

Call for proposals IX-2019/02 — ‘Grants to European political foundations’

(2018/C 228/05)

A. INTRODUCTION AND LEGAL FRAMEWORK

1. Under Article 10(4) of the Treaty on European Union, ‘political parties at European level contribute to forming European political awareness and to expressing the will of citizens of the Union’.
2. In accordance with Article 224 of the Treaty on the Functioning of the European Union, the European Parliament and the Council lay down the regulations governing political parties at European level and in particular the rules regarding their funding. These rules are laid down in Regulation (EU, Euratom) No 1141/2014 of the European Parliament and of the Council of 22 October 2014 on the statute and funding of European political parties and European political foundations ⁽¹⁾ (‘Regulation (EU, Euratom) No 1141/2014’).
3. Pursuant to Article 2(4) of Regulation (EU, Euratom) No 1141/2014, a European political foundation is ‘an entity which is formally affiliated with a European political party, which is registered with the Authority in accordance with the conditions and procedures laid down in this Regulation, and which through its activities, within the aims and fundamental values pursued by the Union, underpins and complements the objectives of the European political party’.
4. Pursuant to Article 17(2) of Regulation (EU, Euratom) No 1141/2014, a European political foundation which is affiliated with a European political party eligible to apply for funding under Article 17(1) of the regulation, which is registered in accordance with the conditions and procedures laid down in the regulation, and which is not in one of the situations of exclusion referred to in Article 106(1) of the Financial Regulation may apply for funding from the general budget of the European Union, in accordance with the terms and conditions published by the Authorising Officer of the European Parliament in a call for proposals.
5. Hence, the European Parliament is launching this call for proposals with a view to awarding grants to European political foundations (‘call’).
6. The basic legal framework is defined in the following legal acts:
 - a) Regulation (EU, Euratom) No 1141/2014, as amended by Regulation (EU, Euratom) No 2018/673 of 3 May 2018 ⁽²⁾;
 - b) Decision of the Bureau of the European Parliament of 28 May 2018, laying down the procedures for implementing Regulation (EU, Euratom) No 1141/2014 of the European Parliament and of the Council on the statute and funding of European political parties and European political foundations ⁽³⁾;
 - c) Regulation (EU, Euratom) No 966/2012 of the European Parliament and of the Council of 25 October 2012 on the financial rules applicable to the general budget of the Union (‘Financial Regulation’) ⁽⁴⁾;
 - d) Commission Delegated Regulation (EU) No 1268/2012 of 29 October 2012 on the rules of application of Regulation (EU, Euratom) No 966/2012 (‘Rules of Application of the Financial Regulation’) ⁽⁵⁾;
 - e) Commission Delegated Regulation (EU, Euratom) 2015/2401 of 2 October 2015 on the content and functioning of the Register of European political parties and foundations ⁽⁶⁾;
 - f) Commission Implementing Regulation (EU) 2015/2246 of 3 December 2015 on detailed provisions for the registration number system applicable to the register of European political parties and European political foundations and information provided by standard extracts from the register ⁽⁷⁾;
 - g) European Parliament’s Rules of Procedure ⁽⁸⁾.

B. OBJECTIVE OF THE CALL

7. The objective of this call is to invite registered European political foundations to submit applications for funding from the Union budget (‘funding applications’).

⁽¹⁾ OJ L 317, 4.11.2014, p. 1.

⁽²⁾ OJ L 114 I, 4.5.2018, p. 1.

⁽³⁾ OJ C 225, 28.6.2018, p. 4.

⁽⁴⁾ OJ L 298, 26.10.2012, p. 1.

⁽⁵⁾ OJ L 362, 31.12.2012, p. 1.

⁽⁶⁾ OJ L 333, 19.12.2015, p. 50.

⁽⁷⁾ OJ L 318, 4.12.2015, p. 28.

⁽⁸⁾ European Parliament’s Rules of Procedure of January 2017.

