1 General provisions

Within the scope of their competence and in accordance with Chapter V of Regulation (EU, Euratom) No 1141/2014, the European Parliament and the Authority for European political parties and European political foundations may at any moment exercise their respective powers of control in order to verify whether the beneficiary is in full compliance with the obligations laid down in the Funding Decision, in Regulation (EU, Euratom) No 1141/2014 and the Financial Regulation.

The beneficiary shall duly cooperate with the competent authorities and shall provide them with all necessary assistance for the conduct of their control.

The European Parliament and the Authority for European political parties and European political foundations may delegate the task of control to external bodies duly authorised to act on their behalf (the authorised bodies).

II.28.2 Duty to keep documents

For a period of five years starting from the date of submission of the annual report, the beneficiary shall keep stored, on any appropriate medium, all original documents, and in particular accounting and tax records, including digitalised originals when they are authorised by their respective national law and under the conditions laid down therein.

The five-year period laid down in the first subparagraph shall not apply in the case of ongoing audits, appeals, litigation or pursuit of claims concerning the funding. In such cases, the beneficiary shall keep the documents until such audits, appeals, litigation or claims have been closed.

II.28.3 Obligation to provide documents and/or information

The beneficiary shall provide any document and/or information, including information in electronic format, which is requested by the European Parliament, the Authority for European political parties and European political foundations or the authorised body (the competent authority).

Any documents or information provided by the beneficiary shall be processed in accordance with Article II.6.

II.28.4 On-the-spot visits

The competent authority may conduct on-the-spot-visits in the premises of the beneficiary. To this end, it may request in writing that the beneficiary make appropriate arrangements for such visit within an appropriate deadline to be fixed by the competent authority.

During an on-the-spot visit, the beneficiary shall allow the competent authority to have access to the sites and premises where the operation is being or was carried out, as well as to all the necessary information, including information in electronic format.

The beneficiary shall ensure that the information is readily available at the moment of the on-the-spot visit and that the information requested is handed over in an appropriate form.
II.28.5 Contradictory audit procedure

On the basis of the findings made during the control procedure, the European Parliament shall draw up a provisional audit report which shall be sent to the beneficiary. The beneficiary may submit observations within 30 calendar days from the date of receipt of the provisional audit report.

On the basis of the findings in the provisional audit report and possible observations of the beneficiary, the European Parliament shall lay down its final audit findings in a final audit report. The final audit report shall be sent to the beneficiary within 60 calendar days after expiry of the time limit fixed for the submission of observations to the provisional audit report.

II.28.6 Effects of audit findings

Without prejudice to the Parliament's right to take the measures under Article II.12 to Article II.14, the final audit findings shall be duly taken into consideration by the European Parliament in the context of the establishment of the final funding amount.

Cases of possible fraud or severe violation of the applicable rules revealed by the final audit findings shall be notified to the competent national or Union authorities for further action.

The European Parliament may retroactively adjust the decision on the final funding amount on the basis of the final audit findings.

II.28.7 Rights of control of OLAF

The European Anti-Fraud Office (OLAF) shall exercise its rights of control vis-à-vis the beneficiary in accordance with the applicable rules, and in particular with Council Regulation (Euratom, EC) No 2185/96 of 11 November 1996 (1), Regulation (EU, Euratom) No 883/2013 of 11 September 2013 (2) and Articles 24(4) and 25(7) of Regulation (EU, Euratom) No 1141/2014.

The beneficiary shall duly cooperate with OLAF and shall provide OLAF with all necessary assistance in its conduct of the control.

The European Parliament may at any time retroactively adjust the decision on the final funding amount on the basis of findings received from the European Anti-Fraud Office (OLAF) in accordance with Article 25(7) of Regulation (EU, Euratom) No 1141/2014. Before the European Parliament decides to retroactively adjust the decision on the final funding amount, the beneficiary shall be duly informed about the relevant findings and of Parliament's intention to adjust the decision on the final funding amount, and shall have the opportunity to submit its observations.

II.28.8 Rights of control of the European Court of Auditors

The European Court of Auditors shall exercise its right of control in accordance with the applicable rules, and notably with Article 137(2) of the Financial Regulation and Article 25(6) of Regulation (EU, Euratom) No 1141/2014. Articles II.28.3 and II.28.4 apply.

The beneficiary shall duly cooperate with the Court of Auditors and shall provide that Court with all necessary assistance in its conduct of the control.

