



EUROPEAN COMMISSION

# DOCUMENTS

## DRAFT Union's annual budget for financial year 2022

SECTION X

EUROPEAN EXTERNAL ACTION SERVICE

**EN**

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All amounts in this budget document are expressed in euro unless otherwise indicated.

Budgetary remarks are only executable insofar as they do not modify or extend the scope of an existing legal base, impinge on the administrative autonomy of institutions and can be covered by available resources.

**EUROPEAN UNION**

**DRAFT  
Union's annual budget  
for the financial year 2022**

**SECTION X**

**EUROPEAN EXTERNAL ACTION SERVICE**

## EXECUTIVE SUMMARY 2022 DRAFT BUDGET

Now in its second decade of existence, the EEAS has come a long way. It is recognised as a solid and reliable international partner and has increased the coherence, effectiveness and visibility of the EU's external action.

It pursues its core activities of managing diplomatic relations and strategic partnerships with non-EU countries in close collaboration with the national diplomatic services of EU countries, the UN and other leading powers. It also actively contributes to a wide and increasing number of files, notably security under the Common Security and Defence Policy, climate change, mediation, peace building, development and humanitarian aid, and human rights issues.

The EEAS **baseline** draft budget for 2022 - the amounts needed to keep the institution running as-is while covering the increases arising from statutory and contractual obligations - amounts to 772.7 M€, which represents an increase of only 5.1 M€ (+0.7 %) compared to the 2021 budget.

This very low increase is mainly explained by the fact that the EEAS bases the largest part of its budgetary forecasts, for the Delegations, on past execution; the 2022 draft budget is hence based on 2020 execution. In 2020, due to the impact of the pandemic, most activities in the Delegations were subdued and execution was hence unusually low. This has led to an overall reducing effect on the 2022 estimates, which the EEAS has compensated for only in a limited number of extreme cases. Moreover, the EEAS has reviewed the methodology it employs to forecast the salary budget of its officials. As a result, the Delegation part of its budget actually displays a reduction compared to 2021.

To this baseline budget comes additional reinforcements to cover needs caused by factors outside of the EEAS' control or additional tasks with which the EEAS has been charged by the legislator. These reinforcements are justified by the EEAS new obligations related to the governance of the European Peace Facility, plus the opening of a new Delegation in Qatar.

These cost increases are counteracted by a globally budget-neutral transfer to the Commission's budget for baseline services provided by the PMO and certain price increases for services rendered. Overall, the extraordinary movements represent an increase to the EEAS draft 2022 budget of 3.0 M€.

Globally, the **total** draft 2022 budget, including the additional amounts, is calculated at 775.7 M€, which represents an increase by 8.1 M€ (+1.1 %) and 22 net full-time equivalents compared to the 2021 budget.

A number of ongoing discussions have not yet reached sufficient maturity to justify the inclusion of the corresponding resources in the 2022 draft budget. These open points, notably related to an upgrade of the presence point in The Hague and an increase of the EEAS' contribution to the interinstitutional cyber-security body CERT-EU have thus not been included in the draft budget. They may be part of an amending letter or budget at a later stage.

## REVENUE

**Contribution of the European Union to the financing of the expenditure of the European External Action Service for the financial year 2022**

Heading	Amount
Expenditure	775 744 620
Own resources	-50 048 000
<b>Contribution due</b>	<b>725 696 620</b>

## REVENUE

## TITLE 3

## ADMINISTRATIVE REVENUE

## CHAPTER 3 0 — REVENUE FROM STAFF

## CHAPTER 3 1 — REVENUE LINKED TO PROPERTY

## CHAPTER 3 2 — REVENUE FROM THE SUPPLY OF GOODS, SERVICES AND WORK — ASSIGNED REVENUE

Article Item	Heading	Financial year 2022	Financial year 2021	Financial year 2020	% 2020/2022
<b>3 0 0</b>	<b>CHAPTER 3 0</b>				
	<b><i>Taxes and levies</i></b>				
3 0 0 0	Tax on remunerations	24 537 000	25 090 000	22 335 270,69	91,03
3 0 0 1	Special levies on remunerations	4 632 000	4 706 000	4 216 380,07	91,03
	<i>Article 3 0 0 — Total</i>	29 169 000	29 796 000	26 551 650,76	91,03
<b>3 0 1</b>	<b><i>Contributions to the pension scheme</i></b>				
3 0 1 0	Staff contributions to the pension scheme	20 879 000	20 897 000	19 419 414,42	93,01
3 0 1 1	Transfer or purchase of pension rights by staff	p.m.	p.m.	0,—	
3 0 1 2	Contributions to the pension scheme by staff on leave	p.m.	p.m.	0,—	
	<i>Article 3 0 1 — Total</i>	20 879 000	20 897 000	19 419 414,42	93,01
	<i>CHAPTER 3 0 — TOTAL</i>	50 048 000	50 693 000	45 971 065,18	91,85
<b>3 1 0</b>	<b>CHAPTER 3 1</b>				
	<b><i>Sale of immovable property — Assigned revenue</i></b>				
3 1 1	<b><i>Sale of other property</i></b>	p.m.	p.m.	2 999,24	
3 1 2	<b><i>Letting and subletting immovable property — Assigned revenue</i></b>	p.m.	p.m.	275 377,73	
	<i>CHAPTER 3 1 — TOTAL</i>	p.m.	p.m.	8 292 309,06	
<b>3 2 0</b>	<b>CHAPTER 3 2</b>				
	<b><i>Revenue from the supply of goods, services and work — Assigned revenue</i></b>				
3 2 0 2	Revenue from the supply of goods, services and work for other Union institutions, agencies and bodies - Assigned revenue	p.m.	p.m.	37 531 737,68	
	<i>Article 3 2 0 — Total</i>	p.m.	p.m.	37 531 737,68	

EUROPEAN EXTERNAL ACTION SERVICE

**CHAPTER 32 — REVENUE FROM THE SUPPLY OF GOODS, SERVICES AND WORK — ASSIGNED REVENUE (cont'd)**  
**CHAPTER 33 — OTHER ADMINISTRATIVE REVENUE**

## EUROPEAN EXTERNAL ACTION SERVICE

**TITLE 3**  
**ADMINISTRATIVE REVENUE**

**CHAPTER 30 — REVENUE FROM STAFF****300 Taxes and levies**

## 3000 Tax on remunerations

Financial year 2022	Financial year 2021	Financial year 2020
24 537 000	25 090 000	22 335 270,69

*Legal basis*

Protocol on the privileges and immunities of the European Union, in particular Article 12 thereof.

Council Regulation (EEC, Euratom, ECSC) No 260/68 of 29 February 1968 laying down the conditions and procedure for applying the tax for the benefit of the European Communities (OJ L 56, 4.3.1968, p. 8).

## 3001 Special levies on remunerations

Financial year 2022	Financial year 2021	Financial year 2020
4 632 000	4 706 000	4 216 380,07

*Legal basis*

Staff Regulations of Officials of the European Union, in particular Article 66a thereof.

**301 Contributions to the pension scheme**

## 3010 Staff contributions to the pension scheme

Financial year 2022	Financial year 2021	Financial year 2020
20 879 000	20 897 000	19 419 414,42

*Legal basis*

Staff Regulations of Officials of the European Union, and in particular Article 83(2) thereof.

## 3011 Transfer or purchase of pension rights by staff

Financial year 2022	Financial year 2021	Financial year 2020
p.m.	p.m.	0,—

**CHAPTER 3 0 — REVENUE FROM STAFF (cont'd)****3 0 1** (cont'd)

3 0 1 1 (cont'd)

*Legal basis*

Staff Regulations of Officials of the European Union, in particular Articles 4 and 11 thereof and Article 48 of Annex VIII thereto.

3 0 1 2 Contributions to the pension scheme by staff on leave

Financial year 2022	Financial year 2021	Financial year 2020
p.m.	p.m.	0,—

*Legal basis*

Staff Regulations of Officials of the European Union, in particular Article 40(3) of Annex VIII thereto.

**CHAPTER 3 1 — REVENUE LINKED TO PROPERTY****3 1 0** *Sale of immovable property — Assigned revenue*

Financial year 2022	Financial year 2021	Financial year 2020
p.m.	p.m.	2 999,24

*Remarks*

This article is intended to record revenue from the sale of immovable property belonging to the institution.

In accordance with Article 21(3) of the Financial Regulation, this revenue is to be considered as assigned revenue and gives rise to the entry of additional appropriations on the lines which bore the initial expenditure giving rise to the corresponding revenue.

**3 1 1** *Sale of other property*

Financial year 2022	Financial year 2021	Financial year 2020
p.m.	p.m.	275 377,73

*Remarks*

This article is intended to record revenue from the sale or part-exchange of other property belonging to the institution.

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**CHAPTER 3 1 — REVENUE LINKED TO PROPERTY (cont'd)****3 1 1** (cont'd)

It also records the proceeds from the sale of vehicles, equipment, installations, materials and scientific and technical apparatus which are being replaced or scrapped when the book value is fully depreciated.

**3 1 2** *Letting and subletting immovable property — Assigned revenue*

Financial year 2022	Financial year 2021	Financial year 2020
p.m.	p.m.	8 292 309,06

*Remarks*

In accordance with Article 21(3) of the Financial Regulation, this revenue is to be considered as assigned revenue and gives rise to the entry of additional appropriations in the headings which bore the initial expenditure giving rise to the corresponding revenue.

**CHAPTER 3 2 — REVENUE FROM THE SUPPLY OF GOODS, SERVICES AND WORK — ASSIGNED REVENUE****3 2 0** *Revenue from the supply of goods, services and work — Assigned revenue*

3 2 0 2 Revenue from the supply of goods, services and work for other Union institutions, agencies and bodies - Assigned revenue

Financial year 2022	Financial year 2021	Financial year 2020
p.m.	p.m.	37 531 737,68

*Remarks*

In accordance with Article 21(3) of the Financial Regulation, this revenue is to be considered as assigned revenue and gives rise to the entry of additional appropriations in the headings which bore the initial expenditure giving rise to the corresponding revenue.

**3 2 1** *Refunds by other institutions or bodies of mission allowances — Assigned revenue*

Financial year 2022	Financial year 2021	Financial year 2020
p.m.	p.m.	p.m.

*Remarks*

In accordance with Article 21(3) of the Financial Regulation, this revenue is to be considered as assigned revenue and gives rise to the entry of additional appropriations in the headings which bore the initial expenditure giving rise to the corresponding revenue.