C. PURPOSE, CATEGORY AND FORM OF FUNDING

8. The purpose of the funding is to support the European political foundations' work programme for the financial year from 1 January 2019 to 31 December 2019 under the terms and conditions set out in the grant decision by the responsible authorising officer.
9. The category of the funding is the grant to European political foundations, pursuant to Title VI of Part I of the Financial Regulation ('grant'). The grant takes the form of a reimbursement of a percentage of eligible costs actually incurred.
10. The maximum amount paid to the beneficiary by the European Parliament may not exceed 95 % of the eligible costs actually incurred.

D. BUDGET AVAILABLE

11. The foreseen funding for the financial year 2019 under Article 403 of Parliament's budget 'Funding of European political foundations' amounts to EUR 19 700 000. The final available appropriations are subject to approval by the budgetary authority.

E. ADMISSIBILITY REQUIREMENTS FOR FUNDING APPLICATIONS

12. Funding applications will be admissible if they
 - a) are submitted in writing on the application form as annexed to this call, including all supporting documents required therein;
 - b) contain the commitment, expressed in writing by signing the declaration form which is annexed to the present call, that the applicant agrees to the terms and conditions specified in Annex 1b to the Bureau Decision specified in paragraph 6(b) of this call;
 - c) contain a letter of a legal representative certifying the authorization to undertake legal obligations on behalf of the applicant;
 - d) are forwarded to the President of the European Parliament **by 30 September 2018** to the following address:

President of the European Parliament Attn. Mr Didier Kléthi, Director-General of Finance SCH 05B031 L-2929 Luxembourg
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13. Applications assessed as incomplete may be rejected.

F. CRITERIA FOR EVALUATION OF FUNDING APPLICATIONS

F.1 *Exclusion criteria*

14. Applicants shall be excluded from the funding procedure, if they are:
 - a) in one of the situations of exclusion referred to in Article 106(1), 107 or 108 of the Financial Regulation.
 - b) subject of any of the sanctions provided for in Article 27(1) of Regulation (EU, Euratom) No 1141/2014 and in points (v) and (vi) of Article 27(2)(a) of the same Regulation.

F.2 *Eligibility criteria*

15. In order to be eligible for Union funding, applicants must satisfy the conditions laid down in Articles 17 and 18 of Regulation (EU, Euratom) No 1141/2014, i.e. the applicant
 - a) must be registered in accordance with Regulation (EU, Euratom) No 1141/2014;
 - b) must be affiliated to a European political party fulfilling all criteria for being awarded a contribution to European political parties ⁽¹⁾;

⁽¹⁾ Pursuant to Title VIII of Part II of Financial Regulation.

- c) must comply with the obligations listed in Article 23 of Regulation (EU, Euratom) No 1141/2014, i.e. it must have submitted the annual financial statements ⁽¹⁾, external audit report and the list of donors and contributors, as specified therein.

F.3 Selection criteria

16. Pursuant to Article 202 of the Rules of Application of the Financial Regulation 'the applicant must have stable and sufficient sources of funding to maintain his activity throughout (...) the year for which the grant is awarded and to participate in its funding. The applicant must have the professional competencies and qualifications required to complete the proposed action or work programme unless specifically provided otherwise in the basic act'.

F.4 Award criteria and distribution of funding

17. In accordance with Article 19 of Regulation (EU, Euratom) No 1141/2014, the respective available appropriations shall be distributed annually. They shall be distributed among the European political foundations whose applications for funding have been approved in the light of the eligibility and exclusion criteria, on the basis of the following distribution key:
- a) 10 % will be distributed in equal shares among the beneficiary European political foundations;
 - b) 90 % will be distributed among the beneficiary European political foundations in proportion to the share of elected members of the European Parliament of the beneficiary European political parties to which the applicants are affiliated.

G. SHARED CONTROL BY EUROPEAN PARLIAMENT AND AUTHORITY

18. Article 24(1) and (2) ⁽²⁾ of Regulation (EU, Euratom) No 1141/2014 foresee shared control between the European Parliament and the Authority for European political parties and European political foundations ⁽³⁾ ('Authority').
19. Where pursuant to Regulation (EU, Euratom) No 1141/2014, the Authority is competent for controlling compliance with the provisions of that Regulation, the European Parliament shall forward the relevant documentation to the Authority. The Authority will communicate to the European Parliament the result of its controls and verifications.