II.28.9 Failure to comply with the obligations under Article II.28.1 to 4

If the beneficiary does not comply with the obligations laid down in Article II.28.1 to 4, the European Parliament may consider to be non-reimbursable any cost that has been insufficiently substantiated by the beneficiary.

For the European Parliament

[surname, forename]

[signature]

Done in [town: Strasbourg, Luxembourg, Brussels]


## Annex 1

### Estimated Budget

<table>
<thead>
<tr>
<th>Costs</th>
<th>Eligible costs</th>
<th>Budget</th>
<th>Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A.1: Personnel costs</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Salaries</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Contributions</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Professional training</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Staff missions expenses</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Other personnel costs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>A.2: Infrastructure and operating costs</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Rent, charges and maintenance costs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Costs relating to installation, operation and maintenance of equipment</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Depreciation of movable and immovable property</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Stationery and office supplies</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Postal and telecommunications charges</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Printing, translation and reproduction costs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Other infrastructure costs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>A.3: Administrative costs</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Documentation costs (newspapers, press agencies, databases)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Costs of studies and research</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Legal costs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Accounting and audit costs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Support to third parties</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Miscellaneous administrative costs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>A.4: Meetings and representation costs</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Costs of meetings</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Participation in seminars and conferences</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Representation costs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Costs of invitations</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Other meeting-related costs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>A.5: Information and publication costs</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Publication costs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Creation and operation of Internet sites</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Publicity costs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Communications equipment (gadgets)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Seminar and exhibitions</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Other information-related costs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>A.6: Allocation to ‘Provision to cover eligible costs of the first quarter of year N+1’</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>A. TOTAL ELIGIBLE COSTS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| Ineligible costs                                                   |                |        |        |
| 1. Provisions                                                      |                |        |        |
| 2. Exchange losses                                                 |                |        |        |
| 3. Doubtful claims on third parties                               |                |        |        |
| 4. Contributions in kind                                           |                |        |        |
| 5. Others (to be specified)                                        |                |        |        |
| **B. TOTAL INELIGIBLE COSTS**                                      |                |        |        |
| **C. TOTAL COSTS**                                                 |                |        |        |

<table>
<thead>
<tr>
<th>Revenue</th>
<th>Budget</th>
<th>Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>D.1 Dissolution of ‘Provision to cover eligible costs of the first quarter of year N’</strong></td>
<td></td>
<td>n/a</td>
</tr>
<tr>
<td><strong>D.2 European Parliament funding</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>D.3 Member contributions</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>D.4 Donations</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>D.5 Other own resources</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>D. TOTAL REVENUE</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>E. profit/loss (D-C)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>F. Allocation of own resources to the reserve account</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>G. Profit/loss for verifying compliance with the no-profit rule (E-F)</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Note: indicative structure only. The binding structure of the estimated budget shall be published annually with the call for proposals.
Annex 2

Work programme
[to be inserted per funding application]
## Euro exchange rates

**27 June 2018**

(2018/C 225/03)

1 euro =

<table>
<thead>
<tr>
<th>Currency</th>
<th>Exchange rate</th>
<th>Currency</th>
<th>Exchange rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>USD US dollar</td>
<td>1,1616</td>
<td>CAD Canadian dollar</td>
<td>1,5443</td>
</tr>
<tr>
<td>JPY Japanese yen</td>
<td>128.08</td>
<td>HKD Hong Kong dollar</td>
<td>9,1158</td>
</tr>
<tr>
<td>DKK Danish krone</td>
<td>7.4507</td>
<td>NZD New Zealand dollar</td>
<td>1,7046</td>
</tr>
<tr>
<td>GBP Pound sterling</td>
<td>0.88173</td>
<td>SGD Singapore dollar</td>
<td>1,5834</td>
</tr>
<tr>
<td>SEK Swedish krona</td>
<td>10,3503</td>
<td>KRW South Korean won</td>
<td>1 298,88</td>
</tr>
<tr>
<td>CHF Swiss franc</td>
<td>1,1536</td>
<td>ZAR South African rand</td>
<td>15,8948</td>
</tr>
<tr>
<td>ISK Iceland króna</td>
<td>124,40</td>
<td>CNY Chinese yuan renminbi</td>
<td>7,6649</td>
</tr>
<tr>
<td>NOK Norwegian krone</td>
<td>9,4785</td>
<td>HRK Croatian kuna</td>
<td>7,3806</td>
</tr>
<tr>
<td>BGN Bulgarian lev</td>
<td>1,9558</td>
<td>IDR Indonesian rupiah</td>
<td>16 484,27</td>
</tr>
<tr>
<td>CZK Czech koruna</td>
<td>25,777</td>
<td>MYR Malaysian ringgit</td>
<td>4,6795</td>
</tr>
<tr>
<td>HUF Hungarian forint</td>
<td>326,80</td>
<td>PHP Philippine peso</td>
<td>62,157</td>
</tr>
<tr>
<td>PLN Polish zloty</td>
<td>4,3363</td>
<td>RUB Russian rouble</td>
<td>73,3590</td>
</tr>
<tr>
<td>RON Romanian leu</td>
<td>4,6553</td>
<td>THB Thai baht</td>
<td>38,333</td>
</tr>
<tr>
<td>TRY Turkish lira</td>
<td>5,3700</td>
<td>BRL Brazilian real</td>
<td>4,4152</td>
</tr>
<tr>
<td>AUD Australian dollar</td>
<td>1,5725</td>
<td>MXN Mexican peso</td>
<td>23,1817</td>
</tr>
<tr>
<td></td>
<td></td>
<td>INR Indian rupee</td>
<td>79,6940</td>
</tr>
</tbody>
</table>