**CHAPTER 3 2 — REVENUE FROM THE SUPPLY OF GOODS, SERVICES AND WORK — ASSIGNED REVENUE (cont'd)****3 2 2      *Revenue from third parties in respect of goods, services or work — Assigned revenue***

Financial year 2022	Financial year 2021	Financial year 2020
p.m.	p.m.	4 221 089,05

*Remarks*

In accordance with Article 21(3) of the Financial Regulation, this revenue is to be considered as assigned revenue and gives rise to the entry of additional appropriations in the headings which bore the initial expenditure giving rise to the corresponding revenue.

**CHAPTER 3 3 — OTHER ADMINISTRATIVE REVENUE****3 3 0      *Repayment of amounts wrongly paid — Assigned revenue***

Financial year 2022	Financial year 2021	Financial year 2020
p.m.	p.m.	1 875 172,42

*Remarks*

In accordance with Article 21(3) of the Financial Regulation, this revenue is to be considered as assigned revenue and gives rise to the entry of additional appropriations in the headings which bore the initial expenditure giving rise to the corresponding revenue.

**3 3 1      *Revenue for a specific purpose (income from foundations, subsidies, gifts and bequests) — Assigned revenue***

Financial year 2022	Financial year 2021	Financial year 2020
0,—	0,—	0,—

*Remarks*

In accordance with Article 21(2) of the Financial Regulation, this revenue is to be considered as assigned revenue and gives rise to the entry of additional appropriations in the headings which bore the initial expenditure giving rise to the corresponding revenue.

**3 3 2      *Revenue from the Commission contribution to the EEAS for Commission staff working in Union delegations — Assigned revenue***

Financial year 2022	Financial year 2021	Financial year 2020
p.m.	p.m.	202 615 620,92

## EUROPEAN EXTERNAL ACTION SERVICE

**CHAPTER 33 — OTHER ADMINISTRATIVE REVENUE (cont'd)****332** (cont'd)*Remarks*

This revenue arises from a Commission contribution to the EEAS for covering locally managed expenses of Commission staff working in Union delegations and other expenditure relating to, *inter alia*, press and information activities.

In accordance with Article 21(2) and (3) of the Financial Regulation, any revenue will be used to provide additional appropriations for Item 3 0 0 5 in the statement of expenditure in this section.

The amount of assigned revenue in accordance with Article 21 of the Financial Regulation is estimated at EUR 196 466 000.

**333** *Insurance payments received — Assigned revenue*

Financial year 2022	Financial year 2021	Financial year 2020
p.m.	p.m.	74 709,30

*Remarks*

In accordance with Article 21(3) of the Financial Regulation, this revenue is to be considered as assigned revenue and gives rise to the entry of additional appropriations on the lines which bore the initial expenditure giving rise to the corresponding revenue.

**338** *Other revenue from administrative operations — Assigned revenue*

Financial year 2022	Financial year 2021	Financial year 2020
p.m.	p.m.	-3 150,81

*Remarks*

This article is intended to record other contributions and refunds in connection with the administrative operations of the institution.

In accordance with Article 21 of the Financial Regulation, this revenue is to be considered as assigned revenue and gives rise to the entry of additional appropriations in the headings which bore the initial expenditure giving rise to the corresponding revenue.

**339** *Other revenue from administrative operations*

Financial year 2022	Financial year 2021	Financial year 2020
p.m.	p.m.	94 095,04

*Remarks*

This article is intended to record other revenue from administrative operations.

## **TITLE 4**

## FINANCIAL REVENUE, DEFAULT INTEREST AND FINES

## CHAPTER 40 — REVENUE FROM INVESTMENTS AND ACCOUNTS

## CHAPTER 4 1 — DEFAULT INTEREST

## EUROPEAN EXTERNAL ACTION SERVICE

**TITLE 4**  
**FINANCIAL REVENUE, DEFAULT INTEREST AND FINES**

**CHAPTER 4 0 — REVENUE FROM INVESTMENTS AND ACCOUNTS****4 0 0** *Revenue from investments, loans granted and bank accounts*

Financial year 2022	Financial year 2021	Financial year 2020
p.m.	p.m.	60 673,99

**4 0 9** *Other interest and revenue*

Financial year 2022	Financial year 2021	Financial year 2020
0,—	0,—	0,—

*Legal basis*

Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council of 18 July 2018 on the financial rules applicable to the general budget of the Union, amending Regulations (EU) No 1296/2013, (EU) No 1301/2013, (EU) No 1303/2013, (EU) No 1304/2013, (EU) No 1309/2013, (EU) No 1316/2013, (EU) No 223/2014, (EU) No 283/2014, and Decision No 541/2014/EU and repealing Regulation (EU, Euratom) No 966/2012 (OJ L 193, 30.7.2018, p. 1), in particular Article 98(4) thereof.

**CHAPTER 4 1 — DEFAULT INTEREST****4 1 9** *Other default interest*

Financial year 2022	Financial year 2021	Financial year 2020
p.m.	p.m.	9 123,34

*Legal basis*

Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council of 18 July 2018 on the financial rules applicable to the general budget of the Union, amending Regulations (EU) No 1296/2013, (EU) No 1301/2013, (EU) No 1303/2013, (EU) No 1304/2013, (EU) No 1309/2013, (EU) No 1316/2013, (EU) No 223/2014, (EU) No 283/2014, and Decision No 541/2014/EU and repealing Regulation (EU, Euratom) No 966/2012 (OJ L 193, 30.7.2018, p. 1), in particular Article 98(4) thereof.

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## **TITLE 6**

## REVENUE, CONTRIBUTIONS AND REFUNDS RELATED TO UNION POLICIES

## CHAPTER 66— OTHER CONTRIBUTIONS AND REFUNDS

**TITLE 6**  
**REVENUE, CONTRIBUTIONS AND REFUNDS RELATED TO UNION POLICIES**

**CHAPTER 6 6 — OTHER CONTRIBUTIONS AND REFUNDS**

**6 6 8      *Other contributions and refunds — Assigned revenue***

Financial year 2022	Financial year 2021	Financial year 2020
p.m.	p.m.	0,—

*Remarks*

In accordance with Article 21 of the Financial Regulation, this revenue is to be considered as assigned revenue and gives rise to the entry of additional appropriations in the headings which bore the initial expenditure giving rise to the corresponding revenue.

**6 6 9      *Other contributions and refunds — Non-assigned revenue***

Financial year 2022	Financial year 2021	Financial year 2020
p.m.	p.m.	0,—

*Remarks*

This article is intended to accommodate any revenue not provided for in other parts of Title 6 which is not used, in accordance with Article 21 of the Financial Regulation.

## EXPENDITURE

## General summary of appropriations (2022 and 2021) and outturn (2020)

Title Chapter	Heading	Appropriations 2022	Appropriations 2021	Outturn 2020
<b>1</b>	<b>STAFF AT HEADQUARTERS</b>			
1 1	REMUNERATION AND OTHER ENTITLEMENTS RELATING TO STATUTORY STAFF	152 179 000	152 983 000	132 702 998,17
1 2	REMUNERATION AND OTHER ENTITLEMENTS RELATING TO EXTERNAL STAFF	34 358 800	33 347 000	27 424 029,30
1 3	OTHER EXPENDITURE RELATING TO STAFF MANAGEMENT	2 935 126	3 198 200	2 320 584,52
1 4	MISSIONS	8 930 050	8 229 645	1 833 000,—
1 5	MEASURES TO ASSIST STAFF	2 968 800	2 354 499	2 931 745,40
	<b>Title 1 — Total</b>	<b>201 371 776</b>	<b>200 112 344</b>	<b>167 212 357,39</b>
<b>2</b>	<b>BUILDINGS, EQUIPMENT AND OPERATING EXPENDITURE AT HEADQUARTERS</b>			
2 0	BUILDINGS AND ASSOCIATED COSTS	47 936 402	41 818 200	40 793 930,11
2 1	COMPUTER SYSTEMS, EQUIPMENT AND FURNITURE	42 269 800	39 211 800	47 612 989,59
2 2	OTHER OPERATING EXPENDITURE	15 370 942	14 377 100	10 152 131,32
	<b>Title 2 — Total</b>	<b>105 577 144</b>	<b>95 407 100</b>	<b>98 559 051,02</b>
<b>3</b>	<b>DELEGATIONS</b>			
3 0	DELEGATIONS	468 795 700	472 106 260	428 817 088,56
	<b>Title 3 — Total</b>	<b>468 795 700</b>	<b>472 106 260</b>	<b>428 817 088,56</b>
<b>10</b>	<b>OTHER EXPENDITURE</b>			
10 0	PROVISIONAL APPROPRIATIONS	p.m.	p.m.	0,—
10 1	CONTINGENCY RESERVE	p.m.	p.m.	0,—
	<b>Title 10 — Total</b>	<b>p.m.</b>	<b>p.m.</b>	<b>0,—</b>
	<b>GRAND TOTAL</b>	<b>775 744 620</b>	<b>767 625 704</b>	<b>694 588 496,97</b>

## EUROPEAN EXTERNAL ACTION SERVICE

**TITLE 1**  
**STAFF AT HEADQUARTERS**

**CHAPTER 1 1 — REMUNERATION AND OTHER ENTITLEMENTS RELATING TO STATUTORY STAFF**  
**CHAPTER 1 2 — REMUNERATION AND OTHER ENTITLEMENTS RELATING TO EXTERNAL STAFF**