H. TERMS AND CONDITIONS

20. Applicants are obliged to notify the European Parliament of any changes as regards the documents submitted or any information referred to in the application within two weeks of such a change. Failing such notification, the authorising officer may make the decision based on the information available, notwithstanding any information provided at a later stage.
21. In respect to the condition that the applicant continues to fulfil the criteria for funding, the burden of proof rests with the applicant.
22. The terms and conditions as regards Union funding to be awarded under this call are laid down in Annex 1b to the Bureau Decision specified in paragraph 6(b) of this call.
23. Each applicant shall accept the terms and conditions referred to in paragraph 22 of this call, by signing the declaration form which is annexed to the present call. These terms and conditions bind the beneficiary to whom the funding is awarded and are stipulated in the grant decision.

I. TIMING

24. The deadline for submitting the funding applications is 30 September 2018.

⁽¹⁾ Unless the applicant was not subject to the control under Article 23 of Regulation (EU, Euratom) No 1141/2014 (for example: newly created, etc.).

⁽²⁾ Article 24(1)-(2) of Regulation (EU, Euratom) No 1141/2014 — General rules on control:

1. Control of compliance by European political parties and European political foundations with their obligations under this Regulation shall be exercised, in cooperation, by the Authority, by the Authorising Officer of the European Parliament and by the competent Member States.
2. The Authority shall control compliance by European political parties and European political foundations with their obligations under this Regulation, in particular in relation to Article 3, points (a), (b), and (d) to (f) of Article 4(1), points (a) to (e) and (g) of Article 5(1), Article 9(5) and (6), and Articles 20, 21 and 22.

The Authorising Officer of the European Parliament shall control compliance by European political parties and European political foundations with the obligations relating to Union funding under this Regulation in accordance with the Financial Regulation. In carrying out such controls, the European Parliament shall take the necessary measures in the fields of the prevention of and the fight against fraud affecting the financial interests of the Union.

⁽³⁾ Established pursuant to Article 6 of the Regulation (EU, Euratom) No 1141/2014

25. The Authorising Officer of the European Parliament shall adopt a decision within three months after the closure of the call for proposals.
26. It is foreseen that successful applicants will receive the grant decision in January 2019 and that rejected applicants will be informed at the same time. The payment of the pre-financing shall take place within 30 days of the notification of the grant decision.

J. DISCLOSURE AND PROCESSING OF PERSONAL DATA

27. The European Parliament shall publish, including on the internet, information pursuant to Article 32 of Regulation (EU, Euratom) No 1141/2014.
28. Any personal data collected in the context of the present call shall be processed in accordance with the provisions of Regulation (EC) No 45/2001 ⁽¹⁾ pursuant to Article 33 of Regulation (EU, Euratom) No 1141/2014.
29. Such data shall be processed for the purpose of evaluating the funding applications and safeguarding the financial interests of the Union. This is without prejudice to the possible transfer of this data to the bodies responsible for carrying out verification and audit tasks in accordance with Union law, such as internal audit services of the European Parliament, the Authority, the European Court of Auditors, or the European Anti-Fraud Office (OLAF).
30. On the basis of a written request, the beneficiary may obtain access to its personal data and rectify any inaccurate or incomplete data. The beneficiary may submit any request concerning the processing of its personal data to the European Parliament's Directorate-General for Finance or the European Parliament's Personal Data Protection Unit. The beneficiary may, at any time, lodge a complaint to the European Data Protection Supervisor concerning the processing of its personal data.
31. Personal data may be registered in the Early Detection and Exclusion System by the European Parliament, should the beneficiary be in one of the situations mentioned in Article 106(1) and 107 of the Financial Regulation.

K. OTHER INFORMATION

32. Any questions relating to this call should be sent by email, quoting the publication reference, to the following address: fin.part.fond.pol@europarl.europa.eu
33. The basic legislation specified in paragraph 6(b) of this call and the funding application form annexed to this call are available on the European Parliament's internet site (<http://www.europarl.europa.eu/tenders/invitations.htm>).