(1) Source: reference exchange rate published by the ECB.
The European Court of Auditors hereby informs you that Special Report No 19/2018 ‘A European high-speed rail network: not a reality but an ineffective patchwork’ has just been published.

The report can be accessed for consultation or downloading on the European Court of Auditors' website: http://eca.europa.eu
NOTICES CONCERNING THE EUROPEAN ECONOMIC AREA

EFTA SURVEILLANCE AUTHORITY


Announcement of invitation to apply for petroleum production licences on the Norwegian Continental Shelf — Awards in Predefined Areas 2018

(2018/C 225/05)


Production licences will only be awarded to joint stock companies registered in Norway or in another state party to the Agreement on the European Economic Area (the EEA-Agreement), or to natural persons domiciled in a state party to the EEA-Agreement.

Companies which are not licensees on the Norwegian Continental Shelf may be awarded production licences if they are prequalified as licensees on the Norwegian Continental Shelf.

Individual companies and companies applying as part of a group will be treated on equal terms by the Ministry. Applicants submitting an individual application, or applicants being part of a group submitting a joint application, will all be considered as an applicant for a production licence. The Ministry may, on the basis of applications submitted by groups or individual applicants, compose groups of licensees to be awarded a new production license, including removing applicants in a group application and adding individual applicants, as well as appoint the operator for such groups.

The award of a participating interest in a production license will be subject to the licensees’ entering into an Agreement for Petroleum Activities, including a Joint Operating Agreement and an Accounting Agreement. If the production license is stratigraphically divided, the licensees of the two stratigraphically divided licenses will also be required to enter into a specific Joint Operating Agreement, regulating the relationship between them in this respect.

Upon signing the said agreements the licensees will form a joint venture in which the size of their participating interest will at all times be identical to their participating interest in the production license.

The license documents will mainly be based on relevant documents from the Awards in Predefined Areas 2017. The aim is to make the main elements of any adjustments to the framework available to the industry prior to the time of application.

Criteria for the award of a production license

To promote good resource management and rapid and efficient exploration for and production of petroleum on the Norwegian Continental Shelf, including the composition of license groups to ensure this, the following criteria shall apply to the award of participating interests in production licenses and to the appointment of operator:

a) The applicant's geological understanding of the geographical area in question, and how the licensees propose to perform efficient exploration for petroleum.

b) The relevant technical expertise of the applicant, and how this expertise may actively contribute to cost effective exploration and, as appropriate, the production of petroleum from the geographical area in question.

c) The applicant's experience on the Norwegian Continental Shelf or equivalent relevant experience from other areas.

d) That the applicant has the satisfactory financial capacity to carry out exploration for and, as appropriate, production of petroleum in the geographical area in question.

e) If the applicant is or has been a licensee in a production license, the Ministry may take into account any form of inefficiency or lack of accountability demonstrated by the applicant as a licensee.
f) Production licenses will mainly be awarded to a joint venture where at least one licensee has drilled at least one well on the Norwegian Continental Shelf as operator or has equivalent relevant operational experience outside the NCS.

g) Production licenses will mainly be awarded to two or more licensees, where at least one has experience as mentioned under f).

h) The appointed operator for production licenses in the Barents Sea must have drilled at least one well on the Norwegian Continental Shelf as operator or have equivalent relevant operational experience outside the NCS.

i) For production licences in deep waters, both the appointed operator and at least one other licensee must have drilled at least one well on the Norwegian Continental Shelf as operator or have equivalent relevant operational experience outside the NCS. In the production license one licensee must have drilled in deep waters as operator.

j) For production licenses where drilling of exploration wells in high pressure and/or high temperature (HPHT) is expected, the appointed operator and at least one other licensee must have drilled at least one well on the Norwegian Continental Shelf as operator or have equivalent relevant operational experience outside the NCS. In the production license one licensee must have drilled a HPHT-well as operator.