Article Item	Heading	Appropriations 2022	Appropriations 2021	Outturn 2020	% 2020/2022
<b>1 1 0</b>	<b>CHAPTER 1 1</b> <b><i>Remuneration and other entitlements relating to statutory staff</i></b>				
1 1 0 0	Basic salaries Non-differentiated appropriations	117 082 000	117 425 000	102 177 636,—	87,27
1 1 0 1	Entitlements under the Staff Regulations related to the post held Non-differentiated appropriations	454 000	444 000	356 112,37	78,44
1 1 0 2	Entitlements under the Staff Regulations related to the personal circumstances of the staff member Non-differentiated appropriations	29 338 000	30 117 000	26 265 860,—	89,53
1 1 0 3	Social security cover Non-differentiated appropriations	4 567 000	4 464 000	3 903 389,80	85,47
1 1 0 4	Salary weightings and updates Non-differentiated appropriations	p.m.	p.m.	0,—	
1 1 0 5	Compensations under Annex IV to the Staff Regulations Non-differentiated appropriations	738 000	533 000		
	<i>Article 1 1 0 — Total</i>	152 179 000	152 983 000	132 702 998,17	87,20
	<b>CHAPTER 1 1 — TOTAL</b>	<b>152 179 000</b>	<b>152 983 000</b>	<b>132 702 998,17</b>	<b>87,20</b>
<b>1 2 0</b>	<b>CHAPTER 1 2</b> <b><i>Remuneration and other entitlements relating to external staff</i></b>				
1 2 0 0	Contract staff Non-differentiated appropriations	18 671 800	18 265 000	13 270 416,30	71,07
1 2 0 1	Non-military seconded national experts Non-differentiated appropriations	3 854 000	3 581 000	3 559 583,—	92,36
1 2 0 2	Traineeships Non-differentiated appropriations	433 000	426 000	420 000,—	97

**CHAPTER 1 2 — REMUNERATION AND OTHER ENTITLEMENTS RELATING TO EXTERNAL STAFF (cont'd)****CHAPTER 1 3 — OTHER EXPENDITURE RELATING TO STAFF MANAGEMENT****CHAPTER 1 4 — MISSIONS**

Article Item	Heading	Appropriations 2022	Appropriations 2021	Outturn 2020	% 2020/2022
<b>1 2 0</b>	<i>(cont'd)</i>				
1 2 0 3	External services				
	Non-differentiated appropriations	p.m.	p.m.	0,—	
1 2 0 4	Agency staff and special advisers				
	Non-differentiated appropriations	150 000	200 000	50 000,—	33,33
1 2 0 5	Military seconded national experts				
	Non-differentiated appropriations	11 250 000	10 875 000	10 124 030,—	89,99
	Article 1 2 0 — Total	34 358 800	33 347 000	27 424 029,30	79,82
<b>1 2 2</b>	<i>Provisional appropriation</i>				
	Non-differentiated appropriations	p.m.	p.m.	0,—	
	CHAPTER 1 2 — TOTAL	34 358 800	33 347 000	27 424 029,30	79,82
	CHAPTER 1 3				
<b>1 3 0</b>	<i>Expenditure relating to staff management</i>				
1 3 0 0	Recruitment				
	Non-differentiated appropriations	100 000	100 000	198 000,—	198
1 3 0 1	Training				
	Non-differentiated appropriations	1 201 000	1 201 000	838 584,52	69,82
1 3 0 2	Entitlements on entering the service, transfers and leaving the service				
	Non-differentiated appropriations	1 634 126	1 897 200	1 284 000,—	78,57
	Article 1 3 0 — Total	2 935 126	3 198 200	2 320 584,52	79,06
	CHAPTER 1 3 — TOTAL	2 935 126	3 198 200	2 320 584,52	79,06
	CHAPTER 1 4				
<b>1 4 0</b>	<i>Missions</i>				
	Non-differentiated appropriations	8 930 050	8 229 645	1 833 000,—	20,53
	CHAPTER 1 4 — TOTAL	8 930 050	8 229 645	1 833 000,—	20,53

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## CHAPTER 15 — MEASURES TO ASSIST STAFF

**TITLE 1**  
**STAFF AT HEADQUARTERS**

**CHAPTER 11 — REMUNERATION AND OTHER ENTITLEMENTS RELATING TO STATUTORY STAFF**

*Remarks*

The appropriations entered in this chapter are assessed on the basis of the EEAS establishment plan for the financial year.

**110 Remuneration and other entitlements relating to statutory staff**

1100 Basic salaries

Appropriations 2022	Appropriations 2021	Outturn 2020
117 082 000	117 425 000	102 177 636,—

*Remarks*

This appropriation is intended to cover basic salaries for officials and temporary staff holding a post provided for in the establishment plan and compensation provided for under Annex IV of the Staff Regulations.

The appropriation will be used in full compliance with the provisions of the Council Decision 2010/427/EU of 26 July 2010 establishing the organisation and functioning of the European External Action Service (OJ L 201, 3.8.2010, p. 30), and in particular Article 6(9) thereof. The existing imbalances in EEAS staffing in terms of the proportion of Member State diplomats and regular EU staff in certain positions will be addressed in line with the commitments given by the Vice-President / High Representative in her letter of 13 September 2016 to the European Parliament.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

*Legal basis*

Staff Regulations of Officials of the European Union.

Conditions of Employment of Other Servants of the European Union.

1101 Entitlements under the Staff Regulations related to the post held

Appropriations 2022	Appropriations 2021	Outturn 2020
454 000	444 000	356 112,37

*Remarks*

This appropriation is intended to cover primarily, for officials and temporary staff holding a post provided for in the establishment plan:

- secretarial allowances,
- accommodation and transport allowances,

## EUROPEAN EXTERNAL ACTION SERVICE

**CHAPTER 11 — REMUNERATION AND OTHER ENTITLEMENTS RELATING TO STATUTORY STAFF (cont'd)****1 1 0** (cont'd)**1 1 0 1** (cont'd)

- fixed local travel allowances,
- allowances for shift work or standby duty at the official's place of work or at home,
- other allowances and repayments,
- overtime.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

*Legal basis*

Staff Regulations of Officials of the European Union.

Conditions of Employment of Other Servants of the European Union.

**1 1 0 2** Entitlements under the Staff Regulations related to the personal circumstances of the staff member

Appropriations 2022	Appropriations 2021	Outturn 2020
29 338 000	30 117 000	26 265 860,—

*Remarks*

This appropriation is intended to cover primarily, for officials and temporary staff holding a post provided for in the establishment plan:

- expatriation and foreign residence allowances,
- household, dependent child and education allowances,
- allowances for parental or family leave,
- payment of travel expenses for officials or temporary staff, their spouses and dependants from their place of employment to their place of origin,
- in the event of the death of an official or an official's dependent, the costs incurred pursuant to Article 75 of the Staff Regulations for transporting the body,
- miscellaneous allowances and grants.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

*Legal basis*

Staff Regulations of Officials of the European Union.

Conditions of Employment of Other Servants of the European Union.

**CHAPTER 11 — REMUNERATION AND OTHER ENTITLEMENTS RELATING TO STATUTORY STAFF (cont'd)****110** (cont'd)**1103** Social security cover

Appropriations 2022	Appropriations 2021	Outturn 2020
4 567 000	4 464 000	3 903 389,80

*Remarks*

This appropriation is mainly intended to cover, for officials and temporary staff holding a post provided for in the establishment plan:

- insurance against sickness, accidents and occupational disease and other social security charges,
- unemployment insurance for temporary staff and payments made by the institution to allow temporary staff to constitute or maintain pension rights in their country of origin.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

*Legal basis*

Staff Regulations of Officials of the European Union.

Conditions of Employment of Other Servants of the European Union.

**1104** Salary weightings and updates

Appropriations 2022	Appropriations 2021	Outturn 2020
p.m.	p.m.	0,—

*Remarks*

This appropriation is intended to cover, for officials and temporary staff holding a post provided for in the establishment plan, the impact of weightings applicable to remuneration and to the part of emoluments transferred to a country other than the country of employment.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

*Legal basis*

Staff Regulations of Officials of the European Union.

Conditions of Employment of Other Servants of the European Union.

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**CHAPTER 1 1 — REMUNERATION AND OTHER ENTITLEMENTS RELATING TO STATUTORY STAFF (cont'd)****1 1 0** *(cont'd)***1 1 0 5** Compensations under Annex IV to the Staff Regulations

Appropriations 2022	Appropriations 2021	Outturn 2020
738 000	533 000	

**Remarks**

This appropriation is intended to cover allowances to officials assigned non-active status following a reduction in the number of posts in the institution, to officials holding a post in grades AD 14, AD 15 or AD 16 who are retired in the interests of the service, and to officials placed on leave in the interests of the service for organisational needs linked to the acquisition of new competences within the institution.

**Legal basis**

Staff Regulations of Officials of the European Union.

**CHAPTER 1 2 — REMUNERATION AND OTHER ENTITLEMENTS RELATING TO EXTERNAL STAFF****1 2 0** *Remuneration and other entitlements relating to external staff***1 2 0 0** Contract staff

Appropriations 2022	Appropriations 2021	Outturn 2020
18 671 800	18 265 000	13 270 416,30

**Remarks**

This appropriation is intended to cover the remuneration of contract staff (within the meaning of the Conditions of Employment of Other Servants of the European Union), the employer's contributions to the various social security schemes and the impact of salary weightings applicable to the remuneration of these staff.

This appropriation also covers the cost of 16 contract agents involved in strategic communication activities.

The amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation is estimated at EUR 2 462 000.

**Legal basis**

Conditions of Employment of Other Servants of the European Union.

**1 2 0 1** Non-military seconded national experts

Appropriations 2022	Appropriations 2021	Outturn 2020
3 854 000	3 581 000	3 559 583,—

**Remarks**

This appropriation is intended to cover allowances and administrative expenses in respect of national experts on secondment other than those posted to serve as the European Union Military Staff.

The amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation is estimated at EUR 950 000.

**CHAPTER 12 — REMUNERATION AND OTHER ENTITLEMENTS RELATING TO EXTERNAL STAFF (cont'd)****1 2 0** (cont'd)

1 2 0 1 (cont'd)

*Legal basis*

Decision of the High Representative of the Union for Foreign Affairs and Security Policy of 4 February 2014 establishing the rules applicable to National Experts seconded to the European External Action Service.

1 2 0 2 Traineeships

Appropriations 2022	Appropriations 2021	Outturn 2020
433 000	426 000	420 000,—

*Remarks*

This appropriation is intended to cover the costs of in-service traineeships intended for graduates and is designed to provide them with an overview of the objectives set and the challenges faced by the Union, an insight into how its institutions work and an opportunity to enhance their knowledge through work experience at the EEAS.

It covers the payment of grants and other related costs (supplement for dependent persons or for trainees, persons with disabilities, accident and sickness insurance, etc., reimbursement of travelling costs arising from the traineeship, particularly at the start and the close of the traineeship, as well as the costs of organising events stemming from the traineeship programme, e.g. visits, hosting and reception costs). It also covers the costs of evaluation in order to optimise the programme of traineeships and communication and information campaigns.