Annex: Funding application form, including the financial identification form, the declaration on terms and conditions as well as exclusion criteria, the model of estimated budget and the declaration that the application is submitted through the affiliated European political party

⁽¹⁾ OJ L 8, 12.1.2001, p. 1.

ANNEX

FUNDING APPLICATION FORM
GRANTS ⁽¹⁾ TO EUROPEAN POLITICAL FOUNDATIONS
 FOR FINANCIAL YEAR [INSERT]

COMPOSITION OF FUNDING APPLICATION

The following table is intended to help you prepare your funding application. It can be used as a checklist to make sure that you have included all the requisite documents.

Document number	DOCUMENTS TO BE SUPPLIED	
	<i>Documents which must be supplied but are <u>not included in this model</u> of the funding application</i>	
1.	Original covering letter indicating the grant amount requested for financial year n signed by the legal representative	<input type="checkbox"/>
2.	Letter of a legal representative certifying the authorization to undertake legal obligations on behalf of the applicant	<input type="checkbox"/>
3.	List of the persons having powers of representation, decision-making or control over the applicant organisation, like the President, members of the Board, Secretary-general or Treasury ⁽¹⁾	<input type="checkbox"/>
4.	Proof of registration by the Authority at the date of funding application	<input type="checkbox"/>
5.	Work programme	<input type="checkbox"/>
6.	Only in case of a new applicant which could not fulfil the conditions set by Article 23(1) of Regulation (EU, Euratom) No 1141/2014: the most recent audited financial statements prepared by a professional accountant	<input type="checkbox"/>
	<i>Documents which must be supplied and are <u>included in this model</u> of the funding application</i>	
7.	Financial identification form	<input type="checkbox"/>
8.	Declaration on general terms and conditions as well as exclusion criteria	<input type="checkbox"/>
9.	Estimated budget	<input type="checkbox"/>
10.	Declaration that the application is submitted through the affiliated European political party	<input type="checkbox"/>

⁽¹⁾ With reference to relevant provisions of the statutes of the applicant, where applicable.

⁽¹⁾ The category of the funding is the operating grant, pursuant to Title VI of Part I of the Regulation (EU, Euratom) No 966/2012 of the European Parliament and of the Council of 25 October 2012 on the financial rules applicable to the general budget of the Union (OJ L 298, 26.10.2012, p. 1).

