

**CALL FOR PROPOSALS — EACEA/26/11****The Jean Monnet programme, key activity 3 — Support to European Associations active at European level in the field of European Integration and Education and Training****Annual operating grants 2012**

(2011/C 285/14)

**1. Objectives and description**

The Call for proposal aims at the selection of organisations for the conclusion of annual operating grant agreements covering the budget year 2012. It does not concern organisations having concluded a Framework Partnership Agreement with the Education, Audiovisual and Culture Executive Agency ('the Agency') for 2011-2013.

The purpose of this Call for proposals is to support European Associations in the fields of education and training active in:

- European integration subjects and/or,
- pursuing the objectives of the European Education and Training policy.

The 'Lifelong Learning Programme' <sup>(1)</sup> and more specifically its Jean Monnet sub-programme constitutes the legal basis.

In the implementation of Key Activity 3 of the Jean Monnet programme, the specific objectives of this call for proposals are:

- to support high-quality European Associations contributing to increasing knowledge and awareness on the European integration process through education and training,
- to support high-quality European Associations contributing to the implementation of at least one of the strategic objectives of the strategic framework for European cooperation in education and training ('ET 2020') <sup>(2)</sup>.

The Agency acting under powers delegated from the European Commission ('the Commission'), is responsible for the management of this call for proposals.

**2. Eligible applicants**

A European Association is eligible if it satisfies the following conditions:

- is a non-profit and non-public organisation,
- is located and has legal personality and seat for more than two years uninterrupted (on date of call deadline) in one or several <sup>(3)</sup> LLP eligible countries (the 27 EU Member States, Iceland, Liechtenstein, Norway, Turkey, Croatia and Switzerland),
- undertakes the majority of its activities in the Member States of the European Union, and/or in other LLP eligible countries,
- exists as a body pursuing an aim of general European interest as defined in Article 162 of the implementing rules for the Financial Regulation laid down by Commission Regulation (EC, Euratom) No 2342/2002 <sup>(4)</sup>; as subsequently amended,

<sup>(1)</sup> See Decision No 1720/2006/EC of the European Parliament and of the Council of 15 November 2006 establishing an action programme in the field of lifelong learning.  
<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=OJ:L:2006:327:0045:0068:EN:PDF>

<sup>(2)</sup> [http://ec.europa.eu/education/lifelong-learning-policy/doc1120\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/doc1120_en.htm)

<sup>(3)</sup> In the case of a relocation of the legal entity.

<sup>(4)</sup> According to this definition, an organisation pursuing an aim of general European interest is:

- a European body involved in education, training, information or research and study in European policies or a European standards body; or
- a European network representing non-profit bodies active in the Member States or in the candidate countries and promoting principles and policies consistent with the objectives of the Treaties.

- operates in the field of education and training at European level as principal activity.

Furthermore in order to be eligible under this call, the membership structure of a European Associations must conform to one of the following two categories:

- Either the European Association is composed exclusively of member-based associations (i.e. the members are themselves 'umbrella' associations at the transnational, national, regional or local level). European Associations that are composed exclusively of member-based associations must have members in at least six different EU Member States <sup>(1)</sup>.

Member associations of the European Association must have 'full member' status (associated members and observers are not considered as 'full members'). Members must themselves have a proper legal personality, be non-profit organisations and be active in education and training. Private individuals, profit making bodies, public bodies and institutions that are part of the administrative structure of the Member States are not considered to be eligible member organisations.

- Or the European Association is composed of members that do not all have a member-based structure. This allows the European Association to be composed (either partly or entirely) of institutions and organisations active in education and training that are not member-based (such as primary and secondary schools and higher education institutions). European Associations that include non-member-based institutions or organisations must have members in at least nine different EU Member States.

Member institutions and organisations that are not member-based must have 'full member' status (associated members and observers are not considered as 'full members'). Members must be non-profit organisations and be active in education and training following above indications. Private individuals are not considered to be eligible member organisations.

### 3. Eligible activities

European Union financing under this call for proposals takes the form of operating grants. These grants support part of the costs incurred by the selected beneficiaries in carrying out European activities according to an agreed work programme.

The activities of the proposed work programme must contribute to:

- increasing knowledge and awareness on the European integration process through education and training, and/or
- the implementation of at least one of the following strategic objectives of 'ET 2020':
  1. Making lifelong learning and mobility a reality.
  2. Improving the quality and efficiency of education and training.
  3. Promoting equity, social cohesion and active citizenship.
  4. Enhancing creativity and innovation, including entrepreneurship, at all levels of education and training.

### 4. Award criteria

The quality of the detailed 12 month work programme is assessed on the basis of the following three award criteria:

1. the relevance, clarity and coherence of the short-term objectives (12 months);
2. the quality of the management of the work programme (clarity and coherence of the activities and budgets proposed to achieve the objectives, timetable);
3. the expected impact of the activities on education and/or training at European level.

<sup>(1)</sup> In addition, the European Association may include member-associations based in other EU Member States and other countries.

A more detailed description of what information is to be provided in the work programme for each award criteria by the applicant is contained in Annex I of the Guide for Applicants.

### **5. Budget**

The total indicative EU budget for the co-financing of European Associations under this call is EUR 700 000.

The maximum operating grant per association for the annual work programme of 12 months (corresponding to one budgetary year 2012) shall not exceed EUR 100 000.

The European Union financial support shall not exceed 75 % of the European Association's estimated annual eligible budget.

### **6. Submission of proposals and deadline**

The deadline for submission of the online application (e-Form) is:

30 November 2011 at 12:00 midday — Brussels time

Applications must be made using the online grant application form (eForm). This online submission is considered to be the master copy.

The official online grant application form (eForm) is available in English, French and German at the following Internet address:

[http://eacea.ec.europa.eu/llp/funding/2012/call\\_jm\\_ka3\\_structural\\_support\\_2011\\_en.php](http://eacea.ec.europa.eu/llp/funding/2012/call_jm_ka3_structural_support_2011_en.php) and must be duly completed in one of the official languages of the European Union.

However, in order to submit additional required information a complete paper copy of the Application Dossier (a paper copy of the submitted eForm together with additional documents — see section 12 of the Guidelines for Applicants) must also be sent by postal mail to the Agency by the deadline (30 November 2011):

Education, Audiovisual and Culture Executive Agency  
Unit P2 — Lifelong Learning: Erasmus, Jean Monnet  
Call for proposals — EACEA/26/11  
Office: BOU2 3/165  
Avenue du Bourget/Bourgetlaan 1  
1140 Bruxelles/Brussel  
BELGIQUE/BELGIË

### **7. Full details**

The guidelines for applicants, as well as the online application form and Annexes, are available at the following address:

[http://eacea.ec.europa.eu/llp/funding/2012/call\\_jm\\_ka3\\_structural\\_support\\_2011\\_en.php](http://eacea.ec.europa.eu/llp/funding/2012/call_jm_ka3_structural_support_2011_en.php)

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