The selection of trainees is based on objective, transparent criteria and reflects a geographical balance.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

## EUROPEAN EXTERNAL ACTION SERVICE

**CHAPTER 12 — REMUNERATION AND OTHER ENTITLEMENTS RELATING TO EXTERNAL STAFF (cont'd)****120** (cont'd)**1203** External services

Appropriations 2022	Appropriations 2021	Outturn 2020
p.m.	p.m.	0,—

*Remarks*

This appropriation is intended to cover all services performed by persons not linked to the institution and in particular:

- temporary staff for miscellaneous services,
- supplementary staff for meetings,
- experts in the field of working conditions.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

**1204** Agency staff and special advisers

Appropriations 2022	Appropriations 2021	Outturn 2020
150 000	200 000	50 000,—

*Remarks*

This appropriation is mainly intended to cover the remuneration of agency staff, temporary staff and special advisers, including in the field of the CSDP/CFSP, the employer's contributions to the various social security schemes and the impact of salary weightings applicable to the remuneration of these staff.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

*Legal basis*

Conditions of Employment of Other Servants of the European Union.

**1205** Military seconded national experts

Appropriations 2022	Appropriations 2021	Outturn 2020
11 250 000	10 875 000	10 124 030,—

*Remarks*

This appropriation is intended to finance the emoluments of the national military experts posted to serve as the European Union Military Staff under the CSDP/CFSP.

**CHAPTER 1 2 — REMUNERATION AND OTHER ENTITLEMENTS RELATING TO EXTERNAL STAFF (cont'd)****1 2 0** (cont'd)

1 2 0 5 (cont'd)

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

*Legal basis*

Decision of the High Representative of the Union for Foreign Affairs and Security Policy of 4 February 2014 establishing the rules applicable to National Experts seconded to the European External Action Service.

**1 2 2** *Provisional appropriation*

Appropriations 2022	Appropriations 2021	Outturn 2020
p.m.	p.m.	0,—

*Remarks*

This appropriation is intended to cover the effect of any salary updates in the course of the financial year.

This appropriation is provisional and may be used only after its transfer to the appropriate headings of this chapter.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

*Legal basis*

Conditions of Employment of Other Servants of the European Union.

**CHAPTER 1 3 — OTHER EXPENDITURE RELATING TO STAFF MANAGEMENT****1 3 0** *Expenditure relating to staff management*

1 3 0 0 Recruitment

Appropriations 2022	Appropriations 2021	Outturn 2020
100 000	100 000	198 000,—

*Remarks*

This appropriation is intended to cover:

- expenditure on organising the competitions provided for in Article 3 of Decision 2002/621/EC and travel and subsistence expenses for applicants called for interviews and medical examinations,

## EUROPEAN EXTERNAL ACTION SERVICE

**CHAPTER 13 — OTHER EXPENDITURE RELATING TO STAFF MANAGEMENT (cont'd)****1 3 0** (cont'd)**1 3 0 0** (cont'd)

- the costs of organising selection procedures for temporary, auxiliary and local staff.

In cases duly justified by operational requirements, and after consulting the European Personnel Selection Office, this appropriation may be used for competitions organised by the institution itself.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

*Legal basis*

Staff Regulations of Officials of the European Union, and in particular Articles 27 to 31 and 33 thereof and Annex III thereto.

Decision 2002/620/EC of the European Parliament, the Council, the Commission, the Court of Justice, the Court of Auditors, the Economic and Social Committee, the Committee of the Regions and the European Ombudsman of 25 July 2002 establishing a European Communities Personnel Selection Office (OJ L 197, 26.7.2002, p. 53) and Decision 2002/621/EC of the Secretaries-General of the European Parliament, the Council and the Commission, the Registrar of the Court of Justice, the Secretaries-General of the Court of Auditors, the Economic and Social Committee and the Committee of the Regions, and the Representative of the European Ombudsman of 25 July 2002 on the organisation and operation of the European Communities Personnel Selection Office (OJ L 197, 26.7.2002, p. 56).

**1 3 0 1** Training

Appropriations 2022	Appropriations 2021	Outturn 2020
1 201 000	1 201 000	838 584,52

*Remarks*

This appropriation is intended to cover:

- expenditure incurred for further training and retraining, including language courses run on an interinstitutional basis, course fees, the cost of trainers and logistical costs, such as room and equipment hire, as well as miscellaneous connected costs, such as refreshments and food, the expenses of attendance at courses, conferences and congresses under the European Union Military Staff's terms of reference,
- enrolment fees for seminars and conferences.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation is estimated at EUR 7 500.

*Legal basis*

Staff Regulations of Officials of the European Union, in particular Article 24a thereof.

Conditions of Employment of Other Servants of the European Union.

Council Decision 2001/80/CFSP of 22 January 2001 on the establishment of the Military Staff of the European Union (OJ L 27, 30.1.2001, p. 7).

**CHAPTER 13 — OTHER EXPENDITURE RELATING TO STAFF MANAGEMENT (cont'd)****1 3 0** (cont'd)

1 3 0 1 (cont'd)

Decision of the High Representative of the Union for Foreign Affairs and Security Policy of 4 February 2014 establishing the rules applicable to National Experts seconded to the European External Action Service.

1 3 0 2 Entitlements on entering the service, transfers and leaving the service

Appropriations 2022	Appropriations 2021	Outturn 2020
1 634 126	1 897 200	1 284 000,—

*Remarks*

This appropriation is intended to cover:

- travel expenses due to officials, temporary and contract staff (including their families) entering or leaving the service,
- installation/resettlement allowances and removal expenses due to officials, temporary and contract staff obliged to change their place of residence on taking up their duties, on transfer to a new place of employment and on leaving the service and resettling elsewhere,
- a daily subsistence allowance payable to officials, temporary and contract staff who provide proof that they have had to change their place of residence on taking up their duties or transferring to a new place of employment,
- a severance grant for probationers dismissed for obvious inadequacy,
- compensation in the event of termination by the institution of the contract of a temporary or contract staff member.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

*Legal basis*

Staff Regulations of Officials of the European Union.

Conditions of Employment of Other Servants of the European Union.

**CHAPTER 14 — MISSIONS****1 4 0** *Missions*

Appropriations 2022	Appropriations 2021	Outturn 2020
8 930 050	8 229 645	1 833 000,—

## EUROPEAN EXTERNAL ACTION SERVICE

**CHAPTER 14 — MISSIONS (cont'd)****140** (cont'd)*Remarks*

This appropriation is intended to cover:

- mission expenses incurred by the High Representative and accompanying staff,
- mission expenses and staff duty travel expenses of the officials, temporary and contract staff and special advisers of the EEAS, together with transport costs, payment of daily subsistence allowances on mission and ancillary or special costs connected with missions,
- mission expenses incurred under the European Union Military Staff's terms of reference,
- mission expenses of national experts on secondment to the EEAS,
- mission expenses of the High Representative's special advisers and special envoys,
- mission expenses of successful candidates called for training prior to taking up duty,
- mission expenses of the chair of the Military Committee.

The amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation is estimated at EUR 275 000.

*Legal basis*

Staff Regulations of Officials of the European Union, and in particular Articles 11, 12 and 13 of Annex VII thereto.

Decision of the High Representative of the Union for Foreign Affairs and Security Policy on rules applicable to mission by EEAS staff.

Council Decision 2001/80/CFSP of 22 January 2001 on the establishment of the Military Staff of the European Union (OJ L 27, 30.1.2001, p. 7).

Decision of the High Representative of the Union for Foreign Affairs and Security Policy of 4 February 2014 establishing the rules applicable to National Experts seconded to the European External Action Service.

**CHAPTER 15 — MEASURES TO ASSIST STAFF****150** *Measures to assist staff***1500** Social services and assistance to staff

Appropriations 2022	Appropriations 2021	Outturn 2020
438 000	438 000	382 000,—

*Remarks*

This appropriation is intended to cover:

- measures taken to assist officials and other staff in particularly difficult situations,

**CHAPTER 15 — MEASURES TO ASSIST STAFF (cont'd)****150** (cont'd)**1500** (cont'd)

- costs for social contact between members of staff,
- partial reimbursement to staff of the cost of using public transport to come to work. This measure is intended as an incentive to use public transport,
- expenditure on recognition events for officials, and in particular the cost of medals for 20 years' service and retirement gifts.

This appropriation is intended for the following categories of disabled persons as part of a policy to assist the disabled:

- officials in service,
- spouses of officials in service,
- all dependent children within the meaning of the Staff Regulations of Officials of the European Union.

It enables the reimbursement of non-medical costs that are deemed necessary, result from disablement and are duly substantiated, subject to budgetary ceilings, once any national entitlements granted in the country of residence or of origin have been exhausted.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

*Legal basis*

Staff Regulations of Officials of the European Union, and in particular Articles 24 and 76 thereof.

**1501** Medical service

Appropriations 2022	Appropriations 2021	Outturn 2020
895 000	708 699	1 036 000,—

*Remarks*

This appropriation is intended to cover in particular:

- the operating costs of the sick bays, the cost of consumables, medical care and medicines at the crèche, expenditure on medical check-ups and expenditure relating to the Invalidity Committees and the cost of spectacles,
- expenditure on the purchase of certain work tools deemed necessary on medical grounds.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

## EUROPEAN EXTERNAL ACTION SERVICE

**CHAPTER 15 — MEASURES TO ASSIST STAFF (cont'd)****150** (cont'd)

1501 (cont'd)

*Legal basis*

Staff Regulations of Officials of the European Union, and in particular Article 59 thereof and Article 8 of Annex II thereto.

1502 Restaurants and canteens

Appropriations 2022	Appropriations 2021	Outturn 2020
p.m.	p.m.	0,—

*Remarks*

This appropriation is intended to cover remuneration for the services provided by the operator of the restaurants and canteens.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

1503 Crèches and childcare facilities

Appropriations 2022	Appropriations 2021	Outturn 2020
1 604 000	1 190 000	1 507 000,—

*Remarks*

This appropriation is intended to cover the EEAS contribution to the cost of the Early Childhood Centre and other crèches and childcare facilities (to be paid to the Commission and/or the Council).