FINANCIAL IDENTIFICATION FORM

LEGAL ENTITY PRIVATE COMPANY	
Title / LEGAL FORM	<div style="border: 1px solid black; height: 1.2em; width: 100%;"></div>
NAME (S)	<div style="border: 1px solid black; height: 1.2em; width: 100%;"></div>
	<div style="border: 1px solid black; height: 1.2em; width: 100%;"></div>
ABBREVIATION	<div style="border: 1px solid black; height: 1.2em; width: 100%;"></div>
ADDRESS	Street <div style="border: 1px solid black; height: 1.2em; width: 100%;"></div>
	Number <div style="border: 1px solid black; height: 1.2em; width: 20%;"></div> Postcode <div style="border: 1px solid black; height: 1.2em; width: 20%;"></div>
Town / City	<div style="border: 1px solid black; height: 1.2em; width: 80%;"></div> Country <div style="border: 1px solid black; height: 1.2em; width: 10%;"></div>
VAT-Number	<div style="border: 1px solid black; height: 1.2em; width: 30%;"></div>
PLACE OF REGISTRATION	<div style="border: 1px solid black; height: 1.2em; width: 100%;"></div>
	<div style="border: 1px solid black; height: 1.2em; width: 100%;"></div>
PHONE	<div style="border: 1px solid black; height: 1.2em; width: 30%;"></div>
FAX	<div style="border: 1px solid black; height: 1.2em; width: 30%;"></div>
E-MAIL	<div style="border: 1px solid black; height: 1.2em; width: 80%;"></div>
A copy of some official document showing the name of the legal entity, the registration address, the VAT number and the registration number given by the national authorities must be attached.	
ACCOUNT NAME	
ACCOUNT NAME	<div style="border: 1px solid black; height: 1.2em; width: 100%;"></div>
(The name under which the account has been opened)	
ADDRESS	Street <div style="border: 1px solid black; height: 1.2em; width: 100%;"></div>
	Number <div style="border: 1px solid black; height: 1.2em; width: 20%;"></div> Postcode <div style="border: 1px solid black; height: 1.2em; width: 20%;"></div>
Town / City	<div style="border: 1px solid black; height: 1.2em; width: 80%;"></div> Country <div style="border: 1px solid black; height: 1.2em; width: 10%;"></div>
BANK	
IBAN	<div style="border: 1px solid black; height: 1.2em; width: 100%;"></div>
(Obligatory, if the IBAN Code exists in the country where your bank is established)	
SWIFT CODE (BIC)	<div style="border: 1px solid black; height: 1.2em; width: 30%;"></div> CURRENCY <div style="border: 1px solid black; height: 1.2em; width: 10%;"></div>
ACCOUNT NUMBER	<div style="border: 1px solid black; height: 1.2em; width: 100%;"></div>
(National Format)	
BANK NAME	<div style="border: 1px solid black; height: 1.2em; width: 100%;"></div>
	<div style="border: 1px solid black; height: 1.2em; width: 100%;"></div>
ADDRESS	Street <div style="border: 1px solid black; height: 1.2em; width: 100%;"></div>
	Number <div style="border: 1px solid black; height: 1.2em; width: 20%;"></div> Postcode <div style="border: 1px solid black; height: 1.2em; width: 20%;"></div>
Town / City	<div style="border: 1px solid black; height: 1.2em; width: 80%;"></div> Country <div style="border: 1px solid black; height: 1.2em; width: 10%;"></div>
BANK STAMP + SIGNATURE OF BANK REPRESENTATIVE * :	
DATE + SIGNATURE OF ACCOUNT HOLDER (Obligatory)	
* It is preferable to attach a copy of recent bank statement. Please note that the bank statement has to provide all the information listed above under 'ACCOUNT NAME' and 'BANK'. In this case, the stamp of the bank and the signature of the bank's representative are not required. The signature of the account-holder is obligatory in all cases.	

DECLARATION ON GENERAL TERMS AND CONDITIONS AS WELL AS EXCLUSION CRITERIA

I, the undersigned, the legal representative of [insert applicant's name] certify that:

- I have read and agree to the terms and conditions as stipulated in the model grant decision;
- the applicant is not in one of the situations referred to in Article 106(1) (*), 107 (*) and 108 of Regulation (EU, Euratom) No 966/2012 of the European Parliament and of the Council ('Financial Regulation') ⁽¹⁾;
- the applicant is not subject of any of the sanctions provided for in Article 27(1) (*) of the Regulation (EU, Euratom) No 1141/2014 and in points (v) and (vi) of Article 27(2)(a) (*) of the same Regulation ⁽²⁾
- the applicant organisation has the financial and organisational capacity to implement the grant decision;
- the information supplied in this application and its annexes is accurate and no information has been withheld, either in full or in part, from the European Parliament.

Authorised signature:

Title (Mrs, Mr, Prof...), name and forename:	
Function in the organisation applying for funding:	
Place/Date:	
Signature:	

(*) The Articles listed above are referred to below:

Article 106(1) of the Financial Regulation:

The contracting authority shall exclude an economic operator from participating in procurement procedures governed by this Regulation where:

- (a) the economic operator is bankrupt, subject to insolvency or winding-up procedures, where its assets are being administered by a liquidator or by a court, where it is in an arrangement with creditors, where its business activities are suspended, or where it is in any analogous situation arising from a similar procedure provided for under national laws or regulations;
- (b) it has been established by a final judgment or a final administrative decision that the economic operator is in breach of its obligations relating to the payment of taxes or social security contributions in accordance with the law of the country in which it is established, with those of the country in which the contracting authority is located or those of the country of the performance of the contract;
- (c) it has been established by a final judgment or a final administrative decision that the economic operator is guilty of grave professional misconduct by having violated applicable laws or regulations or ethical standards of the profession to which the economic operator belongs, or by having engaged in any wrongful conduct which has an impact on its professional credibility where such conduct denotes wrongful intent or gross negligence, including, in particular, any of the following:
 - (i) fraudulently or negligently misrepresenting information required for the verification of the absence of grounds for exclusion or the fulfilment of selection criteria or in the performance of a contract;
 - (ii) entering into agreement with other economic operators with the aim of distorting competition;
 - (iii) violating intellectual property rights;
 - (iv) attempting to influence the decision-making process of the contracting authority during the procurement procedure;
 - (v) attempting to obtain confidential information that may confer upon it undue advantages in the procurement procedure;
- (d) it has been established by a final judgment that the economic operator is guilty of any of the following:
 - (i) fraud, within the meaning of Article 1 of the Convention on the protection of the European Communities' financial interests, drawn up by the Council Act of 26 July 1995;

⁽¹⁾ Regulation (EU, Euratom) No 966/2012 of the European Parliament and of the Council of 25 October 2012 on the financial rules applicable to the general budget of the Union (OJ L 298, 26.10.2012, p. 1).

⁽²⁾ Regulation (EU, Euratom) No 1141/2014 of the European Parliament and of the Council of 22 October 2014 on the statute and funding of European political parties and European political foundations ('Regulation (EU, Euratom) No 1141/2014', OJ L 317, 4.11.2014, p. 1).

- (ii) corruption, as defined in Article 3 of the Convention on the fight against corruption involving officials of the European Communities or officials of Member States of the European Union, drawn up by the Council Act of 26 May 1997 (2), and in Article 2(1) of Council Framework Decision 2003/568/JHA (3), as well as corruption as defined in the law of the country where the contracting authority is located, the country in which the economic operator is established or the country of the performance of the contract;
- (iii) participation in a criminal organisation, as defined in Article 2 of Council Framework Decision 2008/841/JHA;
- (iv) money laundering or terrorist financing, as defined in Article 1 of Directive 2005/60/EC of the European Parliament and of the Council;
- (v) terrorist-related offences or offences linked to terrorist activities, as defined in Articles 1 and 3 of Council Framework Decision 2002/475/JHA (1), respectively, or inciting, aiding, abetting or attempting to commit such offences, as referred to in Article 4 of that Decision;
- (vi) child labour or other forms of trafficking in human beings as defined in Article 2 of Directive 2011/36/EU of the European Parliament and of the Council;
- (e) the economic operator has shown significant deficiencies in complying with main obligations in the performance of a contract financed by the budget, which has led to its early termination or to the application of liquidated damages or other contractual penalties, or which has been discovered following checks, audits or investigations by an authorising officer, OLAF or the Court of Auditors;
- (f) it has been established by a final judgment or final administrative decision that the economic operator has committed an irregularity within the meaning of Article 1(2) of Council Regulation (EC, Euratom) No 2988/95;

Article 107(1) of the Financial Regulation:

The contracting authority shall not award a contract for a given procurement procedure to an economic operator who:

- (a) is in an exclusion situation established in accordance with Article 106;
- (b) has misrepresented the information required as a condition for participating in the procedure or has failed to supply that information;
- (c) was previously involved in the preparation of procurement documents where this entails a distortion of competition that cannot be remedied otherwise.

In accordance with Article 18(2) of Regulation (EU, Euratom) No 1141/2014 the applicant may not be the subject of any of the sanctions provided for in Article 27(1) and in points (a)(v) and (vi) of Article 27(2).