**Blocks available for application**

Applications for participating interests in production licenses may be submitted for the blocks that are not licensed within the predefined area, as shown on the maps published by the NPD. It is also possible to apply for acreage that has been relinquished within the predefined area after the announcement in accordance with updated maps on the Norwegian Petroleum Directorate’s interactive Factmaps that are found on the NPD’s web-page).

Each production license may comprise one or more blocks or part of block(s). The applicants are requested to limit the application outline to areas where they have mapped prospectivity.

The full text of the announcement, including detailed maps of available areas may be found on the web-page of the Norwegian Petroleum Directorate www.npd.no/apa2018.

Applications for petroleum production licenses shall be submitted to

Ministry of Petroleum and Energy
P.O. Box 8148 Dep.
0033 OSLO
NORWAY

Two copies shall be submitted to

The Norwegian Petroleum Directorate
P.O. Box 600
4003 STAVANGER
NORWAY

Deadline: 12.00 noon on 4 September 2018.

The awards of petroleum production licenses in the Awards in Predefined Areas 2018 on the Norwegian Continental Shelf is planned to take place in the first quarter of 2019.
Calls for proposals under the work programme for grants in the field of the trans-European telecommunication networks under the Connecting Europe Facility for the period 2014-2020

(Commission Implementing Decision C(2018) 568)

(2018/C 225/06)

The European Commission, Directorate-General for Communications Networks, Content and Technology, is hereby launching the following four calls for proposals in order to award grants to projects in accordance with the priorities and objectives defined in the 2018 Work Programme in the field of the trans-European telecommunication networks under the Connecting Europe Facility for the period 2014-2020.

Proposals are invited under the following four calls:

CEF-TC-2018-4: eHealth
CEF-TC-2018-4: eProcurement
CEF-TC-2018-4: European e-Justice Portal
CEF-TC-2018-4: Online Dispute Resolution (ODR)

The combined total indicative budget available for proposals selected under these four calls is EUR 12.4 million.

The deadline for the submission of proposals to these four calls is 22 November 2018.

The respective call documentation is available on the CEF Telecom website:
On 26 March 2018, the Commission initiated a safeguard investigation concerning imports of steel products (1) (the ‘Notice of 26 March 2018’) It was subsequently brought to the Commission's attention that two steel product categories were not included in the list of products subject of that investigation.

The inclusion of those two steel product categories appears to be necessary since they are currently subject to steel surveillance measures (2) alongside the 26 product categories covered by the Notice of 26 March 2018. For those two product categories, the Commission has obtained sufficient evidence that would justify their inclusion within the scope of the current investigation, so that the amendment of the Notice of 26 March 2018 is deemed necessary. Further information can be found in a note to the file for inspection by interested parties.

With the inclusion of the two product categories, the information currently available to the Commission indicates a total increasing import volume of the steel products concerned by the current safeguard investigation from 18.8 million tonnes to 30.6 million tonnes during the period 2013-2017. Those imports also increase in relative terms to domestic production.

The two additional product categories should therefore be included in the scope of the current safeguard investigation.

1. ADDITIONAL PRODUCTS UNDER INVESTIGATION

The additional products categories are non-alloy and other alloy cold finished bars and non-alloy wire. Those products categories should be added to the list of products subject of the current safeguard investigation. The CN codes within which those products categories are currently classified are as follows:

<table>
<thead>
<tr>
<th>Product number</th>
<th>Product category</th>
<th>CN Codes</th>
</tr>
</thead>
<tbody>
<tr>
<td>27</td>
<td>Non-alloy and other alloy cold finished bars</td>
<td>7215 10 00, 7215 50 11, 7215 50 19, 7215 50 80, 7228 10 90, 7228 20 99, 7228 50 20, 7228 50 40, 7228 50 61, 7228 50 69, 7228 50 80</td>
</tr>
<tr>
<td>28</td>
<td>Non-alloy wire</td>
<td>7217 10 10, 7217 10 31, 7217 10 39, 7217 10 50, 7217 10 90, 7217 20 10, 7217 20 30, 7217 20 50, 7217 20 90, 7217 30 41, 7217 30 49, 7217 30 50, 7217 30 90, 7217 90 20, 7217 90 50, 7217 90 90</td>
</tr>
</tbody>
</table>

Those CN codes are given for information purposes only.