Revenue from the parental contribution and from contributions by organisations employing parents gives rise to assigned revenue.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

1504 Contribution to accredited Type II European Schools

Appropriations 2022	Appropriations 2021	Outturn 2020
31 800	17 800	6 745,40

*Remarks*

This appropriation is intended to cover the EEAS's contribution to the Type II European Schools accredited by the Board of Governors of the European Schools or the reimbursement to the Commission of the contribution to the Type II European Schools accredited by the Board of Governors of the European Schools paid by the Commission in the name and on behalf of the EEAS and based on the Mandate and Service agreement signed with the Commission. It will cover the cost for children of the EEAS's staff enrolled in a Type II European School.

## TITLE 2

**BUILDINGS, EQUIPMENT AND OPERATING EXPENDITURE AT HEADQUARTERS****CHAPTER 20 — BUILDINGS AND ASSOCIATED COSTS****CHAPTER 21 — COMPUTER SYSTEMS, EQUIPMENT AND FURNITURE**

Article Item	Heading	Appropriations 2022	Appropriations 2021	Outturn 2020	% 2020/2022
<b>2 0 0</b>	<b>CHAPTER 2 0</b>				
<b>2 0 0</b>	<b><i>Buildings</i></b>				
2 0 0 0	Rent and annual lease payments				
	Non-differentiated appropriations	26 963 500	22 007 400	24 477 904,14	90,78
2 0 0 1	Acquisition of immovable property				
	Non-differentiated appropriations	p.m.	p.m.	0,—	
2 0 0 2	Fitting-out and security works				
	Non-differentiated appropriations	3 155 000	2 675 000	3 174 061,41	100,60
	<b>Article 2 0 0 — Total</b>	<b>30 118 500</b>	<b>24 682 400</b>	<b>27 651 965,55</b>	<b>91,81</b>
<b>2 0 1</b>	<b><i>Costs relating to buildings</i></b>				
2 0 1 0	Cleaning and maintenance				
	Non-differentiated appropriations	6 958 600	6 070 000	6 220 964,36	89,40
2 0 1 1	Water, gas, electricity and heating				
	Non-differentiated appropriations	1 961 000	1 973 300	1 750 000,—	89,24
2 0 1 2	Security and surveillance of buildings				
	Non-differentiated appropriations	8 717 400	8 920 000	5 096 000,20	58,46
2 0 1 3	Insurance				
	Non-differentiated appropriations	60 902	60 000	75 000,—	123,15
2 0 1 4	Other expenditure relating to buildings				
	Non-differentiated appropriations	120 000	112 500	0,—	
	<b>Article 2 0 1 — Total</b>	<b>17 817 902</b>	<b>17 135 800</b>	<b>13 141 964,56</b>	<b>73,76</b>
	<b>CHAPTER 2 0 — TOTAL</b>	<b>47 936 402</b>	<b>41 818 200</b>	<b>40 793 930,11</b>	<b>85,10</b>
<b>2 1 0</b>	<b>CHAPTER 2 1</b>				
<b>2 1 0</b>	<b><i>Computer systems and telecommunications</i></b>				
2 1 0 0	Information and communication technology				
	Non-differentiated appropriations	19 021 800	16 744 200	24 155 100,52	126,99

## EUROPEAN EXTERNAL ACTION SERVICE

**CHAPTER 2 1 — COMPUTER SYSTEMS, EQUIPMENT AND FURNITURE (cont'd)****CHAPTER 2 2 — OTHER OPERATING EXPENDITURE**

Article Item	Heading	Appropriations 2022	Appropriations 2021	Outturn 2020	% 2020/2022
<b>2 1 0</b>	<i>(cont'd)</i>				
2 1 0 1	Cryptography and highly classified information and communications technology				
	Non-differentiated appropriations	15 952 300	15 639 600	17 571 750,84	110,15
2 1 0 2	Security of information and communication technology up to the level 'EU restricted'				
	Non-differentiated appropriations	5 265 700	4 918 000	4 635 807,75	88,04
2 1 0 3	Technical security countermeasures				
	Non-differentiated appropriations	1 300 000	1 300 000	1 129 401,53	86,88
	<i>Article 2 1 0 — Total</i>	41 539 800	38 601 800	47 492 060,64	114,33
<b>2 1 1</b>	<b><i>Furniture, technical equipment and transport</i></b>				
2 1 1 0	Furniture				
	Non-differentiated appropriations	640 000	500 000	15 928,95	2,49
2 1 1 1	Technical equipment and installations				
	Non-differentiated appropriations	30 000	30 000	20 000,—	66,67
2 1 1 2	Transport				
	Non-differentiated appropriations	60 000	80 000	85 000,—	141,67
	<i>Article 2 1 1 — Total</i>	730 000	610 000	120 928,95	16,57
	<i>CHAPTER 2 1 — TOTAL</i>	42 269 800	39 211 800	47 612 989,59	112,64
<b>2 2 0</b>	<b><i>CHAPTER 2 2</i></b>				
<b>2 2 0</b>	<b><i>Conferences, congresses and meetings</i></b>				
2 2 0 0	Organisation of meetings, conferences and congresses				
	Non-differentiated appropriations	700 000	700 000	476 378,86	68,05
2 2 0 1	Experts' travel expenses				
	Non-differentiated appropriations	40 000	40 000	4 000,—	10
	<i>Article 2 2 0 — Total</i>	740 000	740 000	480 378,86	64,92
<b>2 2 1</b>	<b><i>Information</i></b>				
2 2 1 0	Documentation and library expenditure				
	Non-differentiated appropriations	1 455 000	1 623 000	930 012,02	63,92

## CHAPTER 2 2 — OTHER OPERATING EXPENDITURE (cont'd)

Article Item	Heading	Appropriations 2022	Appropriations 2021	Outturn 2020	% 2020/2022
<b>2 2 1</b>	<i>(cont'd)</i>				
2 2 1 1	Satellite imagery	450 000	450 000	650 000,—	144,44
2 2 1 2	General publications	100 000	100 000	40 000,—	40
2 2 1 3	Public information and public events	995 000	995 000	510 334,24	51,29
2 2 1 4	Strategic Communication Capacity	4 000 000	4 000 000	1 187 404,67	29,69
	Non-differentiated appropriations				
	<i>Article 2 2 1 — Total</i>	7 000 000	7 168 000	3 317 750,93	47,40
<b>2 2 2</b>	<i>Language services</i>				
2 2 2 0	Translation	p.m.	p.m.	0,—	
2 2 2 1	Interpretation	750 000	750 000	750 000,—	100
	Non-differentiated appropriations				
	<i>Article 2 2 2 — Total</i>	750 000	750 000	750 000,—	100
<b>2 2 3</b>	<i>Miscellaneous expenses</i>				
2 2 3 0	Office supplies	499 800	490 000	481 600,—	96,36
2 2 3 1	Postal charges	180 000	180 000	158 000,—	87,78
2 2 3 2	Expenditure on studies, surveys and consultations	20 000	20 000		
	Non-differentiated appropriations				
2 2 3 3	Interinstitutional cooperation	5 126 000	4 255 000	3 763 042,20	73,41
2 2 3 4	Removals	424 142	222 500	122 500,—	28,88
2 2 3 5	Financial charges	20 000	5 000	12 000,—	60
	Non-differentiated appropriations				

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## CHAPTER 22 — OTHER OPERATING EXPENDITURE (cont'd)

## TITLE 2

**BUILDINGS, EQUIPMENT AND OPERATING EXPENDITURE AT HEADQUARTERS****CHAPTER 20 — BUILDINGS AND ASSOCIATED COSTS****200** *Buildings*

## 2000 Rent and annual lease payments

Appropriations 2022	Appropriations 2021	Outturn 2020
26 963 500	22 007 400	24 477 904,14

*Remarks*

This appropriation is intended to cover in Brussels the rent and taxes on buildings occupied by the EEAS and the rent for meeting rooms, a warehouse and parking spaces.

It is also intended to cover the annual lease payments for buildings or parts of buildings under existing leases or leases in preparation.

The amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation is estimated at EUR 1 796 000.

## 2001 Acquisition of immovable property

Appropriations 2022	Appropriations 2021	Outturn 2020
p.m.	p.m.	0,—

*Remarks*

This appropriation is intended to cover the acquisition of immovable property.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

## 2002 Fitting-out and security works

Appropriations 2022	Appropriations 2021	Outturn 2020
3 155 000	2 675 000	3 174 061,41

*Remarks*

This appropriation is intended to cover fitting-out work, including:

- studies on adapting and extending the institution's buildings,
- works on the fitting-out of buildings for the purposes of the physical and material safety of persons and property,

## EUROPEAN EXTERNAL ACTION SERVICE

**CHAPTER 20 — BUILDINGS AND ASSOCIATED COSTS (cont'd)****200** (cont'd)**2002** (cont'd)

- fitting-out and transformation of premises in accordance with operational requirements,
- adaptation of premises and technical installations to meet the health and safety requirements and standards in force.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

*Legal basis*

Council Directive 89/391/EEC of 12 June 1989 on the introduction of measures to encourage improvements in the safety and health of workers at work (OJ L 183, 29.6.1989, p. 1).

**201** *Costs relating to buildings***2010** Cleaning and maintenance

Appropriations 2022	Appropriations 2021	Outturn 2020
6 958 600	6 070 000	6 220 964,36

*Remarks*

This appropriation is intended to cover the following cleaning and maintenance costs:

- the cleaning of offices, workshops and stores (including curtains, net curtains, carpets, blinds, etc.),
- replacement of worn curtains, net curtains and carpets,
- painting,
- miscellaneous maintenance,
- repairs to technical installations,
- technical supplies,
- contracts for the maintenance of miscellaneous technical equipment (air conditioning, heating, waste disposal, lifts, security equipment and safe-speech rooms).

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation is estimated at EUR 40 000.

**2011** Water, gas, electricity and heating

Appropriations 2022	Appropriations 2021	Outturn 2020
1 961 000	1 973 300	1 750 000,—

**CHAPTER 20 — BUILDINGS AND ASSOCIATED COSTS (cont'd)****201** (cont'd)**2011** (cont'd)*Remarks*

This appropriation is intended to cover water, gas, electricity and heating costs.

The amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation is estimated at EUR 55 000.

**2012** Security and surveillance of buildings

Appropriations 2022	Appropriations 2021	Outturn 2020
8 717 400	8 920 000	5 096 000,20

*Remarks*

This appropriation is intended to cover the costs of caretaking and surveillance in respect of buildings occupied by the EEAS.

The amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation is estimated at EUR 60 000.