Regulation (EU, Euratom) No 1141/2014 — Article 27(1):

In accordance with Article 16, the Authority shall decide to remove a European political party or a European political foundation from the Register by way of sanction in any of the following situations:

- (a) where the party or foundation in question has been found by a judgment having the force of res judicata to have engaged in illegal activities detrimental to the financial interests of the Union as defined in Article 106(1) of the Financial Regulation;
- (b) where it is established, in accordance with the procedures set out in Article 10(2) to (5), that it no longer fulfils one or more of the conditions set out in Article 3(1) or (2); or
- (ba) where a decision to register the party or foundation in question is based on incorrect or misleading information for which the applicant is responsible, or where such a decision has been obtained by deceit; or
- (c) where a request by a Member State for de-registration on grounds of serious failure to fulfil obligations under national law meets the requirements set out in point (b) of Article 16(3).

Regulation (EU, Euratom) No 1141/2014 — Article 27(2)(a)(v) and (vi):

The Authority shall impose financial sanctions in the following situations:

- (a) non-quantifiable infringements:
 - (v) where a European political party or a European political foundation has been found by a judgment having the force of res judicata to have engaged in illegal activities detrimental to the financial interests of the Union as defined in Article 106(1) of the Financial Regulation;
 - (vi) where the European political party or the European political foundation concerned has at any time intentionally omitted to provide information or has intentionally provided incorrect or misleading information, or where the bodies authorised by this Regulation to audit or conduct checks on the beneficiaries of funding from the general budget of the European Union detect inaccuracies in the annual financial statements which are regarded as constituting material omissions or misstatements of items in accordance with the international accounting standards defined in Article 2 of Regulation (EC) No 1606/2002

ESTIMATED BUDGET

Costs			Revenue		
Eligible costs	Budget	Actual		Budget	Actual
A.1: Personnel costs 1. Salaries 2. Contributions 3. Professional training 4. Staff missions expenses 5. Other personnel costs			D.1 Dissolution of 'Provision to cover eligible costs of the first quarter of year N'	n/a	
			D.2 European Parliament funding		
			D.3 Member contributions		
A.2: Infrastructure and operating costs 1. Rent, charges and maintenance costs 2. Costs relating to installation, operation and maintenance of equipment 3. Depreciation of movable and immovable property 4. Stationery and office supplies 5. Postal and telecommunications charges 6. Printing, translation and reproduction costs 7. Other infrastructure costs			3.1 from member organisations 3.2 from individual members		
			D.4 Donations		
			D.5 Other own resources		
A.3: Administrative costs 1. Documentation costs (newspapers, press agencies, databases) 2. Costs of studies and research 3. Legal costs 4. Accounting and audit costs 5. Support to third parties 6. Miscellaneous administrative costs			(to be listed)		
A.4: Meetings and representation costs 1. Costs of meetings 2. Participation in seminars and conferences 3. Representation costs 4. Costs of invitations 5. Other meeting-related costs					
A.5: Information and publication costs 1. Publication costs 2. Creation and operation of internet sites 3. Publicity costs 4. Communications equipment (gadgets) 5. Seminar and exhibitions 6. Other information-related costs					
A.6: Allocation to 'Provision to cover eligible costs of the first quarter of year N+1'			D.6. Interest from pre-financing		
			D.7. Contributions in kind		
A. TOTAL ELIGIBLE COSTS			D. TOTAL REVENUE		
Ineligible costs 1. Provisions 2. Exchange losses 3. Doubtful claims on third parties 4. Contributions in kind 5. Others (to be specified)			E. profit/loss (F-C)		
B. TOTAL INELIGIBLE COSTS					
C. TOTAL COSTS			F. Allocation of own resources to the reserve account		
			G. Profit/loss for verifying compliance with the no-profit rule (E-F)		

DECLARATION THAT THE APPLICATION IS SUBMITTED THROUGH AFFILIATED EUROPEAN POLITICAL PARTY

I, the undersigned, the legal representative of [insert applicant's name], declare that, pursuant to Article 18(5) of Regulation (EU, Euratom) No 1141/2014, the present application for funding of [insert applicant's name] for the financial year 2019 is submitted through its affiliated European political party [insert affiliated European political party name].

Authorised signature:

Title (Mrs, Mr, Prof...), name and forename:	
Function in the organisation applying for funding:	
Place/Date:	
Signature:	