



## Call for applications for the position of Director of the Library of the Court of Justice of the European Union

(C/2025/6244)

The Court of Justice of the European Union (CJEU) is one of the seven institutions of the European Union, and has been the judicial authority thereof since 1952. It is composed of two courts, the Court of Justice and the General Court, which together hand down over 1 600 decisions every year in a wide range of areas of law, and of several administrative departments which provide both courts with the necessary support in the performance of their mission.

### Description of the department

With over 364 500 works (books and periodicals), 102 000 of which are devoted to the law of the European Union, the CJEU is home to Europe's largest library specialising in EU law.

The primary role of the Library Directorate, which currently comprises some fifty members and is operationally part of the Directorate-General for Information, is to support the Court's judicial activities. It performs that role through services for the management, development, dissemination and conservation of the catalogue of documents and archives needed by the Chambers of the Members of both courts and by the Institution's administration.

The Library Directorate is currently composed of three units: the Library Collections unit, the User and Citizen Services unit, and the Publication and Exploitation unit.

The **Library Collections unit** is responsible for policy relating to the development of the collections; acquiring library resources; managing the collections; producing, organising and developing metadata; and for administrative and financial management.

The **User and Citizen Services unit** is responsible for the provision of services to users and citizens. It is a hub for information and assistance in accessing library and documentary resources, produces material intended to promote and develop available resources, and handles requests for access to the historical archives and administrative documents held by the Institution.

Finally, the **Publication and Exploitation unit** is in charge of implementing the Library's document management and archiving policy. It is also responsible for publishing the case-law of both the Court of Justice and the General Court in all official languages; managing IT tools allowing access to library and documentary resources; and producing and printing the documents and publications prepared by the Court.

### Job description

The Director of the Library, who is a member of the upper management of the Court of Justice of the European Union, is tasked with:

- steering the Library's overall strategy, by strengthening and enhancing its role as a knowledge management centre for the CJEU and library users,
- steering innovative projects designed to modernise tools and working methods, and to develop services adapted to the changing needs of library users,
- supervising all the units in the Library Directorate by ensuring an optimum level of service and efficient management of human and financial resources,
- integrating and promoting the use of advanced digital technologies, including artificial intelligence tools, in order to optimise the management, development and dissemination of documentary resources,
- fostering multidisciplinary cooperation with other departments within the CJEU, and with the EU institutions and external partners, in order to promote knowledge sharing and circulation,
- deploying monitoring, recommendation and analysis tools for improved exploitation of the case-law and academic resources,
- developing strategies to conserve, enhance and exploit library assets and improve accessibility,
- ensuring proactive change management in a multilingual and multicultural institutional environment.

The Director also ensures that the organisation, work arrangements and use of the available resources of the Library Directorate are all in step with the direction taken by the institution. He or she identifies opportunities and anticipates the challenges with which the Directorate may be faced. He or she prepares the Directorate for necessary change and assists in its development.

**Profile sought**

The successful candidate will be a person with strategic vision, capable of anticipating and responding to the complex challenges faced by a legal library in an ever-changing environment. He or she will therefore assist in the Library's transformation into a veritable legal knowledge management centre that will meet the needs of a modern judicial institution in a multilingual setting.

In order to ensure the success of the Directorate, the person appointed to the post will be able to rely on his or her own excellent management skills, allying thorough financial management and well-honed interpersonal skills, together with a sound understanding of the demands associated with the judicial activity of the Court of Justice of the European Union.

**Eligibility conditions**

The post of Director of the Library will be filled in accordance with Article 29(2) of the Staff Regulations of Officials of the European Union <sup>(1)</sup>.

In order to be eligible for the phase of evaluation of applications, candidates must satisfy the requirements for the appointment of officials laid down in the Staff Regulations and, in particular, be a national of a Member State of the European Union.

They must, furthermore, satisfy the following minimum conditions:

- a level of education which corresponds to completed university studies attested by a diploma, or
- a minimum of 10 years' relevant professional experience,
- proven experience of managing staff,
- evidence of a thorough knowledge of an official language of the European Union, very good knowledge of a second official language, and good knowledge of a third official language. Amongst those three languages, for operational reasons, very good knowledge of English or French is required. Knowledge of other official languages of the European Union will be taken into consideration.

**Testing**

Candidates whose applications are admissible and whose profiles best meet the selection criteria will be invited for testing.

Testing will be conducted in English or in French and is designed to allow an assessment to be made of a candidate's motivation, aptitude and expertise for the managerial tasks to be performed, having regard to the selection criteria detailed in the call for applications.

**Remuneration and terms of employment**

The remuneration and terms of employment are those provided for in the Staff Regulations for officials at grade AD 14 or 15 <sup>(2)</sup>. Candidates should note that any new official is required, in accordance with the Staff Regulations, to complete successfully a nine-month probationary period.

**Recruitment policy**

The Court of Justice of the European Union guarantees equal opportunities, subject to the comparative evaluation of the respective merits of the candidates. It also guarantees the equal treatment of all individuals who express their interest in a vacancy.

It actively encourages diversity in applications from candidates with a wide variety of experience, skills and knowledge, from as broad a geographical background as possible amongst the nationals of the Member States of the European Union.

<sup>(1)</sup> <https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX%3A01962R0031-20240101>.

<sup>(2)</sup> For information purposes, the monthly salary of an official at grade AD 14, step 1, benefitting from the expatriation allowance is EUR 14 300 (after tax and deductions, excluding possible allowances).

Candidates with disabilities, or a health condition that may have an impact on their ability to participate in the evaluation phase, are invited to contact the Talent Selection Unit of the Human Resources Directorate (candidatures\_DIR-BIB@curia.europa.eu) when submitting their application. The unit will then be able to make the necessary arrangements to allow candidates to take part in the evaluation phase, in accordance with Article 1d of the Staff Regulations. To that end, candidates may be asked to send a medical certificate or, alternatively, a certificate issued by a national authority to the Court's Medical Service, which document will be examined for the purposes of making the necessary arrangements.

For information on the processing of personal data in the context of this selection procedure, candidates are invited to refer to the information sheet on recruitment to the Court's administrative departments.

#### **Applications**

Candidates for this post are invited to send their application, by email, exclusively to the following email address [candidatures\\_DIR-BIB@curia.europa.eu](mailto:candidatures_DIR-BIB@curia.europa.eu), at the latest by 17:00 (Luxembourg time) on **23 December 2025**.

To be regarded as complete, the application must include:

- a letter of motivation,
  - a curriculum vitae and any other relevant documents,
  - a brief presentation by the applicant (maximum five pages) setting out his or her vision of the activities and management of the directorate concerned by the call for applications.
-