**2013** Insurance

Appropriations 2022	Appropriations 2021	Outturn 2020
60 902	60 000	75 000,—

*Remarks*

This appropriation is intended to cover the premiums on contracts concluded with insurance companies for the buildings occupied by the EEAS and public liability insurance covering visitors to those buildings.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

**2014** Other expenditure relating to buildings

Appropriations 2022	Appropriations 2021	Outturn 2020
120 000	112 500	0,—

*Remarks*

This appropriation is intended to cover any other current expenditure relating to buildings (including the Cortenberg and ER buildings) not provided for in the other articles of this chapter, in particular the costs of waste removal, signalling equipment and surveys by specialised bodies.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

## EUROPEAN EXTERNAL ACTION SERVICE

**CHAPTER 2 1 — COMPUTER SYSTEMS, EQUIPMENT AND FURNITURE****2 1 0 Computer systems and telecommunications**

## 2 1 0 0 Information and communication technology

Appropriations 2022	Appropriations 2021	Outturn 2020
19 021 800	16 744 200	24 155 100,52

*Remarks*

This appropriation is intended to cover expenditure for non-classified information and communication technology at headquarters and, to a limited extent, in delegations, namely expenditure relating to:

- the purchase or hire of equipment or software for computer systems and applications,
- assistance and training provided by computer services and consultancy firms for the operation and development of computer systems and applications, including support for users,
- the servicing and maintenance of computer equipment and systems and applications software,
- communication service providers,
- the price of communications and data transmission,
- information and documentation management, including related IT, archiving and document management tools.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation is estimated at EUR 500 000.

## 2 1 0 1 Cryptography and highly classified information and communications technology

Appropriations 2022	Appropriations 2021	Outturn 2020
15 952 300	15 639 600	17 571 750,84

*Remarks*

This appropriation is intended to cover expenditure for cryptography and highly secure information and communication technology, namely expenditure relating to:

- the purchase or hire of equipment or software for secure computer systems and applications,
- assistance and training provided by computer services and consultancy firms for the operation and development of computer systems and applications, including support for users, the servicing and maintenance of secure computer equipment and systems and applications software,
- subscription to secure communication services,
- the price of secure communications and data transmissions.

The amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation is estimated at EUR 75 000.

**CHAPTER 2 1 — COMPUTER SYSTEMS, EQUIPMENT AND FURNITURE (cont'd)****2 1 0** (cont'd)

2 1 0 2 Security of information and communication technology up to the level 'EU restricted'

Appropriations 2022	Appropriations 2021	Outturn 2020
5 265 700	4 918 000	4 635 807,75

*Remarks*

This appropriation is intended to cover expenditure to ensure the security of information up to the level 'EU restricted', namely expenditure for that purpose relating to:

- the purchase or hire of equipment or software,
- assistance and training provided by computer services and consultancy firms for the operation and development of secure computer systems and applications, including support for users,
- the maintenance and servicing of computer equipment and systems and applications software,
- subscriptions to communications services,
- the price of communications and data transmissions,
- mission expenses for cyber-security audits.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

## 2 1 0 3

Technical security countermeasures

Appropriations 2022	Appropriations 2021	Outturn 2020
1 300 000	1 300 000	1 129 401,53

*Remarks*

This appropriation is intended to cover expenditure to ensure the security of information through technical security countermeasures, namely expenditure for that purpose relating to:

- the purchase or hire of equipment or software for sweeping premises at headquarters, in delegations and in buildings used for conferences and meetings,
- assistance and training provided by specialised service companies, manufacturers and consultancy firms for the operation and development of such equipment or software, including support to users,
- the maintenance and servicing of such equipment, systems and applications software,
- the cost of transporting the equipment for sweeping premises,
- the acquisition, transport and installation of specific equipment necessary for safe-speech rooms,
- mission costs incurred by staff necessary for sweeping premises or equipping safe-speech rooms,

## EUROPEAN EXTERNAL ACTION SERVICE

**CHAPTER 2 1 — COMPUTER SYSTEMS, EQUIPMENT AND FURNITURE (cont'd)****2 1 0** (cont'd)**2 1 0 3** (cont'd)

- the acquisition or hire of security systems for EEAS' buildings,
- the operation and development of counterintelligence measures and investigations, including training and equipment.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

**2 1 1** *Furniture, technical equipment and transport***2 1 1 0** Furniture

Appropriations 2022	Appropriations 2021	Outturn 2020
640 000	500 000	15 928,95

*Remarks*

This appropriation is intended to cover:

- the purchase or replacement of furniture and specialised furniture,
- the hire of furniture during missions and meetings outside EEAS premises,
- the maintenance and repair of furniture.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

**2 1 1 1** Technical equipment and installations

Appropriations 2022	Appropriations 2021	Outturn 2020
30 000	30 000	20 000,—

*Remarks*

This appropriation is intended to cover:

- the purchase or replacement of miscellaneous fixed and mobile technical equipment and installations, particularly in connection with archiving, security, conferences, canteens and buildings,
- technical assistance and supervision, particularly in connection with conferences and canteens,
- the hire of technical equipment and installations and the cost of servicing, maintaining and repairing such technical equipment and installations.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

**CHAPTER 2 1 — COMPUTER SYSTEMS, EQUIPMENT AND FURNITURE (cont'd)****2 1 1** (cont'd)

## 2 1 1 2 Transport

Appropriations 2022	Appropriations 2021	Outturn 2020
60 000	80 000	85 000,—

*Remarks*

This appropriation is intended to cover, inter alia :

- the leasing or acquisition of service vehicles,
- the cost of hiring cars when it is impossible to make use of the means of transport available to the EEAS, particularly in the course of missions,
- the running and maintenance costs of service cars (purchase of fuel, tyres, etc.).

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

**CHAPTER 2 2 — OTHER OPERATING EXPENDITURE****2 2 0** *Conferences, congresses and meetings*

## 2 2 0 0 Organisation of meetings, conferences and congresses

Appropriations 2022	Appropriations 2021	Outturn 2020
700 000	700 000	476 378,86

*Remarks*

This appropriation is intended to cover expenses for:

- organising informal Foreign Affairs Council meetings and other informal meetings,
- organising political dialogue meetings at ministerial and senior official levels,
- organising conferences and congresses,
- internal meetings, including where necessary the cost of food and refreshments served on special occasions,
- discharging the obligations incumbent upon the institution in the form of reception and representation expenses,
- protocol-related activities.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation is estimated at EUR 80 000.

## EUROPEAN EXTERNAL ACTION SERVICE

**CHAPTER 22 — OTHER OPERATING EXPENDITURE (cont'd)****220** (cont'd)**2201** Experts' travel expenses

Appropriations 2022	Appropriations 2021	Outturn 2020
40 000	40 000	4 000,—

*Remarks*

This appropriation is intended to cover travel and subsistence allowances for experts invited to meetings or sent on mission by the EEAS.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

**221** *Information***2210** Documentation and library expenditure

Appropriations 2022	Appropriations 2021	Outturn 2020
1 455 000	1 623 000	930 012,02

*Remarks*

This appropriation is intended to cover:

- the costs of access to external documentary and statistical databases including for geographical data,
- subscriptions to newspapers, periodicals, services supplying analyses of their content and other online publications; this appropriation also covers any copyright costs arising out of the reproduction and circulation of such publications in hard copy or electronically,
- the purchase of books and other works in hard copy or in electronic form for the library,
- the cost of subscriptions to teleprinter news agencies,
- bookbinding and other costs essential for preserving books and periodicals.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

*Legal basis*

Council Decision 2001/80/CFSP of 22 January 2001 on the establishment of the Military Staff of the European Union (OJ L 27, 30.1.2001, p. 7).

**2211** Satellite imagery

Appropriations 2022	Appropriations 2021	Outturn 2020
450 000	450 000	650 000,—

*Remarks*

This appropriation is intended to cover the cost of acquiring satellite imagery for the EEAS for the purposes of, in particular, crisis prevention and crisis management.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

**CHAPTER 2 2 — OTHER OPERATING EXPENDITURE (cont'd)****2 2 1** (cont'd)**2 2 1 2** General publications

Appropriations 2022	Appropriations 2021	Outturn 2020
100 000	100 000	40 000,—

*Remarks*

This appropriation is intended to cover the costs of preparing, publishing in the official languages of the Member States, by traditional means (paper or microfilm) or electronic methods, and disseminating publications by the EEAS, including those published in the *Official Journal of the European Union*.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

**2 2 1 3** Public information and public events

Appropriations 2022	Appropriations 2021	Outturn 2020
995 000	995 000	510 334,24

*Remarks*

This appropriation is intended to cover:

- audio-visual services to inform the public about the Union's foreign affairs policy and the High Representative's actions,
- the development and functioning of the EEAS website,
- expenditure on publicity and the promotion of publications and public events relating to the institution's activities, including ancillary management and infrastructure costs,
- expenditure on information under the CSDP/CFSP,
- the cost of miscellaneous information, public relations activities including promotional items.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

## EUROPEAN EXTERNAL ACTION SERVICE

**CHAPTER 22 — OTHER OPERATING EXPENDITURE (cont'd)****221** (cont'd)**2214** Strategic Communication Capacity

Appropriations 2022	Appropriations 2021	Outturn 2020
4 000 000	4 000 000	1 187 404,67

*Remarks*

This appropriation is intended to cover:

- strategic communication tools, including access to online and graphic tools,
- contracting strategic communication expertise, including opinion surveys,
- acquiring analytical tools and services, including reports, studies, data analysis and virtualisations,
- supporting language plurality of strategic communication products,
- providing tools to ensure systematic tracking and exposing of disinformation spread by foreign powers,
- engaging and maintaining a network of counter-disinformation specialists in Member States and neighbourhood countries, and the exchange of best practices,
- training and internal capacity building in terms of strategic communication abilities, and knowledge management for Union staff.

**222** *Language services***2220** Translation

Appropriations 2022	Appropriations 2021	Outturn 2020
p.m.	p.m.	0,—

*Remarks*

This appropriation is intended to cover expenditure relating to the translation services provided to the EEAS by the General Secretariat of the Council and by the Commission.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

**2221** Interpretation

Appropriations 2022	Appropriations 2021	Outturn 2020
750 000	750 000	750 000,—

**CHAPTER 22 — OTHER OPERATING EXPENDITURE (cont'd)****222** (cont'd)

2221 (cont'd)

*Remarks*

This appropriation is intended to cover the services provided to the EEAS by the Commission's interpreters.