2. CLARIFICATION CONCERNING CERTAIN PRODUCT CATEGORIES AND CN CODES

Although the Notice of 26 March 2018 mentions that the CN codes are provided for information purposes only, it has appeared during the investigation that certain CN codes have not been or have been wrongly allocated. Therefore, the Annex to that Notice should be read as follows:

<table>
<thead>
<tr>
<th>Product number</th>
<th>Product category</th>
<th>CN Codes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Non Alloy and Other Alloy Hot Rolled</td>
<td>7208 10 00, 7208 25 00, 7208 26 00, 7208 27 00, 7208 36 00, 7208 37 00, 7208 38 00, 7208 39 00, 7208 40 00, 7208 52 10, 7208 52 99, 7208 53 90, 7208 54 00, 7211 13 00, 7211 14 00, 7211 19 00, 7212 60 00, 7225 19 10, 7225 30 10, 7225 30 30, 7225 30 90, 7225 40 15, 7225 40 90, 7226 19 10, 7226 91 20, 7226 91 91, 7226 99 70</td>
</tr>
<tr>
<td>4</td>
<td>Metallic Coated Sheets</td>
<td>7210 20 00, 7210 30 00, 7210 41 00, 7210 49 00, 7210 61 00, 7210 69 00, 7210 90 80, 7212 20 00, 7212 30 00, 7212 50 20, 7212 50 30, 7212 50 40, 7212 50 61, 7212 50 69, 7212 50 90, 7225 91 00, 7225 92 00, 7225 99 00, 7225 99 10, 7225 99 30, 7226 99 70</td>
</tr>
<tr>
<td>7</td>
<td>Non Alloy and Other Alloy Quarto Plates</td>
<td>7208 51 20, 7208 51 91, 7208 51 98, 7208 52 91, 7208 90 20, 7208 90 80, 7210 90 30, 7225 40 12, 7225 40 40, 7225 40 60</td>
</tr>
</tbody>
</table>

3. PROCEDURAL ISSUES

3.1. Written submissions, questionnaire replies and correspondence

In order to obtain the information it deems necessary for its investigation, the Commission will send questionnaires to the known producers of the like or directly competing products and to any known associations of producers in the Union of these two product categories. The completed questionnaires must reach the Commission within 21 days from the date on which they are sent.

All other interested parties, including exporting producers, importers and users and their associations of the two product categories concerned are invited to make known their views in writing, submit information and to provide supporting evidence concerning these two product categories. Comments as to the inclusion of the two product categories in the current safeguard investigation should reach the Commission within 7 days from the date of publication of this Notice in the Official Journal of the European Union. Other comments in a free format should be submitted within 21 days from the date of publication of this Notice in the Official Journal of the European Union. Interested parties may make themselves known by contacting the Commission, preferably by email, immediately but no later than 15 days after the publication of this Notice in the Official Journal of the European Union, and request a questionnaire. The completed questionnaire should be submitted within 21 days from the date on which they are sent.

Any submission of views and information after the above deadlines may be disregarded.

3.2. Hearings

Pursuant to Article 5 of Regulation (EU) 2015/478 of the European Parliament and of the Council (¹) and Article 3 of Regulation (EU) 2015/755 of the European Parliament and of the Council (²), all interested parties may also apply to be heard by the Commission within 21 days from the date of publication of this Notice in the Official Journal of the European Union.


3.3. **Other procedural issues**

The other procedural issues mentioned in paragraphs 3.2, 4, 5, 6 and 7 of the Notice of Initiation of 26 March 2018 continue to apply to this investigation.
CORRIGENDA

Corrigendum to Commission information notice pursuant to Article 17(5) of Regulation (EC) No 1008/2008 of the European Parliament and of the Council on common rules for the operation of air services in the Community — Invitation to tender in respect of the operation of scheduled air services in accordance with public service obligations

(Official Journal of the European Union C 216 of 20 June 2018)
(2018/C 225/08)

On page 3, section ‘Period of validity of the contract’:

_for:_ ‘18 February 2019 to 18 February 2022’,

_read:_ ‘18 February 2019 to 17 February 2023’.