

CALL FOR PROPOSALS — EACEA/30/12**Jean Monnet programme, key activity 3 — Support to European associations active at European level in the field of European integration and education and training****Annual operating grants 2013**

(2012/C 285/08)

1. Objectives and description

The call for proposal aims at the selection of organisations for the conclusion of annual operating grant agreements covering the budget year 2013. It does not concern organisations having concluded a Framework Partnership Agreement with the Education, Audiovisual and Culture Executive Agency ('the Agency') for the period 2011-2013.

The purpose of this call for proposals is to support European associations in the fields of education and training active in:

- European integration subjects, and/or
- pursuing the objectives of the European education and training policy.

The Lifelong Learning Programme ⁽¹⁾ and more specifically its Jean Monnet sub-programme constitutes the legal basis.

In the implementation of key activity 3 of the Jean Monnet programme, the specific objectives of this call for proposals are:

- to support high-quality European associations contributing to increasing knowledge and awareness on the European integration process through education and training,
- to support high-quality European associations contributing to the implementation of at least one of the strategic objectives of the strategic framework for European cooperation in education and training ('ET 2020') ⁽²⁾.

The Agency, acting under powers delegated from the European Commission ('the Commission'), is responsible for the management of this call for proposals.

2. Eligible applicants

Eligible applicants are European associations in the field of education and training active in:

- European integration subjects, and/or
- pursuing the objectives of the European education and training policy.

European associations shall:

- be non-profit organisations,

⁽¹⁾ See Decision No 1720/2006/EC of the European Parliament and of the Council of 15 November 2006 establishing an action programme in the field of lifelong learning (OJ L 327, 24.11.2006, p. 45).

<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=OJ:L:2006:327:0045:0068:EN:PDF>

⁽²⁾ http://ec.europa.eu/education/lifelong-learning-policy/doc1120_en.htm

- be located and have legal personality and seat for more than two years uninterrupted (on date of call deadline) in one or several LLP eligible countries ⁽¹⁾ (the 27 EU Member States, Iceland, Liechtenstein, Norway, Turkey, Croatia, Switzerland, Serbia and the former Yugoslav Republic of Macedonia);
- undertake the majority of their activities in the Member States of the European Union, and/or in other LLP eligible countries;
- exist as bodies pursuing an aim of general European interest as defined in Article 162 of the implementing rules for the Financial Regulation laid down by Commission Regulation (EC, Euratom) No 2342/2002 ⁽²⁾; as subsequently amended.

Furthermore, in order to be eligible under this call, the membership structure of a European association must conform to one of the following two categories:

- either the European association is composed exclusively of member-based associations (i.e. the members are themselves 'umbrella' associations at the transnational, national, regional or local level). European associations that are composed exclusively of member-based associations must have members in at least six different EU Member States ⁽³⁾.

Member associations of the European association must have 'full member' status (associated members and observers are not considered as 'full members'). Members must themselves have a proper legal personality, be non-profit organisations and be active in education and training. Private individuals and profit-making bodies are not considered to be eligible member organisations,

- or the European association is composed of members that do not all have a member-based structure. This allows the European association to be composed (either partly or entirely) of institutions and organisations active in education and training that are not member-based (such as primary and secondary schools and higher education institutions). European associations that include non-member-based institutions or organisations must have members in at least nine different EU Member States.

Member institutions and organisations that are not member-based must have 'full member' status (associated members and observers are not considered as 'full members'). Members must be non-profit organisations and be active in education and training following the above indications. Private individuals are not considered to be eligible member organisations.

3. Eligible activities

European Union financing under this call for proposals takes the form of operating grants. These grants support part of the costs incurred by the selected beneficiaries in carrying out European activities according to an agreed work programme.

The activities of the proposed work programme must contribute to:

- increasing knowledge and awareness on the European integration process through education and training, and/or

⁽¹⁾ The participation of Albania, Bosnia and Herzegovina and Montenegro in the present call for proposals is subject to the signature of a Memorandum of Understanding between the Commission and the competent authorities of each of these countries respectively. If, by the first of the month of the grant award decision, the Memorandum of Understanding has not been signed, participants from this country will not be funded and will not be taken into account with regard to the minimum size of consortia/partnerships.

⁽²⁾ According to this definition, an organisation pursuing an aim of general European interest is:

- a European body involved in education, training, information or research and study in European policies or a European standards body, or
- a European network representing non-profit bodies active in the Member States or in the candidate countries and promoting principles and policies consistent with the objectives of the Treaties.

⁽³⁾ In addition, the European association may include member-associations based in other EU Member States and other countries.

— the implementation of at least one of the following strategic objectives of 'ET 2020':

1. making lifelong learning and mobility a reality;
2. improving the quality and efficiency of education and training;
3. promoting equity, social cohesion and active citizenship;
4. enhancing creativity and innovation, including entrepreneurship, at all levels of education and training.

4. Award criteria

The quality of the detailed 12-month work programme is assessed on the basis of the following three award criteria:

1. the relevance, clarity and coherence of the short-term objectives (12 months);
2. the quality of the management of the work programme (clarity and coherence of the activities and budgets proposed to achieve the objectives, timetable);
3. the expected impact of the activities on education and/or training at European level.

All three award criteria have the same weighting. A more detailed description of what information is to be provided in the work programme for each award criterion by the applicant is contained in Annex I to the Guide for applicants.

5. Budget

The total indicative EU budget for the co-financing of European associations under this call is EUR 748 400.

The maximum operating grant per association for the annual work programme of 12 months (corresponding to one budgetary year, 2013) shall not exceed EUR 100 000.

The European Union financial support shall not exceed 75 % of the European association's estimated annual eligible budget.

6. Submission of proposals and deadline

The deadline for submission of the online application (eForm) is:

15 November 2012 at 12.00 noon — Brussels time

Applications must be made using the online grant application form (eForm). This online submission is considered to be the master copy.

The official online grant application form (eForm) is available in English, French and German at the following Internet address:

http://eacea.ec.europa.eu/llp/funding/2013/call_jm_ka3_structural_support_2012_enphp and must be duly completed in one of the official languages of the European Union.

However, in order to submit additional required information a full copy of the application dossier (an electronic copy of the submitted eForm together with additional documents, see Section 13 of the Guidelines for applicants) must also be sent by e-mail to the Agency by the deadline (15 November 2012 at 12.00 noon):

EACEA-P2-ASSOC-EUR@EC.EUROPA.EU

7. Full details

The guidelines for applicants, as well as the online application form and annexes, are available at the following address:

http://eacea.ec.europa.eu/llp/funding/2013/call_jm_ka3_structural_support_2012_enphp