It is also intended to cover the services provided to the EEAS by the Commission's interpreters on the occasion of meetings of the Political and Security Committee and the Military Committee and of other meetings held specifically within the framework of the CSDP/CFSP.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

*Legal basis*

Decision No 111/2007 of the Secretary-General of the Council/High Representative for the Common Foreign and Security Policy concerning interpreting for the European Council, the Council and its preparatory bodies.

**223 Miscellaneous expenses**

2230 Office supplies

Appropriations 2022	Appropriations 2021	Outturn 2020
499 800	490 000	481 600,—

*Remarks*

This appropriation is intended to cover:

- the purchase of paper,
- photocopies and fees,
- paper and office supplies (day-to-day supplies),
- printed material,
- supplies for dispatching mail (envelopes, wrapping paper, plates for the franking machine),
- supplies for the document reproduction shop (printer inks, offset plates, films and chemicals for preparing plates).

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

## EUROPEAN EXTERNAL ACTION SERVICE

**CHAPTER 22 — OTHER OPERATING EXPENDITURE (cont'd)****223** (cont'd)**2231** Postal charges

Appropriations 2022	Appropriations 2021	Outturn 2020
180 000	180 000	158 000,—

*Remarks*

This appropriation is intended to cover postal charges.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

**2232** Expenditure on studies, surveys and consultations

Appropriations 2022	Appropriations 2021	Outturn 2020
20 000	20 000	

*Remarks*

This appropriation is intended to cover the cost of studies and consultations contracted out to highly qualified experts.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

**2233** Interinstitutional cooperation

Appropriations 2022	Appropriations 2021	Outturn 2020
5 126 000	4 255 000	3 763 042,20

*Remarks*

This appropriation is intended to cover expenditure on interinstitutional activities, notably the cost of Commission, Offices and Council administrative staff managing EEAS staff, buildings and archives.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation is estimated at EUR 100 000.

**2234** Removals

Appropriations 2022	Appropriations 2021	Outturn 2020
424 142	222 500	122 500,—

**CHAPTER 22 — OTHER OPERATING EXPENDITURE (cont'd)**

2 2 3 (cont'd)

2 2 3 4 (cont'd)

*Remarks*

This appropriation is intended to cover the cost of the removal and transport of equipment.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

2 2 3 5 Financial charges

Appropriations 2022	Appropriations 2021	Outturn 2020
20 000	5 000	12 000,—

*Remarks*

This appropriation is intended to cover all financial charges, including bank charges.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

2 2 3 6 Legal expenses and costs, damages and compensation

Appropriations 2022	Appropriations 2021	Outturn 2020
91 000	92 000	147 000,—

*Remarks*

This appropriation is intended to cover:

- costs which may be awarded against the EEAS by the Court of Justice and the General Court and the cost of employing external lawyers to represent the EEAS in court,
- costs of consulting external lawyers,
- damages and compensation for which the EEAS may be liable.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

2 2 3 7 Other operating expenditure

Appropriations 2022	Appropriations 2021	Outturn 2020
70 000	4 600	120 152,89

## EUROPEAN EXTERNAL ACTION SERVICE

**CHAPTER 22 — OTHER OPERATING EXPENDITURE (cont'd)****223** (cont'd)**2237** (cont'd)*Remarks*

This appropriation is intended to cover:

- the cost of purchasing working clothes for conference service staff and security service staff, working equipment for workshop staff and internal services staff and the repair and maintenance of working clothes,
- the EEAS contribution towards the expenditure of some associations whose activities are directly related to those of the Union institutions,
- other operating expenditure not specially provided for under the preceding headings,
- personal security clearances for EEAS staff,
- the purchase of uniforms and accessories, in particular for the security personnel responsible for Cortenberg and ER buildings.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

**224** ***Conflict Prevention and Mediation Support Services (continuation)*****2240** Conflict Prevention and Mediation Support Services (continuation)

Appropriations 2022	Appropriations 2021	Outturn 2020
450 000	450 000	799 706,44

*Remarks*

This appropriation is intended to cover:

- the deployment of Union staff in support of mediation and dialogue processes,
- contracting internal mediation and dialogue experts as well as accessing external mediation support services, taking into consideration the ongoing work of the United Nations and other organisations in setting up rosters,
- engaging in knowledge management, including organising workshops and conflict analyses, and developing and publishing lessons learned studies, best practices and guidelines,
- training and internal capacity-building in connection with early warning, conflict analyses and mediation and dialogue for Union staff at headquarters, Union personnel deployed in missions, EUSR, heads of delegation and their staff.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

# **TITLE 3**

# **DELEGATIONS**

## CHAPTER 30 — DELEGATIONS

## EUROPEAN EXTERNAL ACTION SERVICE

**TITLE 3**  
**DELEGATIONS**

**CHAPTER 30 — DELEGATIONS****300** *Delegations*

3000 Remuneration and entitlements of statutory staff

Appropriations 2022	Appropriations 2021	Outturn 2020
126 205 000	129 672 000	120 686 043,06

*Remarks*

This appropriation is intended to cover the following expenditure incurred within delegations of the European Union outside the Union and delegations to international organisations situated inside the Union in respect of officials and temporary staff holding a post provided for in the establishment plan:

- basic salaries, allowances and payments related to salaries,
- accident and sickness insurance and other social security charges,
- unemployment insurance for temporary staff and payments to constitute or maintain pension rights for them in their country of origin,
- miscellaneous allowances and grants,
- overtime,
- the cost of weightings applied to the remuneration,
- the cost of any updates to remuneration during the financial year.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation: p.m.

*Legal basis*

Staff Regulations of Officials of the European Union.

Conditions of Employment of Other Servants of the European Union.

Rules governing designation, remuneration and other financial conditions adopted by the EEAS.

3001 External staff and outside services

Appropriations 2022	Appropriations 2021	Outturn 2020
94 292 000	97 505 413	71 909 941,48

**CHAPTER 30 — DELEGATIONS (cont'd)****3 0 0** (cont'd)**3 0 0 1** (cont'd)*Remarks*

This appropriation is intended to cover the following expenditure incurred in relation to delegations of the European Union outside the Union and delegations to international organisations situated inside the Union:

- the remuneration of local and/or contract staff, and the social security charges and benefits to be met by the employer,
- employer's contributions towards supplementary social security cover for local staff,
- services of agency and freelance staff.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation is estimated at EUR 1 000 000.

*Legal basis*

Conditions of Employment of Other Servants of the European Union.

**3 0 0 2** Other expenditure related to staff

Appropriations 2022	Appropriations 2021	Outturn 2020
36 456 700	32 680 847	24 190 308,65

*Remarks*

This appropriation is intended to cover the following expenditure incurred within delegations of the European Union outside the Union and delegations to international organisations situated inside the Union:

- expenditure related to the posting of Junior Experts (university graduates) and trainees to the delegations of the European Union,
- the cost of seminars organised for young diplomats from the Member States and third countries,
- expenditure relating to the secondment or temporary assignment of officials from the Member States to delegations,
- installation and resettlement allowances due to staff obliged to change their place of residence on taking up duty, on transfer to a new place of employment and on finally leaving the institution and resettling elsewhere,
- travel expenses due to staff (including members of their family) on taking up duty, on transfer to another place of employment, or on leaving the institution,
- removal expenses due to staff obliged to change their place of residence on taking up duty, on transfer to another place of employment and on finally leaving the institution and resettling elsewhere,
- in the event of the death of a member of the EEAS staff or a dependent person, the costs incurred pursuant to Article 75 of the Staff Regulations for transporting the body,

## EUROPEAN EXTERNAL ACTION SERVICE

**CHAPTER 30 — DELEGATIONS (cont'd)****300** (cont'd)**3002** (cont'd)

- miscellaneous costs and allowances concerning staff, including legal consultations,
- expenditure arising from recruitment procedures of officials, temporary agents, contract staff and local staff, including publication costs, travel and subsistence costs and accident insurance for candidates called for examinations and interviews, costs connected with the organisation of group recruitment tests and pre-recruitment medical examinations,
- the acquisition, replacement, conversion and maintenance of equipment of a medical nature installed in delegations,
- expenses related to the cost of annual medical examinations of officials, contract staff and local staff, including analyses and tests carried out as part of such examinations, the cost of medical and dental advisers and the costs concerning the policy regarding AIDS at the workplace,
- cultural activities and initiatives for encouraging social contact between expatriate and local staff,
- the fixed allowance granted to officials who regularly incur representation expenses by reason of their duties, and the reimbursement of costs incurred by authorised officials to represent the Commission and/or the EEAS in the interests of the service and by reason of their duties (in the case of delegations within the territory of the Union, part of the accommodation expenses will be covered by the fixed representation allowance),
- expenditure on travel expenses, daily subsistence allowances for missions and incidental or exceptional expenses incurred in connection with missions by officials and other staff,
- expenditure on travel expenses and daily subsistence allowances for successful candidates called for training prior to taking up duty,
- expenditure on travel expenses and daily subsistence allowances for experts invited to meetings by delegations,
- expenditure on travel expenses, daily subsistence allowances and insurance in connection with medical evacuations,
- expenditure arising from crisis situations, including travel, accommodation and daily subsistence allowances,
- expenditure on general and language training designed to improve the skills of the staff and the performance of the institution,
- fees for experts employed to identify training needs, design, develop and deliver courses and to evaluate and monitor results,
- fees for consultants in various fields, in particular organisational methods, planning, management, strategy, quality assurance and personnel management,
- expenditure incurred in designing, holding and evaluating training organised by the institution in the form of courses, seminars and conferences (course instructors/speakers and their travel and subsistence expenses and teaching materials),
- expenditure related to the practical and logistical aspects of organising courses including premises, transport and equipment hire for training and local and regional seminars as well as miscellaneous connected costs, such as refreshments and food,

**CHAPTER 30 — DELEGATIONS (cont'd)****3 0 0** (cont'd)**3 0 0 2** (cont'd)

- the cost of participation in conferences and symposiums, and subscriptions to professional and scientific associations,
- training expenditure related to publications and information, associated internet sites and the purchase of teaching equipment, subscriptions and licenses for distance teaching, books, press and multimedia products,
- the costs associated with the diplomatic exchange programme, such as travel and installation costs, in accordance with the Staff Regulations.

The amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation is estimated at EUR 285 000.

