

- the batch of 'detailed proposals' will be studied by the Advisory Committee; this Committee shall meet at least twice a year;
- the final selection will be decided by European Commission services.

**Information and receipt of application:**

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**CALL FOR PROPOSALS (DIRECTORATE-GENERAL FOR EDUCATION AND CULTURE) UNDER THE  
 LEONARDO DA VINCI PROGRAMME (LdV-II)**

(2000/C 23/08)

I. CONTRACTING SERVICES

- The European Commission, Directorate-General for Education and Culture
- National Agencies, for procedures A and B (see point VIII)

For the addresses of the contracting Services, see point IX

In order to facilitate the reading of the call and the use of the forms, consultation is recommended of the General Guide for Promoters and the guides specific to the various measures, which are available on the Internet, at the following address:

[http://europa.eu.int/comm/education/leonardo/leonardo2\\_en.html](http://europa.eu.int/comm/education/leonardo/leonardo2_en.html)

For the presentation and dispatch of the proposals, see point VII to IX of this call.

II. THE CONTEXT

The Leonardo da Vinci programme contributes to the implementation of a vocational training policy for the Community, which supports and supplements the actions of the Member States (Article 150 of the Treaty establishing the European Community). The Council has adopted a second phase of the programme for the period 2000 to 2006 by Decision 1999/382/EC. Its aim is to promote new practical approaches in vocational training policies.

This first call for proposals has a three-year validity. Second and third calls for proposals, each of a two-year validity, will be published in 2002 and 2004.

This call for proposals concerns the following Community measures: mobility, pilot projects including thematic actions, language competencies, transnational networks and reference material. The measure on joint actions will be the subject of a later call(s).

III. PRIORITIES ADOPTED IN RELATION TO THE OBJECTIVES OF THE PROGRAMME

The Council Decision states the need to raise the quality, innovation and European dimension of vocational training systems and practices, by means of transnational cooperation. The decision lays down three objectives for this phase of the programme, in summary:

*Objective 1:* To improve the skills and competencies of people, especially young people, in initial vocational training at all levels, with a view to facilitating their integration and reintegration into the labour market;

*Objective 2:* To improve the quality of, and access to, continuing vocational training and the lifelong acquisition of skills and competencies;

*Objective 3:* To promote and reinforce the contribution of vocational training to the process of innovation, with a view to improving competitiveness and entrepreneurship, also in view of new employment possibilities.

For the realisation of these objectives, proposals must relate to one of the priorities below.

For each of these priorities, the Commission pays particular attention to proposals aiming to develop new approaches to lifelong learning, the transnational dimension of the implementation of the employment guidelines, with a special emphasis on equal opportunities and the development of generic skills aimed at the new technologies and the environment.

The priorities are the following:

#### **Priority 1 — Employability:**

To improve the quality of, and access to, vocational education and training systems and qualifications, and to guidance systems, in order to enhance the employability of young people and adults in the labour market.

Proposals can, *inter alia*, contribute to:

- the reduction of the number of young people who leave the education and vocational training system without adequate qualifications
- investment in the training of trainers and training planners
- the development of new skills and competencies linked to the information society
- the promotion on the linguistic skills necessary to facilitate mobility within the labour market.

#### **Priority 2 — Partnership:**

To encourage cooperation at all levels between vocational training bodies, and companies, in particular SMEs and the social partners, in order to improve the relevance and effectiveness of training;

Proposals can, *inter alia*, contribute to:

- the development of work-linked training and apprenticeships at all levels and types of training
- the development of European pathways for periods of training in another Member State by persons undergoing work-linked training, including apprenticeship, as defined in Decision 1999/51/EC
- bridge-building between initial and continuing training in a context of lifelong learning

#### **Priority 3 — Social inclusion:**

Encouraging equal access to training and to guidance for disadvantaged persons in the labour market, and the fight against discrimination

Proposals can, *inter alia*, contribute to:

- the promotion of flexibility of the training offered
- the promotion of new approaches for the development of literacy and communication skills
- the promotion of actions in support of the policies and initiatives of the Member States for specific disadvantaged groups in the labour market

#### **Priority 4 — Adaptability and entrepreneurship:**

To promote investment in human resources as a company strategy in order to develop the adaptability required for technological and organisational change;

Proposals can, *inter alia*, contribute to:

- the development, in companies, of new skills and competencies in ICT,
- the promotion of training of company heads and human resources managers, especially in SMEs,
- the promotion of the development of competencies concerned with enterprise creation.

#### **Priority 5 — New technologies:**

Exploiting the potential of information and communication technologies (ICT)

Proposals can, *inter alia*, contribute to:

- the development of the necessary skills for the pedagogic use of ICT and its potential in vocational training actions and products at all levels and types of training,
- the development of pedagogic skills for ICT trainers

#### **Priority 6 — Transparency:**

To improve the transparency of qualifications.

Proposals can, *inter alia*, contribute to:

- the development of new methodologies of assessment, certification and validation of the competencies acquired in work situations and, in a more general way, outside formal training systems, in close cooperation with the partners concerned,
- the implementation of new methodologies and transparency arrangements for qualifications

#### IV. MEASURES

The operational contents and application procedures for the measures concerned by this call for proposal are described in the annexes to the programme decision: mobility, pilot projects including thematic actions, promotion of language competencies, development of transnational cooperation networks, and reference material. Further information is available in the General Guide for Promoters and in the Guides specific to each measure. Beyond this information, it is advisable, moreover, to specify the following elements:

##### 1. Thematic actions

Special support is granted to a limited number of pilot projects called 'thematic actions'. These cover topics of particular interest at Community level, while referring to one of the abovementioned priorities:

- the development of new methods of certification and validation of skills and competencies acquired in work situations and in a more general way outside formal training systems,
- actions in support of the policies and initiatives of the Member States aiming to provide the required competencies to disadvantaged persons in the labour market, in particular young people without qualifications or with low qualifications or persons whose qualifications require updating,
- the development of European arrangements for vocational guidance and training in business-related services,
- the development of projects to build upon innovation concerning one of the topics defined under point 3 below.

##### 2. Reference material

Community support is planned for actions to establish, update and disseminate reference material (comparable data, quantitative or qualitative information, analyses) developed on a transnational basis and referring to one of the abovementioned priorities, around one of the following topics:

- Social and professional integration and reintegration of young people and adults,
- innovations as regards pedagogic methods and organisation,
- diplomas, certification, validation of professional experience,
- quality of vocational education and training opportunities,
- impact of training on employment.

Actions aiming to specifically improve the comparability of statistical data at European level will be undertaken in the framework of continuing on form the first phase of the programme. These actions will be carried out jointly with Eurostat and Cedefop. Proposals in this field may address one or more of the areas in the work programme, which can be found at the following web address:

<http://europa.eu.int/comm/education/leonardo/leonardoold/stat/index.html>

##### 3. Building on achievements

Proposals for building upon achievements must fit into one of the measures envisaged by the programme, in particular the transnational networks and reference material, and refer to only one of the abovementioned priorities.

In order to ensure the transition between the two phases of the programme close attention is paid to proposals aiming to build upon the innovative experiences acquired during the first phase of the programme, and gradually, those of the second.

The use of innovation is intended to contribute to informing decision-makers and those actors intervening at various levels through the dissemination of useful and relevant information on the results of the programme and good practices.

This information must be built upon the results of a significant number of projects previously carried out under the LdV programme and under other Community initiatives for vocational training, in particular within the framework of the Structural Funds. It must also be diffused via instruments adapted to the target groups.

Close attention will be paid to proposals building upon achievements concerning one of the following topics:

- transparency of qualifications, new forms of certification and validation of professional experience;
- social and professional integration and reintegration of young people and adults, including disadvantaged people in the labour market;
- innovations regarding pedagogic methods and organisation connected with the use of ICT;
- resources and training of trainers and tutors;
- linguistic skills;
- experiences of mobility.

## V. THE COMPLEMENTARITIES OF LEONARDO DA VINCI

The decision specifies that complementarity should be strengthened between Leonardo da Vinci and other relevant policies, instruments, and Community actions which contribute to the realisation of a Europe of knowledge, in particular in the fields of education, vocational training, youth, research and technological development, and innovation as well as with the European Social Fund and the Community Initiatives.

**Joint actions** with the Community programmes and actions relating to the same fields, in particular education and youth in accordance with Decision 1999/382/EC will be the subject of one more specific calls at a later date.

Projects linked with **the guidelines for employment** must contribute to the development of the transnational dimension in their achievement (taking account of the national character of the National Action Plans for employment) and encourage awareness of good practice.

Double financing is not authorised. Promoters cannot receive financial support for the same proposal under the Leonardo da Vinci programme and under other Community programmes or initiatives.

## VI. COUNTRIES TAKING PART IN THE PROGRAMME

This programme is to be implemented in the Member States of the European Community. It is also open to the participation of the states of EFTA/EEA (Iceland, Liechtenstein, Norway), of Cyprus, of Malta and Turkey and the associated countries of Central and Eastern Europe (CECs — Bulgaria, Estonia, Hungary, Latvia, Lithuania, Poland, Czech Republic, Romania, Slovakia, Slovenia). For Turkey, the year 2000 will be devoted to the implementation of preparatory measures for its participation in the programme.