**3 0 0 3** Buildings and associated costs

Appropriations 2022	Appropriations 2021	Outturn 2020
170 760 000	166 850 000	160 636 431,65

**Remarks**

This appropriation is intended to cover the following expenditure incurred within delegations of the European Union outside the Union and delegations to international organisations situated inside the Union:

- temporary accommodation allowances and daily allowances for officials, temporary agents and contract agents,
- as regards rent and other charges on buildings for delegations outside the Union:
  - for all the buildings or parts of buildings occupied by the offices of delegations outside the Union or by officials posted outside the Union: rent (including temporary accommodation) and taxes, insurance premiums, refurbishments and major repairs, routine expenditure relating to the security of persons and goods (cipher machines, safes, window bars, etc.),
  - for all the buildings or parts of buildings occupied by the offices of delegations outside the Union and delegates' residences: water, gas, electricity and fuel charges, maintenance and repairs, handling, refurbishment and other routine expenses (local taxes for street maintenance and refuse collection and the purchase of signs and signposts),
- as regards rent and other charges on buildings within Union territory:
  - for all the buildings or parts of buildings occupied by the offices of delegations: rent; water, gas, electricity and heating energy charges; insurance premiums; maintenance and repairs; refurbishment and major repairs; expenditure relating to security, particularly contracts for surveillance and the hiring and refilling of extinguishers; the purchase and maintenance of fire-fighting equipment and the replacement of equipment of voluntary fire-fighting officials; the cost of statutory inspections, etc.,
  - for the buildings or parts of buildings occupied by officials: reimbursement of expenditure relating to the security of housing,

## EUROPEAN EXTERNAL ACTION SERVICE

**CHAPTER 30 — DELEGATIONS (cont'd)****3 0 0** (cont'd)**3 0 0 3** (cont'd)

- the acquisition of building land and buildings (purchase or lease-purchase option) or the construction of offices or other accommodation, including the costs of preliminary studies and various related fees,
- administrative arrangements that are related mainly to infrastructure and the provision of accommodation,
- charges generated by loans (principal and interest) contracted under the Financial Regulation for the acquisition of property for delegations.

Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council of 18 July 2018 on the financial rules applicable to the general budget of the Union, amending Regulations (EU) No 1296/2013, (EU) No 1301/2013, (EU) No 1303/2013, (EU) No 1304/2013, (EU) No 1309/2013, (EU) No 1316/2013, (EU) No 223/2014, (EU) No 283/2014, and Decision No 541/2014/EU and repealing Regulation (EU, Euratom) No 966/2012 (OJ L 193, 30.7.2018, p. 1) provides in its Article 266 the possibility for institutions to finance the acquisition of property through loans. This item will cover charges generated by such loans (principal and interest) for the acquisition of property for delegations.

The amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation is estimated at EUR 30 500 000.

**3 0 0 4** Other administrative expenditure

Appropriations 2022	Appropriations 2021	Outturn 2020
41 082 000	45 398 000	51 394 363,72

*Remarks*

This appropriation is intended to cover the following expenditure incurred within delegations of the European Union outside the Union and delegations to international organisations situated inside the Union:

- the purchase, hire, leasing, maintenance and repair of furniture and equipment, in particular audio-visual, archive, printing, library, interpretation and specialised office equipment (photocopiers, reader-printers, fax machines, etc.) as well as the acquisition of documentation and supplies related to this equipment,
- the purchase, maintenance and repair of technical equipment such as generators, air conditioners, etc., and the installation of equipment for welfare facilities in the delegations,
- the purchase, replacement, hire, leasing, maintenance and repair of vehicles, including tools,
- insurance premiums for vehicles,
- the purchase of books, documents and other non-periodical publications, including updates, and subscriptions to newspapers, periodicals and various publications, and the cost of binding and other costs for the preservation of periodicals,

**CHAPTER 30 — DELEGATIONS (cont'd)****300** *(cont'd)***3004** *(cont'd)*

- subscriptions to news agencies,
- the purchase of paper, envelopes, office supplies and supplies for reproduction, and printing contracted to outside service providers,
- the transport and customs clearance of equipment, the purchase and cleaning of uniforms for floor messengers, drivers, etc., various types of insurance (in particular third-party liability and theft), expenditure on internal meetings (drinks, food served on special occasions),
- the cost of studies, surveys and consultations connected with the administrative operation of delegations and any other operating expenses not specifically covered by the other items in this article,
- postal and delivery charges for mail, reports and publications, and for postal and other packages sent by air, land, sea or rail,
- the cost of the diplomatic bag,
- all expenditure on furniture and fittings for residential accommodation made available to officials,
- the purchase, hire or leasing of data-processing equipment (computers, terminals, mini-computers, peripherals, connection devices) with the requisite software,
- outsourced services, in particular for the development, maintenance and support of information technology systems in the delegations,
- the purchase, hire or leasing of equipment for the reproduction of information on paper, such as printers and scanners,
- the purchase, hire or leasing of telephone exchanges and switchboards and equipment for data transmission with the requisite software,
- subscription charges and fixed costs for cable or radio communications (telephone, telegraph, telex, fax), expenditure on data-transmission networks, telematic services, etc., and the purchase of directories,
- the cost of installation, configuration, maintenance, support, assistance, documentation and supplies related to this equipment,
- any expenditure on active security operations in delegations in emergencies,
- all financial charges, including bank charges,
- for imprest accounts, updates where all appropriate measures have been taken by the authorising officer to deal with the situation and where the updated expenditure cannot be booked to another specific budget line,
- updates in situations where a claim is cancelled in full or in part after it has been booked to the accounts as revenue (in particular in the event of offsetting against a debt),

## EUROPEAN EXTERNAL ACTION SERVICE

**CHAPTER 30 — DELEGATIONS (cont'd)****3 0 0** (cont'd)**3 0 0 4** (cont'd)

- updates in cases where VAT has not been recovered and where it is no longer possible to book the amount to the line that covered the principal expenditure,
- for any interest relating to the above cases, where it cannot be booked to another specific budget line.

This item is also intended to accommodate, if necessary, an appropriation to cover any losses resulting from the liquidation or cessation of activities of a bank with which the Commission has accounts for the purposes of imprests.

It may finance costs incurred by delegations in the framework of local cooperation with Member States, notably in the context of a crisis.

The amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation is estimated at EUR 15 500 000.

*Legal basis*

Council Decision 2010/427/EU of 26 July 2010 establishing the organisation and functioning of the European External Action Service (OJ L 201, 3.8.2010, p. 30), and in particular Article 5(10) thereof.

**3 0 0 5** Commission contribution for delegations

Appropriations 2022	Appropriations 2021	Outturn 2020
p.m.	p.m.	0,—

*Remarks*

Any revenue from the Commission or from the European Development Fund (EDF) contributing to the cost in delegations resulting from the presence of Commission staff in delegations may lead to additional appropriations being made available in accordance with Article 21 of the Financial Regulation.

This appropriation is intended to cover the following costs for Commission staff, including Commission staff financed by the EDF posted in the delegations of the European Union outside the Union and delegations to international organisations situated inside the Union:

- salaries and salary related expenditure of local agents (and agency staff),
- the share in the expenditure covered by Items 3 0 0 0 (Remuneration and entitlements of statutory staff), 3 0 0 1 (External staff and outside services), 3 0 0 2 (Other expenditure related to staff), 3 0 0 3 (Buildings and associated costs) and 3 0 0 4 (Other administrative expenditure) for such staff.

In addition, this appropriation may cover other expenditure, such as press and information activities, carried out on the basis of service level agreements concluded with other institutions.

Amount of assigned revenue in accordance with Article 21(2) and (3) of the Financial Regulation is estimated at EUR 150 000 000.

EUROPEAN EXTERNAL ACTION SERVICE

## **TITLE 10**

### **OTHER EXPENDITURE**

## CHAPTER 100— PROVISIONAL APPROPRIATIONS

## CHAPTER 10.1 — CONTINGENCY RESERVE

## EUROPEAN EXTERNAL ACTION SERVICE

**TITLE 10**  
**OTHER EXPENDITURE**

**CHAPTER 10 0 — PROVISIONAL APPROPRIATIONS**

Appropriations 2022	Appropriations 2021	Outturn 2020
p.m.	p.m.	0,—

*Remarks*

The appropriations entered in this chapter are provisional and may be used only after their transfer to other chapters in accordance with the Financial Regulation.

*Legal basis*

Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council of 18 July 2018 on the financial rules applicable to the general budget of the Union, amending Regulations (EU) No 1296/2013, (EU) No 1301/2013, (EU) No 1303/2013, (EU) No 1304/2013, (EU) No 1309/2013, (EU) No 1316/2013, (EU) No 223/2014, (EU) No 283/2014, and Decision No 541/2014/EU and repealing Regulation (EU, Euratom) No 966/2012 (OJ L 193, 30.7.2018, p. 1).

**CHAPTER 10 1 — CONTINGENCY RESERVE**

Appropriations 2022	Appropriations 2021	Outturn 2020
p.m.	p.m.	0,—

*Remarks*

This appropriation is intended to cover unforeseen expenditure resulting from budgetary decisions taken in the course of the financial year.

## EUROPEAN EXTERNAL ACTION SERVICE

## STAFF

## Section X — European External Action Service

Function group and grade				
	2022		2021	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16	16	—	21	—
	AD 15	36	38	—
	AD 14	127	138	—
	AD 13	143	144	—
	AD 12	199	208	—
	AD 11	108	103	—
	AD 10	111	100	—
	AD 9	143	150	—
	AD 8	145	104	—
	AD 7	25	46	—
	AD 6	25	16	—
	AD 5	2	4	—
Subtotal AD	1 080	—	1 072	—
AST 11	34	—	31	—
	AST 10	29	27	—
	AST 9	72	70	1
	AST 8	71	86	—
	AST 7	80	85	—
	AST 6	107	105	—
	AST 5	160	146	—
	AST 4	50	57	—
	AST 3	4	1	—
	AST 2	11	8	—
	AST 1	4	4	—
Subtotal AST	622	1	620	1
AST/SC 6	—	—	—	—
	—	—	—	—
	4	—	1	—
	17	—	16	—
	20	—	23	—
	6	—	9	—
Subtotal AST/SC	47	—	49	—
<b>Total</b>	<b>1 749</b>	<b>1</b>	<b>1 741</b>	<b>1</b>
<b>Grand Total</b>	<b>1 750</b>		<b>1 742</b>	





**EN**