Candidates wishing to submit a proposal under the Leonardo da Vinci programme are therefore invited to cooperate with bodies from these countries according to the eligibility rules specified in the promoter's General Guide (cf. item VII). With regard to organisations from countries other than those of the Community, it is to be noted that their participation in the projects is subject to the condition that the appropriate decisions allowing this participation have been taken before the end of the project selection procedure. Information on this is available on the Internet at the following address:

[http://europa.eu.int/comm/education/leonardo/leonardo2/guides\\_en.html](http://europa.eu.int/comm/education/leonardo/leonardo2/guides_en.html)

## VII. COMMON ADMISSION CRITERIA

Organisations wishing to submit a proposal under the Leonardo da Vinci programme will find all useful information on the eligibility criteria, as well as on the duration and the amount of support from the Community subsidy, in the General Guide for Promoters and the guides specific to the measures. These documents, as well as the forms to be completed can be accessed at the following address:

[http://europa.eu.int/comm/education/leonardo/leonardo2\\_en.html](http://europa.eu.int/comm/education/leonardo/leonardo2_en.html)

or can be obtained from the European Commission (Fax (32-2) 295 57 04).

## VIII. TIMETABLE

**Year 2000***Procedure A — Mobility*

Promoters shall send their proposals under Measure 1 (Mobility) to the relevant National Agency responsible for the implementation of the Leonardo da Vinci programme (hereafter National Agency) by 27 March 2000 at the latest (postmarked). The latter shall inform them of the results of project selection. Other deadlines may be indicated by the Member State, according to national needs as regards mobility.

*Procedure B — Pilot projects, language competencies and transnational networks*

The selection of proposals under Measure 2 (pilot projects, except thematic actions), 3 (language competencies) and 4 (transnational networks) shall be carried out in two stages:

- the promoters shall send their pre-proposal to the National Agency by 27 March 2000 at the latest (postmarked).
- The promoters who are informed by their National Agency of the selection of their pre-proposal shall send their full proposal to the National Agency, and a copy to the European Commission, by 7 July 2000 at the latest (postmarked).

The European Commission shall complete the selection of projects during November 2000. The National Agencies shall inform the promoters of the results of the selection process.

*Procedure C — Reference materials, thematic actions and European organisations*

The selection of proposals under Measure 5 (reference material), thematic actions under Measure 2 (pilot projects) and those submitted by European organisations (under measures 2 to 5) will be carried out in two stages:

- The promoters shall send their pre-proposal to the European Commission with a copy to the National Agency by 27 March 2000 at the latest (postmarked);

— The promoters who are informed of the selection of their pre-proposal by the European Commission shall send their full proposal to the European Commission, with a copy to the relevant National Agency, by 7 July 2000 at the latest (postmarked).

The European Commission shall complete the selection of projects in November 2000. They shall inform the promoters of the result of the selection process.

**Timetable 2001** — (postmarked, for all these dates)

Measure 1 (Mobility):

Deadline for sending proposals: 19 January 2001

Measures 2 (Pilot projects, except thematic actions), 3 (language competencies) and 4 (transnational networks):

Deadline for sending pre-proposals: 19 January 2001

Measure 5 (reference material), thematic actions under Measure 2 (pilot projects) and proposals submitted by European organisations under Measures 2 to 5:

Deadline for sending pre-proposals: 19 January 2001

**Timetable for 2002** — (postmarked, for all these dates)

Measure 1 (Mobility):

Deadline for sending proposals: 18 January 2002

Measures 2 (Pilot projects, except thematic actions), 3 (language competencies) and 4 (transnational networks):

Deadline for sending pre-proposals: 18 January 2002

Measure 5 (reference material), thematic actions under measure 2 (pilot projects) and proposals submitted by European organisations under measures 2 to 5:

Deadline for sending pre-proposals: 18 January 2002

#### IX. POSTAL ADDRESSES

National Agencies: Please consult the following internet site for the addresses of the National Agencies:

[http://europa.eu.int/comm/education/leonardo/leonardo2\\_en.html](http://europa.eu.int/comm/education/leonardo/leonardo2_en.html)

European Commission  
Directorate-General for Education and Culture  
Unit B 2  
Calls for proposals for Leonardo da Vinci II  
Rue de la Loi/Wetstraat 200  
B-1049 Brussels

Please, send the original plus three copies.

#### X. ADDITIONAL INFORMATION

For all additional information, you can contact the national agencies of the Leonardo da Vinci programme.

1. You can also register, as of now, on the partner search database — a tool frequently used by future promoters — at the Internet address:

<http://www.leonardodavinci.net/psd/>

2. Promoters shall send their proposals in paper version (postmarked). They are also requested to send an electronic version, in order to help the national agencies and the Commission to treat the data. The forms are available on the web site at the address:

[http://europa.eu.int/comm/education/leonardo/leonardo2/forms\\_en.html](http://europa.eu.int/comm/education/leonardo/leonardo2/forms_en.html)

3. For information, the administrative and financial manuals for the implementation of projects can be consulted at the following internet address:

[http://europa.eu.int/comm/education/leonardo/leonardo2\\_en.html](http://europa.eu.int/comm/education/leonardo/leonardo2_en.html)